

**Company Registration No. 08938843**

**Registered Charity Number 1174828**

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**

**REPORT AND ACCOUNTS**  
**For the year ending 31 March 2024**

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT**  
*For the year ended 31 March 2024*

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Cap-a-Pie Engagements
<b>Charity registration number</b>	1174828
<b>Company registration number</b>	08938843
<b>Registered office</b>	Studio 46, B.Box Studios, Stoddart Street, Shieldfield, Newcastle upon Tyne NE2 1AN

**Trustees**

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr A Carr  
Mr P Cooper  
Ms S Daniels  
Mr J Gardner  
Ms S O'Hara  
Ms S Patterson  
Dr R Raynor

<b>Company Secretary</b>	Ms K Vanden Hehir
<b>Bankers</b>	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
<b>Independent Examiner</b>	Mr P O'Hara FCA, Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT**  
*For the year ended 31 March 2024*

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Documents**

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016 and 16 December 2022.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

**Charitable Purpose**

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

**Structure and Governance**

The charity currently has a board of 7 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

**Recruitment and Appointment of Board of Trustees**

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

**Trustee Induction and Training**

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

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**STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)**

**Reserves Policy**

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £31,822, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap-a-Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £30,211.

The Trustees therefore consider the optimum level of free Unrestricted Reserves held to be £62,033.

The charity's unrestricted Reserves at 31 March 2024 are £52,913. Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £52,289.

The Trustees aim, through their budgeting and financial management processes, to reach the target level of reserves within 2-3 years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

**Grant Making Policy**

The charity does not currently engage in grant-making activity.

**The Contribution of Volunteers**

The charity does not currently use volunteers to support its activities.

**CAP-A-PIE ENGAGEMENTS**  
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*For the year ended 31 March 2024*

**OBJECTIVES AND ACTIVITIES**

**Aims & Objectives**

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a shared creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

**Ensuring our Work delivers our Aims**

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

**Public Benefit**

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialise in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People in our community are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

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**OBJECTIVES AND ACTIVITIES (CONTINUED)**

**Public Benefit (Cont.)**

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

**Risk Management**

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

# **CAP-A-PIE ENGAGEMENTS**

## **(A COMPANY LIMITED BY GUARANTEE)**

### **TRUSTEES' REPORT**

*For the year ended 31 March 2024*

## **ACHIEVEMENTS AND PERFORMANCE**

### **Summary of the main achievements of the charity during the year**

Cap-a-Pie engaged 863 young people in school-based workshops from April 2023 to March 2024. We collaborated with 9 local schools to deliver 117 workshops.

We are proud to be based in East Newcastle and our work creates distinctive outcomes for young people and adults across the North East of England.

### **Schools Programme**

This year we have built on our strong partnerships with schools to deliver an impactful programme of work for local young people.

Evaluations showed enhanced knowledge, confidence, and teamwork skills among the young people we engaged. Our workshops developed young people's creativity, critical thinking, and confidence, with teachers praising their impact on students' engagement and development.

A teacher said our workshops gave their students *"Freedom to be creative and reduces pressure on those children who struggle with reading and writing."* Another teacher said they were surprised by, *"How well they [a student] were able to share with their friends and take turns."* And that the project had built their skills in *"listening to what their friends have to say."*

Our workshops benefitted students that face barriers to engaging in education.

A teacher said, *"Providing those opportunities to shine in different scenarios has a massive impact on the confidence of children who badly need it."* Another said, *"She has joined in independently which is a massive step!"*

### **Coal Mining and Climate Change**

In autumn 2023 we created a new project exploring the history of mining in the North East and its connection to the current climate crisis.

We engaged Key Stage 2 students from primary schools in Newcastle.

Through creative and heritage workshops, students broadened their knowledge of coal mining's historical significance and its environmental repercussions.

Evaluation highlighted an increase in students' knowledge of coal mining, alongside enhanced awareness of climate change and the role of local engineers in combatting its effects. Teachers noted positive impacts on students' confidence, communication abilities, and aspirations.

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**TRUSTEES' REPORT**  
*For the year ended 31 March 2024*

**ACHIEVEMENTS AND PERFORMANCE (CONTINUED)**

**Summary of the main achievements of the charity during the year (Cont.)**

*A teacher said, 'The project itself impacted the children's ability to work within a team to tackle a real world issue. I noticed a clear progression in the children's ability to articulate their own thoughts, alongside their ability to partake in a two way discussion whilst maintaining levels of respect.'*

**The Vanishing Act**

In May 2023, we developed a new project and theatre production, The Vanishing Act.

