

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Details

Status Registered

Legal form CIO

Registered 2017-09-27

Register [View on the Charity Commission register](#)

Contact

Address Crawley Community Church
West Green Drive
Crawley
West Sussex
RH11 7EL

Phone 01293561933

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Website www.lovecrawley.co.uk

Activities

Objects: THE ADVANCEMENT OF THE CHRISTIAN FAITH AND IN SUCH OTHER CHARITABLE WAYS AS THE TRUSTEES SHALL THINK FIT FROM TIME TO TIME.

Activities: To advance the Christian religion and to carry out other charitable works. We continue to carry out activities, local and further afield, in order to achieve these activities we have weekly meetings of Christian Worship & Teaching, weekly events for Youth and Children, Support for missionary bodies locally and internationally along with charitable support to humanitarian crises on an ad hoc basis

Classification

- **How:** Provides Services
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** The General Public/mankind

Geography

- West Sussex

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2024-12-31 | £315,332 | £296,473 | - | - |
| 2023-12-31 | £340,259 | £275,132 | - | - |
| 2022-12-31 | £233,532 | £247,060 | - | - |
| 2021-12-31 | £173,881 | £232,877 | - | - |
| 2020-12-31 | £300,575 | £354,896 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------------|------|------------|
| Christina Victoria Margaret Revelle | | 2024-11-26 |
| Christine Willows | | 2024-11-26 |
| David Swann | | 2025-09-23 |

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Accounts

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

CRAWLEY COMMUNITY CHURCH

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CRAWLEY COMMUNITY CHURCH

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

Ken Davis (resigned 8 April 2025)

Alison Ells

Julie Kendal (resigned 3 October 2024)

Reuel Virgo (resigned 8 April 2025)

Christine Willows (appointed 26 November 2024)

Christina Victoria Margaret Revelle (appointed 26 November 2024)

David Swann (appointed 23 September 2025)

Charity registered number

1174869

Principal office

Crawley Community Church
The Charis Centre, West Green Drive
West Green
Crawley
West Sussex
RH11 7EL

Accountants

Baldwin Scofield Accountancy LLP
Chartered Accountants
Unit 3, Newhouse Business Centre
Old Crawley Road
Faygate
Horsham
West Sussex
RH12 4RU

Bankers

HSBC Bank Plc
9 The Boulevard
Crawley
West Sussex
RH10 1UT

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2024 to 31 December 2024.

Objectives and activities

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

- **Main achievements of the charity**

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

- **Review of activities**

The trustees present the following report for 2024 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Achievements and performance (continued)

● Review of activities

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

Church Service every Sunday morning. Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance

Charitable Needs Met: Facilitates worship for Christian believers
Teaching for Christians and others on faith and moral issues
Pastoral care by prayer with attendees, on request

Children's and Youth groups offer games and teaching on faith and moral issues

Accessibility: Ground floor, wheelchair access, disabled access WC.

The service is also streamed and published on Youtube.

Charge: No charge. Members are asked to contribute voluntarily

Small Group mid-week meetings throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights. Some meetings are also regularly held by videoconference to provide options for those unable to travel.

Admittance: By invitation. Members are encouraged to invite others.

Charitable Needs Met: Facilitates worship for Christian believers
Discussion of faith and moral issues for Christians and others

Accessibility: Some wheelchair access. WC may be upstairs.

Charge: No charge.

Jungle Tots, parent and toddler group operates 3 mornings a week Tuesday-Thursday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children.
Numbers are limited by the size of the building.

Charitable Needs Met: Preschool play and learning for children
Friendly social group for parents

Accessibility: Ground floor.

Charge: No charge.

'Solid' Youth Group. This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance

Charitable Needs Met: Youth leisure activities and social environment
Teaching and discussion on various faith and moral issues

Accessibility: Currently meets on first floor, access via stairs.

Charge: £1 charge on the door to subsidise materials.

Revive Café The Revive café at The Charis Centre is run by Church paid staff and volunteers. Profits are used to support other Church ministries. This also provides work experience opportunities for volunteers. The café is registered with the national 'Warm Spaces' scheme that aims to help those suffering from fuel poverty in the winter months. It is also registered with the national 'Safe Places' organisation. The café has a scheme 'giving tree' that allows anyone to pay for menu items for future guests who are in need but unable to pay.

Admittance: Public admittance

Charitable Needs Met: Community Development and Volunteering

Accessibility: Ground Floor, wheelchair access

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Achievements and performance (continued)

Tea at Revive. An afternoon social club which operates out of Revive café (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's
Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people
Accessibility: Ground floor, wheelchair access. No public WC.
Charge: No charge

Parish Nursing.

The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.
Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.
Accessibility: The church building is accessible
Charge: No charge

Community Group Rentals

The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event
Charitable Needs Met: Venue for community group events
Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.
Charge: According to event

Car Park

Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

Financial review

● Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

● Reserves policy

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

● Principal funding

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

Structure, governance and management

● Constitution

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

● Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

● Organisational structure and decision-making policies

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2023 there were four trustees: Ken Davis, Alison Ells, Julie Kendal and Reuel Virgo.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2023 were Justin Fletcher, David Swann and Daniel Da Silva Raimundo. The elders are also the CIO Members.

Crawley Community Church owns The Charis Centre Ltd, a business that operates the Church building (The Charis Centre) as a base for the church and a community centre during the week.

The church-run "Revive" Charity shop and café had been moved to the Charis Centre from the shop in Crawley Town Centre. The Charity Shop has now been closed, but the Revive Café now operates within the Charis Centre and remains profitable.

● Related party relationships

Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

Structure, governance and management (continued)

● Financial risk management

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

Plans for future periods

Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of areas prioritised for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

Members' liability

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 28 October 2025 and signed on their behalf by:

Christina Victoria Margaret Revelle

CRAWLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

Independent examiner's report to the Trustees of Crawley Community Church ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 28 October 2025

Nicholas M Baldwin

BA(Econ) FCA DChA

Baldwin Scofield Accountancy LLP
Chartered Accountants

CRAWLEY COMMUNITY CHURCH

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

| | Note | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|--|------|----------------------------------|------------------------------------|-----------------------------|---------------------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 30,472 | 282,921 | 313,393 | 338,932 |
| Investments | 3 | - | 1,939 | 1,939 | 1,327 |
| Total income | | <u>30,472</u> | <u>284,860</u> | <u>315,332</u> | <u>340,259</u> |
| Expenditure on: | | | | | |
| Charitable activities | 4 | 49,298 | 247,175 | 296,473 | 275,132 |
| Total expenditure | | <u>49,298</u> | <u>247,175</u> | <u>296,473</u> | <u>275,132</u> |
| Net (expenditure)/income before net losses on investments | | (18,826) | 37,685 | 18,859 | 65,127 |
| Net losses on investments | | - | (1) | (1) | - |
| Net movement in funds | | <u>(18,826)</u> | <u>37,684</u> | <u>18,858</u> | <u>65,127</u> |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 418,831 | 480,457 | 899,288 | 834,161 |
| Net movement in funds | | (18,826) | 37,684 | 18,858 | 65,127 |
| Total funds carried forward | | <u><u>400,005</u></u> | <u><u>518,141</u></u> | <u><u>918,146</u></u> | <u><u>899,288</u></u> |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

**BALANCE SHEET
AS AT 31 DECEMBER 2024**

| | Note | 2024 £ | 2023 £ |
|---|------|-----------|-----------|
| Fixed assets | | | |
| Tangible assets | 8 | 1,246,335 | 1,277,493 |
| Investments | 9 | 1 | 2 |
| Current assets | | | |
| Debtors | 10 | 49,443 | 42,069 |
| Cash at bank and in hand | | 130,360 | 140,465 |
| | | 179,803 | 182,534 |
| Current liabilities | | | |
| Creditors: amounts falling due within one year | 11 | (69,450) | (65,563) |
| Net current assets | | 110,353 | 116,971 |
| Total assets less current liabilities | | 1,356,689 | 1,394,466 |
| Creditors: amounts falling due after more than one year | 12 | (438,543) | (495,178) |
| Total net assets | | 918,146 | 899,288 |
| Charity funds | | | |
| Restricted funds | 13 | 400,005 | 418,831 |
| Unrestricted funds | 13 | 518,141 | 480,457 |
| Total funds | | 918,146 | 899,288 |

The financial statements were approved and authorised for issue by the Trustees on 28 October 2025 and signed on their behalf by:

Christina Victoria Margaret Revelle

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies (continued)

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities upon the completion of the relevant performance-related conditions. Other grants that are not subject to performance-related conditions are credited to the Statement of financial activities as the grant proceeds are received. Grants received prior to the revenue recognition criteria being satisfied are recognised as a liability.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|-------------------|--|
| Freehold property | - Freehold property is depreciated at 2% on cost |
|-------------------|--|

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from donations and legacies

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ |
|----------------------|--|--|---------------------------------------|
| Donations | | | |
| Tithes and offerings | 30,472 | 206,264 | 236,736 |
| Income tax reclaimed | - | 28,918 | 28,918 |
| Other income | - | 8,498 | 8,498 |
| | <hr/> | <hr/> | <hr/> |
| | 30,472 | 243,680 | 274,152 |
| | <hr/> | <hr/> | <hr/> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

2. Income from donations and legacies (continued)

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ |
|----------------------|--|--|---------------------------------------|
| | - | 18,744 | 18,744 |
| Grants | - | 13,500 | 13,500 |
| Other sundry income | - | 6,997 | 6,997 |
| | - | 39,241 | 39,241 |
| Total 2024 | 30,472 | 282,921 | 313,393 |
| | <i>Restricted funds 2023 £</i> | <i>Unrestricted funds 2023 £</i> | <i>Total funds 2023 £</i> |
| Donations | | | |
| Tithes and offerings | 54,691 | 225,285 | 279,976 |
| Income tax reclaimed | - | 31,655 | 31,655 |
| Other income | - | 10,768 | 10,768 |
| | 54,691 | 267,708 | 322,399 |
| Government grants | - | 11,167 | 11,167 |
| Youth Centre income | - | 5,366 | 5,366 |
| Subtotal | - | 16,533 | 16,533 |
| <i>Total 2023</i> | <i>54,691</i> | <i>284,241</i> | <i>338,932</i> |

3. Investment income

| | Unrestricted funds 2024 £ | Total funds 2024 £ |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 1,939 | 1,939 |
| | 1,939 | 1,939 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

3. Investment income (continued)

| | <i>Unrestricted funds 2023 £</i> | <i>Total funds 2023 £</i> |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 1,327 | 1,327 |
| | 1,327 | 1,327 |

4. Analysis of expenditure on charitable activities

Summary by fund type

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total 2024 £ |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 49,298 | 247,175 | 296,473 |
| | 49,298 | 247,175 | 296,473 |

| | <i>Restricted funds 2023 £</i> | <i>Unrestricted funds 2023 £</i> | <i>Total 2023 £</i> |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 41,698 | 233,434 | 275,132 |
| | 41,698 | 233,434 | 275,132 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

5. Analysis of expenditure by activities

| | Activities undertaken directly 2024 £ | Support costs 2024 £ | Total funds 2024 £ |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 170,549 | 125,924 | 296,473 |
| | <u>170,549</u> | <u>125,924</u> | <u>296,473</u> |

| | <i>Activities undertaken directly 2023 £</i> | <i>Support costs 2023 £</i> | <i>Total funds 2023 £</i> |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 165,866 | 109,266 | 275,132 |
| | <u>165,866</u> | <u>109,266</u> | <u>275,132</u> |

Analysis of direct costs

| | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|----------------------|---------------------------------------|---------------------------------------|
| Staff costs | 111,167 | 98,153 |
| Staff other expenses | 2,762 | 3,385 |
| Ministry within CCC | 22,695 | 25,888 |
| Mission - Other | 15,785 | 27,900 |
| Specific gifts paid | 18,140 | 10,540 |
| | <u>170,549</u> | <u>165,866</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

5. Analysis of expenditure by activities (continued)

Analysis of support costs

| | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|---|---------------------------------------|---------------------------------------|
| Depreciation | 31,158 | 31,158 |
| Miscellaneous | 183 | 630 |
| Insurance | 5,506 | 6,280 |
| Office expenses | 10,188 | 6,677 |
| Bank charges and mortgage interest | 39,553 | 37,988 |
| Independent examination and accountancy | 6,235 | 4,566 |
| Charis Centre costs | 12,450 | 2,277 |
| Furnishings and decoration | 872 | 835 |
| IT costs | 1,114 | 91 |
| Professional fees | 247 | 1,645 |
| Subscriptions | 179 | 641 |
| Gas and electricity | 18,239 | 16,478 |
| | 125,924 | <i>109,266</i> |
| | 125,924 | <i>109,266</i> |

6. Staff costs

| | 2024 £ | <i>2023 £</i> |
|--|-------------------|-------------------|
| Wages and salaries | 96,832 | 86,905 |
| Social security costs | 4,597 | 3,322 |
| Contribution to defined contribution pension schemes | 9,738 | 7,926 |
| | 111,167 | <i>98,153</i> |
| | 111,167 | <i>98,153</i> |

The average number of persons employed by the charity during the year was as follows:

| | 2024 No. | <i>2023 No.</i> |
|-----------|---------------------|---------------------|
| Employees | 3 | 3 |
| | 3 | <i>3</i> |
| | 3 | <i>3</i> |

No employee received remuneration amounting to more than £60,000 in either year.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 December 2024, no Trustee expenses have been incurred (2023 - £NIL).

