

SHREE LOHANA MAHAJAN LEICESTER CIO

Annual Report & Accounts

31 December 2020

Charity Registration Number: 1175141

Company Number: CE011588

SHREE LOHANA MAHAJAN LEICESTER CIO
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SHREE LOHANA MAHAJAN LEICESTER CIO
Charity Information

Charity number
1175141

Company Number
CE011588

Board of Trustees

Mr Prakash Bhojani - Chairman
Mr Maheshbhai Gheewala
Mrs Nitiben Gheewala
Mr Bhadresh Ghelani
Ms Avni Lakhani
Mr Dinesh Popat
Mr Himat Popat
Mr Harsad Saujani
Mr Pravinkumar Vasani

The Charity Administrators

Mr Prakash Bhojani - Hon Chairman
Mr Harish Karia - Treasurer

Bankers

Punjab National Bank

Honorary Independent Examiner

Mr Amit Kanani
Burleys Leicester Limited
Chartered Certified Accountants
9 Gower Street
Leicester
LE1 3LJ

Administrative Offices

SMT Nitiben Maheshbhai Gheewala Centre
Hilyard Road
Ross Walk
Leicester
LE4 5GG

SHREE LOHANA MAHAJAN LEICESTER CIO

Trustees' Annual Report

For the year ended 31 December 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the Charity are to promote Hindu religion and culture in the city of Leicestershire. These objects are achieved by providing a place of worship, conducting religious services, celebrating religious festivals and providing Educational, Cultural and Social Activities and providing understanding of Hindu faith to other faiths. Resources were also employed to promote language, literature and music instructions and discussions were also conducted regularly on religious principles. Funds were collected through voluntary donations to finance Charity's activities as well as from the hiring of the hall facilities for religious functions, music shows, plays and weddings.

Public benefit

The Trustees have given due regard to guidance published by the charity commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

The Trustees consider that performance of the charity this year has been satisfactory and are grateful to the Management Committee and other volunteers who have been involved in day to day management, service provision, charity events and fund raising. It has not been possible to quantify the volunteer hours provided this year.

FINANCIAL REVIEW

Principal funding sources

The charity's sources of income arose from the donations from the devotees attending the temple for various religious functions and festivals as well as from the hiring of the community centre and temple facilities.

The year 2020 was one of the most difficult and challenging year for everyone due to COVID-19 pandemic. Our centre was not exceptional and nobody expected that lock down would last as long as it did and the effects of it. As per COVID-19 government guidelines, the temple remained closed, however both the Temple priests and caretakers carried on the rituals with the morning and evening Arti but the devotees were not permitted. As a result the income was virtually nil during the lockdown. While the centre remained closed, the management decided to do the building maintenance work which was not possible whilst the centre is open.

Apart from the lock down, the building suffered substantial damage with the roof and alarm system during a heavy storm for which we had to claim from the insurance company.

Investment policy

The Trustees would put surplus money on Interest bearing deposit accounts, which they intend to continue in the foreseeable future.

SHREE LOHANA MAHAJAN LEICESTER CIO

Trustees' Annual Report

For the year ended 31 December 2020

Reserves policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity at a level which is required to meet its objectives of approximately six months unrestricted expenditure. This provides sufficient funds to cover management and administrative costs for the charity. The Board reviews this periodically.

The Statement of Financial Activities shows net loss for the year of £26,608 and restricted and unrestricted reserve stand at £61,555 in total.

FUTURE PLANS

The charity plans continuing its charitable activities in the ensuing years subject to obtaining satisfactory funding arrangements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by the Constitution of Shree Lohana Mahajan Leicester CIO.

The legal ownership of the charity's moveable and immovable property vests with the CIO.

Recruitment and appointment of Management Board

Trustees:

The Trustees are elected every three years and due consideration is given as to their suitability before being elected. They are familiar with the practical work of the charity and of its objectives. Appropriate training is provided as required for their roles as trustees.

