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**CRAWLEY COMMUNITY CHURCH**

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**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

# **CRAWLEY COMMUNITY CHURCH**

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## **CRAWLEY COMMUNITY CHURCH**

### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Trustees**

Jackie Wise (resigned 19 March 2020)  
Ken Davis  
Alison Ells (appointed 19 March 2020)  
Julie Kendal  
Reuel Virgo

#### **Charity registered number**

1174869

#### **Principal office**

Crawley Community Church  
The Charis Centre, West Green Drive  
West Green  
Crawley  
West Sussex  
RH11 7EL

#### **Accountants**

Baldwin Scofield Accountancy LLP  
Chartered Accountants  
Unit 3, Newhouse Business Centre  
Old Crawley Road  
Faygate  
Horsham  
West Sussex  
RH12 4RU

#### **Bankers**

HSBC Bank Plc  
9 The Boulevard  
Crawley  
West Sussex  
RH10 1UT

## **CRAWLEY COMMUNITY CHURCH**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2020 to 31 December 2020.

#### **Objectives and activities**

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

#### **Achievements and performance**

- **Main achievements of the charity**

The trustees present the following report for 2020 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:

“To be a diverse church, equipped to impact the local community and beyond.”

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

## CRAWLEY COMMUNITY CHURCH

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

#### Achievements and performance (continued)

##### ● Review of activities

The trustees present the following report for 2020 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011. As stated above, some activities have had to be altered or suspended during the year due to the lockdown rules and government advice.

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

**Church Service every Sunday morning**, Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance

Charitable Needs Met: Facilitates worship for Christian believers  
Teaching for Christians and others on faith and moral issues

Pastoral care by prayer with attendees, on request

Children's and Youth groups offer games and teaching on faith and moral issues

Accessibility: Ground floor, wheelchair access, disabled access WC.

Charge: No charge. Members are asked to contribute voluntarily

**Small Group mid-week meetings** throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights.

Admittance: By invitation. Members are encouraged to invite others.

Charitable Needs Met: Facilitates worship for Christian believers  
Discussion of faith and moral issues for Christians and others

Accessibility: Some wheelchair access. WC may be upstairs.

Charge: No charge.

**Jungle Tots, parent and toddler group.** Operates 4 mornings a week Tuesday-Friday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from a dedicated building at The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children. Numbers are limited by the size of the building.

Charitable Needs Met: Preschool play and learning for children  
Friendly social group for parents

Accessibility: Ground floor.

Charge: No charge.

**'Solid' Youth Group.** This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance

Charitable Needs Met: Youth leisure activities and social environment  
Teaching and discussion on various faith and moral issues

Accessibility: Currently meets on first floor, access via stairs.

Charge: 50p charge on the door to subsidise materials.

## CRAWLEY COMMUNITY CHURCH

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

#### Achievements and performance (continued)

**Charity Shop and Café** The Revive Charity shop and café in Crawley town centre is run by Church paid staff and volunteers. Profits are Gift Aided to support other Church ministries. This also provides work experience opportunities for volunteers.

Admittance: Public admittance

Charitable Needs Met: Community Development and Volunteering

Accessibility: Ground Floor, wheelchair access to shop (steps to Café).

**Tea at Revive.** An afternoon social club which operates out of Revive (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's

Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people

Accessibility: Ground floor, wheelchair access. No public WC.

Charge: No charge

**Parish Nursing.** The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.

Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.

Accessibility: The church building is accessible

Charge: No charge

**Community Group Rentals** The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event

Charitable Needs Met: Venue for community group events

Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.

Charge: According to event

**Car Park** Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

#### Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

#### Financial review

##### • Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

## **CRAWLEY COMMUNITY CHURCH**

### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020**

- **Reserves policy**

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

- **Principal funding**

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership. Most Church members have been able to continue their regular giving despite the Covid-19 pandemic.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

#### **Structure, governance and management**

- **Constitution**

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

- **Methods of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

- **Organisational structure and decision-making policies**

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2020 there were five trustees: Ken Davis, Alison Ells, Julie Kendal, Reuel Virgo and Jacky Wise. In March there was a change of trustees when Jacky Wise left and Alison Ells joined.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2020 were Justin Fletcher, David Swann, Joe Stevens, Chris Johnston and Richard Bailey. The elders are also the CIO Members. Richard laid down eldership and CIO membership at CCC in July 2020 since he was leaving Crawley.