8. Tangible fixed assets

| | Freehold property £ |
|--------------------------|---------------------------|
| Cost or valuation | |
| At 1 January 2024 | 1,557,916 |
| At 31 December 2024 | <u>1,557,916</u> |
| Depreciation | |
| At 1 January 2024 | 280,423 |
| Charge for the year | 31,158 |
| At 31 December 2024 | <u>311,581</u> |
| Net book value | |
| At 31 December 2024 | <u><u>1,246,335</u></u> |
| At 31 December 2023 | <u><u>1,277,493</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

9. Fixed asset investments

| | Investments in subsidiary companies £ |
|---------------------------|--|
| Cost or valuation | |
| At 1 January 2024 | 2 |
| Disposals | (1) |
| | 1 |
| At 31 December 2024 | 1 |
| Net book value | |
| At 31 December 2024 | 1 |
| | 2 |
| At 31 December 2023 | 2 |

Principal subsidiaries

The following were subsidiary undertakings of the charity:

| Names | Company number | Registered office or principal place of business | Principal activity |
|---|-----------------------|---|----------------------------------|
| Crawley Community Church Ministries Limited (dissolved) | 07155665 | West Green Drive, Crawley, RH11 7EL | Retail sale of second-hand goods |
| The Charis Centre Limited | 07963543 | West Green Drive, Crawley, RH11 7EL | Venue hire |

| Class of shares | Holding | Included in consolidation |
|------------------------|----------------|----------------------------------|
| Ordinary | 100% | No |
| Ordinary | 100% | No |

The financial results of the subsidiaries for the year were:

| Names | Income £ | Expenditure £ | Net assets £ |
|---------------------------|---------------------|--------------------------|-------------------------|
| The Charis Centre Limited | 259,938 | 255,594 | 6,069 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

10. Debtors

| | 2024 | 2023 |
|------------------------------------|---------------|-------------|
| | £ | £ |
| Due within one year | | |
| Amounts owed by group undertakings | 30,699 | 41,856 |
| Tax recoverable | 18,744 | 213 |
| | 49,443 | 42,069 |

11. Creditors: Amounts falling due within one year

| | 2024 | 2023 |
|--|---------------|-------------|
| | £ | £ |
| Bank overdrafts and credit card balances | 2,115 | 1,698 |
| Bank loans | 55,815 | 54,996 |
| Trade creditors | 1,722 | 768 |
| Other creditors | 6,712 | 4,436 |
| Accruals and deferred income | 3,086 | 3,665 |
| | 69,450 | 65,563 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

12. Creditors: Amounts falling due after more than one year

| | 2024 | 2023 |
|------------|----------------|----------------|
| | £ | £ |
| Bank loans | 438,543 | 495,178 |
| | <u>438,543</u> | <u>495,178</u> |

Included within the above are amounts falling due as follows:

| | 2024 | 2023 |
|-----------------------------------|----------------|----------------|
| | £ | £ |
| Between one and two years | | |
| Bank loans | 55,815 | 54,996 |
| | <u>55,815</u> | <u>54,996</u> |
| Between two and five years | | |
| Bank loans | 167,445 | 164,987 |
| | <u>167,445</u> | <u>164,987</u> |
| Over five years | | |
| Bank loans | 215,283 | 275,195 |
| | <u>215,283</u> | <u>275,195</u> |

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

| | 2024 | 2023 |
|-------------------------------------|-----------------------|----------------|
| | £ | £ |
| Payable or repayable by instalments | 215,283 | 275,195 |
| | <u>215,283</u> | <u>275,195</u> |
| | <u>215,283</u> | <u>275,195</u> |

The mortgage is secured on the premises The Charis Centre, West Green Drive, Crawley, RH11 7EL.

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

13. Statement of funds

Statement of funds - current year

| | Balance at 1 January 2024 £ | Income £ | Expenditure £ | Gains/ (Losses) £ | Balance at 31 December 2024 £ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|-------------------------|---|
| Unrestricted funds | | | | | |
| General Funds | 480,457 | 284,860 | (247,175) | (1) | 518,141 |
| Restricted funds | | | | | |
| Specific gifts | 90,710 | 30,472 | (18,140) | - | 103,042 |
| Building fund | 328,099 | - | (31,158) | - | 296,941 |
| Brazil fund | 22 | - | - | - | 22 |
| | <u>418,831</u> | <u>30,472</u> | <u>(49,298)</u> | <u>-</u> | <u>400,005</u> |
| Total of funds | <u><u>899,288</u></u> | <u><u>315,332</u></u> | <u><u>(296,473)</u></u> | <u><u>(1)</u></u> | <u><u>918,146</u></u> |

Statement of funds - prior year

| | <i>Balance at 1 January 2023 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Transfers in/out £</i> | <i>Balance at 31 December 2023 £</i> |
|---------------------------|--|-----------------------|--------------------------|-----------------------------------|--|
| Unrestricted funds | | | | | |
| General Funds | 429,366 | 285,568 | (233,434) | (1,043) | 480,457 |
| Restricted funds | | | | | |
| Specific gifts | 45,392 | 54,691 | (9,373) | - | 90,710 |
| Building fund | 359,257 | - | (31,158) | - | 328,099 |
| Crisis fund | 124 | - | (1,167) | 1,043 | - |
| Brazil fund | 22 | - | - | - | 22 |
| | <u>404,795</u> | <u>54,691</u> | <u>(41,698)</u> | <u>1,043</u> | <u>418,831</u> |
| Total of funds | <u><u>834,161</u></u> | <u><u>340,259</u></u> | <u><u>(275,132)</u></u> | <u><u>-</u></u> | <u><u>899,288</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

14. Summary of funds

Summary of funds - current year

| | Balance at 1 January 2024 £ | Income £ | Expenditure £ | Gains/ (Losses) £ | Balance at 31 December 2024 £ |
|------------------|--|---------------------|--------------------------|----------------------------------|--|
| General funds | 480,457 | 284,860 | (247,175) | (1) | 518,141 |
| Restricted funds | 418,831 | 30,472 | (49,298) | - | 400,005 |
| | <u>899,288</u> | <u>315,332</u> | <u>(296,473)</u> | <u>(1)</u> | <u>918,146</u> |

Summary of funds - prior year

| | <i>Balance at 1 January 2023 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Transfers in/out £</i> | <i>Balance at 31 December 2023 £</i> |
|------------------|--|---------------------|--------------------------|-----------------------------------|--|
| General funds | 429,366 | 285,568 | (233,434) | (1,043) | 480,457 |
| Restricted funds | 404,795 | 54,691 | (41,698) | 1,043 | 418,831 |
| | <u>834,161</u> | <u>340,259</u> | <u>(275,132)</u> | <u>-</u> | <u>899,288</u> |

15. Analysis of net assets between funds

Analysis of net assets between funds - current period

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 296,941 | 949,394 | 1,246,335 |
| Fixed asset investments | - | 1 | 1 |
| Current assets | 103,064 | 76,739 | 179,803 |
| Creditors due within one year | - | (69,450) | (69,450) |
| Creditors due in more than one year | - | (438,543) | (438,543) |
| Total | <u>400,005</u> | <u>518,141</u> | <u>918,146</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

| | <i>Restricted funds 2023 £</i> | <i>Unrestricted funds 2023 £</i> | <i>Total funds 2023 £</i> |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 328,099 | 949,394 | 1,277,493 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 90,732 | 91,802 | 182,534 |
| Creditors due within one year | - | (65,563) | (65,563) |
| Creditors due in more than one year | - | (495,178) | (495,178) |
| Total | 418,831 | 480,457 | 899,288 |

16. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £9,738 (2023 - £7,926).

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Accounts

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

CRAWLEY COMMUNITY CHURCH

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CRAWLEY COMMUNITY CHURCH

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2023

Trustees

Ken Davis
Alison Ells
Julie Kendal
Reuel Virgo

Charity registered number

1174869

Principal office

Crawley Community Church
The Charis Centre, West Green Drive
West Green
Crawley
West Sussex
RH11 7EL

Accountants

Baldwin Scofield Accountancy LLP
Chartered Accountants
Unit 3, Newhouse Business Centre
Old Crawley Road
Faygate
Horsham
West Sussex
RH12 4RU

Bankers

HSBC Bank Plc
9 The Boulevard
Crawley
West Sussex
RH10 1UT

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2022 to 31 December 2023.

Objectives and activities

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

- **Main achievements of the charity**

The vision of Crawley Community Church is:

“To be a diverse church, equipped to impact the local community and beyond.”

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

- **Review of activities**

The trustees present the following report for 2023 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:

“To be a diverse church, equipped to impact the local community and beyond.”

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Achievements and performance (continued)

● Review of activities

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

Church Service every Sunday morning. Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance

Charitable Needs Met: Facilitates worship for Christian believers
Teaching for Christians and others on faith and moral issues
Pastoral care by prayer with attendees, on request

Children's and Youth groups offer games and teaching on faith and moral issues

Accessibility: Ground floor, wheelchair access, disabled access WC.

The service is also streamed and published on Youtube.

Charge: No charge. Members are asked to contribute voluntarily

Small Group mid-week meetings throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights. Some meetings are also regularly held by videoconference to provide options for those unable to travel.

Admittance: By invitation. Members are encouraged to invite others.

Charitable Needs Met: Facilitates worship for Christian believers
Discussion of faith and moral issues for Christians and others

Accessibility: Some wheelchair access. WC may be upstairs.

Charge: No charge.

Jungle Tots, parent and toddler group operates 3 mornings a week Tuesday-Thursday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children.
Numbers are limited by the size of the building.

Charitable Needs Met: Preschool play and learning for children
Friendly social group for parents

Accessibility: Ground floor.

Charge: No charge.

'Solid' Youth Group. This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance

Charitable Needs Met: Youth leisure activities and social environment
Teaching and discussion on various faith and moral issues

Accessibility: Currently meets on first floor, access via stairs.

Charge: £1 charge on the door to subsidise materials.

Revive Café The Revive café at The Charis Centre is run by Church paid staff and volunteers. Profits are used to support other Church ministries. This also provides work experience opportunities for volunteers. The café is registered with the national 'Warm Spaces' scheme that aims to help those suffering from fuel poverty in the winter months. It is also registered with the national 'Safe Places' organisation. The café has a scheme 'giving tree' that allows anyone to pay for menu items for future guests who are in need but unable to pay.

Admittance: Public admittance

Charitable Needs Met: Community Development and Volunteering

Accessibility: Ground Floor, wheelchair access

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Achievements and performance (continued)

Tea at Revive. An afternoon social club which operates out of Revive café (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's
Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people
Accessibility: Ground floor, wheelchair access. No public WC.
Charge: No charge

Parish Nursing.

The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.
Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.
Accessibility: The church building is accessible
Charge: No charge

Community Group Rentals

The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event
Charitable Needs Met: Venue for community group events
Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.
Charge: According to event

Car Park

Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

Financial review

● Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

● Reserves policy

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

● Principal funding

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

Structure, governance and management

● Constitution

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

● Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

● Organisational structure and decision-making policies

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2023 there were four trustees: Ken Davis, Alison Ells, Julie Kendal and Reuel Virgo.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2023 were Justin Fletcher, David Swann and Daniel Da Silva Raimundo. The elders are also the CIO Members.

Crawley Community Church owns The Charis Centre Ltd, a business that operates the Church building (The Charis Centre) as a base for the church and a community centre during the week.

The church-run "Revive" Charity shop and café had been moved to the Charis Centre from the shop in Crawley Town Centre. The Charity Shop has now been closed, but the Revive Café now operates within the Charis Centre and remains profitable.

