

Managing Trustee's Annual Report and Comments:

Unit 1st Battalion Scots Guards
Address Somme Barracks, Horne rd, Catterick Garrison, DL9 4LD
In Respect of the PRI Mess Fund/Charity
Charity Commission/Regulator registered number PRI 1175134

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc): and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	Governing Document held by RA.
Objects of the Charity	The promotion of efficiency of the Armed Forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel.

Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	Selection of trustee by 1 SG command board results.
Trustee induction and training	As per SCF policy.

Explain about what the charity is trying to do and how it is going about it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Summary of main activities in relation to the Charity's objects	The promotion of efficiency of the Armed Forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel.
Summary of main achievements of the Charity during the year	<div> <p>The PRI, this year, has achieved the purposes of the charity by supporting SP within 1 SG with the required funding to help benefit there overall wellbeing. Whether, through sport, social activities, or welfare resources the monies used have been in good faith.</p> </div>

Provide a brief review of the financial position of the charity. This should include the principle types of income.

Financial Review	<div> <p>After a review of the SOFA report it has been deemed that an administration error on the use of GPF income/outcome codes creating a minus in the income column of the SOFA report. This has now been rectified.</p> </div>
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	NIL
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Investments selection policy and performance of those investments	NIL
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Provide the name of all trustees/the Managing Trustee(s) during the report year.

Managing Trustee's name/trustees' names	Lt Col GGF Anderson
Serious Incidents	NIL

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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces of the Crown. It does this by:</p> <ul style="list-style-type: none">*a. Providing and supporting mess facilities and social activities. Providing and supporting sporting and adventure training*b. activities <p>This assistance enables service personnel to face the challenges and danger associated with military service by developing and maintaining <i>teamwork; skills; fitness; confidence; character; spirit and attitude; and morale*</i>. As a result the fund promotes the efficiency of the Armed Forces of the Crown by enhancing the British Army's capability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of England and Wales's guidance on public benefit when deciding what activities the charity should undertake).</p>
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Additional comments (include any declarations which were not correct (Pg 12/13)):

Restricted Fund and Debtors Update

There is a negative amount of £37,345.93 in the Restricted Fund Incoming Resources, and a positive figure of £2,892.89 in the Resources Expended Cost of Generating Funds on the SOFA. This is likely due to the incorrect use of shadow codes when processing income and expenditure within the restricted funds. The Regimental Accountant must revise their Dprocesses to ensure the correct use of shadow codes in the future.

—The debtors amount to £9,013.12. The Welfare Float of £100.00 is current and manageable, and the Gdsm Alexander credit is being returned imminently. The debts for Ex ICE AXE £496.00 and Ex TELEMARCK Contributions £8,913.12 are aged and must have been cleared by now. (TELEMARCK has since been cleared, and Gdsm Alexander has been refunded.)

Safeguards

An internal audit board led by Capt Crichton-Stuart was convened on August 31, 2022. The attached report (attached to CB AF N1514) presents his findings.

Fund Income and Registration

The fund has an annual income of £108,255.35; therefore, it has been registered with the Charities Commission. The income amount is expected to decrease over the next year, falling below the threshold due to the introduction of ePCs for AT and BFSs. This will reduce the reliance on the SCF to carry out BACS payments for these activities.

