

**Netherfield Village Hall & Playing Field**

Registered Charity Number: 1174842

**Trustees Annual Report and  
Financial Statements**

**For the year ended**

**31<sup>st</sup> August 2021**

**CONTENTS OF THE FINANCIAL STATEMENTS**

**FOR PERIOD ENDED 31<sup>ST</sup> DECEMBER 2021**

CONTENTS	Page
Report of the Trustees	3 - 5
Independent Examiner's Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Accounts	9

**REPORT OF THE TRUSTEES  
FOR THE PERIOD ENDED 31<sup>ST</sup> AUGUST 2021**

The trustees of Netherfield Village Hall & Playing Field present its annual report and financial statements for the year ended 31<sup>st</sup> August 2021.

**CHARITY INFORMATION**

<b>Name of Charity:</b>	Netherfield Village Hall & Playing Field
<b>Principal Address:</b>	Netherfield Village Hall, Netherfield Road, Battle, TN33 9QB
<b>Registered Charity Number:</b>	1174842
<b>Governing Document:</b>	CIO - Association Registered at Charity Commission on 26th September 2017
<b>Trustees:</b>	Marrissa Stepanek – Chair Jo Lyons – Secretary Sam Ward Jacqui Thompson
<b>Bankers:</b>	NatWest, Bexhill Branch
<b>Independent Examiner:</b>	Lorraine Brown Blue Ridge Accounting Services Ltd The Old Court House North Trade Road Battle East Sussex TN33 0EX

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

The trustees of Netherfield Village Hall & Playing Field present its annual report and financial statements for the year ended 31<sup>st</sup> August 2021.

### **Governance and Management**

The charity is operated under the rules of its constitution adopted August 2017 and registered as a charity in September 2017.

The methods adopted for the recruitment and appointment of new trustees is laid down in the constitution. Trustees are appointed for a three-year term and retire at the Annual General Meeting by rotation.

### **Aims and objectives**

3.1 TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECTS OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;

3.2 TO SECURE THE ESTABLISHMENT OF A VILLAGE HALL & PLAYING FIELD, AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;

3.3 TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED. THE CHARITY SHALL BE NON-PARTY IN POLITICS AND NON-SECTARIAN IN RELIGION. THE AREA OF BENEFIT IS THE ECCLESIASTICAL PARISH OF ST JOHN THE BAPTIST (HEREINAFTER CALLED "THE AREA OF BENEFIT" AND AS DEFINED BY THE MAP AT CLAUSE 31.

### **Summary of the main activities undertaken for the public benefit**

The Village Hall and facilities remained closed throughout 2021 as we continued to follow Government advice and guidelines surrounding the Covid-19 Pandemic and national lockdown. The only activities that were able to safely take place was some remedial work done to the kitchen as part of the refurbishment; and maintenance work done to the playing field including extensive watering of the grounds in preparation for hiring it out to the football club, who have also agreed to pay the £1,432.52 bill for the water usage.

We are currently in the process of recruiting a new Treasurer.

Plans are underway for the AGM to be held on the 16<sup>th</sup> August 2022.

### **Financial Review**

The charity's finances are in a stable and creditable condition.

Receipts in the year was £21,423 and payments £7,093 resulting in a surplus of £14,330 for the year. The net fund reserve at 31<sup>st</sup> August 2021 totalled £31,940.

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021 (Continued)**

**Reserves Policy**

The charity has no specific policy with regard to the level of reserves. The trustees will develop a policy during the coming year

**Trustees Responsibilities**

Laws applicable to charities in England and Wales requires the trustees to prepare an annual report and a financial statement for each financial year, which give a true and fair view of the Trust's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to assume that the Trust will continue in operation.

The trustees are responsible for keeping proper accounting records, which disclose, with reasonable accuracy, the financial position of the Charity, and which enable them to both ascertain the financial position of the Charity and ensure that the financial statements comply with relevant legislation. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are satisfied that working with advice from the group Accountants they have achieved these requirements in principle.

