



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2023		31	Aug	2024

Section A

Reference and administration details

Charity name

Tooting Parents Association

Other names charity is known by

TPA

Registered charity number (if any)

1174841

Charity's principal address

Tooting Primary School

Franciscan Road

London

Postcode

SW17 8HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Rajendran	Chair		
2	Emily Ferreira	Co-Vice Chair		
3	Sarah Kavanagh	Co-Vice Chair		
4	Alison Light	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects ("the objects") are to advance the education and wellbeing of the pupils of Tooting Primary School by providing or assisting in the provision of facilities for education at the school. This includes:

- a. promoting close co-operation and communication between parents and teachers
- b. engaging in activities which support and advance the education of the pupils attending the school, including fundraising and after school activities
- c. considering applications for funds put to the TPA from parents,

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>teachers, Student Council and groups within the school community and granting funds to support such applicants</p>
<p>We have organised and promoted improved parent engagement with school activities via open channels of communication including WhatsApp groups for each year group, a regular weekly school newsletter, Facebook, Twitter & a new Instagram channel.</p> <p>We have also established a dedicated TPA noticeboard and system to display and circulate higher quality posters and weekly comms to the widest possible school community, including parents, carers, teachers and the local residents.</p> <p>The fundraising events that we run are planned with a view to promoting the widest inclusion and engagement within the school community of parents, carers, pupils and teachers. In addition to co-ordinating our regular roster of bake sales and Christmas & Summer Fairs, we have introduced new events to celebrate festivals within our community such as a Diwali Disco, a Christmas Wreath-Making event and a larger EidFest event than last year. Our bake sales have been themed to improve engagement and raise awareness of the school's Mental Health Week, Science Week and Book Week.</p> <p>We have been able to support the school's engagement in a 'Peer Mediator' initiative for Years 5 & 6 by purchasing walkie talkies for use by trained peer mediators during playtime.</p> <p>We have established a weekly Second-hand Uniform sale in our dedicated space in the school Community Room which serves to support new parents and carers joining the school as well as existing parents with the cost of school uniform, whilst also providing a sustainable option to re-use good quality pre-loved uniform.</p> <p>We have a 7-person committee, including trustees that support fundraising and communication events. The committee is supported by a further 17 class reps volunteers that support and champion communications on the ground and via WhatsApp in year groups</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

We have run events intended to raise funds and promote school community engagement including: Christmas & Summer Fairs; Evening events for parents only, including a quiz night and wine tasting evening; After School Sales - Jingle Mingle, EidFest, Cakes & Bakes, Book sale; our weekly Second-hand Uniform Shop; a Spring Online Auction; 'Break the Rules' Day; a sponsored 'Bounce for Books' day, and we organised a Parent-Teacher End of Year Summer Picnic. We have also continued to also receive passive income from affiliates including: easyfundraising.com and Easy2Name Labels.

We had an income of £18,360 – an increase on the previous year. We were able to increase spending to £14,840, including increasing the budget for school trips and educational workshops to £1250 per year group to reflect the increased cost of trips during the cost of living crisis- this almost entirely covered the cost of trips enabling the widest possible inclusion and least cost for parents & carers. The budget allocated to teachers to cover school trips and educational workshops was increased to enable the parent subsidy required to be almost entirely removed. We also covered the cost of yearbooks, hoodies and end of year party for our Year 6 Leavers.

Our monthly committee meetings continue to be attended by a designated Teacher Liaison who supports our direct link with the headmistress and wider school staff. Teachers are permitted to use their £1,250 budgets to book trips and workshops in line with their curriculum. Any additional requests for funding are proposed directly to the TPA for consideration/ approval. This is allowing a great participation across all levels at school, having a very positive impact in the broad and depth of activities being funded by TPA.

We have a strong governance in place to manage expectations of the school and parents to ensure that the funds are appropriately used.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have changed our reserve policy and increased the minimum to £8k with a goal to keep between £8-10k during the school year, as this is the allowance allocated to all year groups.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We had an income of £18,360 and spending of £14,840 – we had a very successful year of fundraising and were able to increase our reserves. However, we have identified that we need to encourage further support from teachers to ensure that funds are allocated and spent productively

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Alison Light	
Full name(s)	Alison Light	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	09.09.25	

Tooting Parents Association

End of Year Accounts Summary

(September 2023 to August 2024)

Fundraising Income 2023-24

Fairs

Jingle Mingle	£1,979.80
Eid Fest	£501.53
Summer Fair	£4,474.62

Bake Sales

(Halloween Xmas Feelgood Friday World Book Day)	£1,518.00
End of Year Picnic	£532.45

Evening Events

Wine Tasting	£747.15
Xmas Wreath Making	£652.32
Quiz Night	£1,570.47

Other Events

Spring Auction	£1,417.52
Break the Rules Day	£267.27
Bounce for Books	£921.43
Diwali Disco	£0.00

Second Hand Uniform	£2,113.50
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Other Donations

Employer Matched Funding	£1,000.00
Private Donations	£285.20
Easyfundraising.com/ Easy2Name Labels	£379.38

£18,360.64

Spend

Trips & Workshops	£8,315.99
Year 6 Yearbooks, Hoodies, Production & Prom	£3,191.51
Diversity Books	£2,021.92
Science Week Workshops	£650.00
Peer Mediator Programme - walkie talkies	£263.40

Misc Expenses

Event Expenses (misc. consumables, stationary)	£397.32
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£14,840.14