



## Trustees' Annual Report for the period

From 1 April 2024 to 31 March 2025

Charity name: Lincoln Community Larder

Charity registration number: 1175176

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of poverty in Lincoln and the surrounding area by the provision of basic nutritious food and other basic amenities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>LCL provides food parcels for people who need short-term help to make ends meet.</p> <p>Frontline professionals, who are best placed to identify people in need, refer them to LCL via an online system, so food parcels can be collected at one of LCL's distribution centres:</p> <ul style="list-style-type: none"><li>• YMCA Annexe, Lincoln</li><li>• St John the Baptist Parish Church Hall, Lincoln</li><li>• St Giles Methodist Church, Lincoln</li><li>• St Mary's Church, Welton</li><li>• Martin Village Hall, Martin</li><li>• All Saints Church, Wragby</li></ul> <p>The size of parcels is increased for families based on the number of individuals in need. In some special cases LCL goes beyond the basic food parcel, supporting people with other essential items (e.g., toiletries and fuel vouchers for cooking).</p> <p>LCL also caters for those suffering from illness or special needs and provides individual food parcels to meet such referral requests.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting our objectives and planning our activities the LCL trustees have given serious consideration to the Charity Commission's general guidance on public benefit and all its activities are undertaken to further its charitable purposes for the public benefit.

## Additional information

	SORP reference	
Policy on grant making	Para 1.38	When finances allow, LCL financially supports projects, in Lincoln and surrounding areas, designed to relieve food poverty.
Contribution made by volunteers	Para 1.38	<p>The volunteer team, which includes the Trustees, has continued to grow and in some cases take on additional responsibilities. Without their dedication, LCL could not function as it does.</p> <p>The Trustees are very grateful to all the volunteers, in the warehouse and the distribution centres, for their enormous contribution helping to relieve food poverty in Lincoln and the surrounding area.</p>
Other		<p>LCL is a member of the Greater Lincolnshire Food Partnership which is a partnership of organisations across Greater Lincolnshire working together for greener, fairer and healthier food for all, through sustainable local action.</p> <p>Under the Partnership, LCL has been an active member of an Emergency Response Group, made up of the main foodbanks in Lincoln. Together, they operate a joint on-line referral system which enables people in need to collect food parcels from their nearest distribution centre.</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements during this period of operation were as follows:</p> <ul style="list-style-type: none"> <li>• Operating a warehouse facility for storage of donated food and for packing food parcels;</li> <li>• Preparing to secure, equip and move to a new warehouse facility as the financial year ended (now completed);</li> <li>• Managing over 50 volunteers who serve each week in LCL's activities;</li> <li>• Attracting financial support from individuals and organisations who make cash donations and grants to supplement the food donations;</li> <li>• Maintaining contact with approved agencies in the Lincoln area with whom the LCL partners to support those in</li> </ul>

		<p>financial crisis;</p> <ul style="list-style-type: none"><li>• Collecting donated items of food from individuals, schools and commercial organisations.</li><li>• Distributing food parcels to individuals and family groups in crisis situations.</li></ul> <p>LCL received 4064 referrals, representing 7930 people fed, from April 2023 – March 2024, of which 6126 were for adults and 1804 for children.</p> <p>In addition to food parcels, LCL distributed fruit and vegetable vouchers, energy vouchers to enable food to be cooked, and self-heating meals for the Homeless or those without cooking facilities.</p>
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## Additional information

Achievements against objectives set	Para 1.41	<p>The LCL long term Strategic Plan, supported by a more detailed annual business plan sets out Trustees' objectives which are reviewed every year. These are to:</p> <ul style="list-style-type: none"> <li>• ensure the long-term sustainability of our service to the community</li> <li>• maintain our individual identity so as not to be seen as part of another service</li> <li>• maintain a city centre presence for our main distribution site</li> <li>• ensure warehousing is always available</li> <li>• provide more distribution centres in areas of need</li> <li>• increase relationships with other organisations working to challenge food poverty</li> <li>• help solve clients' long-term issues - by referral to other organisations</li> <li>• promote the idea of healthy eating</li> <li>• financially support other organisations in providing food for children</li> </ul> <p>These high-level objectives are underpinned by strategies and goals designed to assist in measuring achievements against objectives.</p> <p>Trustees are very satisfied that these objectives continue to be met.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>One of LCL's objectives was "to ensure the long-term sustainability of our service to the community" and for the year 2024-2025 the goals included applying for financial grant aid whenever available throughout the year so that a balanced budget is maintained and hard won reserves are not depleted.</p> <p>LCL was successful in attracting a £33,600 grant and later in the year a £22,000 grant from different cycles of the Government's Household Support Fund. We boosted these funds through online fundraising services, such as Just Giving, Local Giving and receiving Gift Aid as well as small local donations. These are discussed in our detailed financial return to the Charities Commission.</p>
Other		<p>The LCL website was redesigned and brought in-house during the year to provide greater flexibility in updating content. Its development continues and a full refresh is planned in the year ahead.</p>

## Financial Review

This data is largely taken from form CC16A – our financial return to the Charities Commission

