



Accountancy Solutions

## Chapel Street Pre-school

Financial statements for the period  
1<sup>st</sup> November 2020 to 31<sup>st</sup> October 2021

Registered Charity Number 1174998

**Chapel Street Pre-school**  
**Contents of the financial statements**  
**for the period ended 31st October 2021**

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**Chapel Street Pre-school**  
**Administrative details**  
**for the period ended 31st October 2021**

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**Management Committee**

CLARE MCCAREN  
KIMBERLEIGH COGGAN  
ELIZABETH HOLDSWORTH  
ADELE GAY REYNOLDS-COOPER  
GAYNOR CONNOR

**Administrative address**

CHRIST CHURCH HALTON  
CHAPEL STREET  
LEEDS  
LS15 7RW

**Bankers**

THE YORKSHIRE BANK  
10 AUSTHORPE ROAD  
CROSSGATE  
LEEDS  
LS15 8DL

### **Organisational Structure**

The organisation is a Charitable Incorporated Organisation CIO, registered with the Charity Commission on 5<sup>th</sup> October 2017. The organisation is governed by the Trustees, who determine strategic direction and policy. The day to day operation is also carried out by paid staff.

### **Aims of the Charity**

To enhance the development and education of children under the statutory school age by encouraging parents to under and provide for the needs of their children through community groups.

### **Main activities and statement of public benefit**

In planning the activities during the year the Trustees have considered the Charity Commissions Guidance on public benefit. The Trustees have ensured that the organisation has worked to forward it's aims and objectives by providing care and education of pre-school children, while offering flexible childcare to parents who wish to work/train, or just for their children to mix with others.

### **Financial review**

The Trustees feel the Charity has performed well during the period of accounts. The Charity has been able to generate a surplus which will be used to fund/subsidise childcare places.

### **Reserves policy**

The Trustees have a reserves policy of 3 months running costs and redundancies. The Charity has been able to uphold this level during the period of the accounts.

### **Statement of trustees' responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report. Signed on behalf of the trustees

Signed: 

07/12/21

Date: 23/11/2021

Name and position:

CLARE MCCABEN - CHAIR TRUSTEE

KIMBERLEIGH COGGAN TRUSTEE

**Examiners report to the Trustees of  
Chapel Street Pre-school  
for the period ended 31st October 2021**

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I report on the financial statements of the Charity for the period ended 31st October 2021, which are set out on pages 4 to 5.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 09/12/2021

HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House  
Doncaster  
DN1 2BY

**Chapel Street Pre-school**  
**Receipts and Payments accounts**  
**for the period ended 31st October 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees	17,290	10,942
Fundraising	0	0
NEG Grant	137,310	144,810
<b>Total Receipts</b>	<b>154,600</b>	<b>155,752</b>
<b>Payments</b>		
Cleaning	62	98
CRB	241	88
Equipment	764	411
Insurance	726	726
Memberships	330	207
Lunches	17	19
Pensions	3,086	3,028
Phone	1,100	1,408
Photographs	41	63
Printing and postage	7	10
Professional Fees	690	1,380
Rent	9,650	9,210
Resources	1,171	915
Staff Salary	133,001	125,338
Stationary	348	274
Training	0	994
Uniform	170	0
Sundry	292	40
Waste	579	579
<b>Total Payments</b>	<b>152,275</b>	<b>144,786</b>
Net Receipts /Payments	2,325	10,966
Opening balance as per accounts ended 1st November 2020	322,198	311,232
<b>Closing balance for period ended 31st October 2021</b>	<b>324,523</b>	<b>322,198</b>

**Chapel Street Pre-school**  
**Statement of Assets and Liabilities**  
**As at 31<sup>st</sup> October 2021**

	<b>2021</b>	<b>2020</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Monetary assets</b>		
Cash in bank and in hand		
Current account	266,258	263,986
Deposit account	37	58,228
Petty cash	58,228	-16
<b>Total monetary assets</b>	<b>324,523</b>	<b>322,198</b>
<b>Represented by funds</b>		
Unrestricted funds		
General funds	324,523	322,198
<b>Total funds</b>	<b>324,523</b>	<b>322,198</b>

The financial statements on pages 4 and 5 were approved by the Trustees and signed on their behalf by:

Signed:  07/12/21 Date: 23/11/2021

Name and position:

CLARE MCCALEN - CHAIR / TRUSTEE

KIMBERLEIGH COGGAN TRUSTEE