

**Chapel Street Pre-school**

**Financial statements for the period  
1<sup>st</sup> November 2019 to 31<sup>st</sup> October 2020**

**Registered Charity Number 1174998**

**Chapel Street Pre-school**  
**Contents of the financial statements**  
**for the period ended 31st October 2020**

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	Page
Administrative Details	1
Management Committee's Report	2
Examiners Report to the Trustees	3
Receipts and Payments Account	4
Statement of Assets and Liabilities	5

**Chapel Street Pre-school**  
**Administrative details**  
**for the period ended 31st October 2020**

10/11/2020 10:00 AM  
The following details are for the period ended 31st October 2020  
and are subject to change without notice.

**Management Committee**

The Management Committee is responsible for the overall management of the Pre-school and for the appointment and removal of the staff.

**GAYNOR CONNOR**

**SALLY NEWSOME**

**ELIZABETH HOLDSWORTH**

**ADELE GAY REYNOLDS-COOPER - from 28/11/2018**

**HEATHER CLARK**

**- from 28/11/2018**

**Administrative address**

The administrative address is the address to which all correspondence should be sent.

**CHRIST CHURCH HALTON**

**CHAPEL STREET**

**LEEDS**

**LS15 7RW**

**Bankers**

The Bankers are the banks to which all cheques should be sent.

**THE YORKSHIRE BANK**

**10 AUSTHORPE ROAD**

**CROSSGATE**

**LEEDS**

**LS15 8DL**

**Chapel Street Pre-school**  
**The Committee present their annual report**  
**for the period ended 31st October 2020**

**Organisational Structure**

The organisation is a Charitable Incorporated Organisation CIO, registered with the Charity Commission on 5<sup>th</sup> October 2017. The organisation is governed by the Trustees, who determine strategic direction and policy. The day to day operation is also carried out by paid staff.

**Alms of the Charity**

To enhance the development and education of children under the statutory school age by encouraging parents to under and provide for the needs of their children through community groups.

**Main activities and statement of public benefit**

In planning the activities during the year the Trustees have considered the Charity Commissions Guidance on public benefit. The Trustees have ensured that the organisation has worked to forward it's aims and objectives by providing care and education of pre-school children, while offering flexible childcare to parents who wish to work/train, or just for their children to mix with others.

**Financial review**

The Trustees feel the Charity has performed well during the period of accounts. The Charity has been able to generate a surplus which will be used to fund/subsidise childcare places.

**Reserves policy**

The Trustees have a reserves policy of 3 months running costs and redundancies. The Charity has been able to uphold this level during the period of the accounts.

**Statement of trustees' responsibilities**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its incoming resources and resources expended during that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP; where applicable
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the above report. Signed on behalf of the trustees

Signed: *G. Connor*

Date: 24/11/2020

Name and position: Gaynor Connor, Trustee

**Examiners report to the Trustees of  
Chapel Street Pre-school  
for the period ended 31st October 2020**

I report on the financial statements of the Charity for the period ended 31st October 2020, which are set out on pages 4 to 5.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House  
Doncaster  
DN1 2BY

**Chapel Street Pre-school**  
**Receipts and Payments accounts**  
**for the period ended 31st October 2020**

To account of the receipt and payments  
 made for the period ended 31st October 2020  
 by the Committee of the Chapel Street Pre-school

	2020	2019
	£	£
<b>Receipts</b>		
Fees	10,942	22,139
Fundraising	0	36
NEG Grant	144,810	166,339
<b>Total Receipts</b>	<b>155,752</b>	<b>188,513</b>
<b>Payments</b>		
Cleaning	98	108
CRB	88	105
Equipment	411	844
Insurance	726	0
Memberships	207	1,308
MILK	19	38
Pensions	3,028	2,430
Phone	1,408	1,090
Photographs	63	21
Printing	10	348
Professional Fees	1,380	990
Rent	9,210	9,600
Resources	915	1,836
Repairs	0	90
Staff Salary	125,338	126,945
Stationary	274	169
Training	994	130
Uniform	0	608
unknown	40	0
Waste	579	579
<b>Total Payments</b>	<b>144,786</b>	<b>147,240</b>
<b>Net Receipts /Payments</b>	<b>10,966</b>	<b>41,273</b>
<b>Opening balance as per accounts ended 1st November 2019</b>	<b>311,232</b>	<b>269,959</b>
<b>Closing balance for period ended 31st October 2020</b>	<b>322,198</b>	<b>311,232</b>

**Chapel Street Pre-school  
Statement of Assets and Liabilities  
As at 31<sup>st</sup> October 2020**

	<b>2020</b>	<b>2019</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Monetary assets</b>		
Cash in bank and in hand		
Current account	263,986	252,988
Deposit account	58,228	58,228
Petty cash	-16	17
<b>Total monetary assets</b>	<b>322,198</b>	<b>311,232</b>
<b>Represented by funds</b>		
Unrestricted funds		
General funds	322,198	311,232
<b>Total funds</b>	<b>322,198</b>	<b>311,232</b>

The financial statements on pages 4 and 5 were approved by the Trustees and signed on their behalf by:

Signed: *A. Connor*

Date: 24/11/2020

Name and position: Gaynor Connor, Trustee