

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST JOHN LEYLAND

England & Wales - Charity number 1175098

Details

Other names	ST JOHN'S PCC LEYLAND
Status	Registered
Legal form	Other
Registered	2017-10-11
Register	View on the Charity Commission register

Contact

Address	St. Johns Vicarage Leyland Lane Leyland Leyland PR25 1XB
Phone	01772 623483
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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: Church of England place of worship and promotion of the Christian faith in the parish of St John, Leyland

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£133,909	£103,100	-	-
2023-12-31	£118,911	£113,249	-	-
2022-12-31	£133,477	£145,423	-	-
2021-12-31	£140,186	£117,005	-	-
2020-12-31	£132,970	£102,730	-	-

Trustees

Name	Role	Appointed
ANDREW JAMES BULLEN		2025-05-14
AUDREY WARING		2019-04-03
Alison Dawn Moore		2023-05-24
Caroline Jane Waring		2025-05-14
Claire Elizabeth Beaver		2025-05-14
Clare Elizabeth Pope		2024-05-22
DAVID ANDREW VINCENT CHAMPNESS		2019-04-03
Judith Watson		2022-05-09
Peter John Hainsworth		2024-05-22
STELLA WEAVER		2024-05-22
SUSAN JOY CHAMPNESS		1998-04-01
TRACEY NICOLE JOHNSON		2009-04-01

Accounts



Original.



**The Parochial Church Council of the
Ecclesiastical Parish of St. John Leyland.
Diocese of Blackburn.**

Registered Charity Number: 1175098

**Annual Report and Financial Statements
for the year ended 31 December 2024**

Incumbent:

**Rev Andrew Meeson
St John's Vicarage,
Leyland Lane,
Leyland PR25 1XB**

Independent Examiner:

**Rev A A Clements MA, ACIB, FCIE
15 Carleton Road,
Great Knowley,
Chorley, Lancs PR6 8TQ.**

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Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Annual Report For the year ended 31 December 2024

(This report is made in accordance with the Church Representation Rules (2020) and is separate from any statement or address that the incumbent may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting. It is the means by which the PCC gives an account of how it has fulfilled its responsibilities during the year in question and of its future plans.)

Administrative Information

St John's Church is situated in Leyland Lane, Leyland. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is St John's Vicarage, Leyland Lane, Leyland PR25 1XB. Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and became a registered charity on 11 November 2017. PCC members who have served from 1 January 2024 until the date this report was approved are:

Ex officio		Appointment started/ended
Rev Andy Meeson	Incumbent	
Rev Mark Wooding	Assistant Curate	Ended April 2024
Audrey Waring	Church Warden	Re - elected May 2024
Dave Champness	Church Warden /Data Protection Officer/ Gift Aid Secretary	Re - elected May 2024
Sue Champness	Licensed Lay Minister	

Elected members

Tracey Johnson	Treasurer	
Alison Moore	PCC Secretary	
Chrissy Gynes		Term ended May 2024
Liz Beaver		Term ended May 2024
Mel Stafford		Term ended May 2024
Sarah Stirzaker		
Pat Brown		
Judith Watson	Safeguarding Officer	Elected May 2024
Clare Pope	Vision Champion	Elected May 2024
Stella Weaver		Elected May 2024
Peter Hainsworth		Elected May 2024
Keith Waring		Elected May 2024

It is considered that all PCC members and any others who could be understood as 'managers' in the activities and affairs of St. John's Church, Leyland are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. All PCC member elected for the first time and any others who have been re - elected after an absence of some time are provided with a copy of "What is the PCC?" a document which summarises the purpose of the PCC and expectations of its members and they are invited to meet with the PCC Treasurer, Wardens and/or Incumbent for further explanation of the role and to be briefed on the present situation of the Parish.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Standing Committee is the only committee to be in place by law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members were A Meeson, A Waring, D Champness, A Moore, S Stirzaker and T Johnson.

Objectives and activities

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Risk assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds, the church hall and lounge. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the Data Protection Act 2018 are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Keith Waring as Health and Safety Officer and Dave Champness as Data Protection Officer

The PCC has complied with its duty to have due regard to the House of Bishops' guidance in relation to safeguarding. There is a Protection Policy in place in respect of children and vulnerable adults and checks have been made with the Disclosure and Barring Service in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Judith Watson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences. Judith Watson is also the Safeguarding Officer.

During the past year the Wardens and the PCC have considered the major strategic and operational risks that the church faces. Further details can be found in the Incumbent's Report. Regular reports have been made to the PCC and steps taken to lessen those risks and to deal with any matters arising.

Achievements and performance

Church attendance

There are 86 parishioners on the Church Electoral Roll, 50 of whom are not resident in the parish. The average weekly in person attendance in October 2024 was 65 adults plus 17 children under 16. In addition, an average of 37 people accessed the services via Youtube each week.

Carbon emissions

Our calculated carbon emissions for 2024 were 10.6 tonnes, up slightly from 9.9 tonnes in 2023.

Incumbent's Review of the year

Twenty twenty-four was quite a turbulent year, both generally and specifically for the Church of England (CoE). The CoE remains deeply divided over synod's agreement to the House of Bishop's plans to redefine the church's teaching and practice on sexual morality and marriage. We wait to see fully how these wider divisions and uncertainty will impact on our local ministry and church relationships. We have also been dismayed at the stream of revelations of safeguarding abuses and failures within the CoE – ultimately leading to the resignation of the Archbishop of Canterbury in November. We have sought to respond locally by re-doubling our efforts to ensure good safeguarding practice here at St John's, as well as seeking to respond pastorally and prophetically – most notably perhaps with marking Safeguarding Sunday for the first time last year.

However, amidst the grief and uncertainty of the wider CoE, there has been much to celebrate and give thanks for here at St John's. First, thanks to the incredible generosity of God through the sacrificial giving of his people, we finished the year with a financial surplus (having budgeted for a significant shortfall). This has meant we can invest our Low Income Community Funding (LICF) grant into exciting projects rather than merely covering our day to day costs.

At Easter we said goodbye to our curate, Mark Wooding as he moved on to take up an Assistant Minister role at All Hallows Bispham. It was such a blessing to have Mark with us and it has been encouraging to see how some of the areas of ministry he invested in have continued to thrive this year (e.g. Music and YouthDOTcom). The loss of Mark has obviously left the leadership team feeling more stretched. However, we have also seen new people step into leadership and ministry roles. In September, Clare Pope was commissioned as an Authorised Lay Minister (ALM) in Children, Youth, and Community Ministry. We have also recruited two new helpers in Acorns over the past year. Our music ministry has also continued to be shared between more people than previously. We continue to seek to help one another discern God's call for all of us into various spheres of ministry at St John's and more widely.

The PCC had a day away on 27th April, in which we reviewed our vision and discerned God's priorities for St John's over the next 18 months. Overall, we felt a renewed call to focus upon knowing Jesus through deeper discipleship. Our Goals for 2024-2025 are:

1. Grow more mature disciples – especially men
2. Increase our outreach & discipleship of young people – particularly through recruitment of CYF coordinator
3. Engage more with our community and world by nurturing a holistic understanding of the Christian life – incl. Frontlines vocations, evangelism, creation & justice issues
4. Improve our external communication to the parish – especially social media and signage

Our Longer-Term Goals (2025-2030) are:

- A more balanced age and gender demographic in our worshipping community and leadership
- A number of people from our church called to serve elsewhere in full-time paid gospel ministry/mission
- For our buildings to enable excellent accessibility, functionality, ambiance, and health and safety standards within the worshipping life of the church

We continued **Sharing Jesus** last year using our *Rhythm of Life* approach – i.e. waves of mission consisting of a season of prayer, outreach initiative, and follow up. This year, we had two waves of mission. Wave 1 began with the *Thy Kingdom Come* global prayer initiative. We then welcomed many of our community to our free Community Fun Day, including bouncy castles, climbing walls, splash the vicar(!), refreshments, and a stall with Christian literature. We then had a great turn out (including about 60% guests) for our evangelistic pudding evening where we heard a powerful testimony of faith, suffering, and healing from Rachel Shelley. This was followed up by guest services and a Hope Explored course which were less well attended.

Our second wave of mission also began with a season of prayer and then focussed on our Harvest celebrations. We enjoyed welcoming many to a Harvest Ceilidh and Hotpot Supper and then a special 2pm guest service the next day. The second aspect of Wave 2 was a new initiative: St John's Community Choir. A wonderful group of people both from within church and without began singing together in October, ably led by Ellen Fergusson. It was a joy to have them sing at our Christmas Carol Service, alongside the Lostock Hall Memorial Band. We welcomed 180 people, many of whom were new visitors from the local community, to sing and hear the good news of Jesus. Overall, it felt like a year where we grew in our culture of invitation and where more people than ever were happy to accept an invitation to explore what Jesus is all about.

As we look to the year ahead, we will continue to invest in discipleship and commitment to prayer, with 2025 designated as a year of prayer for growth and renewal. We also hope to apply to the diocesan Ignite Project to fund someone to lead our ministry to young people. Finally, we have some significant plans to ensure our buildings are safe, accessible, and enable (rather than hinder) worship, ministry, and mission. These include improving the accessibility of our foyer, upgrading our emergency lighting and the installation of new TV screens in church.

On a personal note, I was delighted to successfully defend my PhD thesis during my viva in November, and to eventually be awarded my PhD in December, having made minor corrections. I am so grateful for the support I have received from the leadership and congregation during my research.



Revd Andrew Scott Meeson

February 2025

Financial Review

Summary

We are extremely grateful for the provision of financial resources during 2024. The church generated a surplus on unrestricted funds of £3,544 (2023: deficit £3,847), after transfers of £3,000 from our outreach groups.

Total unrestricted fund balances, including designations, at the yearend increased to £65,791 (2023: £50,348) and restricted fund balances increased to £78,268 (2023: £62,901). Explanations for these changes are provided below.

Unrestricted income

Total unrestricted income for 2024 was £84,085 (2023: £70,832). We were again blessed by the fact that many regular donors donated by standing order and others switched to the Parish Giving Scheme and contactless giving. Planned giving increased to £51,223 (2023: £44,187), whilst weekly cash/contactless collections decreased to £1,890 (2023: £5,708) as more individuals changed to regular planned giving. £12,230 (2023: £11,927) was recovered from HMRC in respect of tax deducted from Gift Aided income. Contributions for the use of premises from community groups increased to £6,912 (2023: £4,039).

Unrestricted expenditure

Total unrestricted expenditure for the year was £83,542 (2023: £79,465). 74% (2023: 75%) of this expenditure (£61,978) was in respect of the parish share and vicarage costs, which increased in total by £2,518. The cost of running the church, lounge and grounds, including maintenance, increased to £19,276 (2023: £17,181), primarily due to higher energy costs.

Unrestricted funds

As referred to above, the total of unrestricted funds at 31 December 2024 was £65,791. This included designated funds £40,959 (2023: £29,060) and unrestricted free reserves of £24,832 (2023: £21,288).

The PCC's policy is to try to maintain a level of free, unrestricted funds equal to at least 3 months' expenditure, which currently equates to approximately £21,000. The total of undesignated free reserves at 31 December 2024 is broadly in line with this policy

The closing balances on all designated funds are shown on page 14. The most significant designated funds were as follows:

Lower Income Communities Fund (LICF)

We were again extremely fortunate to be awarded £21,987 by the Diocese from the LICF fund and the PCC continued to recognise this funding separately and pay the full parish share request, rather than net the two off. The LICF grant has been allocated to a designated fund to be used to fund mission giving to our agreed mission partners, other mission related expenditure and any unrestricted deficits. The grant received was added to the balance brought forward at the beginning of the year of £19,024 giving total available funds of £41,011. During 2024, £5,450 was paid to our mission partners, £447 funded property costs for the curate's house, £1,305 was used for outreach activities, £2,742 funded a new boiler and £1,000 was set aside for the next quinquennial report. The unspent balance of £30,067 is carried forward to 2025 to fund future planned expenditure.

Other

Other Designated Funds comprise the combined income, expenditure and closing funds for all of our outreach groups.

Restricted funds

Building Fund

Donations of £11,804, Gift Aid income of £163 and interest of £548 was received in the year. The closing balance of £22,709 will be used towards the remodelling of the foyer and other planned projects.

Children and Families' Worker Funds

The balance held on this account at the end of the year of £40,667 is being carried forward and a project plan for future children's and youth work is currently being developed.

Nefyn Camp Fund

Income of £120 was received in the year and subsidies of £220 were paid to assist young people who attended the summer camps. £302 was carried forward at the year end.

Welfare Fund

Income of £273, including Gift Aid, was received and £500 was donated to the Leyland Foodbank. A balance of £468 was held at the year end.

Parish Share Support Fund

A donation of £8,000, together with Gift Aid tax of £2,000, was received in 2021. In the event that the church becomes ineligible to receive LICF grant funding, or if this funding is withdrawn for any other reason, this fund can be used towards the payment of the parish share, to the extent that it cannot be funded from in year income. Interest of £538 was added in the year, bringing the balance to £10,859.

Future Plans

The PCC is committed to continuing its mission to spread the good news of the gospel and to serve the people of its parish in Leyland and plans for the future are included in the Incumbent's Review on page 5 -7.

Report approved by the PCC on 10 March 2025 and signed on its behalf by Andrew Meeson (PCC Chair).



Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2024

Receipts and Payments Account

	2024		2024		2023		2023	
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total
	£	£	£	£	£	£	£	£
Receipts								
Voluntary receipts								
Regular giving								
Planned giving: gift aided	44,413	-	11,070	55,483	38,305	-	360	38,665
Planned giving: not gift aided	6,810	-	120	6,930	5,882	-	120	6,002
Collections	1,890	-	-	1,890	5,708	-	-	5,708
Other voluntary income and donations	8,421	7,373	3,698	19,492	399	8,659	4,841	13,899
Income tax recovered	12,230	1,412	345	13,986	11,927	1,195	3,038	16,160
	73,763	8,785	15,233	97,781	62,221	9,854	8,359	80,434
Other voluntary receipts								
Donations and appeals	-	-	-	-	-	-	5,767	5,767
Grants	-	22,329	-	22,329	-	20,971	-	20,971
	-	22,329	-	22,329	-	20,971	5,767	26,738
Receipts from church activities								
Fees	2,130	-	-	2,130	2,229	-	-	2,229
Contributions from church groups	81	-	-	81	100	-	-	100
Contributions from non-church group	6,912	-	-	6,912	4,039	-	-	4,039
	9,123	-	-	9,123	6,368	-	-	6,368
Income from investments								
Bank interest	1,199	-	3,077	4,276	643	-	1,763	2,406
Non-recurring income								
Lecturer fees	-	-	-	-	1,600	-	-	1,600
Grants	-	-	400	400	-	1,366	-	1,366
	-	-	400	400	1,600	1,366	-	2,966
Totals: receipts	84,085	31,114	18,710	133,909	70,832	32,191	15,889	118,912

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2024

Receipts and Payments Account

	2024		2024		2024		2023		2023	
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Unrestricted	Total
	£	£	£	£	£	£	£	£	£	£
Payments										
<i>Church activities</i>										
Overses mission	-	4,450	1,219	5,669	50	3,148	1,863	5,061		
Home mission	709	7,583	771	9,063	894	6,829	1,736	9,459		
Parish share	59,544	-	-	59,544	57,344	-	-	57,344		
Chery expenses	234	447	-	681	168	2,777	-	2,945		
Parsorage expenses	2,434	-	-	2,434	2,116	-	-	2,116		
Church running expenses	14,448	-	-	14,448	10,422	-	-	10,422		
Cost of services	1,093	674	199	1,967	1,104	-	202	1,306		
Refreshments	228	-	-	228	288	-	-	288		
Support costs	182	-	-	182	213	-	-	213		
Church buildings and maintenance	2,155	-	-	2,155	4,234	1,194	2,274	7,702		
Churches Together in Leyland	-	-	-	-	150	-	-	150		
Fees to diocese/verger/organist	1,345	-	-	1,345	1,562	-	-	1,562		
Fixtures and equipment	-	3,060	400	3,460	-	-	-	-		
	82,372	16,215	2,588	101,176	78,545	13,948	6,075	98,568		
<i>Church management and administration</i>										
Quinquennial survey	-	-	-	-	-	1,080	-	1,080		
Miscellaneous	1,170	-	755	1,925	920	-	1,518	2,438		
	1,170	-	755	1,925	920	1,080	1,518	3,518		
Total payments	83,542	16,215	3,343	103,100	79,465	15,028	7,593	102,086		
Excess of receipts over payments	544	14,899	15,367	30,810	(8,633)	17,163	8,296	16,826		
Transfers between designated and restricted funds	-	-	-	-	-	130	(130)	-		
Transfers from designated funds	3,000	(3,000)	-	-	8,633	(8,633)	-	-		
Net movement in year	3,544	11,899	15,367	30,810	-	8,660	8,166	16,826		
Balances at 1 January	21,288	29,060	62,901	113,249	21,288	20,400	54,735	96,423		
Balances at 31 December	24,832	40,959	78,268	144,059	21,288	29,060	62,901	113,249		

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2024

Statement of Assets as at 31 December 2024

Monetary assets

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Co-operative current account	31,966	10,235	42,201	35,638
CBF deposit account	33,710	68,033	101,743	77,466
Cash	115	-	115	145
	<u>65,791</u>	<u>78,268</u>	<u>144,059</u>	<u>113,249</u>
Designated	40,959			
Undesignated	<u>24,832</u>			
	<u>65,791</u>			

Approved by the PCC on 10 March 2025

and signed on its behalf by:



**Tracey Johnson
Treasurer**



**Andrew Meeson
Chair**

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2024

Analysis of Funds

Unrestricted Funds

	Undesignated General	Quinquennial Survey	Car Park	Designated	LICP	Legacy and Memorial	Gift Day	Mission Giving	Other	Total
	£	£	£	£	£	£	£	£	£	£
Balance brought forward	21,288	520	408		19,024	2,777	3,949	-	2,382	50,348
Excess/ (deficit) of receipts and payments	544	-	-		13,643	(623)	-	(1,000)	2,879	15,443
Transfer from/(to) restricted funds	-	-	-	-	-	-	-	-	-	-
Transfers (to)/from designated funds	3,000	1,000	-	-	(2,600)	-	-	1,000	(2,400)	-
Balance carried forward	24,832	1,520	408	488	30,067	2,154	3,949	-	2,861	65,791

Restricted Funds

	Welfare Fund	Buildings Fund	Children's and Families Worker Fund	Other Funds	Netsys Camp Fund	Communications Fund	Vicar and Warden's Fund	Parish Share Support Fund	Total
	£	£	£	£	£	£	£	£	£
Balance brought forward	695	10,195	38,376	478	402	1,568	866	10,321	62,901
<i>Income</i>									
<i>Voluntary receipts</i>									
Regular planned giving	180	10,650	240	-	120	-	-	-	11,190
Other voluntary donations	-	1,154	-	521	-	-	-	-	1,675
Income tax recovered	93	163	60	30	-	-	-	-	345
Donations and appeals	-	-	-	2,023	-	-	-	-	2,023
Grant income	-	-	-	400	-	-	-	-	400
Interest	-	548	1,991	-	-	-	-	538	3,077
<i>Expenditure</i>									
Overseas mission	-	-	-	(1,219)	-	-	-	-	(1,219)
Home mission	(500)	-	-	(51)	(220)	-	-	-	(771)
Cost of services	-	-	-	(199)	-	-	-	-	(199)
Fixtures and equipment	-	-	-	(400)	-	-	-	-	(400)
Miscellaneous	-	-	-	(755)	-	-	-	-	(755)
<i>Transfers from General Fund</i>									
<i>Transfers between Restricted Funds</i>									
<i>Transfers to Designated Funds</i>									
Balance carried forward	468	22,709	40,667	829	302	1,568	866	10,859	78,268

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2024

Notes to the Accounts

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 Funds policy

Unrestricted funds may be used by the PCC for any of its ordinary purposes. It is the policy of the PCC to maintain unrestricted reserves equal to approximately 3 months expenditure.

Designated funds represent sums set aside out of ordinary unrestricted funds for specific designated purposes, which can be transferred back into general funds at any time.

Restricted funds represent donations or grants received or invited for specific purposes, which may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds without the agreement of the donor/funder. The movement on major restricted funds is detailed on page 14.

Other restricted funds comprise sundry restricted donations received and wholly expended in the year.

3 Mission

The total spent on overseas and home mission and given to other charities from all sources during the year comprises:

	Restricted Fund donations/expenditure £	PCC core expenditure £	Designated Mission related Expenditure £	Total Mission/Charitable Giving/Expenditure £
Overseas mission				
African Inland Mission	-	-	600	600
Platform 67	-	-	700	700
OMF	-	-	1,200	1,200
MAF	-	-	750	750
Open Doors	-	-	600	600
Tearfund	184	-	600	784
Leprosy Mission	65	-	-	65
Bishop's Harvest	792	-	-	792
Friends of the Holyland	178	-	-	178
	1,219	-	4,450	5,669
Home mission				
CAP	21	-	1,100	1,121
SLEAP	30	-	-	30
Mission related materials	-	114	-	114
Evangelical Alliance	-	90	-	90
Church outreach groups	-	-	5,778	5,778
Welfare fund	500	-	-	500
Mission events	-	505	705	1,210
Nefyn camps	220	-	-	220
	771	709	7,583	9,063
Total mission related giving/ expenditure	1,990	709	12,033	14,732

4 Assets for church use

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the Church Wardens on special trust for the PCC, which require a faculty for disposal.

5 Trustee expenses

The expenses paid to clergy may include an immaterial proportion which relate to their function as PCC members. No other payments were made to PCC members for their role as members of the PCC

6 Funds not recognised in PCC accounts

A former member of the church made a bequest into a separate trust fund to be used by the church to support mission and youth work. The trustees of the funds are the Vicar and Wardens of St Johns Church, but the funds are not under the direct control of the PCC. The balances held at 31 December 2024 were £27,144. £26,278 was held in a separate CCLA deposit account. The remaining funds of £866 were held in the PCC current account as a restricted fund to be used for mission and youth work.

Independent Examiner's unqualified report to the members of the P.C.C. of the Parochial Church Council of St. John Leyland

Accounts for the year ended 31st December 2024.

Charity no. 1175098

Set out on pages 11-15.

Respective responsibilities of the P.C.C. and the examiner

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed.

Alan A. Clements

Date 11th. March 2025.

Name Rev'd. A. A. Clements

Relevant professional qualification. Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8Q

ACIE PCC CC32

Accounts



Original.



**The Parochial Church Council of the
Ecclesiastical Parish of St. John Leyland.
Diocese of Blackburn.**

Registered Charity Number: 1175098

**Annual Report and Financial Statements
for the year ended 31 December 2023**

Incumbent:

**Rev Andrew Meeson
St John's Vicarage,
Leyland Lane,
Leyland PR25 1XB**

Independent Examiner:

**Rev A A Clements MA, ACIB, FCIE
15 Carleton Road,
Great Knowley,
Chorley, Lancs PR6 8TQ.**

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Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Annual Report For the year ended 31 December 2023

(This report is made in accordance with the Church Representation Rules (2020) and is separate from any statement or address that the incumbent may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting. It is the means by which the PCC gives an account of how it has fulfilled its responsibilities during the year in question and of its future plans.)

Administrative Information

St John's Church is situated in Leyland Lane, Leyland. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is St John's Vicarage, Leyland Lane, Leyland PR25 1XB. Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and became a registered charity on 11 November 2017. PCC members who have served from 1 January 2023 until the date this report was approved are:

Ex officio		Appointment started/ended
Rev Andy Meeson	Incumbent	
Rev Mark Wooding	Assistant Curate	
Audrey Waring	Church Warden	Re - elected May 2023
Dave Champness	Church Warden /Data Protection Officer/ Gift Aid Secretary	Re - elected May 2023
Sue Champness	Licensed Lay Minister	
Caroline Waring	PCC Secretary Vision Champion	To May 2023
Philip Morgan	Deanery Synod Rep	To May 2023
Tracey Johnson	Treasurer	Co-opted to May 2023

Elected members

Mark Smith		Term ended May 2023
Tracey Johnson	Treasurer	Elected May 2023
Alison Moore	PCC Secretary	Elected May 2023
Chrissy Gynes		
Liz Beaver		
Mel Stafford		
Sarah Storzaker		
Pat Brown		
Judith Watson	Safeguarding Officer	
Sue Rhodes		Died April 2023

It is considered that all PCC members and any others who could be understood as 'managers' in the activities and affairs of St. John's Church, Leyland are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. All PCC member elected for the first time and any others who have been re - elected after an absence of some time are provided with a copy of "What is the PCC?" a document which summarises the purpose of the PCC and expectations of its members and they are invited to meet with the PCC Treasurer, Wardens and/or Incumbent for further explanation of the role and to be briefed on the present situation of the Parish.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Standing Committee is the only committee to be in place by law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members from January to April were A Meeson, A Waring, D Champness, C Waring S Stirzaker and T Johnson. From May to December they were A Meeson, A Waring, D Champness, A Moore, S Stirzaker and T Johnson.

Objectives and activities

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Risk assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds, the church hall and lounge. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the Data Protection Act 2018 are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Keith Waring as Health and Safety Officer and Dave Champness as Data Protection Officer

The PCC has complied with its duty to have due regard to the House of Bishops' guidance in relation to safeguarding. There is a Protection Policy in place in respect of children and vulnerable adults and checks have been made with the Disclosure and Barring Service in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Judith Watson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences. Judith Watson is also the Safeguarding Officer.

During the past year the Wardens and the PCC have considered the major strategic and operational risks that the church faces. Further details can be found in the Incumbent's Report. Regular reports have been made to the PCC and steps taken to lessen those risks and to deal with any matters arising.

Achievements and performance

Church attendance

There are 92 parishioners on the Church Electoral Roll, 53 of whom are not resident in the parish. The average weekly in person attendance in October 2023 was 64 adults plus 18 children under 16. In addition, an average of 30 people accessed the services via Youtube each week.

Incumbent's Review of the year

St John's Leyland exists to **Live** life to the full in Jesus Christ. This means serving those living, working, and learning in North-West Leyland by **Loving Jesus**, **Knowing Jesus**, and **Sharing Jesus**. Our vision priorities are:

1. **Sharing Jesus:** Reaching the unreached peoples of our parish and the world with the good news of Jesus
2. **Knowing Jesus:** Growing mature disciples by developing a more intentional and strategic discipleship process
3. **Loving Jesus:** Offering a more varied, accessible and contemporary pattern of worship – including an all-age service on a Sunday afternoon
4. **Children & Families:** Seeing an increasing number of young families who have a vibrant committed Christian faith

As we reflect on our **Life** together, last year was another year marked with sadness as more longstanding and much-loved members of the church family were called home to glory. However, there was also much to rejoice about – especially welcoming more new people into the life of St John's.

As I reflect on the year, it is clear we chose to focus on vision priorities 1 and 4. Therefore, in this review of the year, I will draw out some of the encouragements and challenges surrounding our mission to **share Jesus** – especially with **children and young people**.

We began 2023 with a year-long plan for **Sharing Jesus** called *Rhythm of Life*. The rhythm comprised three 'Waves of Mission' all following the same three fold pattern: (1) a season of prayer preparing for (2) an outreach activity and (3) followed up with something that interested people could continue to engage with.

Wave One began with 10 days of prayer (20-30th March) leading up to an Easter Mission Weekend called *Life that Lasts*. We had a good number of visitors to our Hotpot & Quiz on 31st March where we heard a powerful testimony of a life transformed by Jesus. The next day we had our Easter Family Fun Day where we welcomed 88 adults and 89 children. On Sunday we had two guest services with a guest speaker. Afterwards we ran *Hope Explored* over three weeks. Although few

newcomers took up this opportunity, those already connected with St John's who attended enjoyed the material.

Wave Two began with the world-wide prayer initiative *Thy Kingdom Come* (18th-28th May). We then spent time out and about in our parish and discussing how we can have more meaningful and intentional *Creative Conversations* (led by Colin Briffa). This coincided with a sermon series on Ecclesiastes addressing some of the important questions people ask in life. We sought to put this focus into practice out in our parish by encouraging those we met to complete a quality-of-life survey as a conversation starter. It is fair to say the interest and/or willingness of the congregation to participate in this outreach was small. However, those who did take up the opportunity had some good conversations with those who didn't yet come to church. We also sought to follow up with individuals by inviting them to our Summer Sundays (informal 2pm joint service).

Finally, Wave Three focussed on *Life Matters*. A season of prayer lasted between 23rd Oct-3rd Nov. We then invited our community to a Service of Light (a memorial service especially focussed on those who had lost loved ones) and a Light Party (a celebration of Christ's light to coincide with Bonfire night and coming hot on the heels of Halloween). The following week visitors were invited to our Remembrance Sunday services. This was followed up by the *Omega Course* which sought to provide space and opportunity to discuss death and dying.

All of this has, of course, been integrated into our existing patterns of ministry and mission which seek to share Jesus, as well as build us up in love and knowledge of Jesus. The continuing ministry of Wednesday Hub illustrates this well by welcoming many older adults with no other church connections into the life and worship of the church. This year our Wednesday Hub fundraiser supported Admiral Nurses (Dementia UK).

Christmas is always a great opportunity to share the good news of Jesus and it was a real joy to welcome more visitors of all ages to our services than in previous years. Some of these are now worshipping with us (more) regularly in 2024.

2023 was also a year when we strengthened relationships with our mission partners as we enjoyed visits from Lydia; James, Juliette, and Family; Paul Robinson; Helen Neville from the Leyland CAP centre; Fiona Stevenson (MAF); and Andrew and Pamela Dudgeon from Platform 67 (twice).

The number of **children and young people** exploring faith in Jesus at St John's has continued to increase this year. By God's grace, the major changes we made to our ministries as we unlocked from Covid – especially 4 o'clock Live, Acorns, and YouthDOTcom – continue to bear fruit. Since 2020 the percentage of children in our worshipping community has risen from 7% to 27% and our Sunday attendance of under 16-year-olds has more than doubled to 24%. This equates to an increase from 7 to 33 children in our worshipping community and we now have an average of 18 children attending on a Sunday (increased from 5 children in 2020). Seeing more young people and their families grow in faith and seek to live out a life following Jesus continues to be a great joy.

