



**Annual Report**  
**1<sup>st</sup> April 2022 - 31<sup>st</sup> March 2023**  
Registered Charity Number 1174880

# ***Trustees' report for the year ended 31 March 2023***

## **LEGAL AND ADMINISTRATION**

### **Charity Trustees**

*Martin Nosworthy (Chair)*

*Howell Evans*

*Gareth Jones (resigned....date)*

*Heather Price*

*Iona Seymour*

*Lois Burnett (appointed....date)*

### **Registered Office**

*Oasis*

*Spa Road*

*Llandrindod Wells*

*Powys*

*LD1 5ER*

### **Bankers**

*Barclays*

*Crown Buildings*

*Builth Wells*

*Powys*

*LD2 3AE*

### **Independent Examiner**

*Margaret Price*

*Drostre, 49 Parc Pendre*

*Brecon, Powys*

*LD3 9ER*

### **Staff**

*Tessa Bradley – Project Manager (Part-time)*

*Anna Potgieter- Foodbank Manager (Part Time-appointed.....date)*

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The organisation was formed and granted charitable status as a Charitable Incorporated Organisation on 28 September 2017 and with the charity number 1174880.

The charity is governed by a constitution which was adopted on 24 August 2017.

### **Related Parties**

Llandrindod Foodbank is a member of The Trussell Trust (Registered Charity no 1110522, and Registered Company No 05434524). The Foodbank also works in partnership with local churches and organisations.

### **Trustee Selection Method**

Trustees are appointed by the existing charity trustees for a 3-year term. The number of trustees shall be not less than 3 and no more than 9.

### **Risk Review**

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. These procedures are periodically reviewed to ensure they still meet the needs of the Charity.

### **Serious Incident**

During the year ended 31 March 2023 no serious incident arose within the Charity that could significantly harm its work, beneficiaries or reputation.

## **OBJECTIVES AND ACTIVITIES**

The relief of financial hardship amongst the people of Llandrindod Wells and the surrounding area or in other parts of the United Kingdom in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

- providing emergency food , essential toiletries and household items to individuals and families in need/or for distribution by charities or other organisations working to prevent or relieve poverty
- such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services

In furtherance of the above, the Charity supplies to beneficiaries, either directly or through agency partners approved by the trustees, tinned, non-perishable and fresh foods to ensure a healthy and nutritious balanced diet for up to three days. Vouchers are issued to frontline professionals, including doctors, health visitors, social workers, probation, schools, drug and alcohol charities, refuges and other agencies. Vouchers are then exchanged for food at our distribution centre in Llandrindod Wells and at satellite centres in the surrounding area.

The Charity also keeps some clothing and household items to help where needed, signposts people to other agencies that may be able to help with the crisis that they find themselves in, and offers help with budgeting and other personal finance issues.

## **PUBLIC BENEFIT REPORTING REQUIREMENT**

The trustees have regard to the guidance issued by the Charity Commission on public benefit. In particular, we are seeking to ensure that our vouchers are available via a suitable range of organisations and that we provide a network of food distribution centres across the area we seek to serve, so that our services are accessible to people in need. The following section ('Achievements and Performance') gives a detailed account of the activities undertaken to fulfil the Charity's objectives during the year 2022/23.

## ACHIEVEMENTS AND PERFORMANCE

### **Chairman's Foreword**

*2022/2023 has been another year of development for Llandrindod Foodbank as we continue to contribute to the alleviation of poverty in our town and a wide surrounding area.*

*Following the completion of Phase 1 of our development project we have been operating from a purpose-built foodbank and warehouse for the reception and distribution of emergency food and other essential items. The new office, toilet and shower facilities and laundry are also being well used. This has been achieved by the dedication of our team and the support of funding agencies and local people.*

*As you will see from the data in this report the demand for emergency food remained high but we were able to cope thanks to the commitment of our staff and volunteers and the generous support of the community.*

*In the first quarter of this financial year we have seen a further increase in demand which has put a strain on our stocks of food.*