The Board of Trustees consists of 9 Trustees comprising of 7 elected and 2 nominated Trustees, who meet regularly and are responsible for the strategic direction and policy of CIO.

Management Committee:

The Management Committee is elected every two years and is responsible for day to day management of the Centre as agreed by the Trustees. Due to covid a committee of 7 was appointed; consisting of 3 trustees, chairperson of CIO, chairperson of Trust Deed, a trustee and 4 management committee members namely, the President, Secretary, Treasurer and a committee member to perform day to day management during the pandemic.

A special committee of 4 was set up initially, consisting of the chairperson of CIO, the Treasurer, the Secretary and a committee member who provided delivery tiffin service to the vulnerable, arrange with some charity events, provide bereavement services to the community etc which resulted in commendations and praise from Leicester City Council and the Police Department.

The trustees would like to take the opportunity to thank all the volunteers and management committee members for their contributions during this difficult period. It is not possible to quantify the volunteer hours provided this year.

The term of Management Committee expired at the end of May 2020. The elected were invited to continue to perform their duties. Currently the matter of future Management structure is under consideration.

SHREE LOHANA MAHAJAN LEICESTER CIO

Trustees' Annual Report

For the year ended 31 December 2020

The trustees had organised a training session and are planning to hold another training session this year to enable members have a better understanding of CIO consideration and Charity Commission requirements.

Risk management:

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees are aware of the risks to funding and review the situation regularly. Appropriate plans to deal with this are in place and are continually monitored. Procedures are also in place to monitor the Health and Safety of all the Charity's staff members and visitors to the temple and the Community Centre. Wherever possible the risks are insured with a reputable insurance company. The charity is open to usual financial risks of any organization and the charity has introduced controls to minimize these risks such as two signatures one of which has to be a Trustee required for payments from the bank account. The treasurer provides three monthly financial statement which are explained to and approved by the trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number: 1175141

Company number: CE011588

Principal address

SMT Nitiben Maheshbhai Gheewala Centre
Hilyard Road
Ross Walk
Leicester

SHREE LOHANA MAHAJAN LEICESTER CIO

Independent examiner's report to the Trustees on the accounts of Shree Lohana Mahajan Leicester CIO for the year ended 31 December 2020

I report on the financial statements of Shree Lohana Mahajan Leicester CIO for the year ended 31st December 2020 which are set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

As described on pages 2 to 4, the Charity's trustees are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(2) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination.

It is my responsibility to:-

- a) examine the accounts under section 145 of the 2011 Act;
- b) to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- c) to state whether particular matters have come to my attention.

Basis of opinion and scope of work undertaken

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement, report and opinion

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr A D Kanani FCCA
Burleys Leicester Limited
Chartered Certified Accountants
9 Gower Street
Leicester
LE1 3LJ

30 September 2021

SHREE LOHANA MAHAJAN LEICESTER CIO
Statement of Financial Activities
for the year ended 31 December 2020

		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	2020 £	2020 £	2020 £	2019 £
<u>Income & Endowments From</u>					
<i>Incoming resources from generated funds:</i>					
Donations & Legacies	2	50,609	-	50,609	132,958
Investment Income	3	-	-	-	-
Income From Charitable Activities	4	7,228	-	7,228	25,626
Other Income	5	54,161	-	54,161	26,122
Gauchara fund		-	128	128	903
Total incoming resources		<u>111,998</u>	<u>128</u>	<u>112,126</u>	<u>185,609</u>
<u>Expenditure</u>					
<i>Resources expended from direct charitable expenditure :</i>					
Raising funds	6	132,579	-	132,579	136,286
Charitable Activities Costs	7	1,919	-	1,919	7,255
Other Expenses	8	4,236	-	4,236	6,633
Total resources expended		<u>138,734</u>	<u>-</u>	<u>138,734</u>	<u>150,174</u>
(Loss)/net incoming resources		(26,736)	128	(26,608)	35,435
Total funds brought forward		80,241	7,922	88,163	52,728
Total funds carried forward		<u>53,505</u>	<u>8,050</u>	<u>61,555</u>	<u>88,163</u>