In July a film crew from the Church of England spent three days with us to create a video about our work with children, youth, and families. It has been a real encouragement to hear of the film (released in November) inspiring others towards a vision which prioritises ministry to children, youth, and families.

One of our goals this year was to explore the recruitment of a paid worker in children, youth and/or families ministry. A recruitment team met during the year and discerned (in conversation with the PCC) that we should focus the role on coordinating our outreach and discipleship of young people (\approx 11-18 years). We developed an ambitious and exciting job description and budget. The vision was to secure funding for 3-5 years before advertising the role. This would amount to approx. £122,000-128,000. Whilst we have a potential £50,765 set aside for this project that still left a large shortfall. Unfortunately, we were unsuccessful with a bid to the Parish Vision Fund for £20,000. We plan to regroup in 2024 and discern the most appropriate next steps.

On a more personal note, I continued in my seconded role as Visiting Lecturer at Oak Hill College during the first half of 2023. However, I declined the request to continue this role into the next academic year. This was partly because I was appointed as Area Dean of Leyland by the Bishop of Blackburn and took up the post at Easter. With this role comes additional administrative support so it has been a joy to welcome my PA, Mandy Stanton, to the ministry of St John's this year. Finally, I was very thankful to be granted study leave (4th September to 3rd December) as I began the final year of my PhD research. I am immeasurably grateful to all those who took on additional responsibilities during my period of leave to enable this to happen.



Rev A. S. Meeson

February 2024

Financial Review

Summary

The church suffered a deficit on unrestricted funds of £3,847 in 2023 (2022: deficit £5,991), after transfers of £4,787 from our outreach groups and other designated funds. This deficit was funded from the LICF designated fund (see page 9).

Total unrestricted fund balances, including designations, at the yearend increased to £50,348 (2022: £41,688) and restricted fund balances increased to £62,901 (2022: £54,735). Explanations for these changes are provided below.

Unrestricted income

Total unrestricted income for 2023 was £70,832 (2022: £67,935). We were again blessed by the fact that many regular donors donated by standing order and others switched to the Parish Giving Scheme and contactless giving. Planned giving increased to £44,187 (2022: £40,740), and weekly cash/contactless collections increased to £5,708 (2022: £5,642). £11,927 (2022: £11,160) was recovered from HMRC in respect of tax deducted from Gift Aided income. Contributions for the use of premises from community groups increased to £4,039 (2022: £3,311) and we received £1,600 (2022: £1,500) in fees from Oakhill College as Andy Meeson did a second year of lecturing.

Unrestricted expenditure

Total unrestricted expenditure for the year was £79,465 (2022: £75,596). 75% (2022: 74%) of this expenditure (£59,460) was in respect of the parish share and vicarage costs, which increased in total by £3,222. The cost of running the church, lounge and grounds, including maintenance, increased to £17,181 (2022: £15,345), primarily due to higher energy costs and general maintenance, as the PCC catches up with ongoing maintenance delayed in recent years.

Unrestricted designated funds

As referred to above, the total of unrestricted funds at 31 December 2023 was £50,348. This included designated funds of £29,060 (2022: £20,400) and unrestricted free reserves of £21,288 (2022: £21,288)

The PCC's policy is to try to maintain a level of free, unrestricted funds equal to at least 3 months' expenditure, which currently equates to approximately £20,000. The total of unrestricted, undesignated, free reserves at 31 December 2023 remained at £21,288 (2022: £21,288), which is broadly in line with this policy

The closing balances on all designated funds are shown on page 15. The most significant designated funds were as follows:

Lower Income Communities Fund (LICF)

We were again extremely fortunate to be awarded £20,972 by the Diocese from the LICF fund and the PCC continued to recognise this funding separately and pay the full parish share request, rather than net the two off. The LICF grant has been allocated to a designated fund to be used to fund mission giving to our agreed mission partners, other mission related expenditure and any unrestricted deficits. The grant received was added to the balance brought forward at the beginning of the year of £8,774, giving total available funds of £29,745. During 2023, £3,648 was paid to our mission partners, £2,777 funded property costs for the curate's house, £451 was used to setup a new office and £3,847 was used to fund the unrestricted deficit. The unspent balance of £19,024 is carried forward to 2024.

Other

When our various outreach groups restarted in the autumn of 2021, the finances for each group were transferred into the main PCC accounts and the Other Designated Funds comprise the combined income, expenditure and closing funds for all of these groups.

Restricted funds

Building Fund

Donations of £5,650 and Gift Aid income of £2,858 was received in the year and costs of £2,273 were incurred in respect of repairs to the hall ceiling and architect designs for remodelling the steps from the church foyer to the hall to make them more accessible. The closing balance of £10,195 will be used towards this and other projects in 2024.

Children and Families' Worker Funds

The balance held on this account at the end of the year of £38,377 is being carried forward following the death of Barbara Lang, our Children's and Families' Worker, at the end of 2021. A group has been set up to put together a project plan for future children's and youth work and the funds held will be used towards the funding of the resulting project.

Nefyn Camp Fund

Income of £435 was received in the year and subsidies of £120 were paid to assist young people who attended the summer camps. £402 was carried forward at the year end.

Welfare Fund

Income of £1,038, including Gift Aid, was received and £1,031 was expended to help those in need in our community. A balance of £695 was held at the year end.

Communications Fund

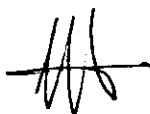
£1,197 was spent in the year on the final payment for the new church sign and a new printer. The balance at the yearend was £1,568.

Parish Share Support Fund

A donation of £8,000, together with Gift Aid tax of £2,000, was received in 2021. In the event that the church becomes ineligible to receive LICF grant funding, or if this funding is withdrawn for any other reason, this fund can be used towards the payment of the parish share, to the extent that it cannot be funded from in year income. Interest of £321 was added in the year, bringing the balance to £10,321.

Future Plans

The PCC is committed to continuing its mission to spread the good news of the gospel and to serve the people of its parish in Leyland and plans for the future are included in the Incumbent's Review on page 5 -7.



Report approved by the PCC on 11 March 2024 and signed on its behalf by Andrew Meeson (PCC Chair).

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2023

Receipts and Payments Account

	2023	2023	2023	2023	2022	2022	2022	2022
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total
	£	£	£	£	£	£	£	£
Receipts								
<i>Voluntary receipts</i>								
<i>Regular giving</i>								
Planned giving: covenanted	38,305	-	360	38,665	35,800	-	410	36,210
Planned giving: uncovenanted	5,882	-	120	6,002	4,940	-	210	5,150
Collections	5,708	-	-	5,708	5,642	-	-	5,642
Other voluntary income and donations	399	8,659	4,841	13,899	2,042	5,885	1,899	9,826
Income tax recovered	11,927	1,195	3,038	16,159	11,160	551	3,711	15,432
	<u>62,221</u>	<u>9,854</u>	<u>8,358</u>	<u>80,433</u>	<u>59,584</u>	<u>6,446</u>	<u>6,230</u>	<u>72,260</u>
<i>Other voluntary receipts</i>								
Donations and appeals	-	-	5,767	5,767	-	-	33,371	33,371
Grants	-	20,971	-	20,971	-	17,708	-	17,708
	-	<u>20,971</u>	<u>5,767</u>	<u>26,738</u>	-	<u>17,708</u>	<u>33,371</u>	<u>51,079</u>
<i>Receipts from church activities</i>								
Fees	2,229	-	-	2,229	3,120	-	-	3,120
Contributions from church groups	100	-	-	100	-	-	-	-
Contributions from non-church groups	4,039	-	-	4,039	3,311	-	-	3,311
	<u>6,368</u>	-	-	<u>6,368</u>	<u>6,431</u>	-	-	<u>6,431</u>
<i>Income from investments</i>								
Bank interest	643	-	1,763	2,406	420	-	-	420
<i>Non-recurring income</i>								
Lecturer fees	1,600	-	-	1,600	1,500	-	-	1,500
Energy/Warm Space grants	-	1,366	-	1,366	-	1,787	-	1,787
	<u>1,600</u>	<u>1,366</u>	-	<u>2,966</u>	<u>1,500</u>	<u>1,787</u>	-	<u>3,287</u>
Total receipts	<u>70,832</u>	<u>32,191</u>	<u>15,888</u>	<u>118,911</u>	<u>67,935</u>	<u>25,941</u>	<u>39,601</u>	<u>133,477</u>

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2023

Receipts and Payments Account

	2023 Unrestricted £	2023 Designated £	2023 Restricted £	2023 Total £	2022 Unrestricted £	2022 Designated £	2022 Restricted £	2022 Total £
Payments								
<i>Church activities</i>								
Overseas mission	50	3,148	1,863	5,061	-	2,908	1,063	3,971
Home mission	894	6,829	1,736	9,458	292	5,063	1,324	6,679
Parish share	57,344	-	-	57,344	54,396	-	-	54,396
Clergy expenses	168	2,777	-	2,945	400	2,578	-	2,978
Parsonage expenses	2,116	-	-	2,116	1,842	-	-	1,842
Church running expenses	10,422	-	-	10,422	10,582	-	-	10,582
Cost of services	1,104	-	202	1,306	1,109	-	268	1,377
Refreshments	288	-	-	288	241	-	-	241
Support costs	213	-	-	213	530	-	-	530
Church buildings and maintenance	4,235	1,195	2,273	7,703	2,483	9,862	26,932	39,277
Churches Together in Leyland	150	-	-	150	150	-	-	150
Fees to diocese/verger/organist	1,563	-	-	1,563	2,225	-	-	2,225
Pictures and equipment	-	-	-	-	-	13,676	5,277	18,953
	78,545	13,948	6,074	98,567	74,250	34,087	34,864	143,201
<i>Church management and administration</i>								
Quinquennial survey	-	1,080	-	1,080	-	-	-	-
Miscellaneous	920	-	1,518	2,438	1,346	-	876	2,222
	920	1,080	1,518	3,518	1,346	-	876	2,222
Total payments	79,465	15,028	7,592	102,085	75,596	34,087	35,740	145,423
Excess of receipts over payments	(8,633)	17,163	8,296	16,826	(7,661)	(8,146)	3,861	(11,946)
Transfers between designated and restricted funds	-	130	(130)	-	-	-	-	-
Transfers from designated funds	8,633	(8,633)	-	-	7,661	(7,661)	-	-
Net movement in year	0	8,660	8,166	16,826	-	(15,807)	3,861	(11,946)
Balances at 1 January	21,288	20,400	54,735	96,423	21,288	36,207	50,874	108,369
Balances at 31 December	21,288	29,060	62,901	113,249	21,288	20,400	54,735	96,423

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2023

Statement of Assets as at 31 December 2023

Monetary assets

	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Co-operative current account	27,737	7,901	35,638	21,101
CBF deposit account	22,466	55,000	77,466	75,060
Cash	145	-	145	262
	<u>50,348</u>	<u>62,901</u>	<u>113,249</u>	<u>96,423</u>
Designated	29,060			
Undesignated	<u>21,288</u>			
	<u>50,348</u>			

Approved by the PCC on 11 March 2024

and signed on its behalf by:

Tracey Johnson
Treasurer



Andrew Meeson
Chair



Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2023

Analysis of Funds

Unrestricted Funds

	Undesignated General	Quinquennial Survey	Designated Car Park	LICF	Legacy and Memorial	Gift Day	Energy grant	Other	Total
	£	£	£	£	£	£	£	£	£
Balance brought forward	21,288	1,600	1,152	8,776	883	3,770	1,786	2,433	41,688
Excess/ (deficit) of receipts and payments	(8,633)	(1,080)	(744)	14,055	1,894	179	-	2,819	8,530
Transfer from/(to) restricted funds	-	-	-	-	-	-	-	130	130
Transfers (to /)from designated funds	8,633	-	-	(3,847)	-	-	(1,786)	(3,000)	-
Balance carried forward	21,288	520	408	19,024	2,777	3,949	-	2,382	50,343

Restricted Funds

	Welfare Fund £	Buildings Fund £	Children's and Families Worker Fund £	Other Funds £	Nefyn Camp Fund £	Communications Fund £	Vicar and Warden's Fund £	Parish Share Support Fund £	Total £
Balance brought forward	688	3,704	36,991	404	87	2,765	96	10,000	54,735
<i>Income</i>									
<i>Voluntary receipts</i>									
Regular planned giving	-	-	240	120	120	-	-	-	480
Other voluntary donations	988	-	-	1,460	300	-	2,092	-	4,840
Income tax recovered	50	2,858	60	55	15	-	-	-	3,037
Donations and appeals	-	5,650	-	117	-	-	-	-	5,767
Grant income	-	-	-	-	-	-	-	-	-
Interest	-	256	1,186	-	-	-	-	321	1,763
<i>Expenditure</i>									
Overseas mission	-	-	-	(863)	-	-	(1,000)	-	(1,863)
Home mission	(1,031)	-	-	(292)	(120)	-	(292)	-	(1,736)
Cost of services	-	-	-	(202)	-	-	-	-	(202)
Church maintenance	-	(2,273)	-	-	-	-	-	-	(2,273)
Fixtures and equipment	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	(320)	-	(1,157)	-	-	(1,517)
Transfers from General Fund	-	-	-	-	-	-	-	-	-
Transfers between Restricted Funds	-	-	-	-	-	-	-	-	-
Transfers to Designated Funds	-	-	(100)	-	-	-	(30)	-	(130)
Balance carried forward	695	10,195	38,377	479	402	1,568	866	10,321	62,901

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2023

Notes to the Accounts

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 Funds policy

Unrestricted funds may be used by the PCC for any of its ordinary purposes. It is the policy of the PCC to maintain unrestricted reserves equal to approximately 3 months expenditure.

Designated funds represent sums set aside out of ordinary unrestricted funds for specific designated purposes, which can be transferred back into general funds at any time.

Restricted funds represent donations or grants received or invited for specific purposes, which may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds without the agreement of the donor/funder. The movement on major restricted funds is detailed on page 14.

Other restricted funds comprise sundry restricted donations received and wholly expended in the year.

3 Mission

The total spent on overseas and home mission and given to other charities from all sources during the year comprises:

	Restricted Fund donations/expenditure £	PCC expenditure £	Designated Mission related Expenditure £	Total Mission/Charitable Giving/Expenditure £
Overseas mission				
African Inland Mission	-	-	504	504
Platform 67	296	-	440	736
OMF	1,000	50	996	2,046
MAF	-	-	200	200
Open Doors	-	-	504	504
Tearfund	117	-	504	621
Leprosy Mission	30	-	-	30
Bishop's Harvest	420	-	-	420
	<u>1,863</u>	<u>50</u>	<u>3,148</u>	<u>5,061</u>
Home mission				
CAP	292	-	300	592
Urban Saints	-	-	200	200
Mission related materials	-	158	-	158
Evangelical Alliance	-	90	-	90
Children's and Families Work	100	-	-	100
Church outreach groups	-	-	6,329	6,329
Welfare fund	1,031	-	-	1,031
Mission events	192	646	-	838
Nefyn camps	120	-	-	120
	<u>1,735</u>	<u>894</u>	<u>6,829</u>	<u>9,458</u>
Total mission related giving/ expenditure	<u>3,598</u>	<u>944</u>	<u>9,977</u>	<u>14,519</u>

4 Assets for church use

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the Church Wardens on special trust for the PCC, which require a faculty for disposal.