● Related party relationships

Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Structure, governance and management (continued)

● Financial risk management

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

Plans for future periods

Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of areas prioritised for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

Members' liability

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 16 August 2024 and signed on their behalf by:

Ken Davis
(Trustee)

CRAWLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Independent examiner's report to the Trustees of Crawley Community Church ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 16 August 2024

Nicholas M Baldwin

BA(Econ) FCA DChA

Baldwin Scofield Accountancy LLP
Chartered Accountants

CRAWLEY COMMUNITY CHURCH

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

| | Note | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total funds 2023 £ | <i>Total funds 2022 £</i> |
|--------------------------------------|------|----------------------------------|------------------------------------|-----------------------------|---------------------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 54,691 | 284,241 | 338,932 | 233,399 |
| Investments | 3 | - | 1,327 | 1,327 | 133 |
| Total income | | 54,691 | 285,568 | 340,259 | 233,532 |
| Expenditure on: | | | | | |
| Charitable activities | 4 | 41,698 | 233,434 | 275,132 | 247,061 |
| Total expenditure | | 41,698 | 233,434 | 275,132 | 247,061 |
| Net income/(expenditure) | | 12,993 | 52,134 | 65,127 | (13,529) |
| Transfer from unincorporated charity | 13 | 1,043 | (1,043) | - | - |
| Net movement in funds | | 14,036 | 51,091 | 65,127 | (13,529) |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 404,795 | 429,366 | 834,161 | 847,690 |
| Net movement in funds | | 14,036 | 51,091 | 65,127 | (13,529) |
| Total funds carried forward | | 418,831 | 480,457 | 899,288 | 834,161 |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

**BALANCE SHEET
AS AT 31 DECEMBER 2023**

| | Note | 2023 £ | 2022 £ |
|---|------|------------------|------------------|
| Fixed assets | | | |
| Tangible assets | 8 | 1,277,493 | 1,308,651 |
| Investments | 9 | 2 | 2 |
| Current assets | | | |
| Debtors | 10 | 42,069 | 26,953 |
| Cash at bank and in hand | | 140,465 | 120,293 |
| | | 182,534 | 147,246 |
| Creditors: amounts falling due within one year | 11 | (65,563) | (73,580) |
| Net current assets | | 116,971 | 73,666 |
| Total assets less current liabilities | | 1,394,466 | 1,382,319 |
| Creditors: amounts falling due after more than one year | 12 | (495,178) | (548,158) |
| Total net assets | | 899,288 | 834,161 |
| Charity funds | | | |
| Restricted funds | 13 | 418,831 | 404,795 |
| Unrestricted funds | 13 | 480,457 | 429,366 |
| Total funds | | 899,288 | 834,161 |

The financial statements were approved and authorised for issue by the Trustees on 16 August 2024 and signed on their behalf by:

Ken Davis
(Trustee)

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies (continued)

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|-------------------|--|
| Freehold property | - Freehold property is depreciated at 2% on cost |
|-------------------|--|

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from donations and legacies

| | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total funds 2023 £ |
|----------------------|--|--|---------------------------------------|
| Donations | | | |
| Tithes and offerings | 54,691 | 225,285 | 279,976 |
| Income tax reclaimed | - | 31,655 | 31,655 |
| Other income | - | 10,768 | 10,768 |
| | <hr/> | <hr/> | <hr/> |
| | 54,691 | 267,708 | 322,399 |
| | <hr/> | <hr/> | <hr/> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

2. Income from donations and legacies (continued)

| | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total funds 2023 £ |
|---------------------|--|--|---------------------------------------|
| Grants | - | 11,167 | 11,167 |
| Other sundry income | - | 5,366 | 5,366 |
| | - | 16,533 | 16,533 |
| Total 2023 | 54,691 | 284,241 | 338,932 |

| | <i>Restricted funds 2022 £</i> | <i>Unrestricted funds 2022 £</i> | <i>Total funds 2022 £</i> |
|----------------------|--|--|---------------------------------------|
| Donations | | | |
| Tithes and offerings | 37,860 | 141,314 | 179,174 |
| Income tax reclaimed | - | 30,768 | 30,768 |
| Other income | - | 7,755 | 7,755 |
| | 37,860 | 179,837 | 217,697 |
| Government grants | - | 14,909 | 14,909 |
| Youth Centre income | - | 793 | 793 |
| Subtotal | - | 15,702 | 15,702 |
| <i>Total 2022</i> | 37,860 | 195,539 | 233,399 |

3. Investment income

| | Unrestricted funds 2023 £ | Total funds 2023 £ |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 1,327 | 1,327 |
| | 1,327 | 1,327 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

3. Investment income (continued)

| | <i>Unrestricted funds 2022 £</i> | <i>Total funds 2022 £</i> |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 133 | 133 |
| | | |

4. Analysis of expenditure on charitable activities

Summary by fund type

| | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total 2023 £ |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 41,698 | 233,434 | 275,132 |
| | | | |

| | <i>Restricted funds 2022 £</i> | <i>Unrestricted funds 2022 £</i> | <i>Total 2022 £</i> |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 50,965 | 196,096 | 247,061 |
| | | | |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

5. Analysis of expenditure by activities

| | Activities undertaken directly 2023 £ | Support costs 2023 £ | Total funds 2023 £ |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 165,866 | 109,266 | 275,132 |
| | <u>165,866</u> | <u>109,266</u> | <u>275,132</u> |

| | <i>Activities undertaken directly 2022 £</i> | <i>Support costs 2022 £</i> | <i>Total funds 2022 £</i> |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 143,423 | 103,638 | 247,061 |
| | <u>143,423</u> | <u>103,638</u> | <u>247,061</u> |

Analysis of direct costs

| | Total funds 2023 £ | <i>Total funds 2022 £</i> |
|----------------------|---------------------------------------|---------------------------------------|
| Staff costs | 98,153 | 79,362 |
| Staff other expenses | 3,385 | 2,397 |
| Ministry within CCC | 25,888 | 23,285 |
| Mission - Other | 27,900 | 18,573 |
| Specific gifts paid | 10,540 | 19,806 |
| | <u>165,866</u> | <u>143,423</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

5. Analysis of expenditure by activities (continued)

Analysis of support costs

| | Total funds 2023 £ | <i>Total funds 2022 £</i> |
|---|---------------------------------------|---------------------------------------|
| Depreciation | 31,158 | 31,159 |
| Miscellaneous | 630 | 1,513 |
| Insurance | 6,280 | 5,620 |
| Office expenses | 6,677 | 10,500 |
| Bank charges and mortgage interest | 37,988 | 25,209 |
| Independent examination and accountancy | 4,566 | 3,508 |
| Charis Centre costs | 2,277 | 6,189 |
| Furnishings and decoration | 835 | 755 |
| IT costs | 91 | 363 |
| Professional fees | 1,645 | 1,176 |
| Subscriptions | 641 | 516 |
| Gas and electricity | 16,478 | 17,130 |
| | 109,266 | <i>103,638</i> |
| | 109,266 | <i>103,638</i> |

6. Staff costs

| | 2023 £ | <i>2022 £</i> |
|--|-------------------|-------------------|
| Wages and salaries | 86,905 | 72,202 |
| Social security costs | 3,322 | 1,382 |
| Contribution to defined contribution pension schemes | 7,926 | 5,778 |
| | 98,153 | <i>79,362</i> |
| | 98,153 | <i>79,362</i> |

The average number of persons employed by the charity during the year was as follows:

| | 2023 No. | <i>2022 No.</i> |
|-----------|---------------------|---------------------|
| Employees | 3 | 3 |
| | 3 | <i>3</i> |

No employee received remuneration amounting to more than £60,000 in either year.

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 December 2023, no Trustee expenses have been incurred (2022 - £NIL).

8. Tangible fixed assets

| | Freehold property £ |
|--------------------------|------------------------------------|
| Cost or valuation | |
| At 1 January 2023 | 1,557,916 |
| At 31 December 2023 | 1,557,916 |
| Depreciation | |
| At 1 January 2023 | 249,265 |
| Charge for the year | 31,158 |
| At 31 December 2023 | 280,423 |
| Net book value | |
| At 31 December 2023 | 1,277,493 |
| At 31 December 2022 | 1,308,651 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

9. Fixed asset investments

| | Investments in subsidiary companies £ |
|---------------------------|--|
| Cost or valuation | |
| Additions | 2 |
| | 2 |
| At 31 December 2023 | 2 |
| Net book value | |
| At 31 December 2023 | 2 |

Principal subsidiaries

The following were subsidiary undertakings of the charity:

| Names | Company number | Registered office or principal place of business | Principal activity |
|---|----------------|--|----------------------------------|
| Crawley Community Church Ministries Limited | 07155665 | West Green Drive, Crawley, RH11 7EL | Retail sale of second-hand goods |
| The Charis Centre Limited | 07963543 | West Green Drive, Crawley, RH11 7EL | Venue hire |

| Class of shares | Holding | Included in consolidation |
|-----------------|---------|---------------------------|
| Ordinary | 100% | No |
| Ordinary | 100% | No |

The financial results of the subsidiaries for the year were:

| Names | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|---|-------------|------------------|---|-----------------|
| Crawley Community Church Ministries Limited | - | 803 | (803) | (1,538) |
| The Charis Centre Limited | 284,748 | 284,748 | - | 1,725 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

10. Debtors

| | 2023 | 2022 |
|------------------------------------|---------------|---------------|
| | £ | £ |
| Due within one year | | |
| Amounts owed by group undertakings | 41,856 | 26,953 |
| Tax recoverable | 213 | - |
| | 42,069 | 26,953 |

11. Creditors: Amounts falling due within one year

| | 2023 | 2022 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Bank overdrafts | 1,698 | 2,087 |
| Bank loans | 54,996 | 57,012 |
| Trade creditors | 768 | 1,135 |
| Other creditors | 4,436 | 3,330 |
| Accruals and deferred income | 3,665 | 10,016 |
| | 65,563 | 73,580 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

12. Creditors: Amounts falling due after more than one year

| | 2023 | 2022 |
|------------|-----------------------------|-----------------------------|
| | £ | £ |
| Bank loans | 495,178 | 548,158 |
| | <u> </u> | <u> </u> |

Included within the above are amounts falling due as follows:

| | 2023 | 2022 |
|-----------------------------------|-----------------------------|-----------------------------|
| | £ | £ |
| Between one and two years | | |
| Bank loans | 54,996 | 57,012 |
| | <u> </u> | <u> </u> |
| Between two and five years | | |
| Bank loans | 164,987 | 171,036 |
| | <u> </u> | <u> </u> |
| Over five years | | |
| Bank loans | 275,195 | 320,110 |
| | <u> </u> | <u> </u> |

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

| | 2023 | 2022 |
|-------------------------------------|-----------------------------|-----------------------------|
| | £ | £ |
| Payable or repayable by instalments | 275,195 | 320,110 |
| | <u> </u> | <u> </u> |
| | 275,195 | 320,110 |
| | <u> </u> | <u> </u> |

The mortgage is secured on the premises The Charis Centre, West Green Drive, Crawley, RH11 7EL.