Review of the charity's financial position at the end of the period	Para 1.21	<p>Income £115,902 Expenditure £87,306 Addition to cash reserves, in year £28,596</p> <p>It is important to note this includes monies granted to cover the period beyond the end of this financial year.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The LCL Trustees seek to maintain adequate reserves so as to ensure all reasonable day to day running costs can be met as and when they fall due, recognising the basic financial principle that the Trustees are responsible for ensuring that solvency is maintained.</p> <p>“Adequate reserves” are deemed to be sufficient funding for 12 months of normal operational expenditure plus annual warehouse rental.</p>
Amount of reserves held	Para 1.22	<p>This has been set at a minimum target of £30,000. We seek to hold substantially more than that if possible.</p> <p>Long term reserves plus current account balances were £686,478 at 31/3/25</p>

## Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>As discussed above, in the period April 2024 - March 2025, financial donations totalled £115,902.</p> <p>In addition, food and other non-monetary items were gifted to LCL from numerous sources, with an estimated value in excess of £11500.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The principal risk facing LCL is the continuation of the increase in demand for its services coupled with a decrease in both food and non-state financial donations due to rises in the cost of living.</p> <p>As the charity is run entirely by volunteers the increase in demand will need to be met by a corresponding increase in volunteers.</p> <p>We are currently building a formal risk register to capture and manage the current</p>

		risk position in a more structured way.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation (Foundation)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees.	Para 1.25	<p>Apart from the first charity trustees, every trustee must be appointed for a term of four years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In selecting individuals for appointment as charity trustees, the trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

### Additional information

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Each new charity trustee, on or before his or her first appointment receives:</p> <ul style="list-style-type: none"> <li>(a) a copy of the current version of LCL's constitution</li> <li>(b) a copy of the CIO's latest Trustees' Annual Report and statement of accounts</li> <li>(c) a copy of the Charity Commission's Guidance, "The essential trustee: what you need to know, what you need to do."</li> </ul> <p>Trustees also receive briefings, updates and guidance issued by the Charity Commission (e.g., the 5-minute guides for charity trustees).</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is an independent organisation managed by a voluntary board of trustees. Day to day operations are managed by the LCL Co-ordinator and undertaken by a team of volunteers.
Relationship with any related parties	Para 1.51	LCL is a member of the Greater Lincolnshire Food Partnership, as described above under the heading, "Objectives and Activities" (Other).
Other		

## Reference and Administrative details

Charity name	Lincoln Community Larder
Other name the charity uses	n/a
Registered charity number	1175176
Charity's principal address	YMCA Annexe Rosemary Lane Lincoln LN2 5AR

## Names of the charity trustees who manage the charity

	Trustee name	Office	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Neil Rhodes	Chair		
2	Mr Alan Wilson	Vice-Chair		
3	Mrs Karen Mayor (Deceased)	Treasurer	1/4/24 – 5/1/25	
4	Mrs Viv Bennett	Secretary		
5	Mrs Dawn Nightingale	Co-Ordinator		
6	Mr Dave Pemberton			
7	Mrs Jennifer Pemberton			
8	Mrs Wendy Mason			
9	Mrs Joan Bennett		1/4/24 – 12/8/24	
10	Mr Harry Campbell			
11	Mrs Cay Sherlock			
12	Mr Tony Tomlinson	Treasurer	5/1/25	
13	Ms Nicola Owen		10/2/25	
14	Ms Wendy Hope		10/2/25	

## Name of chief executive or names of senior staff members

Mrs Dawn Nightingale – Larder Co-ordinator

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Neil Rhodes

Tony Tomlinson



<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
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<b>Date</b>	6 October 2025
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2024

To

Period end date  
31/03/2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants and donations	18,637	76,603	-	95,240	54,269
Refunds	152	-	-	152	260
HMRC Gift Aid	1,528	-	-	1,528	937
Just Giving	6,471	-	-	6,471	6,071
Local giving	9,948	-	-	9,948	11,708
Other Income	2,563	-	-	2,563	2,742
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>39,299</b>	<b>76,603</b>	<b>-</b>	<b>115,902</b>	<b>75,987</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>39,299</b>	<b>76,603</b>	<b>-</b>	<b>115,902</b>	<b>75,987</b>
<b>A3 Payments</b>					
Food Purchases	10,703	54,037	-	64,740	75,230
Volunteer Expenses	-	1,384	-	1,384	636
Insurance	-	259	-	259	251
Administration	-	2,696	-	2,696	2,389
Sundry / Miscellaneous payments	-	4,586	-	4,586	826
Rent	-	13,546	-	13,546	6,045
Energy Vouchers	-	95	-	95	2,980
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>10,703</b>	<b>76,603</b>	<b>-</b>	<b>87,306</b>	<b>88,357</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,703</b>	<b>76,603</b>	<b>-</b>	<b>87,306</b>	<b>88,357</b>
<b>Net of receipts/(payments)</b>	<b>28,596</b>	<b>-</b>	<b>-</b>	<b>28,596</b>	<b>- 12,370</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>28,596</b>	<b>-</b>	<b>-</b>	<b>28,596</b>	<b>- 12,370</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	18,556	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	18,556	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	32 day notice account	267,622	-	-
	Fixed Term Investment	300,000	-	-
	180 day notice account	100,000	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Antony Tomlinson		
		Neil Rhodes		



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
LINCOLN COMMUNITY LARDER

On accounts for the year  
ended

31<sup>ST</sup> MARCH 2025

Charity no  
(if any)

1175176

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

13/07/25

Name:

TERENCE COATSWORTH

Relevant professional  
qualification(s) or body

(if any):

Address: 126, WESTERN AVENUE  
LINCOLN  
LN6 7SZ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.