



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From April 2021 Period start date To March 2022 Period end date**

**Charity name: Ludlow Swimming Club**

**Charity registration number: 1174861**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation for the benefit of the inhabitants of Ludlow and South Shropshire and their surrounds by providing facilities for the teaching and practice of swimming and other associated water sports activities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The club operates training sessions at Ludlow Leisure Centre on 5 days of the week. The membership is divided into Foundations, Development and Performance Squads. Separate training sessions are provided for each squad. The club runs a Club Championship in October each year offering swimmers the opportunity to compete in a full range of strokes and events. The Club Champs is a Licensed event run under Swim England gala licensing conditions. The club selects squads to compete in the National Arena League and in West Midlands regional leagues. The club also supports swimmers in entering Open Meets organised by Swimming clubs across the region. The Trustees have sought to maintain the overall size/membership of the club. The development of swimmers has been monitored through coaches feedback and tracking performances at galas. The selection of swimmers for competitions has been fair and transparent. The club has been open in its recruitment policy and has actively promoted its activities to all young people in the area through local schools and youth groups.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are satisfied that the club has operated with due regard to the Charity Commission guidance on public benefit.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The club relies on volunteers to run the Club's training sessions, manage swimmer recruitment and membership administration, organise and officiate at the Club Champs and League galas and to organise social events to celebrate success and achievements. In addition to the club trustees who are volunteers, another 11 volunteers contributed to the club's activities and the Club invested in the volunteer workforce by offering accredited courses in swim teaching, coaching, team manager, time keeping and gala official (swim judge)
Other		

## **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Club Championships saw the majority of club swimmers take part. Shropshire County Championships in January 2022 was a success for the club with some gold, silver and bronze medals along with a number of PBs. In addition, LSC provided many of the Officials and Gala Squad helpers. 4 swimmers qualified for Regional Championships and 1 for Welsh National Championships.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The club has relied on monthly membership fees to support its activity during the year. The key costs are pool hire and coach salary. Other costs include training of swim teachers and coaches. The loss of swimmers due to closure of the pool during COVID-19 restrictions has meant the monthly income has not always covered the outgoings. This has been supported with both grants and money held in reserves. The club is actively recruiting new swimmers to address this issue.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The club seeks to maintain sufficient reserves to cover at least 3 months of pool hire costs as a contingency against a drop in members or other unforeseen loss of income or exceptional cost.
Amount of reserves held	Para 1.22	£12,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

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## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION ADOPTED 15 DEC 2015, updated January 2022
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Club
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elections to posts at annual AGM or as appointed by trustees at other time points

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Ludlow Swimming Club
Other name the charity uses	
Registered charity number	1174861

Charity's principal address	76 Dahn Drive Ludlow Shropshire SY8 1XZ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jeanette Price	Co-Chair		
2	Christopher Lee	Co-Chair		
3	Colleen Sumner			
4	Tracey Love			
5	Matthew Morgan			
6	Suzanne Morris			
7	Rachel Morris			
8		Treasurer		
9	Nicola Logan	Secretary		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Nicola Logan	
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Position (eg  
Secretary, Chair, etc)

Secretary	
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Date

28/03/2023
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Ludlow Swimming Club

1174861

## Receipts and payments accounts

For the period  
from

Apr-21

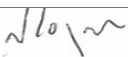
To

Mar-22

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Training Fees/ Event Fees/ Insurance/ Membership	32,568	-	-	32,568
Grants	2,500	-	-	2,500
award	1,125	-	-	1,125
transfer from savings account	3,500	-	-	3,500
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b> (Gross income for AR)	39,693	-	-	39,693
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	39,693	-	-	39,693
<b>A3 Payments</b>				
Head Coach	10,082	-	-	10,082
Teme Leisure pool hire	18,188	-	-	18,188
ASA SE/WM	5,669	-	-	5,669
Sundries/expenses	4,513	-	-	4,513
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	38,452	-	-	38,452
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	38,452	-	-	38,452
<b>Net of receipts/(payments)</b>	1,241	-	-	1,241
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	1,241	-	-	1,241

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Current account	1,241	-
		-	-
		-	-
	<b>Total cash funds</b>	<b>1,241</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
	Savings account	12,000	-
		-	-
		-	-
		-	-
		-	-
		-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name
			Nicola Logan

CC16a

Last year  
to the nearest £

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**Endowment  
funds  
to nearest £**

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OK

**Endowment  
funds  
to nearest £**

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**Current value  
(optional)**

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**Current value  
(optional)**

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-
-
-

**When due  
(optional)**


Date of  
approval

3/28/2023

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees**

Ludlow Swimming Club

**On accounts for the year ended**

March 2022

**Charity  
no (if  
any)**

**1174861**

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ☐ the accounting records were not kept in accordance with section 130 of the Charities Act; or
- ☐ the accounts did not accord with the accounting records; or
- ☐ the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**



**Date:**

31/05/2023

**Name:**

Kirsty Pote



**Relevant professional qualification(s) or body (if any):**

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**Address:** 1 The Larches, Shrewsbury Road, Craven Arms, SY7 8BZ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**