## **CRAWLEY COMMUNITY CHURCH**

### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Structure, governance and management (continued)**

##### **● Related party relationships**

Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley who have additional needs brought about by the current pandemic.

##### **● Financial risk management**

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

When planning activities during the pandemic, risk assessments for all activities have been revised taking into account the health advice of the government and the NHS.

##### **● Impact of Covid-19 pandemic**

When the Covid-19 pandemic and lockdown began, some church activities such as the Sunday morning service, mid-week small group and youth group meetings were continued via videoconferencing, with services also published on YouTube. Some ministries had to be suspended for part of the year, with the intention to restart them following review and when safe to do so.

The subsidiary businesses of the church that support income were significantly affected by the lockdown and other side-effects of the pandemic. The Church made use of the government furlough scheme and eligible local authority grants which have sustained basic operations and helped with the retention of staff.

#### **Plans for future periods**

Notwithstanding the challenges of the pandemic, the Church has continued to adapt to the circumstances, and the Trustees expect ministries to recover in 2021. Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of prioritised areas for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

#### **Members' liability**

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.



## **CRAWLEY COMMUNITY CHURCH**

### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 24 October 2021 and signed on their behalf by:

**Ken Davis**

## **CRAWLEY COMMUNITY CHURCH**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **Independent examiner's report to the Trustees of Crawley Community Church ('the charity')**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2020.

#### **Responsibilities and basis of report**

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 24 October 2021

Nicholas M Baldwin

BA(Econ) FCA DChA

**Baldwin Scofield Accountancy LLP**  
Chartered Accountants

# CRAWLEY COMMUNITY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>					
Donations and legacies	2	41,051	259,438	300,489	278,563
Investments	3	-	86	86	33
<b>Total income</b>		<b>41,051</b>	<b>259,524</b>	<b>300,575</b>	<b>278,596</b>
<b>Expenditure on:</b>					
Charitable activities	4	57,854	297,042	354,896	191,878
<b>Total expenditure</b>		<b>57,854</b>	<b>297,042</b>	<b>354,896</b>	<b>191,878</b>
<b>Net (expenditure)/income</b>		<b>(16,803)</b>	<b>(37,518)</b>	<b>(54,321)</b>	<b>86,718</b>
Transfer from unincorporated charity	12	452,732	224,062	676,794	-
<b>Net movement in funds</b>		<b>435,929</b>	<b>186,544</b>	<b>622,473</b>	<b>86,718</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		12,857	271,355	284,212	197,494
Net movement in funds		435,929	186,544	622,473	86,718
<b>Total funds carried forward</b>		<b>448,786</b>	<b>457,899</b>	<b>906,685</b>	<b>284,212</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 11 to 23 form part of these financial statements.

# CRAWLEY COMMUNITY CHURCH

## BALANCE SHEET AS AT 31 DECEMBER 2020

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	8	1,370,968	-
Investments	9	2	2
<b>Current assets</b>			
Debtors	10	68,968	268,518
Cash at bank and in hand		153,627	23,263
		<u>222,595</u>	<u>291,781</u>
Creditors: amounts falling due within one year	11	(686,880)	(7,571)
<b>Net current liabilities / assets</b>		<u>(464,285)</u>	<u>284,210</u>
<b>Total assets less current liabilities</b>		<u>906,685</u>	<u>284,212</u>
<b>Total net assets</b>		<u>906,685</u>	<u>284,212</u>
<b>Charity funds</b>			
Restricted funds	12	448,786	12,857
Unrestricted funds	12	457,899	271,355
<b>Total funds</b>		<u>906,685</u>	<u>284,212</u>

The financial statements were approved and authorised for issue by the Trustees on 24 October 2021 and signed on their behalf by:

**Ken Davis**

The notes on pages 11 to 23 form part of these financial statements.