*We have however in the last year, begun an operational transition to providing advice and support for those in need. Our ambition is to supplement our emergency food operation by addressing and alleviating the causes of poverty as sustainably as possible. We continue to gather information from our foodbank users and others to inform how we can best support people in need.*

*Accordingly we are now proceeding with Phase 2 of the renovation to provide suitable accommodation for a support and advice centre alongside the Foodbank.*

*All plans and planning permissions are in place and the contract has been awarded. Works will start when we have secured full funding.*

*We have recently restructured our staffing by appointing a Foodbank Manager to allow our Project Manager to devote more time to the development of Oasis which, as well as encompassing the Foodbank, will, with a team of volunteers, provide advice and support to people who require it in collaboration with partner agencies.*

*As an organisation we believe in accountability, openness and engagement with our communities. We see this Annual Report as playing a part in that as well as being a regulatory requirement. As well as our Website and Facebook page we encourage people to visit Oasis to see what we do. A very successful Open Afternoon was held at Oasis in November. Regular outreach is provided, particularly by our Project Manager, in the presentation of talks to various community organisations.*

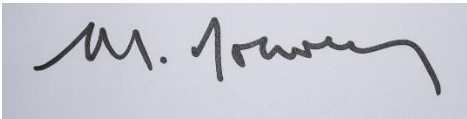
*As you will see from the accounts included in this report our finances remain sound and we continue to pursue financial sustainability through the generosity of our supporters and grant funding. Our*

*financial planning will include being able to meet any additional running costs following the completion of Phase 2 of Oasis.*

*I must extend heartfelt thanks on behalf of the Trustees to our Project Manager- Tessa Bradley- and our volunteers for their hard work, adaptability and dedication in a challenging environment.*

*I also extend heartfelt thanks to our partner agencies, our umbrella body the Trussell Trust, local supermarkets and stores who have supported us, as well as grant aiding bodies, our Town and County Councils, local churches and particularly the wider local community who have contributed food and finance to the Food Bank to ensure its continued operation.*

*Finally, thank you again to my fellow Trustees and our advisers for managing the organisation and its development over the last year. Diolch o galon.*

A handwritten signature in black ink on a light blue background. The signature is cursive and appears to read 'M. Nosworthy'.

*Martin Nosworthy, Chair of Trustees*

*Dated 13<sup>th</sup> September 2023*

## **Foodbank Project Manager's report for 2022 – 2023**

This year has been a very busy one for the Foodbank. As you will see on the following page the amount of food collected and the number of people helped this year has increased quite considerably. This is, in part, due to the increased Cost of Living but also because of the continued backlash of the pandemic on a community that is very rural in nature and that has a large number of self employed people and relies heavily on the tourism industry too. Once again, our community have been extremely supportive in helping us with donations to enable us to absorb the increase in demand.

In May the builders finished their work on half of the refurbishment of our building and the keys were handed over to our new warehouse, office, toilets, showers and laundry. These began to be used almost immediately by those in need in our community and have been well used throughout the year. Work began on raising enough money to complete the refurbishment comprising an advice centre, kitchen and lounge area for the foodbank, together with office space on the first floor to be let out to other local charities. This continues throughout the year.

We gained funding to enable us to have Citizens Advice available at the foodbank three days a week. This was needed as there was no Citizens Advice any longer in the town and the nearest office was at least 28 miles and an expensive bus journey away. We also started to have a local charity, Pobl, come along to give housing and benefit advice and an Energy advocate both once a week. This is the start of having an advice centre in the building once the further refurbishment is carried out. We believe that it is important to see the whole problem when we see people and enable them to get a hand up not just a hand out. Already the figures from reports of the number of people helped by Citizens advice is really encouraging. We also increased our referral partners by 18 new agencies.

In July we also began hosting a Drop In for veterans, run by Help for Heroes. This has been increasing in numbers over the year and has been very beneficial for those attending.

