

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2022

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	The Brick Works, Hannington Street, Newcastle upon Tyne, NE6 1JT

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr P Cooper	Appointed 17 January 2022
Ms S Daniels	
Mr J Gardner	
Ms S O'Hara	
Ms S Patterson	
Ms L Patrick	Resigned 15 July 2021
Mr A Smaje	

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 6 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

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STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £22,439, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap A Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £22,064.

The Trustees therefore consider the optimum level of Unrestricted Reserves held to be £44,503.

The charity's unrestricted Reserves at 31 March 2022 are £43,635. Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £42,969. The Trustees aim to ensure through its budgeting processes that the charity reaches its aspirational level of Reserves within two to three years. This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

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OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a democratic creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialize in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People with different lived experiences are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

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OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit (Cont.)

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

CAP-A-PIE ENGAGEMENTS

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For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In 21/22 we engaged 2,153 audience members and 403 young people through creative workshops and 168 young people in remote/digital creative workshops. We worked with 12 schools and 5 partner organisations including universities.

We are proud to be based in East Newcastle and our work creates distinctive outcomes for local young people. We address otherwise unmet needs, are currently delivering at capacity, and demand from local young people, many of whom are living in poverty and are underserved with other creative opportunities, is increasing.

Feedback shows our partners value our work with them and what we help them achieve.

"Cap-a-Pie has helped us to engage with local young people on a topic that really matters – climate change." Dr Alistair Ford, Newcastle University

"The children absolutely adore Cap-a-Pie's workshops. It really gets them thinking and improves their confidence." Amy Lutton, Year 5 Teacher at Christ Church Primary School

Climate Change Catastrophe!

"I feel very angry. It made me want to save the world." Student, Hotspur Primary School

Climate Change Catastrophe! is a new show about climate change, made by children, for grown-ups. The show gives inspiring perspectives on one of the biggest challenges of our time – climate change. It's all about what young people think about climate change – their hopes, fears, and ideas for the future.

To make the show we worked with Key Stage 2 young people from across the North of England, a professional cast and creative team, and scientists and engineers from Newcastle University.

The project ran from January 2019 - November 2021 and we engaged 397 young people in creating the show, 2340 audience members, almost 400 students via digital activities and 150 students at in-person workshops.

In November 2021, Cap-a-Pie was invited to show Climate Change Catastrophe! at COP26 – the United Nations Climate Change Conference in Glasgow. A live audience and others watching a live stream at home were able to see all six episodes and participate in a Q&A with Dr Alistair Ford, Newcastle University and Brad McCormick, Cap-a-Pie's Artistic Director.

Alongside our partner Newcastle University, we won the Green Gown Award for 'Benefitting Society' for Climate Change Catastrophe! and have been shortlisted for the international Green Gown Awards.

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TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Philosophy 4 Children

In June 2021 Cap-a-Pie facilitators completed foundational training in Philosophy 4 Children. Facilitators then delivered philosophy and drama workshops for three Key Stage 2 classes at local schools. The workshops focussed on enabling students to build their speaking, listening, and debating skills.

Corn Riots

A short project with two classes of Year 2 students at Hotspur Primary School in Newcastle, delivered in partnership with the Heaton History Group.

The students learnt about the history of the 1740 Newcastle Corn Riots when ordinary people violently protested the soaring price of basic food items brought about by a privileged few. The students then created a short piece of theatre in response to the history.

The students and teachers enjoyed taking part in the project and we received positive feedback from parents and carers who reported their children had been talking about the project at home.

Deltas

This year we increased the relevancy of our work for teachers, schools and the young people we work with. Funding from the Culture Recovery Fund allowed us to develop a new project for Key Stage 2 students around a topic that mattered to them.

We worked with class teachers to identify a topic that would interest students. Teachers told us that students were very interested in protecting our environment and they wanted to learn more about rivers and oceans. Cap-a-Pie connected with an international research hub, Living Deltas, who are led by Newcastle University. The group are researching Asian river mega deltas, such as the Mekong Delta.

Two classes at Carville Primary School in North Tyneside and Christ Church Primary School in Newcastle completed three workshops exploring research being undertaken as part of 'Living Deltas' including the impact of sand mining, ponds, and hydro-activity in mangrove forests. Students learnt about the lives of people who live in the deltas and how this vital ecosystem is being threatened.

