



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	09	2020		31	08	2021



Charity name	Tooting Primary Association
Other names charity is known by	TPA
Registered charity number (if any)	1174841
Charity's principal address	Tooting Primary School Franciscan road London Postcode SW17 8HE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Juliet Powell		Mar 2018 to Feb 2020	
2	Mar Gonzalez		From July 2019	
3	Cathy Campbell		From Feb 2020	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected by committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

a.

Summary of the objects of the charity set out in its governing document

The charity's objects ("the objects") are to advance the education and well being of the pupils of Tooting Primary School by providing or assisting in the provision of facilities for education at the school. This includes:

- a. promoting close co-operation and communication between parents and teachers
- b. engaging in activities which support and advance the education of the pupils attending the school, including fundraising and after school activities
- c. considering applications for funds put to the TPA from parents, teachers, Pupil Council and groups within the school community and granting funds to support such applicants

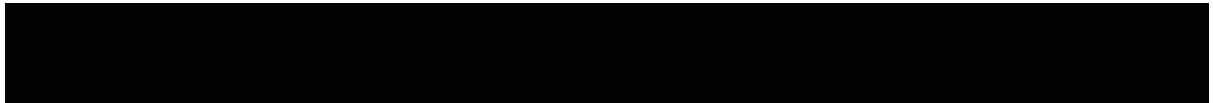
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- Fundraising activities to subsidise school trips and educational workshops for each year group, art resources, music and books.
- To provide much needed resources to help our pupils in the base with desk timers, fidget toys, seat cushions, therapeutic balls, friendly furniture, etc.
- Organise all parent meetings, twice per year as well as maintaining an open channel of communication with the school parents via the weekly school newsletter to keep parents up to date with activities, as well as whatsapp groups, facebook and twitter.
- Running our large annual events: Christmas fayre, summer fayre, craft event as well as our popular end of term cake and uniform sales after school. Due to covid we weren't able to run the summer Fayre
- We have a 12 strong committee, including trustees that support fundraising and communication events. The committee is supported by a further 14 class

reps volunteers that support and champion communications on the ground and via whatsapp in year groups

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

We had an income of £3,236 and spending of £11,775 – we have to stop most fundraising activity due to pandemic restrictions, stopping all face to face events. Instead, we have swapped our funding allocation to virtual and in-house activities, while slightly increasing our book funding allocation. All of which has been possible thanks to a healthy bank balance from previous fundraising years and a strong and effective structure with teachers, key stage leaders and senior team at Tooting Primary school.

Our focus this year has shifted from fundraising to community engagement and maintaining the relationship with our parent community as well as strengthening our links with school teaching and leadership teams. We were able to run several online quizzes, some virtual events and trails that enable us to continue to engage with our parent and carer community.

We have continued to allocate £1k per year group, per school year to subsidise trips, workshops and resources for the betterment of our children. All funds requested that exceed this value are paid for by either the school and/or parents/carers. We were able to make a £1.2k contribution to final year 6 activity, funding the year book and hoodies for year 6 students.

We have been fortunate to maintain the same level of expenditure in the past year, but we are aware that going forward we are ought to either increase fundraising or reduce our charitable expenditure until we can resume our winter/summer fayres or event of equivalent size and scale. We have sWe will continue to work with school in nurturing and improving the relationship and governance with the senior leadership team at school. Our monthly committee meetings is attended by two members of the senior leadership team. A new funding allocation structure is proving to be a success; year teachers propose activities that are approved by key stage leaders that are proposed to TPA for funding. This is allowing a great participation across all levels at school, having a very positive impact in the broad and depth of activities being funded by TPA.

We have a strong governance in place to manage expectations of the school and parents to ensure that the funds are appropriately used.

Brief statement of the charity's policy on reserves

Our reserve policy is to keep to a minimum of £5k but aiming to keep between £5-7k during the school year, as this is the allowance allocated to all year groups. We are aiming to reach this level of reserves in 2021/2022.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We had an income of £3,236 and spending of £11,775 – a loss of just over £8,500. We maintained the level of expenditure similar to previous years as we had about £20-23k as bank balance on average.

**Section F
information**

Other optional

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mar Gonzalez	
Full name(s)	Mar Gonzalez	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	19.10.2021	