Statement of Financial Activities as at 31/08/2022

Paxton+

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Printed: 01/09/2022

1st BN Scots Guards

PRI

	Unrestricted/ Designated/GPF Funds	Restricted Funds	Endowment Funds	Total Funds	Previous Period Total Funds
Incoming Resources					
Voluntary Income	15,000.00	47,514.38	0.00	62,514.38	62,128.14
Activities for Generating Funds	0.00	0.00	0.00	0.00	0.00
Investment Income	4,513.26	359.99	0.00	4,873.25	15.92
Income Resources from Charitable Activities	4,849.01	5,024.28	0.00	9,873.29	8,746.97
Other Incoming Resources	80.00	-37,345.93	0.00	-37,265.93	37,364.32
Total Incoming Resources	24,442.27	15,552.72	0.00	39,994.99	108,255.35
Resources Expended Cost of Generating Funds					
Investment Management Costs	0.00	0.00	0.00	0.00	0.00
Costs of Generating Funds	0.00	0.00	0.00	0.00	0.00
Charitable Activities	25,887.94	15,280.05	0.00	41,167.99	39,362.59
Governance Costs	431.15	1,221.91	0.00	1,653.06	432.88
Grants and Donations	1,995.22	17,593.46	0.00	19,588.68	8,118.23
Other Costs	11,998.71	-2,892.89	0.00	9,105.82	19,334.28
Total Resources Expended	40,313.02	31,202.53	0.00	71,515.55	67,247.98
Net Incoming/Outgoing Resources Before Transfers	-15,870.75	-15,649.81	0.00	-31,520.56	41,007.37
Transfers					
Gross transfers between funds (internal transfers)	0.00	0.00	0.00	0.00	0.00
Net Incoming resources before holding gains and losses	-15,870.75	-15,649.81	0.00	-31,520.56	41,007.37
Holding Gains/Losses					
Gains on revaluation of the charity's fixed assets	0.00	0.00	0.00	0.00	0.00
Unrealised Gains/Losses on investment assets	0.00	0.00	0.00	0.00	552.38
Net Movement in Funds	-15,870.75	-15,649.81	0.00	-31,520.56	41,559.75
Reconciliation of Funds					
Total funds brought forward from previous year	36,492.63	78,928.19	0.00	115,420.82	
Total funds carried forward	20,621.88	63,278.38	0.00	83,900.26	

From: Major M Hatton, Adjutant General's Corps (Staff and Personnel Support)



20th Armoured Brigade Combat Team

The IRON FIST

Wing Barracks

Bulford Garrison

Wiltshire

SP4 9NA

Michelle.hatton558@mod.gov.uk

Capt S Green AGC(SPS)

Regimental Admin Officer

1st Battalion The Scots Guards

Somme Barracks

Catterick Garrison

N Yorks

DL9 4LD

20 Jan 2023

1514s 1SG (FY 21/22) Independent Examination

1. I have reviewed the Fund's income over the last 2 Audit Periods and its genuine income has not exceeded £250,000 in any of these years.
2. The operation and structure of the charity is understood.
3. There appears to be no deliberate act of misconduct in the administration of the charity.
4. During the unit's annual assurance visit an appropriate level of sampling was conducted on all accounting records and subsidiary books.
5. The final accounts and SPSI report have revealed no unusual items, unexpected fluctuations, or inconsistencies. The assets and liabilities are consistent with the type of activities of the charity.
6. There has been no event that has had an adverse impact on the worth of the charity within this FY.
7. Specific observations:
 - a. CENTRAL BANK
 - i. Nil.
 - b. PRI
 - i. Agree with FM and IA comments to improve forecasting to prevent excess of expenditure.

- ii. Pipes and Drums and Cpls Club have been subsumed into the Fund, however the Annex A action to close the accounts on the APSG master register is yet to take place. IA has been provided with direction to action.
- iii. R Codes no longer in use should look to be removed.
- iv. Careful management of shadow codes should prevent any future inconsistencies in the restricted funds.
- v. Careful debtor management is required to prevent future aged debtors, noting both ICE AXE and TELEMARK now cleared.
- vi. Noted Charity registration as gross income over £100K, if the fund will not regularly exceed this amount in gross income it may be worth deregistering.

c. WO & SGTS MESS

- i. Agree with FM and IA comments to improve forecasting to prevent excess of expenditure.
- ii. The value of the fund should be carefully monitored to ensure restricted funds do not become overspent.
- iii. Tackling debtors needs to be enforced. The FM needs to see they are cleared without delay.

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- i. The fund is struggling with solvency, increased subs are a step forward to improve the financial situation, but the management of debtors is key.
- ii. R Codes no longer in use should look to be removed.
- iii. The value of the fund should be carefully monitored to ensure restricted funds do not become overspent.

8. Overall, there are some accountant errors that need to be addressed. A closer relationship between FMs and Regt Acct may help to alleviate this in the future. The IA provides sound advice to ensure the accounts are well managed.

M C Hatton

Major

SO2 SPS

20ABCT