

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date

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 Period end date

3	1	1	0	2	3
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Charity name

EngageMalvern					
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 Charity No (if any)

1	1	7	5	0	8	8
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Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of EM are: i) To develop the capacity and skills of the members of the socially disadvantaged communities of Malvern and its surrounding villages in such a way they are able to identify and help meet their needs and to participate more fully in society. ii) The advancement of education for the public benefit in Malvern and surrounding villages in South Worcestershire and North Herefordshire in the areas of citizenship, science, religion, philosophy and ethics.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regarding its first objective, EngageMalvern (EM) promoted the establishment of SWCLT and has supported SWCLT to develop genuine affordable secure rentable homes in convenient locations in South Worcestershire, and particularly for those with working links in the localities of South Worcestershire and who are aged 16 to 35. WCLT was registered with the Financial Conduct Authority (FCA) in 2020 as a community benefit society (non-charity, registration number 8593) to give good operational flexibility and independence, although it was recognised that an annual corporation company tax return would be necessary and there would be liability to VAT for any larger income generated. Regarding its educational objective for the benefit of the community, EngageMalvern ran a weekend event called The Malvern Festival of ideas, on the theme of As Time Goes By, which explored the concept of being a good ancestor
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charities Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers have assisted with the delivery and organisation of the Malvern Festival of Ideas, helped with IT issues, including the maintenance of a website, and have joined working groups to provide ideas and experience for the transport and housing projects.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Objective i) The charity EngageMalvern (EM) promoted the establishment of SWCLT and has supported SWCLT to develop genuine affordable secure rentable homes in convenient locations in South Worcestershire, and particularly for those with working links in the localities of South Worcestershire and who are aged 16 to 35. WCLT was registered with the Financial Conduct Authority (FCA) in 2020 as a community benefit society (non-charity, registration number 8593) to give good operational flexibility and independence, although it was recognised that an annual corporation company tax return would be necessary and there would be liability to VAT for any larger income generated.</p> <p>During the subsequent four-year period 2020-2024 seven land sites in the Malvern area have been actively pursued, including a rural exception landsite and a brownfield landsite. Draft architect plans for three of these sites have been developed based on off-site factory manufacture of quality one-bedroom independent sustainable homes, for 15-25 homes per site, and allowing for rapid installation of homes on the sites. A pre-planning assessment was obtained from the Malvern Hills District Council (MHDC) Planning Authority for a site owned by the Council and very convenient to all facilities (transport, shops, recreation, etc.) in the Malvern Town centre. With the support of Council housing officers SWCLT sought a Memorandum of Understanding (a non-legal MoU) for this site to enable a SWCLT application for grant-funding to be submitted to national housing development funders. Such funding is essential to provide finance to enable preparation and submission of a community planning application supported with site community engagement activities. Regrettably MHDC would not provide this necessary support.</p> <p>Working contacts were made with a regional housing association, with two Midlands housing charities supporting young adults, with the Worcestershire City Council housing department, and particular support was received from two Malvern councilors, the Malvern Civic Society and a local estate agent. The Worcester Diocese was</p>

	<p>unable to provide church-land possibilities. Full membership of the national Community Land Trust Network provided access to national monthly online seminars providing excellent information and contacts. The EM charity membership of the local Chamber of Commerce, and the EM provision of financial/banking support have both been very good.</p> <p>Objective ii): This year, the Malvern Festival of Ideas had the title, As Time Goes By, which explores the concept of being a good ancestor as well as examining how we handle the legacies handed down to us. Can we become good ancestors and work towards creating a different future from the trajectory we are on now? How do we handle the legacy handed down to us? What are the issues we need to reconcile ourselves with? How do we see ourselves in the history of life on earth? What are the timescales we should be working to?</p> <p>There was increased attendance this year, with over 1000 people attending at least one session and over 2000 session tickets sold. Many people were local, but others travelled for the weekend from Manchester, Bristol, Worksop, St Albans, South Wales, Devon, Andover, Oxford, that I know of. There were some sessions that were very busy (Alice Roberts and Benjamin Zephaniah) and others less so.</p> <p>The feedback from Festival-goers, workshop leaders, community groups was extremely positive. One of its key features is its friendly atmosphere. It is a festival where people can engage each other in conversation. It involves community groups – there were stalls by several local groups and some of the <i>Exploring The Theme</i> sessions were led by local people.</p> <p>This was the second in-person event since the pandemic and took place at Malvern St James Girls' School.</p> <p>The programme included prominent names from the world of science, politics, economics and literature. The opening speaker was Professor Alice Roberts on Archaeology in the age of genetics. Other speakers included Benjamin Zephaniah, Melissa Benn, Priyamvada Gopal, Megan McCubbin and Rob Hopkins</p> <p>In addition, we had a special event for schools with Michael Rosen at Malvern Cube on the Friday of</p>
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		the Weekend.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	The feedback from the public for the educational event was highly favorable and the event is deemed to meet the objective of advancing the education of the local community in the areas of citizenship, science, religion, philosophy and ethics.
Performance of fundraising activities against objectives set	Para 1.41	Fund-raising was achieved through donations and helped EngageMalvern meet its objectives for the year.
Investment performance against objectives	Para 1.41	No investments
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The total income for this financial year was £16935. The total expenditure was £16953. This left a balance (credit) of £1179 which was intended to support the charities objectives in the following financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	EngageMalvern currently does not have a policy of building up reserves to support future activities. It aims to at least balance books at the end of a financial year. Any surplus is already earmarked for the next year's activities and is too small to be considered a proper reserve.
Amount of reserves held	Para 1.22	Beyond the credit of £1179 noted above (and the expected gift-aid tax return), none.
Reasons for holding zero reserves	Para 1.22	A policy for holding reserves has not been considered yet. Realistically, the current level of income above expenditure does not allow it.
Details of fund materially in deficit	Para 1.24	The charity is not in financial deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no current uncertainties about the charity as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	This year, funding was by voluntary donations (some gift-aided), a single local government grant and sales of tickets for some organised events under the 'Malvern Festival of Ideas' initiative.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Founding constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the Trustee Board and these appointments are ratified at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	EngageMalvern has a board of Trustees and a subgroup charged with fund-raising and to develop community-led projects. As below it is actively seeking alliances with like-minded organisations and is working with a wide range of Local Authorities, Business networks, including the local Chamber of Commerce, the Church of England, as well experts in transport and housing.
Relationship with any related parties	Para 1.51	The Trustees seek to form alliances with other like-minded bodies and Institutions to help it meet its objectives.
Other		