## **CRAWLEY COMMUNITY CHURCH**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **1. Accounting policies**

##### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### **1.2 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### **1.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

##### **1.4 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

## **CRAWLEY COMMUNITY CHURCH**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020**

#### **1. Accounting policies (continued)**

##### **1.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

##### **1.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Freehold property	- Freehold property is depreciated at 2% on cost
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The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

##### **1.7 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

##### **1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **1.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## CRAWLEY COMMUNITY CHURCH

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

#### 1. Accounting policies (continued)

##### 1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

##### 1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.12 Pensions

##### 1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

#### 2. Income from donations and legacies

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
<b>Donations</b>			
Specific gifts for ministry	41,051	-	<b>41,051</b>
Tithes and offerings	-	191,671	<b>191,671</b>
Income tax reclaimed	-	38,610	<b>38,610</b>
Other income	-	1,463	<b>1,463</b>
	<b>41,051</b>	<b>231,744</b>	<b>272,795</b>

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 2. Income from donations and legacies (continued)

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
	-	-	-
Government CJRS grants	-	26,207	26,207
Youth Centre income	-	1,487	1,487
	-	27,694	27,694
<b>Total 2020</b>	<b>41,051</b>	<b>259,438</b>	<b>300,489</b>

	Restricted funds 2019 £	Unrestricted funds 2019 £	Total funds 2019 £
<b>Donations</b>			
Specific gifts for ministry	55,620	-	55,620
Tithes and offerings	-	109,036	109,036
Income tax reclaimed	-	24,339	24,339
Other income	-	5,409	5,409
Donations from subsidiary companies	-	81,996	81,996
	55,620	220,780	276,400
	-	-	-
Similar incoming resources	-	2,163	2,163
<b>Subtotal</b>	<b>-</b>	<b>2,163</b>	<b>2,163</b>
<b>Total 2019</b>	<b>55,620</b>	<b>222,943</b>	<b>278,563</b>

### 3. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £
Investment income - local cash	86	86



# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 3. Investment income (continued)

	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Investment income - local cash	33	33

### 4. Analysis of expenditure on charitable activities

#### Summary by fund type

	<b>Restricted funds 2020 £</b>	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>
Costs of charitable activities	57,854	297,042	<b>354,896</b>

	<i>Restricted funds 2019 £</i>	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Costs of charitable activities	55,956	135,922	191,878

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 5. Analysis of expenditure by activities

	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £
Costs of charitable activities	173,734	181,161	354,895

	Activities undertaken directly 2019 £	Support costs 2019 £	Total funds 2019 £
Costs of charitable activities	158,906	32,972	191,878

### Analysis of direct costs

	Total funds 2020 £	Total funds 2019 £
Staff costs	72,797	64,427
Conference costs	1,287	7,103
Staff other expenses	1,059	6,030
Ministry within CCC	3,559	9,484
Catering	-	59
Mission - Other	61,717	15,012
Ministry gifts	6,619	835
Specific gifts paid	26,696	55,956
	173,734	158,906

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 5. Analysis of expenditure by activities (continued)

#### Analysis of support costs

	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Depreciation	31,158	-
Miscellaneous	5,886	1,600
Insurance	5,663	5,176
Equipment and vehicle costs	-	3,900
Office expenses	5,521	6,407
Bank charges	24,926	-
Independent examination	1,700	2,680
Charis Centre costs	81,506	13,209
Furnishings and decoration	2,314	-
IT costs	10,282	-
Professional fees	460	-
Subscriptions	308	-
Gas and electricity	11,437	-
	<b>181,161</b>	<b>32,972</b>

### 6. Staff costs

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	67,082	59,558
Contribution to defined contribution pension schemes	5,715	4,869
	<b>72,797</b>	<b>64,427</b>

The average number of persons employed by the charity during the year was as follows:

	<b>2020 No.</b>	<b>2019 No.</b>
Employees	2	2

No employee received remuneration amounting to more than £60,000 in either year.

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 December 2020, no Trustee expenses have been incurred (2019 - £NIL).

