

**Charity Registration No. 1175041**

**North Shields Polytechnic Club**  
**Trustees' Report and Unaudited Accounts**  
**for the Year Ended 31 March 2021**

**North Shields Polytechnic Club**

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for the Year Ended 31 March 2021**

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**North Shields Polytechnic Club**

**Legal and Administrative Information**

**TRUSTEES:**

John Alexander Sutcliffe (Chair)  
Benjamin Philip Richard Willcox (Treasurer)  
Patrick Houghton  
Natasha Newson  
Graham Harmon Lewis-Dale  
Gregory Vincent Penn  
Simon Jamison  
Steven Colby (appointed 17 November 2021)  
Tom Penfold (appointed 17 November 2021)  
Helen Otterson (appointed 17 November 2021)

**CHARITY NUMBER:**

01175041

**PRINCIPAL ADDRESS**

Churchill Playing Fields, Hartley Avenue, Whitley Bay, NE26 3NS

**REGISTERED ADDRESS**

6 Ashfield Grove, Whitley Bay, NE26, 1RT

**INDEPENDENT EXAMINER**

SD Slater FCA  
RMT Accountants & Business Advisors Ltd  
Gosforth Park Avenue  
Newcastle Upon Tyne  
NE12 8EG

**BANKERS**

Lloyds Bank Plc  
257 Whitley Road  
Whitley Bay  
NE6 2SY

**North Shields Polytechnic Club**  
**Trustees' Report**  
**for the Year Ended 31 March 2021**

The trustees present their report and accounts for the year ended 31 March 2021

**Structure, governance and management**

The charity was established under its constitution on 9 October 2017 and registered as a charity with the Charity Commission on the same date.

The legal and administrative information on page 1 of this report lists the trustees who currently manage the charity. The trustees who served during the period to which this report relates were:

Amanda Hall (resigned 10 November 2021)  
Natasha Newson  
Patrick Houghton  
James Alan Richardson (resigned 4 May 2021)  
John Alexander Sutcliffe  
Simon Jamison  
Andrew Wade McColl (resigned 2 July 2020)  
Thomas Brannon (resigned 8 July 2020)  
Graham Harmon Lewis-Dale (appointed 16 April 2020)  
Benjamin Philip Richard Willcox (appointed 2 July 2020)  
David Bruce Joseph Robertson (appointed 7 July 2020, resigned 10 October 2021)  
Gregory Vincent Penn (appointed 7 July 2020)

North Shields Polytechnic Club is a Charitable Incorporated Organisation (CIO), registered with the Charity Commission and governed by its constitution, adopted 9 October 2017.

Trustees are appointed by either by agreement of the existing board of trustees, or by the members of the CIO in accordance with its constitution.

As part of the induction process, all trustees are provided with a copy of the CIO's constitution and the Charity Commission guidance CC3 – 'the essential trustee'. Copies of the CIO's latest annual report and financial statements will also be made available to all trustees.

The Charity and its property are managed and administered by a board of trustees, which can have between three and twelve members.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks

**Objectives and activities**

The charity's objects are to promote community participation in healthy recreation for the public benefit by the provision of facilities for athletics in North Tyneside and the surrounding area, and by encouraging participation in athletics.

North Shields Polytechnic Club was established and registered on 9 October 2017, in order to transfer responsibility for the operation of North Shields Polytechnic AC from an unincorporated association governed by a committee, to a new CIO governed by a board of trustees.

In exercising their powers and duties, and in pursuing and carrying out the club's objects and activities, the Trustees have complied with the duty at s17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

**North Shields Polytechnic Club**

**Trustees' Report (Continued)**

**for the Year Ended 31 March 2021**

**Achievements and performance**

•The ongoing COVID-19 pandemic continued to have a significant impact on the activities of the Club. The measures put in place by the government to contain COVID-19 involved a high degree of social disruption which affected the delivery and demand for the activities of the Club.

•The Club was unable to hold the usual major events this year, namely the Clive Cookson 10k, the Xmas Pudding Run and the North Tyneside Trail or the Aquathlon, due to the government measures in place. As a result the Club missed out on a significant proportion of its regular income. The Club also saw a reduction in the associated costs of staging these events. The Club also saw a reduction in income ordinarily generated from the hire of the track facilities to third parties. Although the Clive Cookson 10k event did not take place, the Club was able to retain around half the entry receipts for the event which will be rescheduled when possible.

•The Club made the decision to reduce subscription fees by 25% to assist members during the pandemic and the Club's membership continued to show strong support. This decision has resulted in a further reduction in income during the current year. The Club has made a similar decision to support members in the following year.

•The Club made two successful bids for grants from Sport England, to provide support during the COVID-19 crisis.

The relaxation of lockdown during 2021/22 is expected to result in a significant increase in income from organised events, sales of merchandising and fundraising.

**North Shields Polytechnic Club**

**Trustees' Report (Continued)**

**for the Year Ended 31 March 2021**

**Financial Review**

The receipts and payments account on page 6 shows a surplus of receipts over payments of £7,876 for the year ended 31 March 2021.

**Reserves policy**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a minimum level of six months' operating expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the Period.