5 Trustee expenses

The expenses paid to clergy may include an immaterial proportion which relate to their function as PCC members. No other payments were made to PCC members for their role as members of the PCC.

6 Funds not recognised in PCC accounts

A former member of the church made a bequest into a separate trust fund to be used by the church to support mission and youth work. The trustees of the funds are the Vicar and Wardens of St Johns Church, but the funds are not under the direct control of the PCC. The balances held at 31 December 2023 were £25,820. £24,954 was held in a separate CCLA deposit account. The remaining funds of £866 were held in the PCC current account as a restricted fund to be used for mission and youth work.

**Independent Examiner's unqualified report to the members of the
P.C.C. of the Parochial Church Council of St. John Leyland**

Accounts for the year ended 31st December 2023.

Charity no. 1175098

Set out on pages 11 – 13.

Respective responsibilities of the P.C.C. and the examiner

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an Independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A Clements*

Date *12th March 2024*

Name *Rev'd. A. A. Clements*

Relevant professional qualification.

Fellow Association of Charly Independent Examiners.

Address *15 Carleton Road, Great Knowley, Chorley PR6 8Q*

ACIE PCC CC32

Accounts



Original.



**The Parochial Church Council of the
Ecclesiastical Parish of St. John Leyland.
Diocese of Blackburn.**

Registered Charity Number: 1175098

**Annual Report and Financial Statements
for the year ended 31 December 2022**

Incumbent:

**Rev Andrew Meeson
St John's Vicarage,
Leyland Lane,
Leyland PR25 1XB**

Independent Examiner:

**Rev A A Clements MA, ACIB, FCIE
15 Carleton Road,
Great Knowley,
Chorley, Lancs PR6 8TQ.**

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Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Annual Report

For the year ended 31 December 2022

(This report is made in accordance with the Church Representation Rules (2020) and is separate from any statement or address that the incumbent may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting. It is the means by which the PCC gives an account of how it has fulfilled its responsibilities during the year in question and of its future plans.)

Administrative Information

St John's Church is situated in Leyland Lane, Leyland. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is St John's Vicarage, Leyland Lane, Leyland PR25 1XB. Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and became a registered charity on 11 November 2017.

PCC members who have served from 1 January 2022 until the date this report was approved are:

Ex officio		Appointment started/ended
Rev Andy Meeson	Incumbent	
Rev Barbara Wilson	Assistant Minister	Resigned May 2022
Rev Mark Wooding	Assistant Curate	
Audrey Waring	Church Warden	Re-elected May 2022
Russ Waring	Church Warden	Resigned May 2022
Dave Champness	Church Warden	Elected May 2022
	/Data Protection Officer/ Gift Aid Secretary	
	PCC Secretary	To May 2022
Sue Champness	Licensed Lay Minister	
Caroline Waring	PCC Secretary	From May 2022
	Vision Champion	
Philip Morgan	Deanery Synod Rep	From May 2022
Tracey Johnson	Treasurer	Co-opted

Elected members

Keith Waring		Appointment ended May 2022
Mark Smith		
Chrissy Gynes		
Liz Beaver		
Mel Stafford		
Sarah Stirzaker		Elected May 2022
Pat Brown		Elected May 2022
Judith Watson	Safeguarding Officer	Elected May 2022
Sue Rhodes		Elected May 2022

It is considered that all PCC. members and any others who could be understood as 'managers' in the activities and affairs of St. John's Church, Leyland are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. All PCC member elected for the first time and any others who have been re - elected after an absence of some time are provided with a copy of "What is the PCC?" a document which summarises the purpose of the PCC and expectations of its members and they are invited to meet with the PCC Treasurer, Wardens and/or Incumbent for further explanation of the role and to be briefed on the present situation of the Parish.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Standing Committee is the only committee to be in place by law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members from January to April were A Meeson, R Waring, A Waring, D Champness, and T Johnson. From May to December they were A Meeson, A Waring, D Champness, C Waring, S Stirzaker and T Johnson.

Objectives and activities

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Risk assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds, the church hall and lounge. This is reviewed on a regular basis. An Accident Book is maintained.

The contents and obligations of the Equality Act 2010 and the Data Protection Act 2018 are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Keith Waring as Health and Safety Officer and Dave Champness as Data Protection Officer

The PCC has complied with its duty to have due regard to the House of Bishops' guidance in relation to safeguarding. There is a Protection Policy in place in respect of children and vulnerable adults and checks have been made with the Disclosure and Barring Service in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Judith Watson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences. Judith Watson is also the Safeguarding Officer.

During the past year the Wardens and the PCC have considered the major strategic and operational risks that the church faces. Further details can be found in the Incumbent's Report. Regular reports have been made to the PCC and steps taken to lessen those risks and to deal with any matters arising.

Achievements and performance

Church attendance

There are 93 parishioners on the Church Electoral Roll, 55 of whom are not resident in the parish. The average weekly in person attendance in October 2022 was 64 adults plus 17 children under 16. In addition, an average of 30 people accessed the services via Youtube each week.

Incumbent's Review of the year

2022 has been another unsettling year of change. We learned to adapt to a 'post-pandemic' phase of life. Russia's invasion of Ukraine brought war to the forefront of European consciousness. Nationally, we had three different Prime Ministers and a new monarch. We are now living through a 'cost of living crisis' and increasingly aware of the plight and presence of asylum seekers and refugees. More locally, Bishop Julian, our diocesan bishop retired, and we are entering a new chapter for Blackburn diocese.

As a local church we have experienced much change and disorientation too. As with the past few years, we have sadly endured serious illness and devastating bereavements within our fellowship in 2022. This has inevitably brought much sorrow and has further stretched our small and fragile ministry teams and volunteers.

Despite so much upheaval and sorrow, God has continued to do amazing things. This year we have consolidated and established some of the big changes we implemented last year. Wednesday Hub, Acorns, YouthDOTcom, and 4 o'clock Live have continued to flourish. As a result, we have had around 20 new regular worshippers join us and we now have three established congregations worshipping on Wednesday at 2pm and Sundays at 10:30am and 4pm. New people have stepped into new roles and responsibilities in service of the church.

Our ministry has adapted to respond to the changing societal needs, such as emphasizing the provision of warm spaces on Wednesdays and Sunday afternoons, increasing our support for the foodbank as well as those from overseas seeking sanctuary in Leyland. We have been overjoyed to welcome many more children and young people into the church. Our 2022 statistics for mission indicate that under 16 year olds now make up 20% of both our worshipping community and Sunday attendance, the highest percentage in at least a decade.

Some particular highlights from the past year include the Easter Family Fun Day in April where we welcomed 250 people from the community into the church for fun, games, donkey rides, evangelistic magic shows, and more. In the summer term we focussed on equipping and empowering one another to personally share Jesus. We spent five weeks teaching and preaching on 'Sharing Jesus' in preparation to 'Go and Tell' (as we joined in community Diamond Jubilee weekend celebrations seeking to be salt and light in the communities God has placed us) and then invite others to 'Come and See' the following weekend with evangelistic pudding evening, invite services, etc. We then spent another five weeks taking a broader look at our outreach by studying the five marks of mission.

Whilst it is difficult to draw a direct line between numerical growth and these activities, it does support the notion that "if you do nothing, nothing happens. If you do something, something happens ... just not necessarily what you expect!" In September we had a PCC day away. During this valuable time together we were able to reflect honestly on what was going well and also where we would love to see growth and change. We dared to dream and seek the Lord's direction and blessing. The week before Bishop Jill had led our 4 o'clock Live service and encouraged us to 'ask big' and to see with the eyes of faith the future St John's Leyland that God was calling into being. This felt like a prophetic word and fuelled our vision and prayer. Out of this time came three sets of priorities for the year ahead which have now been implemented into our Vision Action Plan for 2023:

1. Grow and mature in our emerging identity as one church with three congregations
2. Develop a more consistent, effective and sustainable approach to internal and external communication
3. Explore the recruitment of a paid worker in children, youth, and/or families

The generosity of God and God's people have been evident again this year. We have been able to make significant investment in our fabric with major repairs and renovation of the gable end of the church hall. We have replaced the heavy church pews with 120 lightweight, stackable chairs for a more missional and flexible use of our building. We have also installed new audio equipment to enhance our worship both in the church building and online. We now await the installation of a new church sign early in 2023 to make our presence in the community more prominent.

As a church and a leadership team we have also sought to continue to model generosity in the way we have served within the wider church. Many of our church are involved in different ministries, volunteering roles, including with the wider diocese. Personally, this past year I have continued to be involved in diocesan training for lay ministry as well as fulfilling a role as Visiting Lecturer at Oak Hill College in London.

As is clear from the above, 2022 has been another tough year. However, God has yet again proved faithful and has blessed us in our mission to Live: loving, knowing, and sharing Jesus.

A handwritten signature in black ink, appearing to be 'A. S. Meeson', written in a cursive style.

Rev A. S. Meeson

February 2023

Financial Review

Summary

The church suffered a deficit on unrestricted funds of £5,911 in 2022 (2021: deficit £5,812), after transfers of £1,750 from our outreach groups. This deficit was funded from the LICF designated fund (see page 9).

Total unrestricted fund balances, including designations, at the year end decreased to £41,688 (2021: £57,494) and restricted fund balances increased to £54,736 (2021: £50,874). Explanations for these changes are provided below.

Unrestricted income

Total unrestricted income for 2022 was £67,935 (2021: £64,430). We were again blessed by the fact that many regular donors already donated by standing order and others switched to the Parish Giving Scheme and contactless giving. Planned giving decreased to £40,740 (2021: £46,030), but this was compensated for by weekly cash/contactless collections increasing to £5,642 (2021: £1,722). £11,160 (2021: £10,568) was recovered from HMRC in respect of tax deducted from Gift Aided income. Contributions for the use of premises from community groups increased to £3,311 (2021: £1,904) as the local dance school was once again able to meet in our premises for the full year.

Unrestricted expenditure

Total unrestricted expenditure for the year was £75,596 (2021: £70,242). 74% (2021: 80%) of this expenditure (£56,238) was in respect of the parish share, and vicarage costs, which increased in total by £260. The cost of running the church, lounge and grounds, including maintenance, increased to £15,345 (2021: £11,818), primarily due to higher energy costs.

Unrestricted designated funds

As referred to above, the total of unrestricted funds at 31 December 2022 was £41,688. This included designated funds of £20,400 (2021: £36,207) and unrestricted free reserves of £21,288 (2021: £21,288)

The PCC's policy is to try to maintain a level of free, unrestricted funds equal to at least 3 months' expenditure, which currently equates to approximately £19,000. The total of unrestricted, undesignated, free reserves at 31 December 2022 remained at £21,288 (2020: £21,288), which is broadly in line with this policy

The closing balances on all designated funds are shown on page 15. The most significant designated funds were as follows:

Lower Income Communities Fund (LICF)

We were again extremely fortunate to be awarded £17,708 by the Diocese from the LICF fund and the PCC continued to recognise this funding separately and pay the full parish share request, rather than net the two off. The LICF grant has been allocated to a designated fund to be used to fund mission giving to our agreed mission partners, other mission related expenditure and any unrestricted deficits. The grant received was added to the balance brought forward at the beginning of the year of £20,318, giving total available funds of £38,026. During 2022, £3,408 was paid to our mission partners, £2,577 funded property costs for the curate's house, £9,862 was contributed to the cost of repairing the roof and gable end on the church hall, £7,491 was contributed to the cost of replacing the pews with chairs and £5,991 was used to fund the unrestricted deficit. The unspent balance of £8,776 is carried forward to 2023.

Gift Day Fund

The Gift Day fund was established in February 2020 to raise funds to support our vision and mission. During 2022 £3,878 was used towards the cost of replacing pews with chairs and £2,305 was used towards the cost of a new sound system, which was also funded by restricted donations received in memory of Tom Wilson of £2,612.

Other

When our various outreach groups restarted in the autumn of 2021, the finances for each group were transferred into the main PCC accounts and the Other Designated Funds comprise the combined income, expenditure and closing funds for all of these groups.

Restricted funds

Building Fund

Our appeal to raise funds towards the cost of urgent repairs to the church hall roof continued in 2022, when the need for further urgent repairs to the gable end was highlighted. The response to the appeal was incredible and a further £28,598, including gift aid, was raised during the year. The total costs of building related work incurred in the year were £26,932, primarily on the roof and gable end. The balance of £3,703 at the year end is carried forward to fund projects planned for 2023.

Children and Families' Worker Funds

The balance held on this account at the end of the year of £36,991 is being carried forward following the death of Barbara Lang, our Children's and Families' Worker, at the end of 2021. As part of our mission action plan for 2023 a group has been set up to put together a project plan for future children's and youth work and the funds held will be used towards the funding of the resulting project.

Nefyn Camp Fund

Income of £218 was received in the year and subsidies of £305 were paid to assist young people who attended the summer camps.

Welfare Fund

Income of £170, including Gift Aid, was received and £145 was expended to help those in need in our community. A balance of £688 was held at the year end.

Communications Fund

£2,000 was received in the year to add to the £1,481 brought forward, and £714 was paid for a white board in the lounge and £516 for the deposit for a new church sign which will be installed in 2023.

Parish Share Support Fund

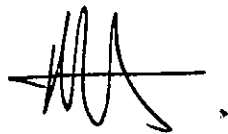
A donation of £8,000, together with Gift Aid tax of £2,000, was received in 2021. In the event that the church becomes ineligible to receive LICF grant funding, or if this funding is withdrawn for any other reason, this fund can be used towards the payment of the parish share, to the extent that it cannot be funded from in year income.

Chair Fund

£2,565 was received in donations towards the new chairs. This was added to the funding from the Gift Day Fund and LICF and new chairs were purchased at a total cost of £14,035.

Future Plans

The PCC is committed to continuing its mission to spread the good news of the gospel and to serve the people of its parish in Leyland and plans for the future are included in the Incumbent's Review on page 6.

A handwritten signature in black ink, consisting of several vertical strokes followed by a horizontal line and a small flourish.

Report approved by the PCC on 13 March 2023 and signed on its behalf by Andrew Meeson (PCC Chair).

