

Radio Frimley Park

Charity Number: 1174994

Trustees' Annual Report & Financial Statements for the Period 1st September 2023 to 31st August 2024

November 2024

Radio Frimley Park

Trustees' Annual Report & Financial Statements for the Financial Period from 01-Sep-2023 to 31-Aug-2024

Reference & Administration Details

Charity Details:

Name(s): Radio Frimley Park

Number: 1174994

Address: The Studio, Frimley Park Hospital, Portsmouth Road, Frimley, Surrey, GU16 7UJ

Names of Trustees for the Charity

Name	Office	Appointed	Resigned
Frank Chambers	Treasurer	11th May 2017	
Brian Manby	Member	8 th December 2019	19 th November 2023
Ed Mayne	Member	20 th November 2022	17 th November 2024
Malcolm Treen	Chair	11 th May 2017	

Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath London Branch, Lloyds Bank plc, PO Box 1000, BX1 1LT
Independent Examiner	TBA	

Structure, Governance & Management

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation (Association Model)

Trustee Selection Methods:

Request by a member of the Charity to stand as a Trustee, which is voted on at the AGM. Trustees retire by rotation and retiring Trustees may offer themselves for re-election.

How New Trustees are Inducted and Trained:

No formal policies have been adopted, but a new Trustee is provided with a copy of the Constitution and the most recent Trustees' Annual Report and Accounts. After this, incoming Trustees are mentored on a one-to-one basis on an as-needed basis.

Objects

Charitable Objects

- ✦ *"the relief of sickness, poor health and old age amongst people living in the area served by Frimley Park Hospital by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and*
- ✦ *the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the area served by Frimley Park Hospital."*

Statutory Declaration on Public Benefit

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Executive Summary

The charity has been proactive in meeting its charitable objects, in ensuring broadcasting to the Frimley Health Foundation Trust's hospitals, and its patients throughout the year and devoting one programme to requests from two local care homes, a new venture which has proved very successful.

This has been supported by broadcasting public service announcements, medical-specific features, as well as health and wellbeing-based announcements.

Activities, Achievements & Performance

To achieve the charity's objectives and to meet the charity's vision "Serving Frimley Health, improving wellbeing through entertainment", there has been continued broadcasting to the patients at, and visitors to, the Hospitals throughout the year.

The outside events calendar fulfilled many bookings throughout the year under review but, as so often, staffed in the main by the usual core group of members, despite numerous attempts and pleas for others to get involved.

A new Patient Guide (now entitled "Pulse") was issued in February 2024 and distributed not only at Frimley Park Hospital but also at Wexham Park Hospital and Heatherwood Hospital.

There is a gentle but consistent flow of trainees joining the station, and it has been able to extend its live output.

The removal of the bedside “Hospedia” equipment at Frimley Park, presents the charity with new challenges in regard to reaching some of its target audience, which are being addressed initially by looking to rebuild its ward visiting activities, and also to extend on-site station publicity at each of the sites within the Frimley Health group of hospitals.

Financial Review

Statement of the Charity's Policy on Reserves

The charity has one bank account, into which all monies received are placed. The accounts are available to the management committee to fund ongoing expenditure of the charity, for the purpose of furthering its objectives. Sums committed to future expenditure are shown in the balance sheet. A formal Reserves Policy was in preparation towards the end of the accounting period under review.

Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

State of the Charity's Finances

Total Assets	£17,510
Restricted Funds	£6,000
Remaining Funds	£11,510

Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

Benefits in Kind

Radio Frimley Park receives from Frimley Health NHS Foundation Trust the benefit of rent-free studio space, which is heated, air-conditioned, lit, and provided with power at no cost to the station. The station is also connected to the Trust's telephone system and its internet infrastructure without charge, and enjoys the benefit of its Events vehicle being insured within the Trust's motor insurance fleet.

Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

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M Treen, Trustee & Chair

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F Chambers, Trustee & Treasurer

RADIO FRIMLEY PARK, Charity Number 1174994**INCOME AND EXPENDITURE FOR THE YEAR ENDED 31st August 2024**

INCOME	31-Aug-23	31-Aug-24
Lotto Grant/other grants	£0	£0
Donations/collections	£2,262	£1,719
Sponsorship	£0	£600
OBs and Events	£4,055	£3,500
Insurance claim/asset sale	£0	£0
Interest	£0	£0
Subscriptions	£270	£260
TOTAL INCOME	£6,587	£6,079

OUTGOINGS	31-Aug-23	31-Aug-24
OB Expenses	£491	£2,731
BT and Internet Costs	£395	£0
Music Stock	£0	£137
Insurance	£667	£727
Studio Expenses	£901	£1,203
Administration	£925	£356
Licence Fees/Sky News	£1,078	£1,501
TOTAL OUTGOINGS	£4,457	£6,655

SURPLUS/DEFICIT FOR THE YEAR	£2,130	-£576
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CURRENT ASSETS	31-Aug-23	31-Aug-24
Treasurers Bank Account	£18,086	£17,510
Bank Deposit Account	£0	£0
OB Debtors	£0	£0
TOTAL ASSETS	£18,086	£17,510

LESS CREDITORS	£0	£0
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NET ASSETS	£18,086	£17,510
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RESTRICTED FUNDS (a)	31-Aug-23	31-Aug-24
Restricted funds allocated	£6,000	£6,000
Interest earned in current year	£0	£0
Restricted funds received during the period	£0	£0
Expenses incurred against restricted funds	£0	£0
Restricted funds c/f	£6,000	£6,000

BUDGETED INCOME	31-Aug-24	31-Aug-25
OBs	£5,000	£3,750
Bank Interest	£0	£0
Donations/Collections	£2,300	£2,000
Sponsorship	£0	£500
Subscriptions	£280	£700
Total	£7,580	£6,950

BUDGETED EXPENDITURE	31-Aug-24	31-Aug-25
Record Library	£300	£200
Administration	£1,000	£1,000
OB Running Costs	£1,000	£1,500
Studio Engineering	£2,000	£2,000
Capital expenditure	£0	£4,500
Miscellaneous	£250	£250
Emergency Reserves	£1,500	£1,500
Play Out Licence	£1,500	£1,800
Total	£7,550	£12,750

PROJECTED SURPLUS/SHORTFALL	£30	-£5,800
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Notes - (a) The restricted funds are to be reviewed by the committee during the financial year.