During the course of the year, the staff and volunteers have attended several trainings, conferences and joint local meetings within the third sector together with showcase events to let people know what we do. Talks have been given to a wide range of other organisations from youth groups to churches and women's groups. We have added two new collection points where people can donate food in the town and surrounding area. We have also had visits from local government officers and Town Councillors, Welsh government officials and many local people who are interested in what we are doing and the future of the foodbank Project. In November we hosted an Open Afternoon for anyone interested in finding out more about what we do and our plans for the future. This was very well attended with just over 60 people attending. We also managed to purchase a large fridge and Freezer to enable us to have more food options to offer people that were referred together with a new washing machine for our laundry, thanks to the Town Council. We also had grants from Powys County Council which enabled us to buy food to give out 50 Christmas Hampers and 30 Christmas dinner Hampers this year.

All in all, a very successful year.

## Statistics for Llandrindod Foodbank 2022/2023 and 21/22

### People Helped

#### Year 22/23

Vouchers Issued	953
Adults	1296
Children	659
Total	1955

#### Year 21/22

Vouchers Issued	792
Adults	1044
Children	749
Total	1793

### Reason For Voucher

#### Year 22/23 (top 6, highest first)

Low Income  
Debt  
Child Holiday Meals  
Sickness  
Homeless  
Benefit Changes

#### Year 21/22 (top6, highest first)

Low Income  
Sickness  
Benefit Changes  
Debt  
Benefit Delays  
Homeless

### Stock Report (Kgs)

#### Year 22/23

Stock In	16,019
Stock Out	16,476

#### Year 21/22

Stock In	13,726
Stock Out	13,842



## Financial Review

The total receipts for the year amounted to £176,431 compared to £99,171 in the previous year.

The total payments for the year amounted to £128,531 compared to £159,510 in the previous year.

The movement in funds for the year were net receipts £47,900 compared to net payments of £60,338 in the previous year. The large difference between the outcome for the years was due to the timing difference between incurring expenditure and receipt of grants on the Phase 1 renovation of the Oasis building to provide a purpose-built foodbank and warehouse.

During the year Grants were received totalling £137,355 as follows:

Powys County Council Regeneration Scheme	£80,197
Llandrindod Town Council for Purchase of Fridges	£819
Trussell Trust Financial Inclusion	£38,687
Trussell Trust	£5,000
Powys County Council	£12,652

At the end of the year the total balance of funds was £98,565, comprising unrestricted funds of £85,923 and restricted funds of £12,642. The Trustees have designated £65,923 of the unrestricted funds for the Phase 2 renovation of the Oasis building, with the remaining £20,000 held as a working fund.

## Reserves Policy

The trustees aim to manage the finances so that there is 6 months of reserves in the unrestricted funds in order to meet the financial obligations of our running costs-primarily the costs of employing our foodbank manager, redundancy, premises and other essential overheads.