**Unrestricted Funds - General Reserves**

The Club's general reserves are at the discretion of the Trustees and represent funds available for future use on capital projects or to fund the ongoing activities of the Club as needed. It is the club's policy to hold sufficient general reserves to meet 6 months' operating expenditure which is currently estimated at £15,000. General reserves at the year end were £15,000 (2020: £15,000).

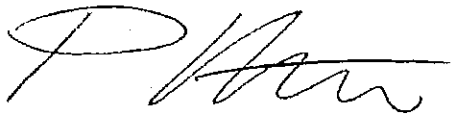
**Unrestricted Funds - Designated Reserve**

The designated (or forward funding) reserve is a reserve set aside to meet any major or capital expenditure of the Club which may be incurred in future periods. Such expenditure is of a non-recurrent nature and is not intended to be used to cover the ongoing activities of the Club. Example expenditure includes contributions towards club house refurbishment and track floodlights. Designated reserves at the year end were £85,226 (2020: £77,773).

**Restricted Funds**

Restricted funds are funds received which are to be used for a specific purpose, usually a condition of the donor. Restricted reserves at the year end were £593 (2020: £170).

Signed on behalf of the board of trustees:



**Mr Patrick Houghton**

Trustee

Dated

24/01/2022

**North Shields Polytechnic Club**

**Independent Examiner's Report to the Trustees of North Shields Polytechnic Club**

I report to the Trustees on my examination of the financial statements of North Shields Polytechnic Club (the charity) for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Stephen Slater (FCA)  
RMT Accountants & Business Advisors Ltd  
Gosforth Park Avenue  
Newcastle upon Tyne  
NE12 8EG

Dated: 24/1/2022

**North Shields Polytechnic Club**  
**Receipts and Payments Account**  
**for the Year Ended 31 March 2021**

	Restricted Funds £	Unrestricted Funds General £	Designated £	Total 2021 £	Total 2020 £
<b><u>Receipts</u></b>					
Subscriptions		26,095		26,095	28,724
Fundraising & donations	1,950	26		1,976	10,775
Cookson Cup		3,882		3,882	7,328
NTT12k formerly Run for Bob		-		-	5,002
Pudding run		-		-	11,304
Aquathlon		-		-	3,166
Other events		-		-	1,530
Income from hire of club facilities		4,223		4,223	5,278
Income from Tri Swim & Cycle Sessions		1,843		1,843	2,467
Prize and presentation income		-		-	1,263
Clothing sales		1,392		1,392	11,082
Travel contributions		-		-	388
Other income		-		-	839
Interest received			7	7	145
<b>Total receipts</b>	<b>1,950</b>	<b>37,461</b>	<b>7</b>	<b>39,418</b>	<b>89,291</b>
<b><u>Payments</u></b>					
Clubhouse, Maintenance and supplies	630	9,339		9,969	13,813
Gas, Electricity and telephone expenses	194	855		1,049	2,199
Legal & Professional		317		317	1,188
Insurance	392	874		1,266	1,178
Website	157	728		885	275
Licences and fees (Eng Ath & other)		9,076		9,076	8,879
Cookson Cup costs		-		-	4,196
Pudding run costs		-		-	5,634
Aquathlon		110		110	1,853
NTT12k formerly Run for Bob costs		-		-	1,394
Other event costs & race entries	154	100		254	4,126
Tri Swim & Cycle Sessions Hire Costs		2,656		2,656	2,607
Coaching Costs		1,764		1,764	2,885
Prize and presentation costs		245		245	2,293
Clothing stock purchases		3,851		3,851	11,346
Travel Expenses		-		-	2,993
Donations made		100		100	1,065
<b>Total payments</b>	<b>1,527</b>	<b>30,015</b>	<b>-</b>	<b>31,542</b>	<b>67,924</b>
<b>Net receipts (payments)</b>	<b>423</b>	<b>7,446</b>	<b>7</b>	<b>7,876</b>	<b>21,367</b>
<b>Opening balance at 1 April 2020</b>	<b>170</b>	<b>15,000</b>	<b>77,773</b>	<b>92,943</b>	<b>71,576</b>
<b>Transfer between funds</b>	<b>-</b>	<b>(7,446)</b>	<b>7,446</b>	<b>-</b>	<b>-</b>
<b>Funds this year end</b>	<b>593</b>	<b>15,000</b>	<b>85,226</b>	<b>100,819</b>	<b>92,943</b>



**North Shields Polytechnic Club**

**Statement of Assets and Liabilities**

**for the Year Ended 31 March 2021**

	Restricted Funds £	Unrestricted Funds General £	Designated £	2021 Total £	2020 Total £
<b>Cash Funds</b>					
Cash at bank	593	15,000	7,446	23,039	36,777
Deposit account			23,443	23,443	23,443
Savings account			54,337	54,337	32,723
	<u>593</u>	<u>15,000</u>	<u>85,226</u>	<u>100,819</u>	<u>92,943</u>
<b>Other Monetary Assets</b>					
				-	-
				-	-
<b>Investment Assets</b>					
				-	-
				-	-
<b>Assets retained for the charity's own use</b>					
Premises		21,989		21,989	22,773
Equipment		685		685	391
Stock		9,000		9,000	4,000
	<u>-</u>	<u>31,674</u>	<u>-</u>	<u>31,674</u>	<u>27,164</u>
<b>Liabilities</b>					
				-	-
				-	-