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

13. Statement of funds

Statement of funds - current year

| | Balance at 1 January 2023 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2023 £ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|--------------------------|---|
| Unrestricted funds | | | | | |
| General Funds | 429,366 | 285,568 | (233,434) | (1,043) | 480,457 |
| Restricted funds | | | | | |
| Specific gifts | 45,392 | 54,691 | (9,373) | - | 90,710 |
| Building fund | 359,257 | - | (31,158) | - | 328,099 |
| Crisis fund | 124 | - | (1,167) | 1,043 | - |
| Brazil fund | 22 | - | - | - | 22 |
| | <u>404,795</u> | <u>54,691</u> | <u>(41,698)</u> | <u>1,043</u> | <u>418,831</u> |
| Total of funds | <u><u>834,161</u></u> | <u><u>340,259</u></u> | <u><u>(275,132)</u></u> | <u><u>-</u></u> | <u><u>899,288</u></u> |

Statement of funds - prior year

| | <i>Balance at 1 January 2022 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Balance at 31 December 2022 £</i> |
|---------------------------|--|-----------------------|--------------------------|--|
| Unrestricted funds | | | | |
| General Funds | 429,789 | 195,672 | (196,095) | 429,366 |
| Restricted funds | | | | |
| Specific gifts | 27,484 | 37,714 | (19,806) | 45,392 |
| Building fund | 390,416 | - | (31,159) | 359,257 |
| Crisis fund | - | 124 | - | 124 |
| Brazil fund | - | 22 | - | 22 |
| | <u>417,900</u> | <u>37,860</u> | <u>(50,965)</u> | <u>404,795</u> |
| Total of funds | <u><u>847,689</u></u> | <u><u>233,532</u></u> | <u><u>(247,060)</u></u> | <u><u>834,161</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

14. Summary of funds

Summary of funds - current year

| | Balance at 1 January 2023 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2023 £ |
|------------------|--|---------------------|--------------------------|-----------------------------------|--|
| General funds | 429,366 | 285,568 | (233,434) | (1,043) | 480,457 |
| Restricted funds | 404,795 | 54,691 | (41,698) | 1,043 | 418,831 |
| | <u>834,161</u> | <u>340,259</u> | <u>(275,132)</u> | <u>-</u> | <u>899,288</u> |

Summary of funds - prior year

| | <i>Balance at 1 January 2022 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Balance at 31 December 2022 £</i> |
|------------------|--|---------------------|--------------------------|--|
| General funds | 429,789 | 195,672 | (196,095) | 429,366 |
| Restricted funds | 417,900 | 37,860 | (50,965) | 404,795 |
| | <u>847,689</u> | <u>233,532</u> | <u>(247,060)</u> | <u>834,161</u> |

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

| | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total funds 2023 £ |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 328,099 | 949,394 | 1,277,493 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 90,732 | 91,802 | 182,534 |
| Creditors due within one year | - | (65,563) | (65,563) |
| Creditors due in more than one year | - | (495,178) | (495,178) |
| Total | <u>418,831</u> | <u>480,457</u> | <u>899,288</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

| | <i>Restricted funds 2022 £</i> | <i>Unrestricted funds 2022 £</i> | <i>Total funds 2022 £</i> |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 359,257 | 949,394 | 1,308,651 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 45,538 | 101,708 | 147,246 |
| Creditors due within one year | - | (73,580) | (73,580) |
| Creditors due in more than one year | - | (548,158) | (548,158) |
| | | | |
| Total | 404,795 | 429,366 | 834,161 |

16. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £7,926 (2022 - £5,778).

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Accounts

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

CRAWLEY COMMUNITY CHURCH

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CRAWLEY COMMUNITY CHURCH

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees

Ken Davis
Alison Ells
Julie Kendal
Reuel Virgo

Charity registered number

1174869

Principal office

Crawley Community Church
The Charis Centre, West Green Drive
West Green
Crawley
West Sussex
RH11 7EL

Accountants

Baldwin Scofield Accountancy LLP
Chartered Accountants
Unit 3, Newhouse Business Centre
Old Crawley Road
Faygate
Horsham
West Sussex
RH12 4RU

Bankers

HSBC Bank Plc
9 The Boulevard
Crawley
West Sussex
RH10 1UT

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2022 to 31 December 2022.

Objectives and activities

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

- **Main achievements of the charity**

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

- **Review of activities**

The trustees present the following report for 2022 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance (continued)

● Review of activities

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

Church Service every Sunday morning. Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance
Charitable Needs Met: Facilitates worship for Christian believers
Teaching for Christians and others on faith and moral issues
Pastoral care by prayer with attendees, on request
Children's and Youth groups offer games and teaching on faith and moral issues
Accessibility: Ground floor, wheelchair access, disabled access WC.
The service is also streamed and published on Youtube.
Charge: No charge. Members are asked to contribute voluntarily

Small Group mid-week meetings throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights. Some meetings are also regularly held by videoconference to provide options for those unable to travel.

Admittance: By invitation. Members are encouraged to invite others.
Charitable Needs Met: Facilitates worship for Christian believers
Discussion of faith and moral issues for Christians and others
Accessibility: Some wheelchair access. WC may be upstairs.
Charge: No charge.

Jungle Tots, parent and toddler group operates 3 mornings a week Tuesday-Thursday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children.
Numbers are limited by the size of the building.
Charitable Needs Met: Preschool play and learning for children
Friendly social group for parents
Accessibility: Ground floor.
Charge: No charge.

'Solid' Youth Group. This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance
Charitable Needs Met: Youth leisure activities and social environment
Teaching and discussion on various faith and moral issues
Accessibility: Currently meets on first floor, access via stairs.
Charge: £1 charge on the door to subsidise materials.

Revive Café The Revive café at The Charis Centre is run by Church paid staff and volunteers. Profits are used to support other Church ministries. This also provides work experience opportunities for volunteers. The café is registered with the national 'Warm Spaces' scheme that aims to help those suffering from fuel poverty in the winter months. It is also registered with the national 'Safe Places' organisation. The café has a scheme 'giving tree' that allows anyone to pay for menu items for future guests who are in need but unable to pay.

Admittance: Public admittance
Charitable Needs Met: Community Development and Volunteering
Accessibility: Ground Floor, wheelchair access

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Achievements and performance (continued)

Tea at Revive. An afternoon social club which operates out of Revive café (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's
Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people
Accessibility: Ground floor, wheelchair access. No public WC.
Charge: No charge

Parish Nursing.

The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.
Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.
Accessibility: The church building is accessible
Charge: No charge

Community Group Rentals

The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event
Charitable Needs Met: Venue for community group events
Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.
Charge: According to event

Car Park

Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

Financial review

• Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

• Reserves policy

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

● Principal funding

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

Structure, governance and management

● Constitution

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

● Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

● Organisational structure and decision-making policies

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2022 there were four trustees: Ken Davis, Alison Ells, Julie Kendal and Reuel Virgo.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2022 were Justin Fletcher, David Swann and Daniel Da Silva Raimundo. Daniel accepted eldership and CIO membership in July 2022. The elders are also the CIO Members.

Crawley Community Church owns The Charis Centre Ltd, a business that operates the Church building (The Charis Centre) as a base for the church and a community centre during the week.

The church-run "Revive" Charity shop and café had been moved to the Charis Centre from the shop in Crawley Town Centre. The Charity Shop has now been closed, but the Revive Café now operates within the Charis Centre and remains profitable.

● Related party relationships

Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management (continued)

• Financial risk management

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

Plans for future periods

Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of areas prioritised for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

Members' liability

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 26 September 2023 and signed on their behalf by:



Ken Davis
(Trustee)

CRAWLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

Independent examiner's report to the Trustees of Crawley Community Church ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Nicholas M Baldwin

Dated: 26 September 2023

BA(Econ) FCA DChA

Baldwin Scofield Accountancy LLP
Chartered Accountants

CRAWLEY COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

| | Note | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|------------------------------------|------|----------------------------------|------------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 37,860 | 195,539 | 233,399 | 173,873 |
| Investments | 3 | - | 133 | 133 | 8 |
| Total income | | 37,860 | 195,672 | 233,532 | 173,881 |
| Expenditure on: | | | | | |
| Charitable activities | 4 | 50,965 | 196,095 | 247,060 | 232,877 |
| Total expenditure | | 50,965 | 196,095 | 247,060 | 232,877 |
| Net movement in funds | | (13,105) | (423) | (13,528) | (58,996) |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 417,900 | 429,789 | 847,689 | 906,685 |
| Net movement in funds | | (13,105) | (423) | (13,528) | (58,996) |
| Total funds carried forward | | 404,795 | 429,366 | 834,161 | 847,689 |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

BALANCE SHEET
AS AT 31 DECEMBER 2022

| | Note | 2022 £ | 2021 £ |
|---|------|-----------------------|-----------------------|
| Fixed assets | | | |
| Tangible assets | 8 | 1,308,652 | 1,339,810 |
| Investments | 9 | 2 | 2 |
| Current assets | | | |
| Debtors | 10 | 26,953 | 63,345 |
| Cash at bank and in hand | | 120,293 | 113,343 |
| | | <u>147,246</u> | <u>176,688</u> |
| Creditors: amounts falling due within one year | 11 | (73,581) | (62,848) |
| | | <u>73,665</u> | <u>113,840</u> |
| Net current assets | | <u>73,665</u> | <u>113,840</u> |
| Total assets less current liabilities | | <u>1,382,319</u> | <u>1,453,652</u> |
| Creditors: amounts falling due after more than one year | 12 | (548,158) | (605,963) |
| Total net assets | | <u><u>834,161</u></u> | <u><u>847,689</u></u> |
| Charity funds | | | |
| Restricted funds | 13 | 404,795 | 417,900 |
| Unrestricted funds | 13 | 429,366 | 429,789 |
| Total funds | | <u><u>834,161</u></u> | <u><u>847,689</u></u> |

The financial statements were approved and authorised for issue by the Trustees on 26 September 2023 and signed on their behalf by:



Ken Davis
(Trustee)

The notes on pages 10 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies (continued)

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|-------------------|--|
| Freehold property | - Freehold property is depreciated at 2% on cost |
|-------------------|--|

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from donations and legacies

| | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total funds 2022 £ |
|----------------------|----------------------------------|------------------------------------|-----------------------------|
| Donations | | | |
| Tithes and offerings | 37,860 | 141,314 | 179,174 |
| Income tax reclaimed | - | 30,768 | 30,768 |
| Other income | - | 7,755 | 7,755 |
| | <u>37,860</u> | <u>179,837</u> | <u>217,697</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2. Income from donations and legacies (continued)

| | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total funds 2022 £ |
|-----------------------------|--|--|---------------------------------------|
| Grants | - | 14,909 | 14,909 |
| Other similar income | - | 793 | 793 |
| | - | 15,702 | 15,702 |
| Total 2022 | 37,860 | 195,539 | 233,399 |
| | <i>Restricted funds 2021 £</i> | <i>Unrestricted funds 2021 £</i> | <i>Total funds 2021 £</i> |
| Donations | | | |
| Specific gifts for ministry | - | - | - |
| Tithes and offerings | - | 121,776 | 121,776 |
| Income tax reclaimed | - | 23,833 | 23,833 |
| Other income | - | 5,158 | 5,158 |
| | - | 150,767 | 150,767 |
| | 2,069 | (2,704) | (635) |
| Government grants | - | 24,051 | 24,051 |
| Youth Centre income | - | (310) | (310) |
| Subtotal | 2,069 | 21,037 | 23,106 |
| <i>Total 2021</i> | <i>2,069</i> | <i>171,804</i> | <i>173,873</i> |

3. Investment income

| | Unrestricted funds 2022 £ | Total funds 2022 £ |
|--------------------------------|------------------------------------|-----------------------------|
| Investment income - local cash | 133 | 133 |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

3. Investment income (continued)

| | <i>Unrestricted funds 2021 £</i> | <i>Total funds 2021 £</i> |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 8 | 8 |
| | <u>8</u> | <u>8</u> |

4. Analysis of expenditure on charitable activities

Summary by fund type

| | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total 2022 £ |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 50,965 | 196,095 | 247,060 |
| | <u>50,965</u> | <u>196,095</u> | <u>247,060</u> |

| | <i>Restricted funds 2021 £</i> | <i>Unrestricted funds 2021 £</i> | <i>Total 2021 £</i> |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 32,955 | 199,922 | 232,877 |
| | <u>32,955</u> | <u>199,922</u> | <u>232,877</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

5. Analysis of expenditure by activities

| | Activities undertaken directly 2022 £ | Support costs 2022 £ | Total funds 2022 £ |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 143,423 | 103,637 | 247,060 |
| | <u>143,423</u> | <u>103,637</u> | <u>247,060</u> |
| | <i>Activities undertaken directly 2021 £</i> | <i>Support costs 2021 £</i> | <i>Total funds 2021 £</i> |
| Costs of charitable activities | 114,208 | 118,669 | 232,877 |
| | <u>114,208</u> | <u>118,669</u> | <u>232,877</u> |

Analysis of direct costs

| | Total funds 2022 £ | Total funds 2021 £ |
|----------------------|-----------------------------|-----------------------------|
| Staff costs | 79,362 | 69,210 |
| Staff other expenses | 2,397 | 5,378 |
| Ministry within CCC | 23,285 | 10,642 |
| Mission - Other | 18,573 | 27,181 |
| Specific gifts paid | 19,806 | 1,797 |
| | <u>143,423</u> | <u>114,208</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

5. Analysis of expenditure by activities (continued)

Analysis of support costs

| | Total funds 2022 £ | <i>Total funds 2021 £</i> |
|---|---------------------------------------|---------------------------------------|
| Depreciation | 31,159 | 31,158 |
| Miscellaneous | 1,513 | 2,188 |
| Insurance | 5,620 | 5,461 |
| Office expenses | 10,499 | 5,835 |
| Bank charges and mortgage interest | 25,209 | 25,447 |
| Independent examination and accountancy | 3,508 | 3,670 |
| Charis Centre costs | 6,189 | 33,356 |
| Furnishings and decoration | 755 | 713 |
| IT costs | 363 | 862 |
| Professional fees | 1,176 | - |
| Subscriptions | 516 | 309 |
| Gas and electricity | 17,130 | 9,670 |
| | 103,637 | <i>118,669</i> |

6. Staff costs

| | 2022 £ | <i>2021 £</i> |
|--|-------------------|-------------------|
| Wages and salaries | 72,202 | 62,606 |
| Social security costs | 1,382 | 1,400 |
| Contribution to defined contribution pension schemes | 5,778 | 5,204 |
| | 79,362 | <i>69,210</i> |

The average number of persons employed by the charity during the year was as follows:

| | 2022 No. | <i>2021 No.</i> |
|-----------|---------------------|---------------------|
| Employees | 3 | <i>3</i> |

No employee received remuneration amounting to more than £60,000 in either year.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 December 2022, no Trustee expenses have been incurred (2021 - £NIL).