**LLANDRINDOD FOOD BANK**

Charity Number 1174880

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED TO 31 MARCH 2023**

	<b>2023</b>		<b>2022</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Receipts</b>			
Grants & Donations:			
Grants	22,698.35	114,657.34	137,355.69
Donations, individual regular giving	6,860.00	-	6,860.00
Donations, churches	3,945.00	-	3,945.00
Donations, businesses	700.00	-	700.00
Donations, Trussell Trust	2,340.56	-	2,340.56
Donations, Tesco cash collections	2,205.74	-	2,205.74
Donations, Enthuse	7,972.89	-	7,972.89
Donations, other	12,236.28	-	12,236.28
HMRC - Gift Aid	2,072.55	-	2,072.55
Charitable Activities:			
Fundraising	52.00	-	52.00
Loan	-	-	-
Investment Income	690.48	-	690.48
Other:	-	-	-
<b>Total receipts</b>	<b>61,773.85</b>	<b>114,657.34</b>	<b>176,431.19</b>
<b>Payments</b>			
Charitable Activities:			
Salaries	14,809.77	10,685.43	25,495.20
Food purchases	640.72	2,853.36	3,494.08
Travel	-	2,209.50	2,209.50
Rent	-	-	-
Insurance	-	1,440.52	1,440.52
Heat & Light	2,463.30	1,299.10	3,762.40
Refuse Collection	150.89	125.48	276.37
Repairs & Cleaning	225.55	-	225.55
Communications	458.40	484.44	942.84
Office Cost	1,029.25	96.02	1,125.27
Franchise & other licences	-	-	-
Payroll services	369.60	-	369.60
Conference fees	-	-	-
Consultancy - CAB	-	22,427.34	22,427.34
Loan Repayment	7,850.00	-	7,850.00
Other	432.45	-	432.45
Oasis, refurbishment costs	-	54,238.90	54,238.90
Equipment	1,587.27	2,653.79	4,241.06
<b>Total payments</b>	<b>30,017.20</b>	<b>98,513.88</b>	<b>128,531.08</b>
<b>Net of receipts/(payments)</b>	<b>31,756.65</b>	<b>16,143.46</b>	<b>47,900.11</b>
<b>Transfer between funds</b>	<b>(15,887.91)</b>	<b>15,887.91</b>	<b>-</b>
<b>Net receipts/(payments) after transfers</b>	<b>15,868.74</b>	<b>32,031.37</b>	<b>47,900.11</b>
<b>Total Funds brought forward</b>	<b>70,054.54</b>	<b>(19,389.69)</b>	<b>50,664.85</b>
		<b>10</b>	
<b>Total Funds carried forward</b>	<b>85,923.28</b>	<b>12,641.68</b>	<b>98,564.96</b>

**LLANDRINDOD FOODBANK**

Charity Number 1174880

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023**

		<b>2023</b>			<b>2022</b>
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
		£	£	£	£
<b>Cash funds</b>					
	Cash at bank	85,923.28	12,641.68	98,564.96	50,664.85
	<b>Total cash funds</b>	<b>85,923.28</b>	<b>12,641.68</b>	<b>98,564.96</b>	<b>50,664.85</b>
<b>Other monetary assets</b>					
	Grant - PCC Transforming Towns			-	57,488.87
	Gift aid claim			2,278.66	2,072.55
				<b>2,278.66</b>	<b>59,561.42</b>
<b>Assets retained for the charity's own use</b>					
	Oasis Building	Donated		66,000.00	66,000.00
	Oasis Refurbishment costs to date	Cost		191,730.58	137,491.68
	Computer equipment	Cost		4,662.98	3,903.07
	Office equipment	Cost		990.94	315.96
	Kitchen equipment	Cost		1,386.24	540.98
	Store room equipment	Cost		2,770.56	1,962.56
	Display materials	Cost		136.20	136.20
	Washing/Hygiene	Cost		458.99	-
				<b>268,136.49</b>	<b>210,350.45</b>
<b>Liabilities</b>					
	Wales Council for Voluntary Action - Loan			-	7,850.00
	HMRC Paye			449.04	724.04
				<b>449.04</b>	<b>8,574.04</b>
The Financial Statements were approved by the Trustees on *					
Martin Nosworthy					
Chairman					

*Independent Examiner's Report*

*The Llandrindod Wells Foodbank*

*I report to the trustees on my examination of the accounts of the above charity ("the Trust") the year ended 31 March 2023.*

*Responsibilities and basis of report*

*As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').*

*I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.*

*Independent examiner's statement*

*I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:*

- *the accounting records were not kept in respect of the Trust as required by section 130 of the Act; or*
- *the accounts do not accord with those records.*

*I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.*

*Signed.....*

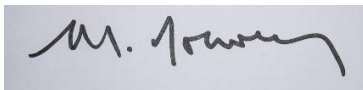


*Dated.....06/09/23*

*Mrs M Price, Drostre, 49 Parc Pendre, Brecon, Powys, LD3 9ER*

Annual Report Agreed by Trustees on 13<sup>th</sup> October 2023

Signed:



Dated 13<sup>th</sup> October 2023