



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2021		31	Aug	2022

Section A Reference and administration details

Charity name

Tooting Parents Association

Other names charity is known by

TPA

Registered charity number (if any)

1174841

Charity's principal address

Tooting Primary School

Franciscan Road

London

Postcode

SW17 8HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cathy Campbell			
2	Mar Gonzales			
3				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects ("the objects") are to advance the education and wellbeing of the pupils of Tooting Primary School by providing or assisting in the provision of facilities for education at the school. This includes:

- a. promoting close co-operation and communication between parents and teachers
- b. engaging in activities which support and advance the education of the pupils attending the school, including fundraising and after school activities
- c. considering applications for funds put to the TPA from parents,

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>teachers, Student Council and groups within the school community and granting funds to support such applicants</p>
<p>Fundraising activities to subsidise school trips and educational workshops for each year group, books for classroom ‘book corners’ and the new Library, as well as resources for the new DT Room. We have also funded the Year 6 Leavers’ yearbooks and hoodies for each pupil leaving the school in July 2022 as well as contributing to their leaving ceremonies.</p> <p>We have organised and promoted parent engagement with school activities via open channels of communication including WhatsApp groups for each year group, a regular weekly school newsletter, Facebook & Twitter channels.</p> <p>We have run events intended to raise funds and promote school community engagement including: Summer Fairs, end of term sales of cakes, books and secondhand uniform, a Raffle and an Online Auction , a school-wide “Change Challenge” in which each class competed to donate the most coins, a ‘Break the Rules’ day and evening parent-only events including a Quiz Night and Wine Tasting event.</p> <p>We arranged and sold school tea towels and also received passive income from affiliates including Amazon Smile, easyfundraising.com and Easy2Name Labels.</p> <p>We have a 9 person committee, including trustees that support fundraising and communication events. The committee is supported by a further 17 class reps volunteers that support and champion communications on the ground and via whatsapp in year groups</p>

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

We were able, in this academic year, to resume more face to face events than in previous years when activities were restricted by the COVID pandemic. We were hesitant at first and so initiated several fundraising events with lower personal contact – the Christmas Fair was downscaled to a bake sale and we focussed on a Christmas Raffle instead, we sold tea towels and arranged outdoor sales of cakes, books and second hand uniform in the first term. As the academic year progressed, we were able to introduce smaller evening events for parents – wine tasting & quiz night, and by the Summer Term we were able to focus on reverting to our full sized Summer Fair.

We had an income of £17,100 and spending of £11,230, and so were able to build our reserves back up following the COVID year when events were restricted. Income was higher than originally expected owing to the success of the Summer Fair at the end of the Summer term – at the beginning of the year it was far from certain that this event would have been possible.

We have continued to allocate £1k per year group, per school year to subsidise trips, workshops and resources for the betterment of our children. All funds requested that exceed this value are paid for by either the school and/or parents/carers. We were able to make a £1.9k contribution to final year 6 activity, funding the year book and hoodies for year 6 students as well as funding a DJ for their end of year disco party.

Due to uncertainty re. fundraising opportunities, both School and TPA were cautious about funding requests. For the next academic year in 2022-23, we hope to increase funding support for School activities whilst recognising challenging environment for families in cost of living crisis

Our monthly committee meetings are attended by a designated Teacher Liaison who supports our direct link with the headmistress and wider school staff. Teachers are permitted to use their £1 budgets to book trips and workshops in line with their curriculum. Any additional requests for funding are proposed directly to the TPA for consideration/ approval. This is allowing a great participation across all levels at school, having a very positive impact in the broad and depth of activities being funded by TPA.

We have a strong governance in place to manage expectations of the school and parents to ensure that the funds are appropriately used.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserve policy is to keep to a minimum of £5k but aiming to keep between £5-7k during the school year, as this is the allowance allocated to all year groups.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We had an income of £17,100 and spending of £11,230 – a profit of just over £5,870, going some way to covering the losses from the previous year.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Alison Light	
Full name(s)	Alison Light	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	09.09.25	

Tooting Parents Association

End of Year Accounts Summary

(September 2021 to August 2022)

Fundraising Income 2021-22

Fairs

Summer Fair	£6,700
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After School Sales

(Cakes & Bakes Second-Hand Uniform Books)	£2,650
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Evening Events

Wine Tasting & Quiz Night	£580
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Other Events

Christmas Raffle	£1,870
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Summer Online Auction	£1,300
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Break the Rules Day	£380
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TPS Tea Towel Sales	£1,160
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Change Challenge	£1,000
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Other Donations

Employer Matched Funding/ Private Donations	£1,250
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Amazon Smile/ Easyfundraising.com/ Easy2Name Labels	£200
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TPA Party Pack Hire	£10
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£17,100

Spend

Trips & Workshops	£4,500
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Year 6 Yearbooks, Hoodies, Production & Prom	£1,900
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DT Room Resources	£850
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Books for Classroom Book Corners	£800
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Sports Day Ice Lollies	£80
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Event Expenses	£3,100
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£11,230