8. Tangible fixed assets

| | Freehold property £ |
|--------------------------|---------------------------|
| Cost or valuation | |
| At 1 January 2022 | 1,557,916 |
| At 31 December 2022 | <u>1,557,916</u> |
| Depreciation | |
| At 1 January 2022 | 218,106 |
| Charge for the year | 31,158 |
| At 31 December 2022 | <u>249,264</u> |
| Net book value | |
| At 31 December 2022 | <u>1,308,652</u> |
| At 31 December 2021 | <u>1,339,810</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

9. Fixed asset investments

| | Investments in subsidiary companies £ |
|--------------------------|--|
| Cost or valuation | |
| Additions | 2 |
| At 31 December 2022 | 2 |
| | 2 |
| Net book value | |
| At 31 December 2022 | 2 |
| | 2 |

Principal subsidiaries

The following were subsidiary undertakings of the charity:

| Names | Company number | Registered office or principal place of business | Principal activity |
|---|----------------|--|----------------------------------|
| Crawley Community Church Ministries Limited | 07155665 | West Green Drive, Crawley, RH11 7EL | Retail sale of second-hand goods |
| The Charis Centre Limited | 07963543 | West Green Drive, Crawley, RH11 7EL | Venue hire |

| Class of shares | Holding | Included in consolidation |
|-----------------|---------|---------------------------|
| Ordinary | 100% | No |
| Ordinary | 100% | No |

The financial results of the subsidiaries for the year were:

| Names | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|---|-------------|------------------|---|-----------------|
| Crawley Community Church Ministries Limited | 11,754 | 18,261 | (6,507) | (735) |
| The Charis Centre Limited | 292,261 | 274,395 | 17,866 | 1,725 |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

10. Debtors

| | 2022 £ | 2021 £ |
|------------------------------------|-----------|-----------|
| Due within one year | | |
| Amounts owed by group undertakings | 26,953 | 58,630 |
| Prepayments and accrued income | - | 4,715 |
| | 26,953 | 63,345 |

11. Creditors: Amounts falling due within one year

| | 2022 £ | 2021 £ |
|------------------------------|-----------|-----------|
| Bank overdrafts | 2,087 | 188 |
| Bank loans | 57,012 | 56,220 |
| Trade creditors | 1,135 | 1,876 |
| Other creditors | 3,330 | 2,187 |
| Accruals and deferred income | 10,017 | 2,377 |
| | 73,581 | 62,848 |

12. Creditors: Amounts falling due after more than one year

| | 2022 £ | 2021 £ |
|------------|-----------|-----------|
| Bank loans | 548,158 | 605,963 |
| | 548,158 | 605,963 |

Included within the above are amounts falling due as follows:

| | 2022 £ | 2021 £ |
|-----------------------------------|-----------|-----------|
| Between one and two years | | |
| Bank loans | 57,012 | 56,220 |
| | 57,012 | 56,220 |
| Between two and five years | | |
| Bank loans | 171,036 | 168,660 |
| | 171,036 | 168,660 |
| Over five years | | |
| Bank loans | 320,110 | 381,083 |
| | 320,110 | 381,083 |

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

| | 2022 £ | 2021 £ |
|--|-----------|-----------|
| | | |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

| | | |
|-------------------------------------|----------------|----------------|
| Payable or repayable by instalments | 320,110 | 381,083 |
| | <u>320,110</u> | <u>381,083</u> |

The mortgage is secured on the premises The Charis Centre, West Green Drive, Crawley, RH11 7EL.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

13. Statement of funds

Statement of funds - current year

| | Balance at 1 January 2022 £ | Income £ | Expenditure £ | Balance at 31 December 2022 £ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|---|
| Unrestricted funds | | | | |
| General Funds | 429,789 | 195,672 | (196,095) | 429,366 |
| Restricted funds | | | | |
| Specific gifts | 27,484 | 37,714 | (19,806) | 45,392 |
| Building fund | 390,416 | - | (31,159) | 359,257 |
| Crisis fund | - | 124 | - | 124 |
| Brazil fund | - | 22 | - | 22 |
| | <u>417,900</u> | <u>37,860</u> | <u>(50,965)</u> | <u>404,795</u> |
| Total of funds | <u><u>847,689</u></u> | <u><u>233,532</u></u> | <u><u>(247,060)</u></u> | <u><u>834,161</u></u> |

Statement of funds - prior year

| | <i>Balance at 1 January 2021 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Balance at 31 December 2021 £</i> |
|---------------------------|--|-----------------------|--------------------------|--|
| Unrestricted funds | | | | |
| General Funds | 457,899 | 171,812 | (199,922) | 429,789 |
| Restricted funds | | | | |
| Specific gifts | 27,212 | 2,069 | (1,797) | 27,484 |
| Building fund | 421,574 | - | (31,158) | 390,416 |
| | <u>448,786</u> | <u>2,069</u> | <u>(32,955)</u> | <u>417,900</u> |
| Total of funds | <u><u>906,685</u></u> | <u><u>173,881</u></u> | <u><u>(232,877)</u></u> | <u><u>847,689</u></u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

14. Summary of funds

Summary of funds - current year

| | Balance at 1 January 2022 £ | Income £ | Expenditure £ | Balance at 31 December 2022 £ |
|------------------|--------------------------------------|----------------|------------------|---|
| General funds | 429,789 | 195,672 | (196,095) | 429,366 |
| Restricted funds | 417,900 | 37,860 | (50,965) | 404,795 |
| | <u>847,689</u> | <u>233,532</u> | <u>(247,060)</u> | <u>834,161</u> |

Summary of funds - prior year

| | Balance at 1 January 2021 £ | Income £ | Expenditure £ | Balance at 31 December 2021 £ |
|------------------|--------------------------------------|----------------|------------------|---|
| General funds | 457,899 | 171,812 | (199,922) | 429,789 |
| Restricted funds | 448,786 | 2,069 | (32,955) | 417,900 |
| | <u>906,685</u> | <u>173,881</u> | <u>(232,877)</u> | <u>847,689</u> |

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

| | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total funds 2022 £ |
|-------------------------------------|----------------------------------|------------------------------------|-----------------------------|
| Tangible fixed assets | 359,257 | 949,395 | 1,308,652 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 45,538 | 101,708 | 147,246 |
| Creditors due within one year | - | (73,581) | (73,581) |
| Creditors due in more than one year | - | (548,158) | (548,158) |
| Total | <u>404,795</u> | <u>429,366</u> | <u>834,161</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

| | <i>Restricted funds 2021 £</i> | <i>Unrestricted funds 2021 £</i> | <i>Total funds 2021 £</i> |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 390,416 | 949,394 | 1,339,810 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 27,484 | 149,204 | 176,688 |
| Creditors due within one year | - | (62,848) | (62,848) |
| Creditors due in more than one year | - | (605,963) | (605,963) |
| Total | <u>417,900</u> | <u>429,789</u> | <u>847,689</u> |

16. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £5,778 (2021 - £5,204).

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Accounts

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

CRAWLEY COMMUNITY CHURCH

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CRAWLEY COMMUNITY CHURCH

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Trustees

Ken Davis
Alison Ells
Julie Kendal
Reuel Virgo

Charity registered number

1174869

Principal office

Crawley Community Church
The Charis Centre, West Green Drive
West Green
Crawley
West Sussex
RH11 7EL

Accountants

Baldwin Scofield Accountancy LLP
Chartered Accountants
Unit 3, Newhouse Business Centre
Old Crawley Road
Faygate
Horsham
West Sussex
RH12 4RU

Bankers

HSBC Bank Plc
9 The Boulevard
Crawley
West Sussex
RH10 1UT

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2021 to 31 December 2021.

Objectives and activities

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

- **Main achievements of the charity**

The vision of Crawley Community Church is:

"To be a diverse church, equipped to impact the local community and beyond."

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance (continued)

● Review of activities

The trustees present the following report for 2021 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:
"To be a diverse church, equipped to impact the local community and beyond."

Membership of the Church is not required to take part in any of the activities listed.

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

Church Service every Sunday morning, Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance

Charitable Needs Met: Facilitates worship for Christian believers

Teaching for Christians and others on faith and moral issues:

Pastoral care by prayer with attendees, on request

Children's and Youth groups offer games and teaching on faith and moral issues

Accessibility: Ground floor, wheelchair access, disabled access WC.

Charge: No charge. Members are asked to contribute voluntarily

Small Group mid-week meetings throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights. Some meetings are also regularly held by videoconference.

Admittance: By invitation. Members are encouraged to invite others.

Charitable Needs Met: Facilitates worship for Christian believers

Discussion of faith and moral issues for Christians and others

Accessibility: Some wheelchair access. WC may be upstairs.

Charge: No charge.

Jungle Tots, parent and toddler group. Operates 4 mornings a week Tuesday-Friday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from a dedicated building at The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children. Numbers are limited by the size of the building.

Charitable Needs Met: Preschool play and learning for children

Friendly social group for parents

Accessibility: Ground floor.

Charge: No charge.

'Solid' Youth Group. This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance

Charitable Needs Met: Youth leisure activities and social environment

Teaching and discussion on various faith and moral issues

Accessibility: Currently meets on first floor, access via stairs.

Charge: 50p charge on the door to subsidise materials.

Charity Shop and Café. The Revive Charity shop and café in Crawley town centre is run by Church paid staff and volunteers. Profits are Gift Aided to support other Church ministries. This also provides work experience opportunities for volunteers.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Achievements and performance (continued)

Admittance: Public admittance
Charitable Needs Met: Community Development and Volunteering
Accessibility: Ground Floor, wheelchair access to shop (steps to Café).

Tea at Revive. An afternoon social club which operates out of Revive (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's
Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people
Accessibility: Ground floor, wheelchair access. No public WC.
Charge: No charge

Parish Nursing. The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.

Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.
Accessibility: The church building is accessible
Charge: No charge

Community Group Rentals The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event
Charitable Needs Met: Venue for community group events
Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.
Charge: According to event

Car Park Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

Financial review

● Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

● Reserves policy

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

● Principal funding

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership. Most Church members have been able to continue their regular giving despite the Covid-19 pandemic.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

Structure, governance and management

● Constitution

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

● Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

● Organisational structure and decision-making policies

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2021 there were four trustees: Ken Davis, Alison Ells, Julie Kendal, and Reuel Virgo.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2021 were Justin Fletcher, David Swann, Joe Stevens, and Chris Johnston. The elders are also the CIO Members. Joe laid down eldership and CIO membership at CCC in January 2021 and Chris later laid down eldership and CIO membership in June 2021, since they were both leaving Crawley.

● Related party relationships

Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley who have additional needs brought about by the current pandemic.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management (continued)

- **Financial risk management**

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

When planning activities during the pandemic, risk assessments for all activities have been revised taking into account the health advice of the government and the NHS.

- **Impact of Covid-19 pandemic**

In 2021, services and small groups were generally able to continue as before the Covid-19 pandemic. Sunday services have continued to be streamed and published on Youtube, and some mid-week meetings continue to take place via videoconference, helping to include those who are ill or not able to attend for other reasons.

Retention of staff under the furlough scheme in 2020 enabled the Charis Centre business to recover well. The Revive Charity Shop had been forced to close during the Pandemic. It was decided to terminate the lease agreement for the shop building in the town centre and to move both the shop and café operations to the Charis Centre building.

