

# **Radio Frimley Park**

Charity Number: 1174994

## **Trustees' Annual Report & Financial Statements for the Period 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023**

November 2023

# Radio Frimley Park

## Trustees' Annual Report & Financial Statements

*for the Financial Period from 01-Sep-2021 to 31-Aug-2022*

## Reference & Administration Details

### Charity Details:

**Name(s):** Radio Frimley Park

**Number:** 1174994

**Address:** The Studio, Frimley Park Hospital, Portsmouth Road, Frimley, Surrey, GU16 7UJ

### Names of Trustees for the Charity

Name	Office	Appointed	Resigned
Frank Chambers	Media Manager	11th May 2017	
Malcolm Treen	Chair & Membership Manager	11 <sup>th</sup> May 2017	
Brian Manby	Member	8 <sup>th</sup> December 2019	19 <sup>th</sup> November 2023
Ed Mayne	Member	20th November 2022	

### Names & Addresses of Advisors

Role	Name	Address
Bank	Lloyds Bank	Blackheath London Branch, Lloyds Bank plc, PO Box 1000, BX1 1LT
Independent Examiner	TBA	

## Structure, Governance & Management

**Type of Governing Document:** Constitution

**How the Charity is Constituted:** Charitable Incorporated Organisation (Association Model)

**Trustee Selection Methods:**

Request by a member of the Charity to stand as a Trustee, which is voted on at the AGM. Trustees retire by rotation and retiring Trustees may offer themselves for re-election.

**How New Trustees are Inducted and Trained:**

No formal policies have been adopted, but a new Trustee is provided with a copy of the Constitution and the most recent Trustees' Annual Report and Accounts.

## Objects

**Charitable Objects**

- *"the relief of sickness, poor health and old age amongst people living in the area served by Frimley Park Hospital by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and*
- *the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the area served by Frimley Park Hospital."*

**Statutory Declaration on Public Benefit**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

## Executive Summary

The charity has been proactive in meeting its charitable objects, in ensuring broadcasting to the Frimley Health Foundation Trusts hospitals, and its patients throughout the year and devoting one programme to requests from two local care homes. A new venture which has proved very successful.

This has been supported by broadcasting public service announcements, medical-specific features, as well as health and wellbeing-based announcements.

## Activities, Achievements & Performance

To achieve the charity's objectives and to meet the charity's vision "Serving Frimley Health, improving wellbeing through entertainment", there has been continued broadcasting to the patients at, and visitors to the Hospitals throughout the year. The summer of outside events, returned to full strength but sadly once more staffed by the usual core group of members, despite numerous attempts and pleas for others to get involved. A new Patient Guide was issued and distributed not only at Frimley Park Hospital but also at Wexham Park Hospital and the new Heatherwood. The number of trainees is slowly returning to better numbers and hopefully they will go on to add to the number of live shows to being broadcast.

## Financial Review

### Statement of the Charity's Policy on Reserves

The charity has one bank account, into which all monies received are placed. The accounts are available to the management committee to fund ongoing expenditure of the charity, for the purpose of furthering its objectives. Sums committed to future expenditure are shown in the balance sheet.

### Details of Any Funds Materially in Deficit

The Trustees declare that the charity had no funds which were materially in deficit at the date of the statement of assets & liabilities.

### State of the Charity's Finances

<b>Restricted Funds</b>	£6,000
<b>Designated Funds</b>	£12,086

### Particulars of Any Outstanding Guarantee Given by the Charity

The Trustees declare that the charity has given no guarantee where potential liability is outstanding at the date of the statement of assets & liabilities.

### Particulars of Any Outstanding Debt

The Trustees declare that the charity has no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

## Declaration

The Trustees declare that they have approved the above report and authorised that it be signed on their behalf.

INCOME AND EXPENDITURE FOR THE YEAR ENDED 31st August 2023

INCOME	31-Aug-22	31-Aug-23
Lotto Grant/other grants	£0	£0
Donations/collections/sponsorship	£1,545	£2,262
OBs and Events	£5,760	£4,055
Insurance claim/asset sale	£0	£0
Interest	£0	£0
Subscriptions	£10	£270
<b>TOTAL INCOME</b>	<b>£7,315</b>	<b>£6,587</b>

OUTGOINGS	31-Aug-22	31-Aug-23
OB Expenses	£1,043	£491
BT and Internet Costs	£547	£395
Music Stock	£0	£0
Insurance	£653	£667
Studio Expenses	£1,321	£901
Administration	£10	£925
Licence Fees/Sky News	£1,330	£1,078
<b>TOTAL OUTGOINGS</b>	<b>£4,904</b>	<b>£4,457</b>

<b>SURPLUS/DEFICIT FOR THE YEAR</b>	<b>£2,411</b>	<b>£2,130</b>
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CURRENT ASSETS	31-Aug-22	31-Aug-23
Treasurers Bank Account	£15,955	£18,086
Bank Deposit Account	£0	£0
OB Debtors	£0	£0
<b>TOTAL ASSETS</b>	<b>£15,955</b>	<b>£18,086</b>

<b>LESS CREDITORS</b>	<b>£0</b>	<b>£0</b>
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<b>NET ASSETS</b>	<b>£0</b>	<b>£0</b>
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RESTRICTED FUNDS (a)	31-Aug-22	31-Aug-23
Restricted funds allocated	£6,000	£6,000
Interest earned in current year	£0	£0
Restricted funds received during the period	£0	£0
Expenses incurred against restricted funds	£0	£0
<b>Restricted funds c/f</b>	<b>£6,000</b>	<b>£6,000</b>

BUDGETED INCOME	31-Aug-23	31-Aug-24
OBs	£5,000	£5,000
Bank Interest	£0	£0
Donations/Collections	£1,800	£2,300
Subscriptions	£260	£280
<b>Total</b>	<b>£7,060</b>	<b>£7,580</b>

BUDGETED EXPENDITURE	31-Aug-23	31-Aug-24
Record Library	£300	£300
Administration	£300	£1,000
OB Running Costs	£2,000	£1,000
Studio Engineering	£2,000	£2,000
Miscellaneous	£250	£250
Emergency Reserves	£2,000	£1,500
Play Out Licence	£1,500	£1,500
<b>Total</b>	<b>£8,350</b>	<b>£7,550</b>

<b>PROJECTED SHORTFALL</b>	<b>-£1,290</b>	<b>£30</b>
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Notes - (a) The restricted funds are to be reviewed by the committee during the financial year.