

Trustees' Annual Report for the period

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|-------------|-------------------|----------|-----------|-----------|-----------------|----------|-----------|
| From | Period start date | | | To | Period end date | | |
| | Day 01 | Month 08 | Year 2023 | | Day 31 | Month 07 | Year 2024 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 2 | Gillian Behenna | | | |
| 3 | Clark Denmark | | | |
| 4 | Jackie Griffiths | | Resigned 25 Sept 2023 | |
| 6 | Sara Louise Pocock | | | |
| 7 | Philippa Cook | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------------------|--|
| Patron | Sarah Batterbury | 168 Holcambe Lane, Bathampton, BA2 6UU |
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

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|---|--------------------------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation |
| Trustee selection methods (eg. appointed by, elected by) | Elected by serving Trustees |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the reporting year, one trustee, Jackie Griffiths, resigned. She was very active in her support for the charity and we were sorry to see her go.

We actively searched for new trustees and the search will continue. So far we have not been successful in recruiting. The present Board now numbers 4 and this poses a risk to the charity since there are not enough trustees to cover all the work. However, we have continued to meet regularly to ensure the charity's core work continues

The Trustees keep up to date a conflict of interests register.

We were very sad at the death of one of our most active volunteers, Sara Heatherington, during the year. As well as being a volunteer, Sara had been a close friend of Richard Magill and everyone in the charity mourned her death.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of those who are Deaf/British Sign Language (BSL) users and their carers by providing access to medical information and care for users of BSL in end of life support in particular but not exclusively by providing access to training to healthcare professionals, BSL/English interpreters and Deaf advocates

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have given due regard to the fact that all the activities of the Charity should be for the public benefit of those within our Objects.

In April, we ran a strategy day for our trustees and volunteers. This was well-attended and we were able to share ideas for good practice

We took part in a regular training session for medical students at the University of Bristol to alert them to issues for Deaf BSL users in hospital, especially at the end of life.

We received two referrals during the year and were able to support one of them. Sadly, the other died before we could put support in place. The issue of getting referrals in a timely manner continues to be of concern

We exhibited information at a Deaf Information Day in Bristol in May. This enabled us to talk to members of the public and Deaf people about the aims of the charity. We are grateful to the Centre for Deaf and Hard of Hearing for running this event and inviting us.

We held two meetings with the Bristol Deaf dementia group to see whether there are areas where we can work together to mutual benefit

Additional details of objectives and activities (Optional information)

Our volunteers remain interested and engaged, despite the lack of referrals. A dedicated WhatsApp group was set up during the year to make it easier to communicate with volunteers.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Provided training for student medics at the University of Bristol
Attended an Information Day arranged by the Centre for Deaf People
Stayed in touch with our volunteers via a dedicated WhatsApp group
Held a successful strategy day for trustees and volunteers
Successfully and positively supported one Deaf person at end of life.
Held positive meetings with Bristol Deaf dementia to discuss mutual co-working.

Section E

Financial review

Brief statement of the charity's policy on reserves

To ensure the charity is able to respond quickly to people in need, we will seek to keep a minimum of £5,000 in our account. If the account goes below £5,000, efforts will be made to fundraise to above this amount.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity relies on fundraising from the community
We have a small number of regular donors.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gillian E. Behenna

Full name(s)

Gillian Eve Behenna

Position (eg Secretary, Chair, etc)

Trustee

Date 14.05.25

The Richard Magill Fund



Management Account to date.

1 August 2023 to 31 July 2024

| Income | |
|-------------------|-----------------|
| Expenditure | |
| Interpreting | £0.00 |
| Events - Training | £350.00 |
| - Expenses | £268.16 |
| Venue Hire | £178.20 |
| Publicity | £214.06 |
| Governance | £375.11 |
| Donation | £150.00 |
| TOTAL | £1535.53 |

| | |
|------------------------------|-----------------|
| Income over Expenditure | £135.17 |
| Carried Forward from 2022/23 | £9615.85 |
| TOTAL ASSETS | £9751.02 |

Notes

1) The Total Assets matches with the balance online at 31st July 2024

2) The donations the RMF made were £50 donation to Centre for Deaf for use of the room. Also, a gift card donation to R. Woolfe for the help he did with the video.

3) To ensure the charity is able to respond quickly to people in need, we will seek to keep a minimum of £5,000 in our account. If the account goes below £5,000, efforts

will be made to fundraise to above this amount.