



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2022		31	Aug	2023

Section A

Reference and administration details

Charity name

Tooting Parents Association

Other names charity is known by

TPA

Registered charity number (if any)

1174841

Charity's principal address

Tooting Primary School

Franciscan Road

London

Postcode

SW17 8HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Rajendran	Chair		
2	Emily Ferreira	Co-Vice Chair		
3	Sarah Kavanagh	Co-Vice Chair		
4	Alison Light	Treasurer		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects ("the objects") are to advance the education and wellbeing of the pupils of Tooting Primary School by providing or assisting in the provision of facilities for education at the school. This includes:

- a. promoting close co-operation and communication between parents and teachers
- b. engaging in activities which support and advance the education of the pupils attending the school, including fundraising and after school activities
- c. considering applications for funds put to the TPA from parents,

<p>teachers, Student Council and groups within the school community and granting funds to support such applicants</p>	<p>Fundraising activities to raise funds to cover the costs of:</p> <ol style="list-style-type: none"> school trips and education workshops that support the curriculum for each year group additional books and resources for 'book corners' in each classroom providing additional resources and improvements in the playgrounds, supporting a School Council initiative to provide additional play equipment in the main playground as well as a refurbishment in the EYFS playground celebrating our Year 6 Leavers and their achievements at the school through providing each Year 6 pupil with a free hoodie, yearbook and a subsidised disco party at the end of the year <p>We have organised and promoted parent engagement with school activities via open channels of communication including WhatsApp groups for each year group, a regular weekly school newsletter, Facebook & Twitter channels.</p> <p>The fundraising events that we run are planned with a view to promoting the widest inclusion and engagement within the school community of parents, carers, pupils and teachers. This year we have included a new 'EidFest' event into our calendar of regular events to recognise and include a significant proportion of our school community who celebrate Islamic holidays, which was a great success.</p> <p>We have also supported the refurbishment of a new 'Community Room' a space dedicated to supporting events and connection (coffee mornings, workshops, one to one support) for parents and the school. We have also established a dedicated space to sell second hand uniform to parents, offering support through the cost of living crisis.</p> <p>We have a 9 person committee, including trustees that support fundraising and communication events. The committee is supported by a further 16 class reps volunteers that support and champion communications on the ground and via WhatsApp in year groups</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

We have run events intended to raise funds and promote school community engagement including: Summer Fair; Evening events for parents only including a quiz night, wine tasting evening and a 'night at the races'; After School Sales - Jingle Mingle, EidFest, Cakes & Bakes, Second-hand Uniform and book sale; our new Second-hand Uniform Shop has been established; a Spring Online Auction; 'Break the Rules' Day. We have also continued to also receive passive income from affiliates including Amazon Smile, easyfundraising.com and Easy2Name Labels.

We had an income of £17,764 – a small increase on the previous year. The budget allocated to teachers to cover school trips and educational workshops was increased to enable the parent subsidy required to be almost entirely removed. We also increased the money allocated to Year 6 Leavers to account for increased costs of yearbook, hoodies and their end of year party.

Our monthly committee meetings are attended by a designated Teacher Liaison who supports our direct link with the headmistress and wider school staff. Teachers are permitted to use their £1000 budgets to book trips and workshops in line with their curriculum. They have an additional £250 to spend on books for their classroom libraries. Any additional requests for funding are proposed directly to the TPA for consideration/ approval. This is allowing a great participation across all levels at school, having a very positive impact in the broad and depth of activities being funded by TPA.

We have a strong governance in place to manage expectations of the school and parents to ensure that the funds are appropriately used.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserve policy is to keep to a minimum of £5k but aiming to keep between £5-7k during the school year, as this is the allowance allocated to all year groups.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We had an income of £17,764 and spending of £12,216 – we were able to increase our spending commitments and recover some more of the reserves depleted during the COVID pandemic.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Alison Light	
Full name(s)	Alison Light	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	09.09.25	

Tooting Parents Association

End of Year Accounts Summary

(September 2022 to August 2023)

Fundraising Income 2022-23

Fairs

Jingle Mingle	£1,074.09
Eid Fest	£441.16
Summer Fair	£5,389.63

Bake Sales

(Easter Feelgood Friday World Book Day)	£705.50
The Big Sale	£592.81

Evening Events

Wine Tasting	£700.86
Race Night	£339.62
Quiz Night	£1,256.75

Other Events

Spring Auction	£1,092.08
Break the Rules Day	£369.00
TPS Arty Auction	£237.61
Second Hand Uniform	£1,203.00

Other Donations

Employer Matched Funding	£2,456.55
Private Donations	£450.00
Easyfundraising.com/ Easy2Name Labels	£521.22
TPA Party Pack Hire	£5.00

£17,764.88

Spend

Trips & Workshops	£7,663.00
Year 6 Yearbooks, Hoodies, Production & Prom	£2,837.00
EYFS Playground	£1,025.00
Books	£199.00
School Council – Playground Resources	£207.00
Pastoral Resources	£191.00
Choir Badges	£74.00

Misc Expenses

Event Expenses (unattributable directly to events)	£20.00
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£12,216.00