Reference and Administrative details

Charity name	EngageMalvern
Other name the charity uses	-
Registered charity number	1175088
Charity's principal address	7 Willow Grove, Malvern, Worcestershire, WR14 2SE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Webb	Chairperson		Trustee Board
2	Barry Jones			
3	Stephen Goodenough			
4	Marcus Cleaver			
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Corporate trustees – names of the directors at the date the report was approved

Director name		
-		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
-		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink that reads "A. Webb." with a small flourish at the end.

Full name: Andrew Robert
Webb

Position: Acting Chairperson

Date: 2nd August 2024

EngageMalvern Treasurer's Report for Financial Year Ending October 2023

21st May 2024 - for 2024 Annual General Meeting

Colin M. Reed

Introduction

This report covers the period 31st October 2022 (the end of the previous financial year for us) to 30th October 2023.

Currently, there are three separate accounts under the EM umbrella which are summarised as follows.

1. Malvern Festival of Ideas (MFI 2023).
2. South Worcestershire Community Land Trust (SWCLT).
3. EM Other – which covers other activities such as training and organising public debates on issues of local concern. Because of the restrictions on public gatherings, following the COVID19 pandemic, and concentration on efforts elsewhere, this was relatively dormant over the year.

1. Malvern Festival of Ideas

Income (£)		Expenditure (£)	
1. Transfer from previous FY	51.45	1. Part reimbursement (1)	10,000.00
2. Total ticket sales and fees	15,289.45	2. Part reimbursement (2)	6,340.90
3. Hibbert Trust grant	500.00		
4. MHDC grant	500.00		
Total income:	16,340.90	Total expenditure:	16,340.90
Balance:	£00.00		

Notes

- a) Andrew Webb, the Festival organiser, settled all costs and expenses and was *part* reimbursed as requested from the total income. He holds the detailed accounts for the Festival.
- b) We are very grateful to the Malvern Hills District Council (MHDC) for their grant of £500 and to the Hibbert Trust for their grant also of £500.

2. South Worcestershire Community Land Trust (SWCLT)

This part of the current report duplicates a separate treasurer's report delivered to the SWCLT members on 21st August 2023. It remains up to date.

Income (£)	Expenditure (£)
1. Share capital transfer from previous financial year (25 x £1 shares) 25.00 2. Donation to cover CLTN membership fee 375.00 3. Donations to cover HMRC penalty 200.00	1. CLTN membership fee 375.00 2. HMRC penalty 200.00
Total income: 600.00	Total expenditure: 575.00
	Balance as share capital to be retained: 25.00

Notes

- a) CLTN is the Community Land Trust Network.
- b) The penalty exacted by His Majesty's Revenue and Customs (HMRC) was for incorrect and late submission of a Corporation Tax form. Although SWCLT is non-profit-making and, therefore, has nothing to tax, it still has to submit annual Corporation Tax forms. The issues leading to the penalty have been resolved.
- c) The shares were bought for the 25 members of SWCLT as a gift and are now owned by them. Their total value must be retained as a minimum balance within the EngageMalvern SWCLT account to cover part or all of it being redeemed.

3. EM Other

Income (£)		Expenditure (£)	
1. Transfer from previous FY	1,171.95	Reimbursement for cost of maps to support SWCLT activities	37.20
2. Amazon Prime scheme	19.23		
Total income:	1,191.18	Total expenditure:	37.20
Balance:	£1,153.98		

Notes

- a) In past years income into the EM Other account has depended on a couple of generous donors. These have now moved on. There is no predictable income now.
- b) The Amazon Prime scheme has now ended. There will be no further income from this source.

Bank balance

The balances from the three accounts above total £1,178.98 which agrees with the total balance in the EM Co-operative Bank account.