### 8. Tangible fixed assets

	Freehold property £
<b>Cost or valuation</b>	
Transfers intra group	1,557,916
At 31 December 2020	1,557,916
<b>Depreciation</b>	
Charge for the year	31,158
Transfers intra group	155,790
At 31 December 2020	186,948
<b>Net book value</b>	
At 31 December 2020	1,370,968
At 31 December 2019	-

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 9. Fixed asset investments

	Investments in subsidiary companies £
<b>Cost or valuation</b>	
Additions	2
At 31 December 2020	<u>2</u>
<b>Net book value</b>	
At 31 December 2020	<u>2</u>

### Principal subsidiaries

The following were subsidiary undertakings of the charity:

Names	Company number	Registered office or principal place of business	Principal activity
Crawley Community Church Ministries Limited	07155665	West Green Drive, Crawley, RH11 7EL	Retail sale of second- hand goods
The Charis Centre Limited	07963543	West Green Drive, Crawley, RH11 7EL	Venue hire

Class of shares	Holding	Included in consolidation
Ordinary	100%	No
Ordinary	100%	No

The financial results of the subsidiaries for the year were:

Names	Income £	Expenditure £	Profit/(Loss) / Surplus/ (Deficit) for the year £	Net assets £
Crawley Community Church Ministries Limited	68,498	71,724	(3,226)	(4,308)
The Charis Centre Limited	116,194	134,239	(18,045)	(11,565)

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 10. Debtors

	2020 £	2019 £
<b>Due within one year</b>		
Amounts owed by group undertakings	56,906	252,727
Other debtors	1,545	8,042
Prepayments and accrued income	3,480	-
Tax recoverable	7,037	7,749
	<u>68,968</u>	<u>268,518</u>

### 11. Creditors: Amounts falling due within one year

	2020 £	2019 £
Bank loans	682,221	-
Trade creditors	-	2,500
Other creditors	2,859	5,071
Accruals and deferred income	1,800	-
	<u>686,880</u>	<u>7,571</u>

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 12. Statement of funds

#### Statement of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>					
General Funds	271,355	259,524	(297,042)	224,062	457,899
<b>Restricted funds</b>					
Specific gifts	12,857	41,051	(26,696)	-	27,212
Building fund	-	-	(31,158)	452,732	421,574
	12,857	41,051	(57,854)	452,732	448,786
<b>Total of funds</b>	<b>284,212</b>	<b>300,575</b>	<b>(354,896)</b>	<b>676,794</b>	<b>906,685</b>

#### Statement of funds - prior year

	Balance at 27 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>				
General Funds	184,301	222,976	(135,922)	271,355
<b>Restricted funds</b>				
Specific gifts	13,193	55,620	(55,956)	12,857
<b>Total of funds</b>	<b>197,494</b>	<b>55,620</b>	<b>(191,878)</b>	<b>284,212</b>

# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 13. Summary of funds

#### Summary of funds - current year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
General funds	271,355	259,524	(297,042)	224,062	457,899
Restricted funds	12,857	41,051	(57,854)	452,732	448,786
	<u>284,212</u>	<u>300,575</u>	<u>(354,896)</u>	<u>676,794</u>	<u>906,685</u>

#### Summary of funds - prior year

	Balance at 27 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
General funds	184,301	222,976	(135,922)	271,355
Restricted funds	13,193	55,620	(55,956)	12,857
	<u>197,494</u>	<u>278,596</u>	<u>(191,878)</u>	<u>284,212</u>

### 14. Analysis of net assets between funds

#### Analysis of net assets between funds - current period

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	421,574	949,394	1,370,968
Fixed asset investments	-	2	2
Current assets	27,212	195,383	222,595
Creditors due within one year	-	(686,880)	(686,880)
<b>Total</b>	<u>448,786</u>	<u>457,899</u>	<u>906,685</u>



# CRAWLEY COMMUNITY CHURCH

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

### 14. Analysis of net assets between funds (continued)

#### Analysis of net assets between funds - prior period

	<i>Restricted funds 2019 £</i>	<i>Unrestricted funds 2019 £</i>	<i>Total funds 2019 £</i>
Fixed asset investments	-	2	2
Current assets	12,858	278,923	291,781
Creditors due within one year	-	(7,571)	(7,571)
<b>Total</b>	<u>12,858</u>	<u>271,354</u>	<u>284,212</u>

### 15. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £5,715 (2019 - £4,869).