Plans for future periods

Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of areas identified for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

Members' liability

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 24 October 2022 and signed on their behalf by:



Ken Davis
(Trustee)

CRAWLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

Independent examiner's report to the Trustees of Crawley Community Church ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Nicholas M Baldwin

Dated: 24 October 2022

BA(Econ) FCA DChA

Baldwin Scofield Accountancy LLP
Chartered Accountants

CRAWLEY COMMUNITY CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

| | Note | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|--------------------------------------|------|----------------------------------|------------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 2,069 | 171,804 | 173,873 | 300,489 |
| Investments | 3 | - | 8 | 8 | 86 |
| Total income | | 2,069 | 171,812 | 173,881 | 300,575 |
| Expenditure on: | | | | | |
| Charitable activities | 4 | 32,955 | 199,922 | 232,877 | 354,896 |
| Total expenditure | | 32,955 | 199,922 | 232,877 | 354,896 |
| Net expenditure | | (30,886) | (28,110) | (58,996) | (54,321) |
| Transfer from unincorporated charity | 13 | - | - | - | 676,794 |
| Net movement in funds | | (30,886) | (28,110) | (58,996) | 622,473 |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 448,786 | 457,899 | 906,685 | 284,212 |
| Net movement in funds | | (30,886) | (28,110) | (58,996) | 622,473 |
| Total funds carried forward | | 417,900 | 429,789 | 847,689 | 906,685 |

The Statement of financial activities includes all gains and losses recognised in the year.

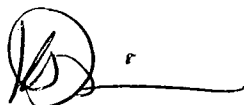
The notes on pages 11 to 24 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

BALANCE SHEET
AS AT 31 DECEMBER 2021

| | Note | 2021 £ | 2020 £ |
|---|------|-----------------------|-----------------------|
| Fixed assets | | | |
| Tangible assets | 8 | 1,339,810 | 1,370,968 |
| Investments | 9 | 2 | 2 |
| Current assets | | | |
| Debtors | 10 | 63,345 | 68,968 |
| Cash at bank and in hand | | 113,343 | 153,734 |
| | | <u>176,688</u> | <u>222,702</u> |
| Creditors: amounts falling due within one year | 11 | (62,848) | (24,804) |
| Net current assets | | <u>113,840</u> | <u>197,898</u> |
| Total assets less current liabilities | | <u>1,453,652</u> | <u>1,568,868</u> |
| Creditors: amounts falling due after more than one year | 12 | (605,963) | (662,183) |
| Total net assets | | <u><u>847,689</u></u> | <u><u>906,685</u></u> |
| Charity funds | | | |
| Restricted funds | 13 | 417,900 | 448,786 |
| Unrestricted funds | 13 | 429,789 | 457,899 |
| Total funds | | <u><u>847,689</u></u> | <u><u>906,685</u></u> |

The financial statements were approved and authorised for issue by the Trustees on 24 October 2022 and signed on their behalf by:



Ken Davis
(Trustee)

The notes on pages 11 to 24 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|-------------------|--|
| Freehold property | - Freehold property is depreciated at 2% on cost |
|-------------------|--|

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from donations and legacies

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ |
|-----------------------------|----------------------------------|------------------------------------|-----------------------------|
| Donations | | | |
| Specific gifts for ministry | - | - | - |
| Tithes and offerings | - | 121,776 | 121,776 |
| Income tax reclaimed | - | 23,833 | 23,833 |
| Other income | - | 5,158 | 5,158 |
| | <hr/> | <hr/> | <hr/> |
| | - | 150,767 | 150,767 |
| | <hr/> | <hr/> | <hr/> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

2. Income from donations and legacies (continued)

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ |
|-------------------------------------|--|--|---------------------------------------|
| | 2,069 | (2,704) | (635) |
| Government CJRS grants | - | 24,051 | 24,051 |
| Youth Centre income | - | (310) | (310) |
| | <u>2,069</u> | <u>21,037</u> | <u>23,106</u> |
| Total 2021 | <u><u>2,069</u></u> | <u><u>171,804</u></u> | <u><u>173,873</u></u> |
| | <i>Restricted funds 2020 £</i> | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
| Donations | | | |
| Specific gifts for ministry | 41,051 | - | 41,051 |
| Tithes and offerings | - | 191,671 | 191,671 |
| Income tax reclaimed | - | 38,610 | 38,610 |
| Other income | - | 1,463 | 1,463 |
| Donations from subsidiary companies | - | - | - |
| | <u>41,051</u> | <u>231,744</u> | <u>272,795</u> |
| Government grants | - | 26,207 | 26,207 |
| Similar incoming resources | - | 1,487 | 1,487 |
| Subtotal | <u>-</u> | <u>27,694</u> | <u>27,694</u> |
| <i>Total 2020</i> | <u><u>41,051</u></u> | <u><u>259,438</u></u> | <u><u>300,489</u></u> |

3. Investment income

| | Unrestricted funds 2021 £ | Total funds 2021 £ |
|--------------------------------|------------------------------------|-----------------------------|
| Investment income - local cash | <u>8</u> | <u>8</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

3. Investment income (continued)

| | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 86 | 86 |

4. Analysis of expenditure on charitable activities

Summary by fund type

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total 2021 £ |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 32,955 | 199,922 | 232,877 |

| | <i>Restricted funds 2020 £</i> | <i>Unrestricted funds 2020 £</i> | <i>Total 2020 £</i> |
|--------------------------------|--|--|-----------------------------|
| Costs of charitable activities | 57,854 | 297,042 | 354,896 |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

5. Analysis of expenditure by activities

| | Activities undertaken directly 2021 £ | Support costs 2021 £ | Total funds 2021 £ |
|--------------------------------|---|-------------------------------|-----------------------------|
| Costs of charitable activities | 114,208 | 118,669 | 232,877 |

| | <i>Activities undertaken directly 2020 £</i> | <i>Support costs 2020 £</i> | <i>Total funds 2020 £</i> |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 173,734 | 181,161 | 354,895 |

Analysis of direct costs

| | Total funds 2021 £ | Total funds 2020 £ |
|----------------------|-----------------------------|-----------------------------|
| Staff costs | 69,210 | 72,797 |
| Conference costs | - | 1,287 |
| Staff other expenses | 5,378 | 1,059 |
| Ministry within CCC | 10,642 | 3,559 |
| Mission - Other | 27,181 | 61,717 |
| Ministry gifts | - | 6,619 |
| Specific gifts paid | 1,797 | 26,696 |
| | 114,208 | 173,734 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

5. Analysis of expenditure by activities (continued)

Analysis of support costs

| | Total funds 2021 £ | <i>Total funds 2020 £</i> |
|---|---------------------------------------|---------------------------------------|
| Depreciation | 31,158 | 31,158 |
| Miscellaneous | 2,188 | 5,886 |
| Insurance | 5,461 | 5,663 |
| Office expenses | 5,835 | 5,521 |
| Bank charges and mortgage interest | 25,447 | 24,926 |
| Independent examination and accountancy | 3,670 | 1,700 |
| Charis Centre costs | 33,356 | 81,506 |
| Furnishings and decoration | 713 | 2,314 |
| IT costs | 862 | 10,282 |
| Professional fees | - | 460 |
| Subscriptions | 309 | 308 |
| Gas and electricity | 9,670 | 11,437 |
| | 118,669 | <i>181,161</i> |
| | 118,669 | <i>181,161</i> |

6. Staff costs

| | 2021 £ | <i>2020 £</i> |
|--|-------------------|-------------------|
| Wages and salaries | 62,606 | 67,082 |
| Social security costs | 1,400 | - |
| Contribution to defined contribution pension schemes | 5,204 | 5,715 |
| | 69,210 | <i>72,797</i> |
| | 69,210 | <i>72,797</i> |

The average number of persons employed by the charity during the year was as follows:

| | 2021 No. | <i>2020 No.</i> |
|-----------|---------------------|---------------------|
| Employees | 3 | 2 |
| | 3 | <i>2</i> |

No employee received remuneration amounting to more than £60,000 in either year.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

8. Tangible fixed assets

| | Freehold property £ |
|--------------------------|---------------------------|
| Cost or valuation | |
| At 1 January 2021 | 1,557,916 |
| At 31 December 2021 | <u>1,557,916</u> |
| Depreciation | |
| At 1 January 2021 | 186,948 |
| Charge for the year | 31,158 |
| At 31 December 2021 | <u>218,106</u> |
| Net book value | |
| At 31 December 2021 | <u><u>1,339,810</u></u> |
| At 31 December 2020 | <u><u>1,370,968</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

9. Fixed asset investments

| | Investments in subsidiary companies £ |
|---------------------------|--|
| Cost or valuation | |
| Additions | 2 |
| | 2 |
| At 31 December 2021 | 2 |
| Net book value | |
| At 31 December 2021 | 2 |

Principal subsidiaries

The following were subsidiary undertakings of the charity:

| Names | Company number | Registered office or principal place of business | Principal activity |
|---|----------------|--|----------------------------------|
| Crawley Community Church Ministries Limited | 07155665 | West Green Drive, Crawley, RH11 7EL | Retail sale of second-hand goods |
| The Charis Centre Limited | 07963543 | West Green Drive, Crawley, RH11 7EL | Venue hire |

| Class of shares | Holding | Included in consolidation |
|-----------------|---------|---------------------------|
| Ordinary | 100% | No |
| Ordinary | 100% | No |

The financial results of the subsidiaries for the year were:

| Names | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|---|-------------|------------------|---|-----------------|
| Crawley Community Church Ministries Limited | 12,770 | 7,019 | 5,751 | 1,443 |
| The Charis Centre Limited | 149,138 | 144,824 | 4,314 | (7,251) |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

10. Debtors

| | 2021 £ | 2020 £ |
|------------------------------------|---------------|---------------|
| Due within one year | | |
| Amounts owed by group undertakings | 58,630 | 56,906 |
| Other debtors | - | 1,545 |
| Prepayments and accrued income | 4,715 | 3,480 |
| Tax recoverable | - | 7,037 |
| | <u>63,345</u> | <u>68,968</u> |

11. Creditors: Amounts falling due within one year

| | 2021 £ | 2020 £ |
|------------------------------|---------------|---------------|
| Bank overdrafts | 188 | 107 |
| Bank loans | 56,220 | 20,038 |
| Trade creditors | 1,876 | - |
| Other creditors | 2,187 | 2,859 |
| Accruals and deferred income | 2,377 | 1,800 |
| | <u>62,848</u> | <u>24,804</u> |

12. Creditors: Amounts falling due after more than one year

| | 2021 £ | 2020 £ |
|------------|----------------|----------------|
| Bank loans | <u>605,963</u> | <u>662,183</u> |

Included within the above are amounts falling due as follows:

| | 2021 £ | 2020 £ |
|-----------------------------------|----------------|----------------|
| Between one and two years | | |
| Bank loans | <u>56,220</u> | <u>56,220</u> |
| Between two and five years | | |
| Bank loans | <u>168,660</u> | <u>168,660</u> |
| Over five years | | |
| Bank loans | <u>381,083</u> | <u>437,303</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

| | 2021 | 2020 |
|-------------------------------------|-----------------------|-----------------------|
| | £ | £ |
| Payable or repayable by instalments | 381,083 | 437,303 |
| | <u>381,083</u> | <u>437,303</u> |

The mortgage is secured on the premises The Charis Centre, West Green Drive, Crawley, RH11 7EL.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

13. Statement of funds

Statement of funds - current year

| | Balance at 1 January 2021 £ | Income £ | Expenditure £ | Balance at 31 December 2021 £ |
|---------------------------|--------------------------------------|----------------|------------------|---|
| Unrestricted funds | | | | |
| General Funds | 457,899 | 171,812 | (199,922) | 429,789 |
| Restricted funds | | | | |
| Specific gifts | 27,212 | 2,069 | (1,797) | 27,484 |
| Building fund | 421,574 | - | (31,158) | 390,416 |
| | 448,786 | 2,069 | (32,955) | 417,900 |
| Total of funds | 906,685 | 173,881 | (232,877) | 847,689 |

Statement of funds - prior year

| | Balance at 27 January 2020 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2020 £ |
|---------------------------|---------------------------------------|----------------|------------------|--------------------------|---|
| Unrestricted funds | | | | | |
| General Funds | 271,355 | 259,524 | (297,042) | 224,062 | 457,899 |
| Restricted funds | | | | | |
| Specific gifts | 12,857 | 41,051 | (26,696) | - | 27,212 |
| Building fund | - | - | (31,158) | 452,732 | 421,574 |
| | 12,857 | 41,051 | (57,854) | 452,732 | 448,786 |
| Total of funds | 284,212 | 300,575 | (354,896) | 676,794 | 906,685 |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

14. Summary of funds

Summary of funds - current year

| | Balance at 1 January 2021 £ | Income £ | Expenditure £ | Balance at 31 December 2021 £ |
|------------------|--------------------------------------|----------------|------------------|---|
| General funds | 457,899 | 171,812 | (199,922) | 429,789 |
| Restricted funds | 448,786 | 2,069 | (32,955) | 417,900 |
| | <u>906,685</u> | <u>173,881</u> | <u>(232,877)</u> | <u>847,689</u> |

Summary of funds - prior year

| | Balance at 27 January 2020 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2020 £ |
|------------------|---------------------------------------|----------------|------------------|--------------------------|---|
| General funds | 271,355 | 259,524 | (297,042) | 224,062 | 457,899 |
| Restricted funds | 12,857 | 41,051 | (57,854) | 452,732 | 448,786 |
| | <u>284,212</u> | <u>300,575</u> | <u>(354,896)</u> | <u>676,794</u> | <u>906,685</u> |

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ |
|-------------------------------------|----------------------------------|------------------------------------|-----------------------------|
| Tangible fixed assets | 390,416 | 949,394 | 1,339,810 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 27,484 | 149,204 | 176,688 |
| Creditors due within one year | - | (62,848) | (62,848) |
| Creditors due in more than one year | - | (605,963) | (605,963) |
| Total | <u>417,900</u> | <u>429,789</u> | <u>847,689</u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

| | <i>Restricted funds 2020 £</i> | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|-------------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 421,574 | 949,394 | 1,370,968 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 27,212 | 195,490 | 222,702 |
| Creditors due within one year | - | (24,804) | (24,804) |
| Creditors due in more than one year | - | (662,183) | (662,183) |
| | | | |
| Total | 448,786 | 457,899 | 906,685 |

16. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £5,715 (2019 - £4,869).