Signed on behalf of the charity's trustees:

Signed .....**M. Stepanek**..... Dated ..13/06/2022.....  
Marrissa Stepanek -Trustee (Chair)

Signed .....**S. Ward**..... Dated ...13/06/2022.....  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
NETHERFIELD VILLAGE HALL & PLAYING FIELDS  
FOR THE PERIOD ENDED 31<sup>ST</sup> AUGUST 2021**

I report on the accounts of Netherfield Village Hall & Playing Field for the period ended 31<sup>st</sup> August 2021 which are set out on pages 1 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act 2011, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: ...**L. Brown**.....

L. Brown

Blue Ridge Accounting Services Ltd

The Old Court House

North Trade Road

Battle

East Sussex TN33 0EX

Dated: ...14/06/2022.....

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE PERIOD ENDED 31<sup>ST</sup> AUGUST 2021**

2020				2021
Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
£	Note	£	£	£
	<b>Receipts</b>			
-	Venue hire	-		-
12,000	Grants & donations	17,357		<b>17,357</b>
1,597	Fundraising events	-		-
-	NatWest Compensation	200		<b>200</b>
-	Overpayment refund EON	326		<b>326</b>
-	Insurance claim	3,540		<b>3,540</b>
<b>13,597</b>	<b>Total receipts</b>	<b>21,423</b>	<b>-</b>	<b>21,423</b>
	<b>Payments</b>			
1,167	Utilities: Gas & electric	1,274		<b>1,274</b>
-	Utilities: Water	2,250		<b>2,250</b>
-	Utilities: Rates			
1,018	Repairs and maintenance	43	2,283	<b>2,326</b>
-	Cleaning			
-	Travel			
42	Licences			
448	Insurance	448		<b>448</b>
-	Printing, postage & stationery			
-	Fundraising activities & events			
-	Independent Examination fees			
-	Trustee expenses			
3,882	Capital equipment	132	533	<b>665</b>
572	Miscellaneous expenses	130		<b>130</b>
<b>7,130</b>	<b>Total payments</b>	<b>4,277</b>	<b>2,816</b>	<b>7,093</b>
6,467	<b>Net receipts/(payments)</b>	17,147	(2,816)	<b>14,330</b>
11,143	Cash funds at start of this period	2,010	15,600	<b>17,610</b>
	Transferred from Netherfield (Peace Memorial) Recreation Ground and Village Hall charities 305283 & 305284			
	Transfers between funds			
<b>17,610</b>	<b>Cash funds at end of this period</b>	<b>19,157</b>	<b>12,784</b>	<b>31,940</b>

**STATEMENT OF ASSETS AND LIABILITIES**  
**AT 31<sup>ST</sup> AUGUST 2021**

2020		2021
Total		Total
Funds	Note	Funds
£		£
	<b><u>Current assets</u></b>	
17,378	Bank account @ 31st August	<b>31,708</b>
232	Cash in hand	<b>232</b>
<b>17,610</b>		<b>31,940</b>
	<b><u>Less Current liabilities</u></b>	
<b>17,610</b>		<b>31,940</b>
	<b><u>Represented by:</u></b>	
11,143	Accumulated fund b/f	<b>17,610</b>
6,467	Add: net receipts/(deficit)	<b>14,330</b>
<b>17,610</b>		<b>31,940</b>

The village hall and playing fields are owned by the Netherfield Village Hall & Playing Field CIO and held on trust for the residents of Netherfield. The trustees of the organisation administer the affairs of the hall and playing fields on a day-to-day basis and are accountable to the members. The trustees are in the process of revaluing the property.

These financial statements are accepted on behalf of the charity by:

Signed .....**M. Stepanek**..... Dated ..13/06/2022.....  
Marrissa Stepanek -Trustee (Chair)

Signed .....**S. Ward**..... Dated ...13/06/2022.....  
Trustee



**NOTES TO THE ACCOUNTS  
FOR THE PERIOD ENDED 31ST AUGUST 2021**

**1. Receipts and Payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2. Premises and staff**

The premises are owned by the CIO and held in trust for the residents of Netherfield.

There are no paid employees.

**3. Trustees' remuneration and benefits**

Trustees received no remuneration or benefits in this period.

**Trustees' expenses**

During the year there were no expenses paid to the Trustees.

**4. Related party transactions**

There were no related party transactions during this period.

**5. Previous period comparison**

The financial year end of the charity is 31<sup>st</sup> August 2021. The previous period's figures have been included for comparison.

**6. Glossary of terms**

**Restricted fund:** These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.