Continuing operations

All income and expenditure has arisen from continuing activities

SHREE LOHANA MAHAJAN LEICESTER CIO
Statement of Financial Position
as at 31 December 2020

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Fixed assets					
Tangible assets	10	20,119	-	20,119	15,127
		<u>20,119</u>	<u>-</u>	<u>20,119</u>	<u>15,127</u>
Current assets					
Amounts falling due within one year	11	8,241		8,241	6,383
Cash at bank and in hand		35,845	8,050	43,895	69,712
		<u>44,086</u>	<u>8,050</u>	<u>52,136</u>	<u>76,095</u>
Current liabilities					
Amounts falling due within one year	12	(10,700)		(10,700)	(3,059)
		<u>(10,700)</u>	<u>-</u>	<u>(10,700)</u>	<u>(3,059)</u>
Total assets less current liabilities		53,505	8,050	61,555	88,163
Net assets		<u>53,505</u>	<u>8,050</u>	<u>61,555</u>	<u>88,163</u>
Funds	13				
Unrestricted funds				53,505	80,241
Restricted funds				8,050	7,922
Unrestricted funds				<u>61,555</u>	<u>88,163</u>

The financial statements on pages 6 to 12 were approved by the trustees on 30th September 2021 and signed on their behalf by:

Mr Prakash Bhojani
Trustee

Mrs Nitiben Gheewala
Trustee

SHREE LOHANA MAHAJAN LEICESTER CIO
Notes to the Accounts
for the year ended 31 December 2020

1 Summary of significant accounting policies

Basis of preparing the financial statements

- The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

- All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	15% on reducing balance
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Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

SHREE LOHANA MAHAJAN LEICESTER CIO
Notes to the Accounts
for the year ended 31 December 2020

4 Analysis of Charitable Income and expenditure

	2020	2019
	£	£
Donations & Legacies		
Membership Fees	63	189
Donations	46,546	127,681
Gift Aid	4,000	5,088
	<u>50,609</u>	<u>132,958</u>
Investment Income		
Bank deposit interest	-	-
Rental income	-	-
	<u>-</u>	<u>-</u>
Income From Charitable Activities		
Social / Religious / Education	7,228	25,626
	<u>7,228</u>	<u>25,626</u>

5 Other Income

Hall & Utensils Hire	2,191	24,360
Mahila Mandal Activities	740	1,762
Other Operating Income - JRS Claims	35,032	-
Other Operating Income - LCC Grant	10,000	-
Other Operating Income - Insurance claim	6,198	-
	<u>54,161</u>	<u>26,122</u>

6 Raising funds

Staff Costs	77,628	81,232
Rent	1	1
Insurance	5,778	6,455
Light & Heat	7,074	9,833
Water rates	2,407	1,277
Cleaning	2,680	3,114
Postage, Stationery & Telephone	3,725	5,043
Sundry	915	1,081
Repairs & Renewals	22,491	7,243
Grocery & Sundries for Temple	9,376	15,152
Advertising	504	5,455
Equipment Hire	-	400
	<u>132,579</u>	<u>136,286</u>

7 Charitable Activities Costs

Navratri / Diwali / Gujarati Classes	501	5,958
Donations	743	1,297
Travel & Subsistence	675	-
	<u>1,919</u>	<u>7,255</u>

8 Other Expenses

Bank charges	164	811
Legal & Professional Fees	521	3,152
Depreciation	3,551	2,670
	<u>4,236</u>	<u>6,633</u>

SHREE LOHANA MAHAJAN LEICESTER CIO
Notes to the Accounts
for the year ended 31 December 2020

9 Average Number of Employees

The average monthly number of employees during the year was as follows:

	2020	2019
Priests	2	2
Teachers	7	8
Other	5	5
	<u>14</u>	<u>15</u>

No employees received emoluments in excess of £60,000.