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2022

Receipts and Payments Account

	2022		2022		2022		2021		2021	
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Unrestricted	Total
	£	£	£	£	£	£	£	£	£	£
Receipts										
<i>Voluntary receipts</i>										
Regular giving										
Planned giving: covenanted	35,800	-	410	36,210	38,665	-	7,340	46,005	38,665	46,005
Planned giving: uncovenanted	4,940	-	210	5,150	7,365	-	1,370	8,735	7,365	8,735
Collections	5,642	-	-	5,642	1,722	-	-	1,722	1,722	1,722
Other voluntary income and donations	2,042	5,885	1,899	9,826	857	3,072	8,829	12,758	857	12,758
Income tax recovered	11,160	561	3,711	15,432	10,568	-	7,248	17,816	10,568	17,816
	59,584	6,446	6,230	72,260	59,177	3,072	24,787	87,036	59,177	87,036
Other voluntary receipts										
Donations and appeals	-	-	33,371	33,371	-	628	10,890	11,518	-	11,518
Grants	-	17,708	-	17,708	-	19,719	6,668	26,387	-	26,387
	-	17,708	33,371	51,079	-	20,347	17,558	37,905	-	37,905
Receipts from church activities										
Fees	3,120	-	-	3,120	2,643	-	-	2,643	2,643	2,643
Contributions from church groups	-	-	-	-	-	-	-	-	-	-
Contributions from non-church groups	3,311	-	-	3,311	1,904	-	-	1,904	1,904	1,904
	6,431	-	-	6,431	4,547	-	-	4,547	4,547	4,547
Income from investments										
Bank interest	420	-	-	420	10	-	-	10	10	10
Non-recurring income										
Lecturer fees	1,500	-	-	1,500	-	-	-	-	-	-
CJRS grant	-	-	-	-	696	-	9,993	10,689	696	10,689
Energy grant	-	1,787	-	1,787	-	-	-	-	-	-
	1,500	1,787	-	3,287	696	-	9,993	10,689	696	10,689
Total receipts	67,935	25,941	39,601	133,477	64,430	23,419	52,338	140,187	64,430	140,187

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2022

Receipts and Payments Account

	2022	2022	2022	2022	2021	2021	2021	2021	2021
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	£	£	£	£	£	£
Payments									
Church activities									
Overseas mission	-	2,908	1,063	3,971	-	3,413	600	4,013	
Home mission	292	5,063	1,324	6,679	154	1,000	24,880	26,034	
Parish share	54,396	-	-	54,396	54,007	-	-	54,007	
Clergy expenses	400	2,578	-	2,977	402	1,175	-	1,577	
Parsonage expenses	1,842	-	-	1,842	1,971	-	-	1,971	
Church running expenses	10,582	-	-	10,582	7,499	-	-	7,499	
Cost of services	1,109	-	268	1,377	919	-	239	1,158	
Refreshments	241	-	-	241	321	-	-	321	
Support costs	530	-	-	530	69	-	-	69	
Church buildings and maintenance	2,483	9,862	26,932	39,277	2,677	381	13,500	16,558	
Churches Together in Leyland	150	-	-	150	150	-	-	150	
Fees to dioceses/verges/organist	2,225	-	-	2,225	1,392	-	-	1,392	
Fixtures and equipment	-	13,676	5,277	18,953	-	-	-	-	
	74,250	34,087	34,864	143,201	69,561	5,969	39,219	114,749	
Church management and administration									
Electrical survey	1,346	-	876	2,222	681	-	1,575	2,256	
Miscellaneous	1,346	-	876	2,222	681	-	1,575	2,256	
	75,596	34,087	35,740	145,423	70,242	5,969	40,794	117,005	
Total payments	(7,661)	(8,146)	3,861	(11,946)	(5,812)	17,450	11,543	23,180	
Excess of receipts over payments	-	-	-	-	-	266	(266)	-	
Transfers between unrestricted and restricted funds									
Transfers from designated funds	7,661	(7,661)	-	-	5,812	(5,812)	-	-	
Net movement in year	0	(15,807)	3,861	(11,946)	-	11,904	11,277	23,180	
Balances at 1 January	21,288	36,207	50,874	108,368	21,288	24,303	39,597	85,188	
Balances at 31 December	21,288	20,400	54,735	96,422	21,288	36,207	50,874	108,368	

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2022

Statement of Assets as at 31 December 2022

Monetary assets

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
HSBC current account	-	-	-	7,973
Co-operative current account	12,366	8,734	21,101	75,643
CBF deposit account	29,060	46,000	75,060	24,640
Cash	262	-	262	112
	<u>41,688</u>	<u>54,735</u>	<u>96,423</u>	<u>108,368</u>
Designated	20,400			
Undesignated	<u>21,288</u>			
	<u>41,688</u>			

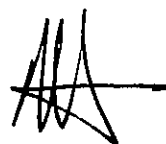
Approved by the PCC on 13 March 2023

and signed on its behalf by:

**Tracey Johnson
Treasurer**

TN Johnson

**Andrew Meeson
Chair**



Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2022

Analysis of Funds

Unrestricted Funds

	Undesignated General	Quinquennial Survey	Designated Car Park	LICF	Legacy and Memorial	Gift Day	Emergency grant	Other	Total
	£	£	£	£	£	£	£	£	£
Balance brought forward	21,288	1,600	1,152	20,318	883	9,954	-	2,300	57,495
Excess/ (deficit) of receipts and payments	(7,661)	-	-	(5,631)	-	(6,184)	1,786	1,883	(15,807)
Transfer to restricted funds	-	-	-	-	-	-	-	-	-
Transfers (to /)from designated funds	7,661	-	-	(5,911)	-	-	-	(1,750)	-
Balance carried forward	21,288	1,600	1,152	8,776	883	3,770	1,786	2,433	41,689

Restricted Funds

	Welfare Fund	Buildings Fund	Children's and Families Worker Fund	Other Funds	Nefya Camp Fund	Chair Fund	Communications Fund	Vicar and Wardens Fund	Parish Share Support Fund	Sound System
	£	£	£	£	£	£	£	£	£	£
Balance brought forward	663	2,038	35,797	621	174	100	1,481	-	10,000	-
Income										
Voluntary receipts	-	-	240	170	210	-	-	-	-	-
Regular planned giving	140	-	-	1,062	-	-	-	697	-	-
Other voluntary donations	30	2,404	1,228	43	8	-	-	-	-	-
Income tax recovered	-	26,194	-	-	-	2,565	2,000	-	-	2,612
Donations and appeals	-	-	-	-	-	-	-	-	-	-
Grant income	-	-	-	-	-	-	-	-	-	-
Expenditure										
Overseas mission	-	-	-	(1,063)	-	-	-	-	-	-
Home mission	(145)	-	(273)	(268)	(305)	-	-	(601)	-	-
Cost of services	-	-	-	-	-	-	-	-	-	-
Church maintenance	-	(26,932)	-	-	-	-	-	-	-	-
Fixtures and equipment	-	-	-	-	-	(2,665)	-	-	-	(2,612)
Miscellaneous	-	-	-	(160)	-	-	(716)	-	-	-
Transfers from General Fund										
Transfers between Restricted Funds	-	-	-	-	-	-	-	-	-	-
Transfers to Designated Funds	-	-	-	-	-	-	-	-	-	-
Balance carried forward	688	3,784	36,991	404	87	96	2,765	96	10,000	-

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2022

Notes to the Accounts

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 Funds policy

Unrestricted funds may be used by the PCC for any of its ordinary purposes. It is the policy of the PCC to maintain unrestricted reserves equal to approximately 3 months expenditure.

Designated funds represent sums set aside out of ordinary unrestricted funds for specific designated purposes, which can be transferred back into general funds at any time.

Restricted funds represent donations or grants received or invited for specific purposes, which may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds without the agreement of the donor/funder. The movement on major restricted funds is detailed on page 15.

Other restricted funds comprise sundry restricted donations received and wholly expended in the year.

3 Mission

The total spent on overseas and home mission and given to other charities from all sources during the year comprises:

	Restricted Fund donations/expenditure £	PCC expenditure £	Designated Mission related Expenditure £	Total Mission/Charitable Giving/Expenditure £
Overseas mission				
African Inland Mission	-	-	504	504
Platform 67	140	-	200	340
OMF	-	-	996	996
MAF	-	-	200	200
Open Doors	161	-	504	665
Tearfund	712	-	504	1,216
Leprosy Mission	50	-	-	50
	<u>1,063</u>	<u>-</u>	<u>2,908</u>	<u>3,971</u>
Home mission				
CAP	-	-	300	300
Urban Saints	-	-	200	200
Mission related materials	-	102	-	102
Evangelical Alliance	-	90	-	90
Visiting speakers	-	100	-	100
Children's and Families Work	273	-	-	273
Church outreach groups	-	-	4,563	4,563
Welfare fund	145	-	-	145
Family Fun Day	601	-	-	601
Nefyn camps	305	-	-	305
	<u>1,324</u>	<u>292</u>	<u>5,063</u>	<u>6,679</u>
Total mission related giving/ expenditure	<u>2,387</u>	<u>292</u>	<u>7,971</u>	<u>10,650</u>

4 Assets for church use

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the Church Wardens on special trust for the PCC, which require a faculty for disposal.

5 Trustee expenses

The expenses paid to clergy may include an immaterial proportion which relate to their function as PCC members. No other payments were made to PCC members for their role as members of the PCC.

6 Funds not recognised in PCC accounts

A former member of the church made a bequest into a separate trust fund to be used by the church to support mission and youth work. The trustees of the funds are the Vicar and Wardens of St Johns Church, but the funds are not under the direct control of the PCC. The balances held at 31 December 2022 were £26,229. £26,131 was held in a separate CCLA deposit account. The remaining funds of £96 were held in the PCC current account as a restricted fund to be used for mission and youth work.

Independent Examiner's unqualified report to the members of the P.C.C. of the Parochial Church Council of St. John Leyland

Accounts for the year ended 31st December 2022

Charity no. 1175098

Set out on pages 12 – 16.

Respective responsibilities of the P.C.C. and the examiner

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A Clements*

Date *15th March 2023.*

Name **Rev'd. A. A. Clements**

Relevant professional qualification. **Fellow Association of Charity Independent Examiners.**

Address **15 Carleton Road, Great Knowley, Chorley PR6 8Q**

ACIE PCC CC32

Accounts



Original.



**The Parochial Church Council of the
Ecclesiastical Parish of St. John Leyland.
Diocese of Blackburn.**

Registered Charity Number: 1175098

**Annual Report and Financial Statements
for the year ended 31 December 2021**

Incumbent:

**Rev Andrew Meeson
St John's Vicarage,
Leyland Lane,
Leyland PR25 1XB**

Independent Examiner:

**Rev A A Clements MA, ACIB, FCIE
15 Carleton Road,
Great Knowley,
Chorley, Lancs PR6 8TQ.**

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Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Annual Report

For the year ended 31 December 2021

(This report is made in accordance with the Church Representation Rules 2020 and is separate from any statement or address that the incumbent may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting.)

Administrative information

St John's Church is situated in Leyland Lane, Leyland. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is St John's Vicarage, Leyland Lane, Leyland PR25 1XB. Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and became a registered charity on 11 November 2017.

PCC members who have served from 1 January 2021 until the date this report was approved are:

Ex officio		Appointment started/ended
Rev Andy Meeson	Incumbent	
Rev Barbara Wilson	Assistant Minister	
Rev Mark Wooding		Appointed July 2021
Audrey Waring	Church Warden	Elected May 2021
Russ Waring	Church Warden	Re-elected May 2021
Dave Champness	Deanery Synod Rep /Data Protection Officer/ Gift Aid Secretary PCC Secretary	From June 2021
Sue Champness	Licensed Lay Minister	
David Spencer	Licensed Lay Minister	Resigned July 2021
Sue Rhodes	PCC Secretary	Resigned May 2021
Tracey Johnson	Treasurer	Coopted

Elected members

Tom Wilson		Term ended May 2021
Audrey Waring		Term ended May 2021
Pat Briffa		Deceased January 2021
Keith Waring	Health and Safety Officer	
Caroline Waring	Vision Champion	
Mark Smith		
Chrissy Gynes		Elected May 2021
Liz Beaver		Elected May 2021
Mel Stafford		Elected May 2021

It is considered that all PCC. members and any others who could be understood as 'managers' in the activities and affairs of St. John's Church, Leyland are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. All PCC member elected for the first time and any others who have been re - elected after an absence of some time are provided with a copy of "What is the PCC?" a document which summarises the purpose of the PCC and expectations of its members and they are invited to meet with the PCC Treasurer, Wardens and/or Incumbent for further explanation of the role and to be briefed on the present situation of the Parish.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Standing Committee is the only committee to be in place by law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members from January to April were A Meeson, R Waring, A Waring, S Rhodes, and T Johnson. From May to December they were A Meeson, R Waring, A Waring, D Champness, and T Johnson.

Objectives and activities

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Risk assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds, the church hall and lounge. This is reviewed on a regular basis. An Accident Book is maintained. During 2021 Covid Risk Assessments were produced and regularly reviewed in response to the Covid 19 pandemic.

The contents and obligations of the Equality Act 2010 and the Data Protection Act 2018 are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Keith Waring as Health and Safety Officer and Dave Champness as Data Protection Officer

There is a Protection Policy in place in respect of children and vulnerable adults. Checks have been made with the Disclosure and Barring Service (formerly the CRB) in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Tom Wilson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences. The Safeguarding Officer is Judith Watson.

During the past year the Wardens and the PCC have considered the major strategic and operational risks that the church faces, in particular in relation to the impact of the Covid 19 pandemic and the protection of church members and staff, the use of the buildings and the various groups that are run as part of our ministry. Further details can be found in the Incumbent's Report. Regular reports have been made to the PCC and steps taken to lessen those risks and to deal with any matters arising.

Achievements and performance

Church attendance

There are 91 parishioners on the Church Electoral Roll, 52 of whom are not resident in the parish. The average weekly in person attendance in October 2021 was 43 adults plus 6 children under 16. In addition, an average of 21 people accessed the services via Youtube each week.

Incumbent's Review of the year

As we emerged from 2020 battered and bruised from the uncertainty and challenges of a global pandemic, little did we know that a third national lockdown would be imposed on us just 6 days into 2021. The gradual, step-wise releasing from that lockdown saw some legal restrictions remain in place until July. Whilst we are very thankful that public worship could continue in person throughout this time, other areas of our ministry were inevitably affected and curtailed.

Of course, we were also unaware as we began 2021 that it would be bookended and punctuated by devastating bereavements and serious illness within the church community. Among those was our Children and Families Coordinator, Barbara Lang, whose ministry was limited as she received treatment for cancer – on and off – throughout the year before her sad death on 31st December 2021. Other key members of various ministry teams have also been prevented from continuing certain responsibilities due to ill health, personal circumstances, Covid-associated risk factors, etc. As such, we were forced to review every aspect of our ministry throughout this year and adapt accordingly. While challenging and painful, this review has also led to some fruitful discussions and opportunities.

The forced cessation of many areas of church life gave us a rare opportunity to think again with 'a blank sheet of paper'. Rather than re-starting the same things in the same way, we decided to spend time re-evaluating and re-focussing on our vision. On 17th April we set aside a day for personal and communal prayer and reflection, entitled 'Recovering our Vision'. This focus on prayer and reflection continued throughout 'Thy Kingdom Come' with opportunities to pray in church. Recovering our Vision and Unlocking new possibilities was also the focus of our APCM on 26th May when I encouraged us to consider the following points:

Be before you do

You cannot give what you do not possess. Therefore, we must prioritise our own discipleship and wellbeing (emotional, spiritual, etc.) if we are going to be able to do good

Embrace God's gift of Limits

Although God is limitless, we are not. Therefore, we must learn to work to our capacity (which is limited, as a church and individuals) not others' needs (which are unlimited)

Prioritise the priorities

There are many good things we could do as a church, but few things that we must do. Therefore, we must use the resources God gives us in prioritising the central aspects of the vision God has set us

Pursue sacrificial love and wholehearted joy

Ministry should be life-giving in both directions. As we sacrificially give ourselves to God and to others, we should find fulfilment and satisfaction.