CRAWLEY COMMUNITY CHURCH

England & Wales - Charity number 1174869

Accounts

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

CRAWLEY COMMUNITY CHURCH

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CRAWLEY COMMUNITY CHURCH

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2020

Trustees

Jackie Wise (resigned 19 March 2020)

Ken Davis

Alison Ells (appointed 19 March 2020)

Julie Kendal

Reuel Virgo

Charity registered number

1174869

Principal office

Crawley Community Church
The Charis Centre, West Green Drive
West Green
Crawley
West Sussex
RH11 7EL

Accountants

Baldwin Scofield Accountancy LLP
Chartered Accountants
Unit 3, Newhouse Business Centre
Old Crawley Road
Faygate
Horsham
West Sussex
RH12 4RU

Bankers

HSBC Bank Plc
9 The Boulevard
Crawley
West Sussex
RH10 1UT

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees present their annual report together with the financial statements of the Crawley Community Church for the year 1 January 2020 to 31 December 2020.

Objectives and activities

- **Policies and objectives**

The principal object of the charity is the advancement of the Christian Faith.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

- **Main achievements of the charity**

The trustees present the following report for 2020 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011.

The vision of Crawley Community Church is:

“To be a diverse church, equipped to impact the local community and beyond.”

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.
Membership of the Church is not required to take part in any of the activities listed.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance (continued)

● Review of activities

The trustees present the following report for 2020 as evidence that Crawley Community Church has met the Public Benefit requirements of the Charities Commission to comply with Section 3 of the Charities Act 2011. As stated above, some activities have had to be altered or suspended during the year due to the lockdown rules and government advice.

The vision of Crawley Community Church is:

“To be a diverse church, equipped to impact the local community and beyond.”

We seek to express God's love by promoting the Christian faith and through compassion for those in physical, mental and spiritual hardship, without discrimination or passing judgment.

Membership of the Church is not required to take part in any of the activities listed.

Crawley Community Church serves the town and surrounding villages of Crawley, West Sussex in a number of ways:

Church Service every Sunday morning, Christian worship and teaching, including crèche, children's and young people work for all ages. The Church meets at The Charis Centre in West Green, Crawley.

Admittance: Public admittance

Charitable Needs Met: Facilitates worship for Christian believers
Teaching for Christians and others on faith and moral issues

Pastoral care by prayer with attendees, on request

Children's and Youth groups offer games and teaching on faith and moral issues

Accessibility: Ground floor, wheelchair access, disabled access WC.

Charge: No charge. Members are asked to contribute voluntarily

Small Group mid-week meetings throughout Crawley for worship, teaching, discipleship and fellowship. Numerous meetings are held every week at the homes of members throughout Crawley and at The Charis Centre on various weeknights.

Admittance: By invitation. Members are encouraged to invite others.

Charitable Needs Met: Facilitates worship for Christian believers
Discussion of faith and moral issues for Christians and others

Accessibility: Some wheelchair access. WC may be upstairs.

Charge: No charge.

Jungle Tots, parent and toddler group. Operates 4 mornings a week Tuesday-Friday. 120 children per week. Jungle Tots also organizes 'Teddy Bears Picnics', Easter Egg Hunt, Beach parties and Christmas parties from a dedicated building at The Charis Centre and other rented facilities.

Admittance: Public admittance to parents and carers with their pre-school children. Numbers are limited by the size of the building.

Charitable Needs Met: Preschool play and learning for children
Friendly social group for parents

Accessibility: Ground floor.

Charge: No charge.

'Solid' Youth Group. This operates on Friday evenings (and Sunday mornings) for the young people of Crawley aged 11 to 18 years.

Admittance: Public admittance

Charitable Needs Met: Youth leisure activities and social environment
Teaching and discussion on various faith and moral issues

Accessibility: Currently meets on first floor, access via stairs.

Charge: 50p charge on the door to subsidise materials.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Achievements and performance (continued)

Charity Shop and Café The Revive Charity shop and café in Crawley town centre is run by Church paid staff and volunteers. Profits are Gift Aided to support other Church ministries. This also provides work experience opportunities for volunteers.

Admittance: Public admittance

Charitable Needs Met: Community Development and Volunteering

Accessibility: Ground Floor, wheelchair access to shop (steps to Café).

Tea at Revive. An afternoon social club which operates out of Revive (see above). This is particularly aimed at people who would benefit most from a friendly chat with the staff and other volunteers over a hot drink.

Admittance: Public admittance to over-65's

Charitable Needs Met: Social opportunities for general benefit and to relieve the effects of isolation and grief particularly amongst older people

Accessibility: Ground floor, wheelchair access. No public WC.

Charge: No charge

Parish Nursing. The Parish Nurse is a qualified nurse volunteer

Admittance: Referrals are received personally and from pastoral care or other ministry leads. This ministry covers individuals and groups of all faiths and none within the church and in the community.

Charitable Needs Met: The nurse covers individual needs and complements services provided by the NHS covering spiritual support and practical help e.g. collecting prescriptions, explaining doctors' orders, encouraging compliance and prayer if asked for. The nurse offers support in groups for the lonely, isolated and bereaved encouraging and supporting them personally and signposting them to appropriate services if necessary.

Accessibility: The church building is accessible

Charge: No charge

Community Group Rentals The Charis Centre has numerous rooms available for rental, including a large hall. Various charities and community groups have had the opportunity to rent rooms for regular meetings. Rates are similar to those charged by Crawley Borough Council for its community centres.

Admittance: According to event

Charitable Needs Met: Venue for community group events

Accessibility: Ground floor, wheelchair access. Wheelchair accessible WC.

Charge: According to event

Car Park Parents of children in the adjacent school have been allowed to park in the car park owned by CCC at The Charis Centre, for the purpose of dropping off and collecting children. This gives a convenient and safe place to park compared to nearby roads which are busy and where parking is in competition with hospital visitors.

Other Activities

Members are encouraged and supported where possible in fundraisers and practical work for other charities and charitable causes e.g. foreign aid, hospices and relief of poverty.

Financial review

• Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

- **Reserves policy**

The Church's Reserves Policy is to retain approximately 3 months of essential operating expenditure, which would be approximately £40,000.

- **Principal funding**

CCC receives the majority of its income as donations from members who have informally or formally committed to regular giving. Ongoing financial support is requested of new and existing members, but such support is not a requirement of membership. Most Church members have been able to continue their regular giving despite the Covid-19 pandemic.

The Church also holds 'gift days' from time to time to support specific projects or fundraising targets.

Most Church members use the HMRC 'Gift Aid' scheme where possible.

Structure, governance and management

- **Constitution**

Crawley Community Church is a registered charity, number 1174869, and is constituted under a CIO constitution.

- **Methods of appointment or election of Trustees**

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the CIO constitution.

- **Organisational structure and decision-making policies**

Crawley Community Church (CCC) is a charismatic evangelical Church, which has been established in Crawley since 1978.

Crawley Community Church, is a Charitable Incorporated Organisation (CIO), Registered Charity, No. 1174869. The CIO opened in 2017 when the Trustees of charity number 1087953 (Crawley Community Church, a charitable trust) decided to change CCC's charitable structure to a CIO. In 2020 there were five trustees: Ken Davis, Alison Ells, Julie Kendal, Reuel Virgo and Jacky Wise. In March there was a change of trustees when Jacky Wise left and Alison Ells joined.

This eldership team is responsible for the day to day running of the Church. Steve Alliston is the Lead Elder, and the other elders in 2020 were Justin Fletcher, David Swann, Joe Stevens, Chris Johnston and Richard Bailey. The elders are also the CIO Members. Richard laid down eldership and CIO membership at CCC in July 2020 since he was leaving Crawley.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Structure, governance and management (continued)

● Related party relationships

.Crawley Community Church, whilst a separate and self-governing church, is also part of the New Ground group in the NewFrontiers family of Churches and a member of the Evangelical Alliance.

Like the Anglicans, Baptists, Methodists etc, CCC are part of the mainline Christian Church in Crawley, and have an excellent ongoing relationship with other evangelical churches in the town.

A significant number of church members have worked voluntarily together with other local churches in "Love Your Neighbour", a community group providing practical help to people in Crawley who have additional needs brought about by the current pandemic.

● Financial risk management

The Trustees have carried out a risk assessment regarding the Church's operations and are continually taking action to ensure that the risks are minimized as much as possible.

When planning activities during the pandemic, risk assessments for all activities have been revised taking into account the health advice of the government and the NHS.

● Impact of Covid-19 pandemic

When the Covid-19 pandemic and lockdown began, some church activities such as the Sunday morning service, mid-week small group and youth group meetings were continued via videoconferencing, with services also published on YouTube. Some ministries had to be suspended for part of the year, with the intention to restart them following review and when safe to do so.

The subsidiary businesses of the church that support income were significantly affected by the lockdown and other side-effects of the pandemic. The Church made use of the government furlough scheme and eligible local authority grants which have sustained basic operations and helped with the retention of staff.

Plans for future periods

Notwithstanding the challenges of the pandemic, the Church has continued to adapt to the circumstances, and the Trustees expect ministries to recover in 2021. Maintenance of the Charis Centre, the main church building, is of high priority and this will continue with a number of prioritised areas for further action. This will help to ensure its ongoing benefit for the worship activities of the Church, and the various community and public sector groups that use the building.