To create The Vanishing Act we worked with a professional cast and creative team, an insect scientist from Newcastle University and three classes of Key Stage 2 students from Hotspur and Christ Church CE Primary Schools. Working together we created a cabaret show, for audiences of all ages, about insects and why they are threatened. The young people helped to create all aspects of the performance including script, direction of performers, choreography, music and design.

Our performances of the pilot show reached 540 audience members. Audience members included the young people who had helped create the show, their families and friends and members of our wider community. A student said they enjoyed taking part, *"Because it was really good and amazing to see the ideas that we came up with for Cap-a-Pie."*

**Translating Ferro/Transforming Knowledges**

In Spring 2024 we released Translating Ferro/Transforming Knowledges, a series of audio theatre shows.

The show is inspired by the work of researchers from Translating Ferro/Translating Knowledges, or TF/TK, a joint Brazil/UK research project. The TF/TK team are developing new ideas for how buildings can be constructed in responsible and just ways.

Episodes include interviews with members of the TF/TK as well as works of fiction, inspired by real people and events.

**Financial Review**

All funding received is project-related and the charity currently receives no core funding.

The out-turn for the year is an unrestricted surplus of £6,184 (2023: Surplus £3,094). The surplus will be added to Unrestricted Funds which now stand at 31 March 2024 at £52,913.

The Trustees consider the financial performance of the charity to be satisfactory.



**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**TRUSTEES' REPORT**  
*For the year ended 31 March 2024*

**PLANS FOR FUTURE PERIODS**

**Schools Programme**

The following years will see us grow and develop our work with young people in schools. We have recently received funding from Paul Hamlyn Foundation that will support delivery with young people, as well as enhanced support for teachers.

**The Vanishing Act**

Following initial development in 23/24 we plan to finish the production and share the show with audiences in schools and community venues.

**Marvellous Microbes**

In 24/25 we will develop a new interactive workshop for 4-7 year olds and their families.

The workshop will include storytelling alongside fun and creative activities. Participants will also meet scientists who use microbes in their work.

**CAP-A-PIE ENGAGEMENTS**  
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**TRUSTEES' REPORT**  
*For the year ended 31 March 2024*

**RESPONSIBILITIES OF THE TRUSTEES**

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



**Ms K Vanden Hehir**  
**Company Secretary**  
**Company Registration Number 08938843**

24 June 2024

# **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2024**

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2024 set out on pages 12 to 23.

## **Responsibilities and basis of report**

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

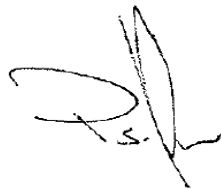
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

## **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Pete O'Hara, FCA, Chartered Accountant**  
**Fellow of the Institute of Chartered Accountants in England & Wales**  
26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

24 June 2024

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
<b>Income</b>					
Income from Investments	3	119	-	119	-
Income from Grants, Donations & Legacies	4	24,500	180,400	204,900	109,781
Income from Charitable Activities	5	33,190	-	33,190	35,015
<b>Total Income</b>		<b>57,809</b>	<b>180,400</b>	<b>238,209</b>	<b>144,796</b>
<b>Expenditure</b>					
Expenditure on Charitable Activities	6	51,625	63,307	114,932	83,395
<b>Total Expenditure</b>		<b>51,625</b>	<b>63,307</b>	<b>114,932</b>	<b>83,395</b>
<b>Net Income/(Expenditure)</b>		<b>6,184</b>	<b>117,093</b>	<b>123,277</b>	<b>61,401</b>
Balance brought forward at 1 April		46,729	68,307	115,036	53,635
<b>Balance carried forward at 31 March</b>	<b>13</b>	<b>£52,913</b>	<b>£185,400</b>	<b>£238,313</b>	<b>£115,036</b>

The notes on pages 14 to 23 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL POSITION/BALANCE SHEET**  
**AS AT 31 MARCH 2024**

	Notes	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	9	624	1,580
<b>Current Assets</b>			
Debtors	10	150,985	19,490
Cash At Bank & In Hand		88,405	107,243
		<u>239,390</u>	<u>126,733</u>
<b>Creditors – Amounts Falling Due Within 1 Year</b>	11	(1,701)	(13,277)
Net Current Assets/(Liabilities)		<u>237,689</u>	<u>113,456</u>
<b>Total Net Assets</b>	12	<u><b>£238,313</b></u>	<u><b>£115,036</b></u>
<b>Represented by:</b>			
Unrestricted Reserves	13	52,913	46,729
Restricted Reserves	13	185,400	68,307
		<u><b>£238,313</b></u>	<u><b>£115,036</b></u>

The notes on pages 14 to 23 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2024 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

**These financial statements were approved and signed by a Member of the Board of Trustees on 24 June 2024.**



**Samantha Patterson**  
**Trustee**  
**Company Registration Number 08938843**

**CAP-A-PIE ENGAGEMENTS**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**1. Accounting Policies**

**Basis of Accounting**

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

**Taxation Status**

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

**Going Concern**

There are no material uncertainties about the charity's ability to continue.