Numerous gatherings occurred throughout the spring and summer inviting all interesting parties to consider where the Lord may be leading us in our ministry to adults, children, youth, and families. Everyone had the opportunity to contribute and I feel the resulting plans represent the clear consensus and heart of all those who chose to participate.

A real joy was the fact that Barbara Lang was well enough to play an instrumental role in discerning the vision for our ministry to young people and families. We chose to prioritise our time and resources into fewer ministries that more intentionally sought to help children, young people *and their families* to find life in Jesus and grow in loving, knowing and sharing Jesus.

Likewise, with outreach to adults, a collective decision was made to combine the strengths and opportunities of our many existing adult ministries under the umbrella of one new ministry – Wednesday Hub. Wednesday Hub would be a place of welcome and hospitality for all abilities – providing fellowship, food, activities, and accessible worship (for those who wished to participate).

Thus, a new streamlined and strategic pattern of ministries emerged:

Wednesday Hub, Wednesday 10:30am-3pm (outreach to adults)

Acorns, Thursday Mornings (outreach to pre-school aged children and families)

YouthDOTcom, Thursday Evenings (outreach to high-school aged youngsters)

10:30m service (followed by refreshments)

4 o'clock Live (followed by a meal and social time for outreach to primary-aged children and their families)

In summer and early autumn we hosted numerous 'welcome back events' to introduce some of the new ministries and vision to those who had previously attended. Wednesday Hub, YouthDOTcom, and Acorns all started soon after. It has been wonderful to see incredible potential and encouragements in these ministries already. Indeed, we have already seen numerous new people become regular worshippers with us through these initiatives. We were thrilled to be able to run a Christianity Explored Course attended by 8 people. This coincided with the launch of refreshed Growth Groups (replacing the pre-existing Cell Groups).

This new pattern of ministry has encouraged us to use our church building in innovative and inviting ways that facilitate our welcome and ministry to those unfamiliar with traditional church. All of this has only been possible because of the monumental and selfless effort of each and every person at St John's in giving of their time, energy, money, giftings, prayers, etc. Through a very difficult time we have supported and served one another as we have sought to glorify God and reach out to our community with the love of Christ.

Another major highlight of the year was the arrival of Mark Wooding as our Assistant Curate. Mark was ordained deacon in July and soon became heavily involved in various ministries, including the music and YouthDOTcom.

2021 was an incredibly hard and uncomfortable year. The highly selective account above demonstrates just how much change has happened over a short space of time. Along with change comes frustration, fear, unease, discomfort. Under normal circumstances, this amount of sudden change would be unthinkable and unwise. However, this past year has been a far cry from 'normal circumstances' and I wholeheartedly believe the developments and changes over this past year will stand us in good stead for the years to come. I think it is testament to God's grace and provision that while many churches across the country have struggled to bounce back from the ongoing devastating impact of the pandemic, here at St John's we are still seeking to be mission-minded and outward looking. We have not been content to plan to maintain and survive (although at times mere survival has seemed a wonderful victory) but to grow and thrive.



Rev A. S. Meeson

January 2022

Financial Review

Summary

The church suffered a deficit on unrestricted funds of £5,812 in 2021 (2020: deficit £3,142), which was funded from the LICF designated fund (see page 9).

Total unrestricted fund balances, including designations, at the year end increased to £57,494 (2020: £44,590) and restricted fund balances increased to £50,874 (2020: £39,597). Explanations for these increases are provided below.

Unrestricted income

Total unrestricted income for 2021 was £64,430 (2020: £64,980). We were again blessed by the fact that many regular donors already donated by standing order and others switched from cash collections to standing order during the 2020 lockdown; others saved their weekly envelopes or cash donations until the church building was open for worship. Planned giving increased to £46,030 (2020: £41,961), whilst weekly collections decreased to £1,722 (2020: £1,979). £10,568 (2020: £11,641) was recovered from HMRC in respect of tax deducted from Gift Aided income. Contributions for the use of premises from community groups increased to £1,904 (2020: £1,198) as the local dance school was once again able to meet in our premises for part of the year.

Unrestricted expenditure

Total unrestricted expenditure for the year was £70,242 (2020: £68,123). 80% (2020: 82%) of this expenditure (£55,978) was in respect of the parish share, and vicarage costs, which increased in total by £454. The cost of running the church, lounge and grounds, including maintenance, increased to £11,818 (2020: £10,875), primarily due to an increase in maintenance costs as the maintenance plan was resumed in preparation for the unlocking of church activities in the autumn of 2021.

Unrestricted designated funds

As referred to above, the total of unrestricted funds at 31 December 2021 was £57,494. This included designated funds of £36,206 (2020: £24,303) and unrestricted free reserves of £21,288 (2020: £21,288)

The PCC's policy is to try to maintain a level of free, unrestricted funds equal to at least 3 months' expenditure, which currently equates to approximately £17,000. Although the total of unrestricted, undesignated, free reserves at 31 December 2021 remained £21,288 (2020: £21,288), the PCC feels that in the current economic climate it is prudent to continue to hold this level of reserves, which is slightly higher than the stated policy, to make provision for potential future deficits and/or unexpected expenditure.

The closing balances on all designated funds are shown on page 15. The most significant designated funds were as follows:

Lower Income Communities Fund (LICF)

We were extremely fortunate to be awarded £19,719 by the Diocese from the LICF fund and the PCC continued to recognise this funding separately and pay the full parish share request, rather than net the two off. The LICF grant has been allocated to a designated fund to be used to fund mission giving to our agreed mission partners, other mission related expenditure and any unrestricted deficits. During 2021, £3,412 was paid to our mission partners, £1,174 funded property costs for the new curate's house position, £749 was transferred to the designated fund for the costs of the next quinquennial report due on 2022/23 and £5,812 was used to fund the unrestricted deficit. The unspent balance from 2020 and 2021 of £20,318 is carried forward to fund project costs and the forecast unrestricted deficit in 2022.

Gift Day Fund

The Gift Day fund from February 2020, increased by £627 as a consequence of Gift Aid tax received in the year and the closing balance at 31 December 2021 was £9,954. The funds were raised to support our vision and mission and plans for how this will be allocated will be developed in 2022.

Other

When our various outreach groups restarted in the autumn of 2021, the finances for each group were transferred into the main PCC accounts and the Other Designated Funds comprise the combined income, expenditure and closing funds for all of these groups.

Restricted funds

Building Fund

An appeal was held during 2021 to raise funds towards the cost of urgent repairs to the church hall roof, which were estimated to cost between £25,000 and £29,000. £10,790 was raised from church members and Gift Aid tax of £1,019 was recovered. The work was started towards the end of 2021 and a payment on account of £11,300 for the roof, plus £2,200 for pointing work had been paid before the year end. The remaining balance on the fund was £2,040, which will be expended in 2022. The balance of the cost of the work will be funded from the LICF fund, as this work is essential to enable us to keep the buildings safe and open for the purpose of the ongoing mission of the church.

Children and Families' Worker Funds

These funds were used to fund the costs of employing Barbara Lang, our Children and Families Work Coordinator. This was the second year of a new 3 year project.

We received the second of three instalments of £6,667 from the Blackburn Diocesan Board of Finance, together with £11,388 in individual donations and Gift Aid during the year. Continuing lockdown and restrictions meant that we were unable to restart our children's and youth ministries until the autumn of 2021, and during the first 9 months of the year Barbara was on flexible furlough, working just a couple of hours a week keeping in touch with families. During this period we received furlough grant of £9,993.

The costs incurred during the year totalled £22,573 and at the year end £35,797 was held in this fund. Sadly, Barbara passed away on 31 December 2021 and plans for the future of this fund will be considered later in 2022.

Nefyn Camp Fund

Continuing restrictions meant it was still not possible to hold the traditional week long camps in Nefyn Wales, but a series of shorter camps were held in Wrightington and subsidies of £140 were made towards the cost of children from church families attending

Welfare Fund

Income of £59, including Gift Aid, was received. £50 was expended to help those in need in our community and a donation of £50 was made to the Leyland Foodbank run by Churches Together in Leyland. A balance of £662 was held at the yearend.

Communications Fund

Gift Aid tax of £550 was received in the year to add to the £2,506 brought forward and £1,575 was spent on the new website and on the purchase of a new PC to assist with the streaming of services.

Parish Share Support Fund

A donation of £8,000, together with Gift Aid tax of £2,000, was received in the year. In the event that the church becomes ineligible to receive LICF grant funding, or if this funding is withdrawn for any other reason, this fund can be used towards the payment of the parish share, to the extent that it cannot be funded from in year income.

Future Plans

The PCC is committed to continuing its mission to spread the good news of the gospel and to serve the people of its parish in Leyland and plans for the future are included in the Incumbent's Review on pages 5 to 7.

Report approved by the PCC on 14 March 2022 and signed on its behalf by Andrew Meeson (PCC Chair).



Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2021

Receipts and Payments Account

	2021		2021		2021		2020		2020			
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total
	£	£	£	£	£	£	£	£	£	£	£	£
Receipts												
<i>Voluntary receipts</i>												
Regular giving												
Planned giving: covenanted	38,665	-	7,340	46,005	35,476	-	11,440	46,916	6,485	-	1,546	8,031
Planned giving: uncovenanted	7,365	-	1,370	8,735	1,979	-	-	1,979	5,834	-	-	5,834
Collections	1,722	-	-	1,722	11,642	-	3,931	15,573	-	-	-	-
Other voluntary income and donations	857	3,072	8,829	12,758	61,416	-	16,917	78,333	-	-	-	-
Income tax recovered	10,568	-	7,248	17,815	-	-	-	-	-	-	-	-
	59,177	3,072	24,787	87,035	-	-	-	-	-	-	-	-
Other voluntary receipts												
Donations and appeals	-	628	10,890	11,518	-	10,071	6,335	16,406	-	-	-	-
Grants	-	19,719	6,668	26,387	-	20,342	14,168	34,510	-	-	-	-
	-	20,347	17,558	37,904	-	30,413	20,503	50,916	-	-	-	-
<i>Receipts from church activities</i>												
Fees	2,643	-	-	2,643	1,614	-	-	1,614	443	-	-	443
Contributions from church groups	-	-	-	-	755	30	-	785	2,812	30	-	2,842
Contributions from non-church groups	1,904	-	-	1,904	-	-	-	-	104	-	-	104
	4,547	-	-	4,547	-	-	-	-	-	-	-	-
<i>Income from investments</i>												
Bank interest	10	-	-	10	-	-	-	-	-	-	-	-
<i>Non-recurring income</i>												
Legacy and memorial donations	-	-	-	-	-	126	-	126	-	-	-	-
CJRS grant	696	-	9,993	10,689	648	-	-	648	-	-	-	-
Other grants	-	-	-	-	-	-	-	-	-	-	-	-
	696	-	9,993	10,689	648	126	-	774	-	-	-	-
Total receipts	64,430	23,418	52,337	140,186	64,980	30,569	37,420	132,970				

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2021

Receipts and Payments Account

	2021		2021		2021		2020		2020			
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total
	£	£	£	£	£	£	£	£	£	£	£	£
Payments												
<i>Church activities</i>												
Overseas mission	-	3,413	600	4,013	328	3,900	195	4,423				
Home mission	154	1,000	24,880	26,034	93	2,100	24,300	26,493				
Parish share	54,007	-	-	54,007	53,625	-	-	53,625				
Clergy expenses	402	1,175	-	1,577	475	-	-	475				
Parsonage expenses	1,971	-	-	1,971	1,899	-	-	1,899				
Church running expenses	7,499	-	-	7,499	7,333	-	-	7,333				
Cost of services	919	-	239	1,158	938	-	120	1,058				
Refreshments	321	-	-	321	-	-	-	-				
Support costs	69	-	-	69	335	363	-	698				
Church maintenance	2,677	381	13,500	16,558	1,417	-	-	1,417				
Churches Together in Leyland	150	-	-	150	150	-	-	150				
Fees to diocese/verger/organist	1,392	-	-	1,392	1,152	-	-	1,152				
Fixtures and equipment	-	-	-	-	-	781	-	781				
	69,561	5,969	39,219	114,749	67,745	7,144	24,615	99,504				
<i>Church management and administration</i>												
Electrical survey	-	-	-	-	-	1,354	-	1,354				
Miscellaneous	681	-	1,575	2,256	378	-	1,494	1,872				
	681	-	1,575	2,256	378	1,354	1,494	3,226				
Total payments	70,242	5,969	40,794	117,005	68,123	8,498	26,109	102,730				
Excess of receipts over payments	(5,812)	17,450	11,543	23,180	(3,142)	22,072	11,310	30,240				
Transfers between unrestricted and restricted funds	-	266	(266)	-	-	-	-	-				
Transfers from designated funds	5,812	(5,812)	-	-	3,142	(3,142)	-	-				
Net movement in year	-	11,903	11,277	23,180	-	18,930	11,310	30,240				
Balances at 1 January	21,288	24,303	39,597	85,188	21,288	5,373	28,287	54,948				
Balances at 31 December	21,288	36,206	50,874	108,368	21,288	24,303	39,597	85,188				

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2021

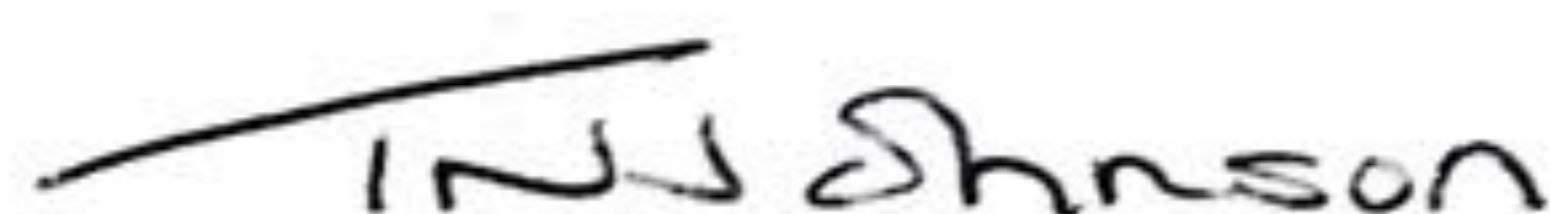
Statement of Assets as at 31 December 2021

Monetary assets

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
HSBC current account	-	7,973	7,973	7,252
Co-operative current account	57,382	18,261	75,643	53,280
CBF deposit account	-	24,640	24,640	24,630
Cash	112	-	112	25
	<u>57,494</u>	<u>50,874</u>	<u>108,368</u>	<u>85,187</u>
Designated	36,206			
Undesignated	<u>21,288</u>			
	<u>57,494</u>			

Approved by the PCC on 14 March 2022

and signed on its behalf by:



**Tracey Johnson
Treasurer**



**Andrew Meeson
Chair**

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2021

Analysis of Funds

Unrestricted Funds

	Undesignated General	Quinquennial Survey	Car Park	Designated	LICF	Legacy and Memorial	Gift Day	Other	Total
	£	£	£	£	£	£	£	£	£
Balance brought forward	21,288	851	-	1,533	11,746	883	9,290	-	45,591
Excess/ (deficit) of receipts and payments	(5,812)	-	-	(381)	15,133	-	627	2,071	11,637
Transfer to restricted funds	-	-	-	-	-	-	37	229	266
Transfers (to)/from designated funds	5,812	749	-	-	(6,561)	-	-	-	-
Balance carried forward	21,288	1,600	1,152	20,318	883	9,954	2,300	57,494	

Restricted Funds

	Welfare Fund	Buildings Fund	Children's and Families Worker Fund	Other Funds	Nefyn Camp Fund	Levellers Fund	Communications Fund	Call to Prayer	Parish Share Support Fund	Total
	£	£	£	£	£	£	£	£	£	£
Balance brought forward	621	3,731	30,322	545	314	203	2,506	1,355	-	39,597
<i>Income</i>										
Voluntary receipts										
Regular planned giving	120	-	8,470	120	-	-	-	-	-	8,710
Other voluntary donations	-	-	-	762	-	67	-	-	8,000	8,829
Income tax recovered	471	1,019	2,918	33	-	-	550	258	2,000	7,248
Donations and appeals	-	10,790	16,661	100	-	-	-	-	-	10,890
Grant income	-	-	-	-	-	-	-	-	-	16,661
<i>Expenditure</i>										
Overseas mission	-	-	-	(600)	-	-	-	-	-	(600)
Home mission	(550)	-	(22,573)	-	(140)	(42)	-	(1,575)	-	(24,880)
Cost of services	-	-	-	(239)	-	-	-	-	-	(239)
Church maintenance	-	(13,500)	-	-	-	-	-	-	-	(13,500)
Fixtures and equipment	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	(1,575)	-	-	(1,575)
<i>Transfers from General Fund</i>										
Transfers to Designated Funds	-	-	-	-	-	-	-	-	-	-
Transfers to Restricted Funds	-	-	-	-	-	(228)	-	(38)	-	(266)
Balance carried forward	662	2,040	35,797	720	174	0	1,481	-	50,874	

See Note

2

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2021

Notes to the Accounts

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 Funds policy

Unrestricted funds may be used by the PCC for any of its ordinary purposes. It is the policy of the PCC to maintain unrestricted reserves equal to approximately 3 months expenditure.

Designated funds represent sums set aside out of ordinary unrestricted funds for specific designated purposes, which can be transferred back into general funds at any time.

Restricted funds represent donations or grants received or invited for specific purposes, which may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds without the agreement of the donor/funder. The movement on major restricted funds is detailed on page 15.

Other restricted funds comprise sundry restricted donations received and wholly expended in the year.

3 Mission

The total spent on overseas and home mission and given to other charities from all sources during the year comprises:

	Restricted Fund donations/expenditure £	PCC expenditure £	Designated Mission Giving £	Total Mission/Charitable Giving/Expenditure £
Overseas mission				
African Inland Mission	-	-	503	503
Platform 67	-	-	503	503
OMF	-	-	1,001	1,001
MAF	-	-	200	200
Open Doors	-	-	503	503
Tearfund	600	-	503	1,103
	600	-	3,213	3,813
Home mission				
Scripture Union	-	-	200	200
Mission related materials	-	19	-	19
Evangelical Alliance	-	90	-	90
Visiting speakers	-	45	-	45
Children's and Families Worker	22,573	-	-	22,573
Church outreach groups	42	-	1,000	1,042
Welfare fund	550	-	-	550
Call to Prayer	1,575	-	-	1,575
Nefyn camps	140	-	-	140
	24,880	154	1,200	26,234
Total mission related giving/ expenditure	25,480	154	4,413	30,047

4 Assets for church use

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:
Moveable church furnishings held by the Church Wardens on special trust for the PCC, which require a faculty for disposal.

5 Trustee expenses

The expenses paid to clergy may include an immaterial proportion which relate to their function as PCC members. No other payments were made to PCC members for their role as members of the PCC

6 Funds not recognised in PCC accounts

A former member of the church made a bequest into a separate trust fund to be used by the church to support mission and youth work. The trustees of the funds are the Vicar and Wardens of St Johns Church, but the funds are not under the direct control of the PCC. The balances held at 31 December 2021 were £26,398.

**Independent Examiner's unqualified report to the
members of the P.C.C. of the Parish of the Ecclesiastical Parish of St John
Leyland, Diocese of Blackburn.**

Financial Statements for the year ended 31st. December 2021 as set out on pages 12 to 16 of this report.

Respective responsibilities of the P.C.C. and the examiner.

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the Charities Act
to follow the procedures laid down in the general Directions given by the Charity
Commission (under section 145(5)(b) of the Charities Act, and
to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act, or
the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed.

Date 17th. March 2022.

Name Revd. A. A. Clements

Relevant professional qualification Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32

Accounts



Original.



**The Parochial Church Council of the
Ecclesiastical Parish of St. John Leyland.
Diocese of Blackburn.**

Registered Charity Number: 1175098

**Annual Report and Financial Statements
for the year ended 31 December 2020**

Incumbent:

**Rev Andrew Meeson
St John's Vicarage,
Leyland Lane,
Leyland PR25 1XB**

Independent Examiner:

**Rev A A Clements MA, ACIB, FCIE
15 Carleton Road,
Great Knowley,
Chorley, Lancs PR6 8TQ.**

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Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Annual Report

For the year ended 31 December 2020

(This report is made in accordance with the Church Representation Rules 2020 and is separate from any statement or address that the incumbent may wish to make or any reports that any other individual or parish group may present at the Annual Parochial Church Meeting.)

Administrative information

St John's Church is situated in Leyland Lane, Leyland. It is part of the Diocese of Blackburn within the Church of England. The correspondence address is St John's Vicarage, Leyland Lane, Leyland PR25 1XB. Under the terms of section 3 of the Parochial Church Councils (Powers) Measure 1956 the Parochial Church Council (PCC) is a body corporate and became a registered charity on 11 November 2017.

PCC members who have served from 1 January 2020 until the date of this report was approved are:

Ex officio		Appointment started/ended
Rev Andy Meeson	Incumbent	
Rev Barbara Wilson	Assistant Minister Safeguarding Officer	
Chris Slater	Church Warden	Term of office ended Oct 2020
Russ Waring	Church Warden	Re-elected October 2020
Dave Champness	Deanery Synod Rep /Data Protection Officer/ Gift Aid Secretary	Re-elected October 2020
Stella Weaver	Deanery Synod Rep	Term of office ended October 20
Sue Champness	Reader	
David Spencer	Reader	
Tracey Johnson	Treasurer	Co opted October 2020

Elected members

Lucy Bretherton		Term of office ended October 2020
Tracey Johnson		Term of office ended October 2020
Andrew Bullen		Term of office ended October 2020
Gloria Bullen		Resigned October 2020
Jean Simmons		Resigned January 2020
Sue Rhodes	PCC Secretary	
Tom Wilson		
Audrey Waring		
Keith Waring	Health and Safety Officer	
Pat Briffa		Elected October 2020 Deceased January 2021
Caroline Waring	Vision Champion	Elected October 2020
Mark Smith		Elected October 2020

It is considered that all PCC. members and any others who could be understood as 'managers' in the activities and affairs of St. John's Church, Leyland are deemed to be 'fit and proper' persons under the terms of the Finance Act 2010. All PCC member elected for the first time and any others who have been re - elected after an absence of some time are provided with a copy of "What is the PCC?" a document which summarises the purpose of the PCC and expectations of its members and they are invited to meet with the PCC Treasurer, Wardens and/or Incumbent for further explanation of the role and to be briefed on the present situation of the Parish.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The Standing Committee is the only committee to be in place by law. It has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members from January to October were A Meeson, C Slater, R Waring, S Weaver, S Rhodes, and T Johnson. From October to December they were A Meeson, R Waring, A Waring, S Rhodes, and T Johnson.

Objectives and activities

The PCC is aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. The PCC believes that, by fulfilling its responsibility to work together with the incumbent and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

Risk assessment

The PCC recognises that in relation to 'Risk Assessment', risk is defined as 'the threat of any action or event which will adversely affect an organisation's ability to achieve its objectives and execute its strategies'. It also accepts that the term 'risk' can include any circumstances that may, or do, have an adverse effect, and is wider than financial matters. 'Risks' relate not only to the negative consequences of a threat, but also to the impact of not taking advantage of opportunities.

The PCC recognises it requires a practical Health and Safety Policy covering activities for both the church, its surrounding grounds, the church hall and lounge. This is reviewed on a regular basis. An Accident Book is maintained. During 2020 Covid Risk Assessments were produced and regularly reviewed in response to the Covid 19 pandemic.

The contents and obligations of the Equality Act 2010 and the Data Protection Act 2018 are known and complied with to the best of the PCC's ability. The PCC is aware of its responsibilities in respect of the Regulatory Reform (Fire Safety) Order 2005 in its requirement to carry out a fire assessment to identify any possible dangers and risks, to take action to minimise the risks and to create a plan to deal with any emergencies, and also to write up and keep a record of its findings and to review its assessment annually. The PCC has appointed Keith Waring as Health and Safety Officer and Dave Champness as Data Protection Officer

There is a Protection Policy in place in respect of children and vulnerable adults. Checks have been made with the Disclosure and Barring Service (formerly the CRB) in respect of persons dealing regularly with young people and vulnerable adults. The PCC appointed officer for this is Tom Wilson. Whilst it is impossible to eliminate all risks and their consequences, efforts are constantly made to minimise such occurrences.

During the past year the Wardens and the PCC have considered the major strategic and operational risks that the church faces, in particular in relation to the impact of the Covid 19 pandemic and the protection of church members and staff, the use of the buildings and the various groups that are run as part of our ministry. Further details can be found in the Incumbent's Report. Regular reports have been made to the PCC and steps taken to lessen those risks and to deal with any matters arising.

Achievements and performance

Church attendance

There are 91 parishioners on the Church Electoral Roll, 48 of whom are not resident in the parish. The average weekly in person attendance in October 2020 was 44 adults plus 5 children under 16. In addition, an average of 40 people accessed the services via Youtube each week.

Incumbent's Review of the year

It is perhaps an understatement to say that 2020 has been a difficult year. Covid-19 has had serious and devastating consequences on the life of our nation and our world. The community of St John's Leyland is no exception. However, 2020 began with optimism, excitement and purpose.

In January we focussed on our new vision, *Live: Loving, Knowing & Sharing Jesus*. Through a 5-part sermon series, we delved into the biblical underpinning of this vision and explored our vision priorities:

Sharing Jesus: Reaching the unreached peoples of our parish and the world with the good news of Jesus

Knowing Jesus: Growing mature disciples by developing a more intentional and strategic discipleship process

Loving Jesus: Offering a more varied, accessible and contemporary pattern of worship – including an all age service on a Sunday afternoon

Children & Families: Seeing an increasing number of young families who have a vibrant committed Christian faith

We also set 3 specific goals for 2020:

1. Increase our engagement & giving towards mission to 5%
2. Develop a consistent image and strategy to communicate our vision to our parish
3. Implement our Children & Families Coordinator Project 2020-2022

The response to our new vision and goals was incredibly positive with our gift day raising around £10,000 to help resource this ambitious vision. Indeed, this same generosity of money and support (as well as time, energy, etc.) has been characteristic of the congregation throughout this difficult year.

Our third goal led to the launch of a new Sunday afternoon service called *4 o'clock Live* in January. The intention of this service was to be an accessible opportunity for those from non-churched or de-churched backgrounds to explore the Christian faith and become part of the St John's community. Over the first few months we saw a group of regular attendees and began to reach some of the young families in our parish. Plans were also well under way for an Easter Holiday Bible Club for primary aged children called 'The Greatest Rescue Ever,' and a summer outreach initiative on Leadale Green. In addition, other new initiatives for outreach to adults, such as Men's Shed, had either begun or were in the planning. There seemed to be a real momentum but unfortunately, the coronavirus pandemic put a halt to this.

As our nation entered lockdown in late March, our church building was closed and we were unable to gather for in-person services of worship and other activities for over three months. Later in the year in November we would be forced to close our doors again, this time for a month, as the nation entered a second lockdown. Even outside of these times our church services and activities have been curtailed by strict restrictions and ongoing risk of transmission which have prevented the re-commencement of all in person meetings other than public worship. As such a significant portion of our church life and ministry has been 'on pause' for the majority of the year – children's groups, lunch club, CAMEO, Causeway, Men's Shed to name just a few. In addition to these general challenges our church has also faced significant, serious illness in the congregation and ministry/leadership teams.

Despite these challenges, 2020 has also been a year of new opportunities and encouragements.

Being prevented from meeting in person forced us to learn new and innovative ways to worship together and fulfil our vision. We have installed internet in the church building, learned how to produce video content online and on DVD (e.g. morning prayer, Sunday services) and latterly to livestream our services. We now have a YouTube channel with over 60 subscribers and many more people viewing our content regularly. We have learned to utilize the online platform Zoom for many of our meetings – e.g. prayer, Levellers, Wednesday Night Worship and business. Our new online presence has been enhanced by the achievement of our goal to develop a new logo and branding, which was rolled out this past year. In addition, the requirement to change our services of worship (both online and in church in light of ongoing restrictions) has caused us to critically review our usual patterns of worship.

The pause in our usual pattern of children and families ministries has afforded us the opportunity to review them in light of our vision. We are currently engaging with the diocesan Youth Provision Development Project as well as discussing internally how we can develop and progress our outreach and ministry to young people and their families. As a PCC we have continued to meet via Zoom and have used this year to prepare for a restructuring of the way the PCC operates.

From 2021 we will introduce a number of subgroups coordinating different areas of church ministry. This is designed to make our processes and decision making more efficient, as well as liberating more people to use their gifts and vocations in serving the church and our community. We have sought to keep in contact with all the members of our church family and to keep them informed of developments, through my regular congregational letters and a network of pastoral phone contacts.

Despite the necessary self-reflection during this tumultuous year, we have been able to maintain an outward-looking posture. We have achieved our goal of increasing our financial support and engagement towards mission (especially overseas) through the support of 7 new or continuing mission partners. More locally, our individual members have continued to be wonderful neighbours in the way they have loved and cared for their (church) family and community. We have also sought to engage with our community in meaningful ways via our banner (*Jesus: Strength for Today, Hope for Tomorrow*) and associated prayer invitation and also via our recent nativity trail which drew the attention and participation of many in our community. We have been delighted to welcome new worshippers into our church family over this past year, whether in person or (currently) online.

This outward-focussed generosity has also been on display in the way we have sought to serve others in our diocese. The diocesan *Call to Pray and Give* resulted in a gift of ~£1,500 being given by us to the diocese. Rev Barbara Wilson & Rev David Gaskell have continued to generously preach and preside at other churches as required. Sue Champness has taken on the diocesan role of Assistant Director of Studies for LLMs. Meanwhile, I have served as Tutor in Old Testament at All Saints Centre for Mission & Ministry and on the Diocesan Coronavirus Task Group.

