



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From January 1<sup>st</sup> 2020 To December 31<sup>st</sup> 2020**

**Charity name: Whitfield Tabernacle Trust CIO**

**Charity registration number: 1175034**

## **Objectives and Activities**

Summary of the purposes of the charity as set out in its governing document	The objects of the charity are to conserve, preserve and improve the Whitfield Tabernacle for public benefit as a building of historic interest, and to educate the public about the history and heritage of the building.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	During the period of this report, the charity has: <ul style="list-style-type: none"><li>• Sought grant funding from various bodies to support the preservation and development of the building that it acquired in 2019.</li><li>• Continued to work in co-operation with the local authority in order to include the preservation and development of the Tabernacle in schemes for the regeneration of the wider area.</li><li>• Held a public engagement event to seek the views of those who had memories of using the Tabernacle, and suggestions regarding how its use to the local community might be developed.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees acknowledge that their project will only succeed with the support of the local community, and our objective is not just to preserve a Grade I listed building, but to engage the local community so as to give them a better understanding and pride in their local area. We have therefore established links with other local groups and taken many opportunities through the local press and various local forums, to explain what we are doing and encourage others to assist us in the project. To involve the wider membership of the Trust, and the wider community, our 2020 Annual General Meeting was organised as a 'hybrid meeting' with those not able to be present in the room, able to join via an internet link.

### **Additional information**

Policy on grant making	The charity does not make grants
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Policy on social investment including program related investment	The charity does not invest in other projects, and we do not have a specific regarding social investment. However, social investment was an important in our choice of contractors to carry out the stabilisation work, and we selected a contractor who was committed to social investment in other projects in the area
Contribution made by volunteers	The Trustees and members are all voluntary, but do use the services of a project Manager to assist with grant applications, development plans and Trust development
Other	

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>Given the complexity of bringing an ancient building in a very poor condition back into community use; the Trustees recognise that their project is a long term one. Having been part of a successful bid to secure funding for extensive stabilisation work, much of the 2020 activity was concerned with agreeing the details of this work, and appointing contractors to start work in 2021</p> <p>The local community would have gained no direct benefit from our 2020 activities other than knowing that a group was determined to improve an area that had become very dilapidated, and had secured the financial and political backing to help the project succeed.</p>

### Additional information

Achievements against objectives set	In early 2020, funding was confirmed for urgent works and stabilisation of the Tabernacle as part of the Council's bid for Love Our High Streets funding through the West of England Combined Authority.
Performance of fundraising activities against objectives set	The charity has not attempted to raise funds directly from the public.

## Financial Review

Review of the charity's financial position at the end of the period	Expenditure exceeded income in 2020, but the balance at year end was sufficient to meet anticipated expenditure for 2021.
Statement explaining the policy for holding reserves stating why they are held	The charity's Trustees have approved financial standing orders that specify funds sufficient to cover three month's operating costs are maintained as a reserve.
Amount of reserves held	Held within balance of £7,263
Reasons for holding zero reserves	n/a
Details of fund materially in deficit	n/a
Explanation of any uncertainties about the charity continuing as a going concern	No concerns, but an acceptance that the business model will have to change as the Tabernacle becomes available for public use.

### Additional information

A description of the principal risks facing the charity	<p>Until the development of the Tabernacle has been completed, the charity will rely on grant funding and public donations to support its activities. When the building is in a suitable condition, the charity's activities will be partially funded by income from events held at the Tabernacle.</p> <p>There is little current financial risk to the charity as funds have been secured for the work that will take place over the next year.</p>
Other	

## Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	The charity is Charitable Incorporated Organization managed by a Board of Trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Founding Trustees volunteered to set up the charity and were reappointed by Members at first Annual General Meeting. At each subsequent AGM, Trustees retire in rotation and can be reappointed in addition to new Trustees. Members and Trustees actively seek to encourage Trustees with particular skills to join the Trust. The Chair of Trustees is appointed by the Trustees appointed at the Annual General Meeting.

### Additional information

Policies and procedures adopted for the induction and training of trustees	There are no specific policies or procedures agreed for the induction or training of new Trustees.
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The charity's organisational structure and any wider network with which the charity works	<p>The charity is managed by a Board of 5 Trustees assisted by a Project Manager. The Chair of Trustees is appointed at the AGM and other functional posts such as Secretary and Treasurer are appointed by the Trustees.</p> <p>Although working with other groups, the charity does not formally belong to any other network or group</p>
Relationship with any related parties	Only informally

## Reference and Administrative details

Charity name	Whitfield Tabernacle Trust CIO
Other name the charity uses	None used
Registered charity number	1175034
Charity's principal address	20 Verwood Drive Bitton Bristol BS30 6JP

## Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Anthony Hick	Chair		
Martin Farmer	Treasurer		
Kim Scudamore	Secretary		
April Begley			
Patricia Rooney			

## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>Does not apply</b>		

## Name of trustees holding title to property belonging to the charity

Trustee name		
<b>Does not apply</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None held
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Does not apply
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Does not apply

### Names and addresses of advisers

Type of adviser	Name	Address
Project Management Trust Development Grant Applications	Neil McKen	Williamstowe Limited, Clevedale, The Shallows, Saltford BS31 3EX

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature



Full name

Anthony Michael Hick

Position

Chair

Date

October 24<sup>th</sup> 2021

**Whitfield Tabernacle Trust Charitable Incorporated Organisation****Registered Number 1175034****Statement of Financial Activities 31st December 2020**

The following accounts have been prepared in accordance with the Statement of Recommended Practice (SORP) issued by the Charity Commission to comply with the Executive Committee's obligations as the trustees of the Charity for keeping accounting records

	2019/20	2019/20	2018/19 £	2018/19 £
<b>Income</b>				
Donations & Grants				
Charities Aid Foundation	200.00			
Grants: Historic England			5,482.00	
Leidos			306.00	
PG Group			10,000.00	
Architectural Heritage	5,628.00			
<b>Total Income</b>		5,828.00		<b>15,788.00</b>
<b>Expenditure</b>				
Phase 1 Clearance			7,415.76	
Project Development Phase	6,350.00		5,135.00	
Insurance	1,856.00		1,782.73	
Printing, Postage & Stationery	45.00		300.00	
Accountancy	260.00		166.80	
Website & Computer	205.08		290.20	
IT Equipment & Consumables	-		53.98	
Legal Expenses	-		1,863.98	
Safety Equipment	-		110.43	
General Expenses	18.00		-	
Depreciation	183.00		183.00	
<b>Total Expenditure</b>		8,917.08		17,301.88
<b>Net Income/(Expenditure)</b>		<b>(3,089.08)</b>		<b>(1,513.88)</b>
<b>Funded By:</b>				
<b>Fixed Assets</b>		198		366
<b>Current Assets</b>	<b>Bank</b>	7,065		9,986
<b>Total Assets</b>		<b>7,263</b>		<b>10,352</b>
<b>Capital &amp; Reserves</b>		<b>(3,089)</b>		<b>10,352</b>
<b>Retained Earnings B/Fwd</b>		10,352		
<b>Total Assets less Current Liabilities</b>		<b>7,263</b>		<b>10,352</b>

**Notes to the Accounts**

1. The accounts are prepared on a receipts and payments basis and no account has been taken of accrued/prepaid income or expenditure

**Independent Examiners Report to the Trustees of Whitfield Tabernacle Trust  
Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the charities act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention

**Basis of independent examiners statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below,

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act to prepare accounts which accord with the accounting records and comply with the with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M J Bowles  
MJB Accounting  
September 2021