Members' liability

The Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

CRAWLEY COMMUNITY CHURCH

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the CIO constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 24 October 2021 and signed on their behalf by:

Ken Davis

CRAWLEY COMMUNITY CHURCH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Independent examiner's report to the Trustees of Crawley Community Church ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 December 2020.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Dated: 24 October 2021

Nicholas M Baldwin

BA(Econ) FCA DChA

Baldwin Scofield Accountancy LLP
Chartered Accountants

CRAWLEY COMMUNITY CHURCH

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

| | Note | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ | <i>Total funds 2019 £</i> |
|--------------------------------------|------|----------------------------------|------------------------------------|-----------------------------|---------------------------------------|
| Income from: | | | | | |
| Donations and legacies | 2 | 41,051 | 259,438 | 300,489 | 278,563 |
| Investments | 3 | - | 86 | 86 | 33 |
| | | <u>41,051</u> | <u>259,524</u> | <u>300,575</u> | <u>278,596</u> |
| Total income | | | | | |
| Expenditure on: | | | | | |
| Charitable activities | 4 | 57,854 | 297,042 | 354,896 | 191,878 |
| | | <u>57,854</u> | <u>297,042</u> | <u>354,896</u> | <u>191,878</u> |
| Total expenditure | | | | | |
| Net (expenditure)/income | | | | | |
| Transfer from unincorporated charity | 12 | (16,803) | (37,518) | (54,321) | 86,718 |
| | | 452,732 | 224,062 | 676,794 | - |
| | | <u>435,929</u> | <u>186,544</u> | <u>622,473</u> | <u>86,718</u> |
| Net movement in funds | | | | | |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 12,857 | 271,355 | 284,212 | 197,494 |
| Net movement in funds | | 435,929 | 186,544 | 622,473 | 86,718 |
| | | <u>448,786</u> | <u>457,899</u> | <u>906,685</u> | <u>284,212</u> |
| Total funds carried forward | | | | | |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 11 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

**BALANCE SHEET
AS AT 31 DECEMBER 2020**

| | Note | 2020 £ | 2019 £ |
|--|------|------------------|----------------|
| Fixed assets | | | |
| Tangible assets | 8 | 1,370,968 | - |
| Investments | 9 | 2 | 2 |
| Current assets | | | |
| Debtors | 10 | 68,968 | 268,518 |
| Cash at bank and in hand | | 153,627 | 23,263 |
| | | 222,595 | 291,781 |
| Creditors: amounts falling due within one year | 11 | (686,880) | (7,571) |
| Net current liabilities / assets | | (464,285) | 284,210 |
| Total assets less current liabilities | | 906,685 | 284,212 |
| Total net assets | | 906,685 | 284,212 |
| Charity funds | | | |
| Restricted funds | 12 | 448,786 | 12,857 |
| Unrestricted funds | 12 | 457,899 | 271,355 |
| Total funds | | 906,685 | 284,212 |

The financial statements were approved and authorised for issue by the Trustees on 24 October 2021 and signed on their behalf by:

Ken Davis

The notes on pages 11 to 23 form part of these financial statements.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Crawley Community Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

| | |
|-------------------|--|
| Freehold property | - Freehold property is depreciated at 2% on cost |
|-------------------|--|

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

1.7 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.11 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

1.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2. Income from donations and legacies

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|-----------------------------|----------------------------------|------------------------------------|-----------------------------|
| Donations | | | |
| Specific gifts for ministry | 41,051 | - | 41,051 |
| Tithes and offerings | - | 191,671 | 191,671 |
| Income tax reclaimed | - | 38,610 | 38,610 |
| Other income | - | 1,463 | 1,463 |
| | <hr/> 41,051 | <hr/> 231,744 | <hr/> 272,795 <hr/> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. Income from donations and legacies (continued)

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|-------------------------------------|--|--|---------------------------------------|
| | - | - | - |
| Government CJRS grants | - | 26,207 | 26,207 |
| Youth Centre income | - | 1,487 | 1,487 |
| | - | 27,694 | 27,694 |
| Total 2020 | 41,051 | 259,438 | 300,489 |
| | <i>Restricted funds 2019 £</i> | <i>Unrestricted funds 2019 £</i> | <i>Total funds 2019 £</i> |
| Donations | | | |
| Specific gifts for ministry | 55,620 | - | 55,620 |
| Tithes and offerings | - | 109,036 | 109,036 |
| Income tax reclaimed | - | 24,339 | 24,339 |
| Other income | - | 5,409 | 5,409 |
| Donations from subsidiary companies | - | 81,996 | 81,996 |
| | 55,620 | 220,780 | 276,400 |
| | - | - | - |
| Similar incoming resources | - | 2,163 | 2,163 |
| Subtotal | - | 2,163 | 2,163 |
| <i>Total 2019</i> | <i>55,620</i> | <i>222,943</i> | <i>278,563</i> |

3. Investment income

| | Unrestricted funds 2020 £ | Total funds 2020 £ |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 86 | 86 |
| | 86 | 86 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

3. Investment income (continued)

| | <i>Unrestricted funds 2019 £</i> | <i>Total funds 2019 £</i> |
|--------------------------------|--|---------------------------------------|
| Investment income - local cash | 33 | 33 |

4. Analysis of expenditure on charitable activities

Summary by fund type

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|--------------------------------|--|--|---------------------------------------|
| Costs of charitable activities | 57,854 | 297,042 | 354,896 |

| | <i>Restricted funds 2019 £</i> | <i>Unrestricted funds 2019 £</i> | <i>Total funds 2019 £</i> |
|--------------------------------|--|--|---------------------------------------|
| Costs of charitable activities | 55,956 | 135,922 | 191,878 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. Analysis of expenditure by activities

| | Activities undertaken directly 2020 £ | Support costs 2020 £ | Total funds 2020 £ |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 173,734 | 181,161 | 354,895 |

| | <i>Activities undertaken directly 2019 £</i> | <i>Support costs 2019 £</i> | <i>Total funds 2019 £</i> |
|--------------------------------|--|---|---------------------------------------|
| Costs of charitable activities | 158,906 | 32,972 | 191,878 |

Analysis of direct costs

| | Total funds 2020 £ | <i>Total funds 2019 £</i> |
|----------------------|---------------------------------------|---------------------------------------|
| Staff costs | 72,797 | 64,427 |
| Conference costs | 1,287 | 7,103 |
| Staff other expenses | 1,059 | 6,030 |
| Ministry within CCC | 3,559 | 9,484 |
| Catering | - | 59 |
| Mission - Other | 61,717 | 15,012 |
| Ministry gifts | 6,619 | 835 |
| Specific gifts paid | 26,696 | 55,956 |
| | 173,734 | 158,906 |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

5. Analysis of expenditure by activities (continued)

Analysis of support costs

| | Total funds 2020 £ | <i>Total funds 2019 £</i> |
|-----------------------------|---------------------------------------|---------------------------------------|
| Depreciation | 31,158 | - |
| Miscellaneous | 5,886 | 1,600 |
| Insurance | 5,663 | 5,176 |
| Equipment and vehicle costs | - | 3,900 |
| Office expenses | 5,521 | 6,407 |
| Bank charges | 24,926 | - |
| Independent examination | 1,700 | 2,680 |
| Charis Centre costs | 81,506 | 13,209 |
| Furnishings and decoration | 2,314 | - |
| IT costs | 10,282 | - |
| Professional fees | 460 | - |
| Subscriptions | 308 | - |
| Gas and electricity | 11,437 | - |
| | 181,161 | <i>32,972</i> |

6. Staff costs

| | 2020 £ | <i>2019 £</i> |
|--|-------------------|-------------------|
| Wages and salaries | 67,082 | 59,558 |
| Contribution to defined contribution pension schemes | 5,715 | 4,869 |
| | 72,797 | <i>64,427</i> |

The average number of persons employed by the charity during the year was as follows:

| | 2020 No. | <i>2019 No.</i> |
|-----------|---------------------|---------------------|
| Employees | 2 | 2 |
| | 2 | <i>2</i> |

No employee received remuneration amounting to more than £60,000 in either year.

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

7. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 December 2020, no Trustee expenses have been incurred (2019 - £NIL).

8. Tangible fixed assets

| | Freehold property £ |
|--------------------------|---------------------------|
| Cost or valuation | |
| Transfers intra group | 1,557,916 |
| At 31 December 2020 | <u>1,557,916</u> |
| Depreciation | |
| Charge for the year | 31,158 |
| Transfers intra group | 155,790 |
| At 31 December 2020 | <u>186,948</u> |
| Net book value | |
| At 31 December 2020 | <u><u>1,370,968</u></u> |
| At 31 December 2019 | <u><u>-</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. Fixed asset investments

| | Investments in subsidiary companies £ |
|---------------------------|--|
| Cost or valuation | |
| Additions | 2 |
| | 2 |
| At 31 December 2020 | 2 |
| Net book value | |
| At 31 December 2020 | 2 |

Principal subsidiaries

The following were subsidiary undertakings of the charity:

| Names | Company number | Registered office or principal place of business | Principal activity |
|---|----------------|--|----------------------------------|
| Crawley Community Church Ministries Limited | 07155665 | West Green Drive, Crawley, RH11 7EL | Retail sale of second-hand goods |
| The Charis Centre Limited | 07963543 | West Green Drive, Crawley, RH11 7EL | Venue hire |

| Class of shares | Holding | Included in consolidation |
|-----------------|---------|---------------------------|
| Ordinary | 100% | No |
| Ordinary | 100% | No |

The financial results of the subsidiaries for the year were:

| Names | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|---|-------------|------------------|---|-----------------|
| Crawley Community Church Ministries Limited | 68,498 | 71,724 | (3,226) | (4,308) |
| The Charis Centre Limited | 116,194 | 134,239 | (18,045) | (11,565) |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

10. Debtors

| | 2020 | 2019 |
|------------------------------------|---------------|-------------|
| | £ | £ |
| Due within one year | | |
| Amounts owed by group undertakings | 56,906 | 252,727 |
| Other debtors | 1,545 | 8,042 |
| Prepayments and accrued income | 3,480 | - |
| Tax recoverable | 7,037 | 7,749 |
| | 68,968 | 268,518 |

11. Creditors: Amounts falling due within one year

| | 2020 | 2019 |
|------------------------------|----------------|-------------|
| | £ | £ |
| Bank loans | 682,221 | - |
| Trade creditors | - | 2,500 |
| Other creditors | 2,859 | 5,071 |
| Accruals and deferred income | 1,800 | - |
| | 686,880 | 7,571 |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

12. Statement of funds

Statement of funds - current year

| | Balance at 1 January 2020 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2020 £ |
|---------------------------|--------------------------------------|-----------------------|-------------------------|--------------------------|---|
| Unrestricted funds | | | | | |
| General Funds | 271,355 | 259,524 | (297,042) | 224,062 | 457,899 |
| Restricted funds | | | | | |
| Specific gifts | 12,857 | 41,051 | (26,696) | - | 27,212 |
| Building fund | - | - | (31,158) | 452,732 | 421,574 |
| | <u>12,857</u> | <u>41,051</u> | <u>(57,854)</u> | <u>452,732</u> | <u>448,786</u> |
| Total of funds | <u><u>284,212</u></u> | <u><u>300,575</u></u> | <u><u>(354,896)</u></u> | <u><u>676,794</u></u> | <u><u>906,685</u></u> |

Statement of funds - prior year

| | Balance at 27 January 2019 £ | Income £ | Expenditure £ | Balance at 31 December 2019 £ |
|---------------------------|---------------------------------------|----------------------|-------------------------|---|
| Unrestricted funds | | | | |
| General Funds | 184,301 | 222,976 | (135,922) | 271,355 |
| Restricted funds | | | | |
| Specific gifts | 13,193 | 55,620 | (55,956) | 12,857 |
| Total of funds | <u><u>197,494</u></u> | <u><u>55,620</u></u> | <u><u>(191,878)</u></u> | <u><u>284,212</u></u> |

CRAWLEY COMMUNITY CHURCH

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

13. Summary of funds

Summary of funds - current year

| | Balance at 1 January 2020 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 December 2020 £ |
|------------------|--|---------------------|--------------------------|-----------------------------------|--|
| General funds | 271,355 | 259,524 | (297,042) | 224,062 | 457,899 |
| Restricted funds | 12,857 | 41,051 | (57,854) | 452,732 | 448,786 |
| | <u>284,212</u> | <u>300,575</u> | <u>(354,896)</u> | <u>676,794</u> | <u>906,685</u> |

Summary of funds - prior year

| | <i>Balance at 27 January 2019 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Balance at 31 December 2019 £</i> |
|------------------|---|---------------------|--------------------------|--|
| General funds | 184,301 | 222,976 | (135,922) | 271,355 |
| Restricted funds | 13,193 | 55,620 | (55,956) | 12,857 |
| | <u>197,494</u> | <u>278,596</u> | <u>(191,878)</u> | <u>284,212</u> |

14. Analysis of net assets between funds

Analysis of net assets between funds - current period

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|-------------------------------|--|--|---------------------------------------|
| Tangible fixed assets | 421,574 | 949,394 | 1,370,968 |
| Fixed asset investments | - | 2 | 2 |
| Current assets | 27,212 | 195,383 | 222,595 |
| Creditors due within one year | - | (686,880) | (686,880) |
| Total | <u>448,786</u> | <u>457,899</u> | <u>906,685</u> |

CRAWLEY COMMUNITY CHURCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

14. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

| | <i>Restricted funds 2019 £</i> | <i>Unrestricted funds 2019 £</i> | <i>Total funds 2019 £</i> |
|-------------------------------|--|--|---------------------------------------|
| Fixed asset investments | - | 2 | 2 |
| Current assets | 12,858 | 278,923 | 291,781 |
| Creditors due within one year | - | (7,571) | (7,571) |
| Total | <u>12,858</u> | <u>271,354</u> | <u>284,212</u> |

15. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £5,715 (2019 - £4,869).