**Income**

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

**CAP-A-PIE ENGAGEMENTS**  
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**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**1. Accounting Policies (Continued)**

**Operating Leases**

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

**Tangible Fixed Assets and Depreciation**

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

**Impairment of Fixed Assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

**Financial Instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

**CAP-A-PIE ENGAGEMENTS**  
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**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**1. Accounting Policies (Continued)**

**Judgements and Key Sources of Estimation Uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

**Pensions**

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

**2. Legal Status**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

**3. Income from Investments**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Interest on Cash Deposits	119	-	119	-
	<b>£119</b>	<b>£-</b>	<b>£119</b>	<b>£-</b>



**CAP-A-PIE ENGAGEMENTS**  
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**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**4. Income from Grants, Donations & Legacies**

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
<b>Grant Income</b>				
Arts Council England (ACE) – Vanishing Act	-	-	-	28,944
Platten Family Fund - Climate Change Catastrophe!	-	9,550	9,550	-
Fogo Fund at the Community Foundation	2,500	-	2,500	-
Garfield Weston	5,000	-	5,000	-
Royal Society of Chemistry Outreach Fund - Microbes	-	9,925	9,925	-
Sir James Knott Trust	5,000	-	5,000	-
Platten Family Fund - Microbes	-	9,925	9,925	-
Malings Community Fund	-	2,000	2,000	-
Paul Hamlyn Foundation	-	149,000	149,000	-
National Heritage Lottery Fund				9,991
Newcastle Cultural Investment Fund	12,000	-	12,000	12,000
Northern Powergrid	-	-	-	4,400
Postcode Neighbourhood Trust	-	-	-	24,296
Platten Family Fund	-	-	-	9,590
Robert Wood Trust	-	-	-	2,000
Royal Society of Chemistry Outreach Fund	-	-	-	9,955
VCSE Cost Of Living Crisis Fund	-	-	-	3,605
	<b>£24,500</b>	<b>£180,400</b>	<b>£204,900</b>	<b>£109,781</b>

The 2023 total of £109,781 comprises £20,605 Unrestricted Funds and £89,176 Restricted Funds.

**5. Income from Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Earned Income – Production Fees	33,190	-	33,190	35,015
	<b>£33,190</b>	<b>£-</b>	<b>£33,190</b>	<b>£35,015</b>

The 2023 total of £35,015 related wholly to Unrestricted Funds.

**CAP-A-PIE ENGAGEMENTS**  
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**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**6. Expenditure on Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
<b>Programme Costs</b>				
Production Costs	-	39,212	39,212	12,243
Freelance Fees	-	4,868	4,868	5,261
PR & Marketing	2,385	-	2,385	1,764
	<b>2,385</b>	<b>44,080</b>	<b>46,465</b>	<b>19,268</b>
<b>Support Costs</b>				
Salaries & On Costs	38,102	19,227	57,329	53,364
Premises Costs	3,840	-	3,840	5,192
Administration Costs	5,290	-	5,290	4,795
	<b>47,232</b>	<b>19,227</b>	<b>66,459</b>	<b>63,351</b>
<b>Governance Costs</b>				
Independent Examiner's Fees	870	-	870	870
Other Accountancy Fees	360	-	360	(120)
Legal & Professional	778	-	778	26
	<b>2,008</b>	<b>-</b>	<b>2,008</b>	<b>776</b>
	<b>£51,625</b>	<b>£63,307</b>	<b>£114,932</b>	<b>£83,395</b>

The 2023 total of £83,395 comprises £52,526 relating to Unrestricted Funds and £30,869 relating to Restricted Funds.

**7. Staff Costs & Trustees' Remuneration**

	2024 £	2023 £
Gross Salary Costs	55,985	52,313
Social Security Costs	39	-
Other Pension Costs	1,305	1,051
	<b>£57,329</b>	<b>£53,364</b>

No employee received remuneration of more than £60,000 during the year (2023 – Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:

	2024 No.	2023 No.
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2023: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

**CAP-A-PIE ENGAGEMENTS**  
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**8. Pension Scheme**

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2024 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2024 (2023: £Nil).

