

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 01	Month 08	Year 2020		Day 31	Month 07

Section A Reference and administration details

Charity name	The Richard Magill Fund
Other names charity is known by	
Registered charity number (if any)	1175064
Charity's principal address	1 Saxon Way, Bradley Stoke, Bristol
Postcode	BS32 9AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Batterbury			
2	Gillian Behenna			
3	Clark Denmark			
4	Jackie Griffiths			
6	Hilary Sutherland			
7	Steven Mullins	Treasurer	Resigned 30/09/20	
8	Jemima Bouy			
9	Sarah Louise Pocock		Appointed 04/10/20	
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11				
12				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by serving Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>During the reporting period we appointed a new treasurer, Louise Pocock who created a new system of accounts and reporting to include comments from our Independent Examiner.</p> <p>We agreed a policy that states under which circumstances a trustee may receive payment from the charity for roles excluding that of being a trustee.</p> <p>We created a volunteer policy that included a Code of Conduct</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of those who are Deaf/British Sign Language (BSL) users and their carers by providing access to medical information and care for users of BSL in end of life support in particular but not exclusively by providing access to training to healthcare professionals, BSL/English interpreters and Deaf advocates

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have given due regard to the fact that all the activities of the Charity should be for the public benefit of those within our Objects.

The effect of the global Covid-19 pandemic continued to have an adverse effect on the ability of the charity to carry out its main activities since face-to-face visiting was, generally, not allowed. We continued with a programme of training, information dissemination, and governance review. We also continued to ensure our website was up to date, more accessible, and contains relevant and helpful information in English and BSL.

We disseminated information about the Charity's services to all local hospices, deaf organisations and interested parties.

We held 4 training events for our volunteers, including one for Volunteers and Interpreters on working together. Others included self-discovery and reflection and safeguarding delivered in BSL by one of our trustees.

We provided BSL interpretation for a local Hospice online Carol Service thus providing access to the event and further engagement with St Peter's Hospice Bristol.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We rely on volunteers to help us to raise funds for the charity. We received donations during the year but no fundraising events were held since the charity had enough funds for its activities.

Summary of the main achievements of the charity during the year

Continued to train the volunteers with regular, excellent training.
Recruited Louise Pocock to the Board of Trustees.
Disseminated information widely

Covid-19

We continued our Trustees' meetings and volunteer training as online meetings, ensuring our charity maintained some of its work, although volunteer activities were limited.

Section E Financial review

Brief statement of the charity's policy on reserves

We do not have a reserves policy at present

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity relies on fundraising from the community
We have a small number of regular donors.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

Richard Magill Fund Summary - Income 2020/2021

Month	Donations	Fund Raising
Carry Forward from 2019/20		
31/08/20		
30/09/20		
31/10/20		
30/11/20		
31/12/20		
31/01/21		
28/02/21		
31/03/21		
30/04/21		
31/05/21	£100.00	
30/06/21		
31/07/21		
TOTALS for 2020/21	£100.00	

Richard Magill Fund Summary - Expenditure 2020/2021

Month	Interpreting	Training
31/08/20		£45.00
30/09/20		
31/10/21	£95.00 £105.00	
30/11/20		
31/12/20	£105.00	£45.00 £950.00
31/01/21	£95.00	
28/02/21		
31/03/21	£105.00 £95.00	
30/04/21		
31/05/21		
30/06/21		
31/07/21		
Expenditure		£1,490.00
TOTALS for 2020/21	£600.00	

Income over Expenditure	-£1,547.33
Cash in hand	£nil
Carry forward from 2019/20	£13,470.55
TOTAL ASSETS	£11,923.22

Training**Planned Giving**

£100.00

£5.00

£100.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£5.00

£20.00

£200.00

£300.00

Events
Expenses

Venue Hire

£134.80

£22.35

£22.35

£1,512.35

£134.80

Totals

£13,470.55

£225.00

£25.00

£25.00

£25.00

£25.00

£25.00

£25.00

£25.00

£25.00

£125.00

£25.00

£25.00

£600.00

Governance

Totals

£45.00

£200.00

£1,100.00

£95.00

£200.00

£350.18

£484.98

£22.35

£350.18

£2,147.33