All in all, I believe St John's Leyland has emerged from 2020 a bit battered and bruised, having been stretched beyond our limits by the ever-changing challenges. However, we can also recognise God's continued faithfulness to us over this past year. As we embark on 2021 facing yet more uncertainty and difficulty, we do so encouraged by how the Lord has continued to build his kingdom through the imperfect – often stumbling – efforts of his church here in this place.

Rev A. S. Meeson

January 2021

Financial Review

Summary

The church suffered a deficit on unrestricted funds of £3,142 in 2020 (2019: surplus £2,091), which was funded from the LICF designated fund (see page 9).

Total unrestricted fund balances, including designations, at the year end increased to £44,590 (2019: £26,661) and restricted fund balances increased to £39,597 (2019: £28,287). Explanations for these increases are provided below.

Unrestricted income

Total unrestricted income for 2020 was £64,980 (2019: £69,643), the decrease primarily attributable to a reduction in one off donations, which reduced from £9,305 to £5,834. We were blessed by the fact that many regular donors already donated by standing order and others switched from cash collections to standing order during lockdown; others saved their weekly envelopes or cash donations until the church building was reopened for worship. Consequently, planned giving increased to £41,961 (2019: £40,688), and weekly collections decreased to £1,979 (2019: £2,866). £11,642 (2019: £11,859) was recovered from HMRC in respect of tax deducted from Gift Aided income. Contributions for the use of premises from church and community groups fell to £1,198 (2019: £3,138) as lockdown and local restrictions meant that the local dance school was unable to meet in our premises for most of the year.

Unrestricted expenditure

Total unrestricted expenditure for the year was £68,123 (2019: £67,553). 82% (2019: 75%) of this expenditure (£55,524) was in respect of the parish share, and vicarage costs, which increased in total by £5,089. It should be noted, that although the increase in parish share payable to the Diocese was one of the main factors contributing to the increased deficit for the year, this increase was offset by the receipt of LICF grant from the Diocese, which was then used to fund the deficit. The cost of running the church, lounge and grounds, including maintenance, decreased to £10,875 (2019: £13,217), primarily due to a reduction in maintenance costs. Savings in utility costs whilst the building was closed were offset by an increase in cleaning costs and expenditure to meet health and safety requirements for the period when the building reopened for public worship after the first lockdown. Home and overseas mission giving was primarily funded from designated funds and further details is provided below.

Unrestricted designated funds

As referred to above, the total of unrestricted funds at 31 December 2020 was £45,590. This included designated funds of £24,302 (2019: £5,373) and unrestricted free reserves of £21,288 (2019: £21,288)

The PCC's policy is to try to maintain a level of free, unrestricted funds equal to at least 3 months' expenditure, which currently equates to approximately £17,000. Although the total of unrestricted, undesignated, free reserves at 31 December 2020 remained £21,288 (2019: £21,288), the PCC feels that in the current economic climate it is prudent to continue to hold this level of reserves, which is slightly higher than the stated policy, to make provision for potential future deficits and/or unexpected expenditure.

The closing balances on all designated funds are shown on page 14. The following 2 additional designated funds have been set up in 2020:

Lower Income Communities Fund (LICF)

We were extremely fortunate to be awarded £20,341 by the Diocese from the LICF fund and the PCC agreed to recognise this funding separately and pay the full parish share request, rather than net the two off. The LICF grant has been allocated to a designated fund to be used to fund mission giving to our agreed mission partners, other mission related expenditure and any unrestricted deficits. During 2020, a donation of £1,900 was made to the Diocesan Parish Vision Fund, £3,400 was paid to our mission partners, and £3,142 was used to fund the unrestricted deficit.

Gift Day Fund

As noted in the Incumbents' Report on page 5, a Gift Day was held in February 2020, which raised £10,071 which has been designated to fund our Vision Action Plan. £781 was spent during the year to pay for internet installation.

Restricted funds

Building Fund

The closing balance on this fund was £3,729. Income of £1,050, including Gift Aid was received in the year, but there was no expenditure allocated to this fund.

Children and Families' Worker Funds

These funds were used to fund the costs of employing Barbara Lang, our Children and Families Work Coordinator. This was the first year of a new 3 year project.

We were delighted to be awarded £7,500 from the Garfield Weston Trust and £20,000 over 3 years (£6,667 per annum) from the Diocesan Parish Vision Fund. A further £15,448 was received in donations from the congregation and related Gift Aid.

The costs incurred during the year totalled £22,155 and at the year end £30,323 was held, which will fund expected costs for approximately eighteen months.

Nefyn Camp Fund

There was no movement on this fund as sadly, camps were unable to take place in 2020.

Welfare Fund

Income of £1,938 including Gift Aid was received and £2,035 was expended to help those in need in our community. A balance of £621 was held at the yearend.

Communications Fund

Donations of £3,000 were received in the year to add to the £1,000 brought forward and £1,494 was spent on the new branding referenced in the Incumbent's Report and on the purchase of equipment to assist with the streaming of services.

Future Plans

The PCC is committed to continuing its mission to spread the good news of the gospel and to serve the people of its parish in Leyland and plans for the future are included in the Incumbent's Review on pages 5 to 7.

Report approved by the PCC on 8 March 2021 and signed on its behalf by Andrew Meeson (PCC Chair).



Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2020

Receipts and Payments Account

	2020		2020		2019		2019		2019
	Unrestricted	Designated	Restricted	Total	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	£	£	£	£	£	£
Receipts									
<i>Voluntary receipts</i>									
Regular giving									
Planned giving: covenanted	35,476	-	11,440	46,916	33,575	-	11,445	45,020	
Planned giving: uncovenanted	6,485	-	1,546	8,031	7,113	-	1,445	8,558	
Collections	1,979	-	-	1,979	2,866	-	-	2,866	
Sundry income and donations	5,834	-	-	5,834	9,305	-	6,674	15,979	
Income tax recovered	11,642	-	3,931	15,573	11,859	-	2,647	14,506	
	61,416	-	16,917	78,333	64,718	-	22,211	86,929	
Other voluntary receipts									
Donations and appeals	-	10,071	6,335	16,406	-	-	4,960	4,960	
Grants	-	20,342	14,168	34,510	-	-	-	-	
	-	30,413	20,503	50,916	-	-	4,960	4,960	
<i>Receipts from church activities</i>									
Fees	1,614	-	-	1,614	1,605	-	-	1,605	
Contributions from church groups	443	-	-	443	640	-	-	640	
Contributions from non-church groups	755	30	-	785	2,498	130	-	2,628	
	2,812	30	-	2,842	4,743	130	-	4,873	
<i>Income from investments</i>									
Bank interest	104	-	-	104	183	-	-	183	
<i>Non-recurring income</i>									
Legacy and memorial donations	-	127	-	127	-	756	-	756	
CJRS grant	648	-	-	648	-	-	-	-	
Other grants	648	-	-	1,296	-	-	1,647	1,647	
	1,296	127	-	1,423	-	756	1,647	2,403	
Total receipts	64,980	30,569	37,420	132,970	69,643	886	28,818	99,347	

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2020

Receipts and Payments Account

	2020 Unrestricted £	2020 Designated £	2020 Restricted £	2020 Total £	2019 Unrestricted £	2019 Designated £	2019 Restricted £	2019 Total £
Payments								
<i>Church activities</i>								
Overseas mission	328	3,900	195	4,423	907	500	785	2,192
Home mission	93	2,100	24,300	26,493	477	-	30,781	31,258
Parish share	53,625	-	-	53,625	48,081	-	-	48,081
Clergy expenses	475	-	-	475	501	-	-	501
Parsonage expenses	1,899	-	-	1,899	2,354	-	-	2,354
Church running expenses	7,333	-	-	7,333	7,773	750	-	8,523
Cost of services	938	-	120	1,058	655	-	168	823
Refreshments	-	-	-	-	239	-	-	239
Support costs	335	363	-	698	138	208	-	346
Church maintenance	1,417	-	-	1,417	4,034	-	3,682	7,716
Churches Together in Leyland	150	-	-	150	120	-	-	120
Fees to diocese/verger/organist	1,152	-	-	1,152	420	-	-	420
Fixtures and equipment	-	781	-	781	1,476	-	1,355	2,831
	67,745	7,144	24,615	99,504	67,175	1,458	36,771	105,405
<i>Church management and administration</i>								
Electrical survey	-	1,354	-	1,354	-	-	-	-
Miscellaneous	377	-	1,494	1,872	378	-	76	454
	377	1,354	1,494	3,225	378	-	76	454
Total payments	68,123	8,498	26,109	102,730	67,553	1,458	36,848	105,858
Excess of receipts over payments	(3,142)	22,072	11,310	30,239	2,091	(572)	(8,031)	(6,512)
Transfers between unrestricted and restricted funds	-	-	-	-	-	-	-	-
Transfers from designated funds	3,142	(3,142)	-	-	(2,091)	2,091	-	-
Net movement in year	-	18,929	11,310	30,239	-	1,519	(8,031)	(6,512)
Balances at 1 January	21,288	5,373	28,287	54,948	21,288	3,854	36,318	61,460
Balances at 31 December	21,288	24,302	39,597	85,187	21,288	5,373	28,287	54,948

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the Year ended 31 December 2020

Statement of Assets as at 31 December 2020

Monetary assets

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
HSBC current account	-	7,253	7,253	6,533
Co-operative current account	45,590	7,690	53,280	23,864
CBF deposit account	-	24,630	24,630	24,526
Cash	-	25	25	25
	<u>45,590</u>	<u>39,597</u>	<u>85,187</u>	<u>54,948</u>
Designated	24,302			
Undesignated	<u>21,288</u>			
	<u>45,590</u>			

Approved by the PCC on 8 March 2021

and signed on its behalf by:

Tracey Johnson
Treasurer



Andrew Meeson
Chair



Parochial Church Council of the Ecclesiastical Parish of St John Leyland
Financial Statements for the Year ended 31 December 2020

Analysis of Funds

Unrestricted Funds

	Undesignated General	Quinquennial Survey	Designated Triennial Electrical Survey	Car Park	Mission Giving	Training	LICF	Legacy and Memorial	Gift Day	Total
	£	£	£	£	£	£	£	£	£	£
Balance brought forward	21,288	851	1,200	1,503	700	363	-	756	-	26,661
Excess/(deficit) of receipts and payments	(3,142)	-	(1,354)	30	(700)	(363)	15,042	127	9,290	18,929
Transfer to restricted funds	-	-	-	-	-	-	-	-	-	-
Transfers to designated funds	3,142	-	154	-	-	-	(3,296)	-	-	-
Balance carried forward	21,288	851	-	1,533	-	-	11,746	883	9,290	45,590

Restricted Funds

	Welfare Fund	Buildings Fund	Youth Work Fund	Other Funds	Nefyn Camp Fund	Levellers Fund	Communications Fund	Call to Prayer	Total
	£	£	£	£	£	£	£	£	£
Balance brought forward	718	2,681	22,862	449	314	263	1,000	-	28,287
Income									
Voluntary receipts									
Regular planned giving	120	-	12,640	226	-	-	-	-	12,986
Other voluntary donations	-	1,050	2,808	40	-	-	-	-	3,931
Income tax recovered	33	-	-	195	-	-	3,000	1,355	6,535
Donations and appeals	1,785	-	14,168	-	-	-	-	-	14,168
Grant income	-	-	-	(195)	-	-	-	-	(195)
Expenditure									
Overseas mission	-	-	(22,155)	(50)	-	(60)	-	-	(24,299)
Home mission	(2,035)	-	-	(120)	-	-	-	-	(120)
Cost of services	-	-	-	-	-	-	-	-	-
Church maintenance	-	-	-	-	-	-	-	-	-
Fixtures and equipment	-	-	-	-	-	-	(1,494)	-	(1,494)
Miscellaneous	-	-	-	-	-	-	-	-	-
Transfers from General Fund	-	-	-	-	-	-	-	-	-
Transfers between Restricted Funds	-	-	-	-	-	-	-	-	-
Balance carried forward	621	3,731	30,323	545	314	203	2,506	1,355	39,597

See Note 2

Parochial Church Council of the Ecclesiastical Parish of St John Leyland

Financial Statements for the year ended 31 December 2020

Notes to the Accounts

1 Accounting policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the receipts and payments basis.

2 Funds policy

Unrestricted funds may be used by the PCC for any of its ordinary purposes. It is the policy of the PCC to maintain unrestricted reserves equal to approximately 3 months expenditure.

Designated funds represent sums set aside out of ordinary unrestricted funds for specific designated purposes, which can be transferred back into general funds at any time.

Restricted funds represent donations or grants received or invited for specific purposes, which may only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund and cannot be absorbed into general funds without the agreement of the donor/funder. The movement on major restricted funds is detailed on page 15.

Other restricted funds comprise sundry restricted donations received and wholly expended in the year.

3 Mission

The total spent on overseas and home mission and given to other charities from all sources during the year comprises:

	Restricted Fund donations/expenditure £	PCC expenditure £	Designated Mission Giving £	Total Mission/Charitable Giving/Expenditure £
Overseas mission				
African Inland Mission	-	-	850	850
Platfrom 67	-	-	500	500
OMF	-	-	1,350	1,350
MAF	-	-	200	200
Barnabas Fund	-	286	-	286
Open Doors	-	42	500	542
Tearfund	195	-	500	695
	<u>195</u>	<u>328</u>	<u>3,900</u>	<u>4,423</u>
Home mission				
Scripture Union	-	-	200	200
Children's and Families Worker	22,155	-	-	22,155
Levellers	60	-	-	60
Welfare fund	2,035	-	-	2,035
Parish Vision Fund	-	-	1,900	1,900
Mission related materials	-	93	-	93
SLEAP	50	-	-	50
	<u>24,300</u>	<u>93</u>	<u>2,100</u>	<u>26,493</u>
Total mission related giving/ expenditure	<u>24,495</u>	<u>421</u>	<u>6,000</u>	<u>30,916</u>

4 Assets for church use

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the Church Wardens on special trust for the PCC, which require a faculty for disposal.

5 Trustee expenses

The expenses paid to clergy may include an immaterial proportion which relate to their function as PCC members. No other payments were made to PCC members for their role as members of the PCC

6 Associated church groups

It is the policy of the PCC that groups associated with the church maintain their own banking records and hold their funds separately from PCC funds. At 31 December 2020 the funds held by these groups were as follows:

	£ At 31 Dec 2019	£ Income	£ Expenditure	£ At 31 Dec 2020	
Chatterbox	496	271	(376)	391	
Cameo	692			692	
Craft and Natter	63	17	(45)	35	
Messy Church	131	117	(100)	148	
Lunch Club	1,139	5	307	(214)	1,232
	<u>1,139</u>	<u>5</u>	<u>307</u>	<u>(214)</u>	<u>1,232</u>

**Independent Examiner's unqualified report to the C. of E. P.C.C.'s 2018.
members of the P.C.C. of St. John's Church, Leyland.**

Accounts for the year ended 31st. December 2020.

Charity no 1175098.

Set out on pages 11 to 15 of this report.

Respective responsibilities of the P.C.C. and the examiner.

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of the Independent Examiner's statement.

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5th edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alex A. Clements*
Name Revd. A. A. Clements

Date 18th. March 2021.

Fellow Association of Charity Independent Examiners.

Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ

ACIE PCC CC32