**9. Tangible Fixed Assets**

	<b>IT Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2023	4,028	4,028
Additions in year	-	-
At 31 March 2024	4,028	4,028
<b>Accumulated Depreciation</b>		
At 1 April 2023	2,448	2,448
Charge for year	956	956
At 31 March 2024	3,404	3,404
<b>Net Book Value</b>		
At 31 March 2024	<b>£624</b>	<b>£624</b>
At 1 April 2023	£1,580	£1,580

**10. Debtors**

	<b>2024 £</b>	<b>2023 £</b>
Trade Debtors	-	10,000
Prepayments	-	1,317
Accrued Income	150,985	6,885
Other Debtors – Cycle To Work Scheme	-	1,288
	<b>£150,985</b>	<b>£19,490</b>

**CAP-A-PIE ENGAGEMENTS**  
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**11. Creditors – Amounts Falling Due Within 1 Year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade Creditors	-	1,700
Accruals	1,662	1,570
Other Taxes & Social Security Costs	39	-
Income Received In Advance	-	10,000
Other Creditors	-	7
	<b>£1,701</b>	<b>£13,277</b>

**12. Analysis of Net Assets between Funds**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	624	-	624	1,580
Debtors	-	150,985	150,985	19,490
Cash at Bank and In Hand	53,990	34,415	88,405	107,243
Creditors – Amounts Due Within 1 Year	(1,701)	-	(1,701)	(13,277)
	<b>£52,913</b>	<b>£185,400</b>	<b>£238,313</b>	<b>£115,036</b>

**CAP-A-PIE ENGAGEMENTS**  
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**13. Analysis of Charitable Funds**

	<b>Fund at 1 April 2023 £</b>	<b>Income in Year £</b>	<b>Expenditure in Year £</b>	<b>Fund at 31 March 2024 £</b>
<b>Unrestricted Funds</b>				
Charity General Fund	<b>46,729</b>	<b>57,809</b>	<b>(51,625)</b>	<b>52,913</b>
<b>Restricted Funds</b>				
Arts Council England – Vanishing Act	21,623	-	(21,623)	-
Malings Community Fund	-	2,000	-	2,000
National Heritage Lottery Fund	9,991	-	(9,991)	-
Newcastle University – Universal Credit	5,000	-	-	5,000
Northern Powergrid	4,400	-	(4,400)	-
Paul Hamlyn Foundation	-	149,000	-	149,000
Platten Family Fund - Climate Change Catastrophe!	-	9,550	-	9,550
Platten Family Fund - Microbes	-	9,925	-	9,925
Postcode Neighbourhood Trust	24,296	-	(24,296)	-
Robert Wood Trust	2,000	-	(2,000)	-
Royal Society of Chemistry Outreach Fund - Animate	997	-	(997)	-
Royal Society of Chemistry Outreach Fund - Microbes	-	9,925	-	9,925
<b>Total Restricted Funds</b>	<b>68,307</b>	<b>180,400</b>	<b>(63,307)</b>	<b>185,400</b>
<b>Total Funds</b>	<b>£115,036</b>	<b>£238,209</b>	<b>£(114,932)</b>	<b>£238,313</b>

**CAP-A-PIE ENGAGEMENTS**  
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**13. Analysis of Charitable Funds (Cont.)**

<b>Name of Restricted Fund</b>	<b>Description, Nature &amp; Purpose of the Restricted Fund</b>
Arts Council England – Vanishing Act	Towards the cost of Vanishing Act
Malings Community Fund	Towards the cost of supporting creative workshops for young people in Ouseburn, Newcastle
National Heritage Lottery Fund	Towards the cost of Coal Mining & Climate Change
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Northern Powergrid	Towards the cost of creative environmental workshops in schools
Paul Hamlyn Foundation	Towards the cost of supporting theatre based learning with schools, young people & teachers in Newcastle & North Tyneside
Platten Family Fund - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe!
Platten Family Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes
Postcode Neighbourhood Trust	Towards the cost of work in schools
Robert Wood Trust	Towards the cost of immersive theatre for children with additional/complex needs
Royal Society of Chemistry Outreach Fund - Aminate	Towards the cost of Animate materials
Royal Society of Chemistry Outreach Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes

**CAP-A-PIE ENGAGEMENTS**  
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**14. Related Party Transactions**

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2023: Nil).

**15. Taxation**

The company is a registered charity and no provision is considered necessary for taxation.

**16. Financial Commitments**

No material financial commitments have been made in respect of future financial periods.

**17. Company Limited by Guarantee**

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 7 members of the company (2023 - 7 members).