

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 01	Month 08	Year 2021		Day 31	Month 07

Section A Reference and administration details

Charity name	The Richard Magill Fund	
Other names charity is known by		
Registered charity number (if any)	1175064	
Charity's principal address	1 Saxon Way, Bradley Stoke, Bristol	
Postcode	BS32 9AR	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Batterbury		Resigned 28/08/21	
2	Gillian Behenna			
3	Clark Denmark			
4	Jackie Griffiths			
6	Hilary Sutherland			
7	David Morton		06/09/21	
8	Jemima Buoy			
9	Sara Louise Pocock			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Patron	Sarah Batterbury	168 Holcambe Lane, Bathampton, BA2 6UU

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by serving Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>During the reporting period we agreed that, as far as possible, our policies should be written in plain English. Key policies will always be translated into British Sign Language (BSL)</p> <p>We completed a successful hand-over to our new treasurer and set up online banking for her.</p> <p>Our Treasurer set up new systems in response to recommendations from our Independent Examiner She also registered the Charity for Gift Aid</p> <p>We ensured our website was up to date and added links to other organisations working in similar areas.</p> <p>Appointed Dr Sarah Batterbury as our Patron</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of those who are Deaf/British Sign Language (BSL) users and their carers by providing access to medical information and care for users of BSL in end of life support in particular but not exclusively by providing access to training to healthcare professionals, BSL/English interpreters and Deaf advocates

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have given due regard to the fact that all the activities of the Charity should be for the public benefit of those within our Objects.

We continued training of current volunteers and completed it. We carried out appropriate DBS checks on all our volunteers.

We set up a “Happy Walk”. This was a social event, but during it, we disseminated information and encouraged people to consider volunteering with the charity.

We held a “recruitment tea” so we could meet potential volunteers and encourage them.

We took part in a well-being fair in Bristol and ran two workshops looking at end-of-life issues and how to respond.

We took part in a regular training session for medical students to alert them to issues for Deaf BSL users in hospital, especially at the end of life.

We commissioned 2 card designs from a Deaf designer (sole-trader) that we can turn into cards for use as sympathy cards or on other occasions, as a piece of communication from the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have future-proofed our work by developing a training programme that can be delivered over about 18 months. This can be delivered whenever there are enough new volunteers, and also ensures there are training opportunities for current volunteers who may have missed sessions.

Summary of the main achievements of the charity during the year

Recruited a new Deaf trustee with experience in care settings
Completed training the first cohort of volunteers
Actively sought a second cohort
Researched a suitable Deaf Translator to translate our policies
Updated the website
Rewrote main policies in plain English
Attended information events: Well-being fair, medics training
Stayed in touch with our supporters, potential volunteers and potential beneficiaries through social events.

Section E Financial review

Brief statement of the charity's policy on reserves

We do not have a reserves policy at present

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity relies on fundraising from the community
We have a small number of regular donors.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gillian E. Behenna

Full name(s)

Gillian Eve Behenna

Position (eg Secretary, Chair, etc)

Trustee

Date

08/05.23

Richard Magill Fund Summary - Income 2021/22

Month	Donations	Fund Raising	Training	Planned (
Carry Forward from 2020/21				
31/08/21	£50.00			£5.00 £20.00
30/09/21	£456.50			£5.00 £20.00
31/10/21	£5.00			£5.00 £20.00
30/11/21				£5.00 £20.00
31/12/21	£145.00			£5.00 £20.00
31/01/22				£5.00 £20.00
28/02/22				£5.00 £20.00
31/03/22				£5.00 £20.00
30/04/22				£5.00 £20.00
31/05/22				£5.00 £20.00
30/06/22	£100.00 £50.00			£5.00 £20.00
31/07/22				£5.00 £20.00
TOTALS for 2021/2	£806.50			£300.00

Richard Magill Fund Summary - Exper

Month	Interpreting	Training	Events Expenses
31/08/21			
30/09/21			
31/10/21	£150.00	£385.00	£16.85
30/11/21			
31/12/21		£400.00	£36.53
31/01/22			
28/02/22			
31/03/22			
30/04/22			£55.00
31/05/22			
30/06/22			
31/07/22			
Expenditure		£785.00	£108.38
TOTALS for 2021/2	£150.00		£893.38

Income over Expenditure	###
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Cash in hand	£nil
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Carry forward from 2020/21	###
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TOTAL ASSETS	###
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Giving

Totals

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£75.00

£481.50

£30.00

£25.00

£170.00

£25.00

£25.00

£25.00

£25.00

£25.00

£175.00

£25.00

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Financial Summary by Category			
Venue Hire	Governance	Publicity	Totals
£95.85			£95.85
£41.32			£41.32
£131.40			
£82.00			£765.25
£199.50			£636.03
			£55.00
£236.25			£236.25
	£365.18		£365.18
		£59.00	£59.00
£786.32	£365.18	£59.00	###