10 Tangible Fixed Assets

	Plant and machinery £	Motor vehicles £	Spare £	Total £
Cost				
At 1 January 2020	-	-	20,674	20,674
Additions	-	-	8,543	8,543
Disposals	-	-	-	-
At 31 December 2020	<u>-</u>	<u>-</u>	<u>29,217</u>	<u>29,217</u>
Depreciation				
At 1 January 2020	-	-	5,547	5,547
Charge for the year	-	-	3,551	3,551
On disposals	-	-	-	-
At 31 December 2020	<u>-</u>	<u>-</u>	<u>9,098</u>	<u>9,098</u>
Net book value				
At 31 December 2020	<u>-</u>	<u>-</u>	<u>20,119</u>	<u>20,119</u>
At 31 December 2019	<u>-</u>	<u>-</u>	<u>15,127</u>	<u>15,127</u>

11 Debtors: Amounts Falling Due Within One Year

	2020 £	2019 £
Other Debtors	1,450	547
Trade Debtors	6,791	5,836
	-	-
	<u>8,241</u>	<u>6,383</u>

SHREE LOHANA MAHAJAN LEICESTER CIO
Notes to the Accounts
for the year ended 31 December 2020

12 Creditors: Amounts Falling Due Within One Year

	2020	2019
	£	£
Other Creditors	158	163
Deferred Income	-	335
Trade creditors/accruals	10,542	2,561
	<u>10,700</u>	<u>3,059</u>

13 Movement In Funds

	At 01.01.20	Net Incoming Resources	At 31.12.20
Unrestricted Funds			
General fund	80,241	(26,736)	53,505
Restricted Funds			
Gauchara - Designated fund	7,922	128	8,050
Total Funds	<u>88,163</u>	<u>(26,608)</u>	<u>61,555</u>

14 Related Party Disclosures

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Shree Lohana Mahajan Leicester CIO rented the entire building including all equipment, fixtures and fittings from The Leicester Mahajan Trust, an associated charity, at a peppercorn rent of £1 per annum.

15 Ornaments

The mandir holds gold and silver ornaments donated to the value of approximately £1,000.

SHREE LOHANA MAHAJAN LEICESTER CIO
Detailed Statement of Financial Activities
for the year ended 31 December 2020

Income & Endowments

	2020	2019
	£	£
Donations & Legacies		
Membership Fees	63	189
Donations	46,546	127,681
Gift Aid	4,000	5,088
	<u>50,609</u>	<u>132,958</u>

Investment Income

Bank deposit interest	-	-
Rental income	-	-
	<u>-</u>	<u>-</u>

Income From Charitable Activities

Social / Religious / Education	7,228	25,626
	<u>7,228</u>	<u>25,626</u>

Other Income

Hall & Utensils Hire	2,191	24,360
Mahila Mandal Activities	740	1,762
Other Operating Income - JRS Claims	35,032	-
Other Operating Income - LCC Grant	10,000	-
Other Operating Income - Insurance claim	6,198	-
	<u>54,161</u>	<u>26,122</u>

Expenditure

Raising funds

Staff Costs:		
Wages & Salaries	75,981	78,033
Pensions	713	570
Temporary Staff	685	1,747
Staff Training & Welfare	249	882
Rent	1	1
Insurance	5,778	6,455
Light & Heat	7,074	9,833
Water rates	2,407	1,277
Cleaning	2,680	3,114
Telephone and fax	2,612	2,147
Internet & Web Hosting	799	748
Postage, stationery and printing	314	2,148
Sundry	915	1,081
Repairs & Renewals	22,491	7,243
Grocery & Sundries for Temple	9,376	15,152
Advertising	504	5,455
Equipment Hire	-	400
	<u>132,579</u>	<u>136,286</u>

Charitable Activities Costs

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Donations	743	1,297
Travel & Subsistence	675	-
	<u>1,919</u>	<u>7,255</u>

Other Expenses

Bank charges	164	811
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	<u>4,236</u>	<u>6,633</u>