TF/TK

Translating Ferro / Transforming Knowledges of Architecture, Design and Labour for the New Field of Production Studies is a joint Brazil/UK project funded by the AHRC and FAPESP with the aim of defining and consolidating a new field of Production Studies, structured and informed by the work of Brazilian architect and theorist Sérgio Ferro.

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TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Cap-a-Pie is working with researchers taking part in the project to share findings from the project through the creation of new pieces of audio theatre. In January 2022 Cap-a-Pie joined the project's symposium in London. We led a short workshop with academics from the project. We found out more about the project and what the researchers want to share through a piece of theatre.

Making decisions collaboratively with our beneficiaries

This year we have enabled more of the people who benefit from our work to have a say in what we do.

In 2021 we set up an advisory board of representatives from partner organisations who help ensure our work is relevant to their communities. The board meets before each Trustee meeting and outcomes feed into decision making.

In January 2022 we held consultations with diverse and representative groups of young people (45 in total) from our core schools. We talked about what they cared about and what they would like to share through theatre.

Themes that emerged included:

- Environmental concerns - climate change, pollution and biodiversity
- Immortality and death
- Equality
- Identity and belonging

Financial Review

All funding received is project-related and the charity current receives no core funding.

The out-turn for the year is an unrestricted surplus of £13,494 (2021: Surplus £20,281). The surplus will be added to Unrestricted Funds which now stand at 31 March 2022 at £43,635.

The Trustees consider the financial performance of the charity to be satisfactory.

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TRUSTEES' REPORT
For the year ended 31 March 2022

PLANS FOR FUTURE PERIODS

Schools Programme

To support our ongoing work with local schools we have received funding from Newcastle Council, Shears Foundation and Foyle Foundation. The funding will enable us to better understand and respond flexibly to the needs of teachers and students.

Animate Materials

Supported by the Royal Society of Chemistry, and in partnership with Durham University and several local primary schools, Cap-a-Pie will create a Dramatic Enquiry around animate materials.

Animate Materials are biologically inspired materials, able to grow, adapt to their environment and make their own decisions. Students will be placed in-role as bioethicists who need to make decisions about whether animate materials should be created. This project will see students understand more about current materials chemistry and think about the moral and ethical questions raised by the development of animate materials.

CAP-A-PIE ENGAGEMENTS
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TRUSTEES' REPORT
For the year ended 31 March 2022

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

8 July 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2022

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2022 set out on pages 13 to 24.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

8 July 2022

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income					
Income from Grants, Donations & Legacies	3	69,991	10,000	79,991	63,049
Income from Charitable Activities	4	9,150	-	9,150	1,750
Other Income	5	3,257	-	3,257	3,568
Total Income		82,398	10,000	92,398	68,367
Expenditure					
Expenditure on Raising Funds	6	4,000	-	4,000	-
Expenditure on Charitable Activities	7	64,904	25,930	90,834	139,998
Total Expenditure		68,904	25,930	94,834	139,998
Net Income/(Expenditure)		13,494	(15,930)	(2,436)	(71,631)
Balance brought forward at 1 April		30,141	25,930	56,071	127,702
Balance carried forward at 31 March	14	£43,635	£10,000	£53,635	£56,071

The notes on pages 15 to 24 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	10	666	-
Current Assets			
Debtors	11	11,685	10,330
Cash At Bank & In Hand		42,624	57,605
		<u>54,309</u>	<u>67,935</u>
Creditors – Amounts Falling Due Within 1 Year	12	(1,340)	(11,864)
Net Current Assets/(Liabilities)		<u>52,969</u>	<u>56,071</u>
Total Net Assets	13	<u>£53,635</u>	<u>£56,071</u>
Represented by:			
Unrestricted Reserves	14	43,635	30,141
Restricted Reserves	14	10,000	25,930
		<u>£53,635</u>	<u>£56,071</u>

The notes on pages 15 to 24 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2022 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 8 July 2022.



Samantha Patterson
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

3. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Grant Income				
Arts Council England (ACE) – Climate Change Catastrophe!	-	-	-	14,555
ACE - Cultural Recovery Fund	68,898	-	68,898	-
ACE - Emergency Fund	-	-	-	21,297
Coronavirus Job Retention Scheme	1,093	-	1,093	7,197
Newcastle City Council - COVID-19	-	-	-	10,000
Newcastle University - Universal Credit	-	5,000	5,000	-
Royal Society of Engineering - Climate Change Catastrophe! - Extension	-	-	-	10,000
Shears Foundation - Thinking Differently Through Theatre	-	5,000	5,000	-
	£69,991	£10,000	£79,991	£63,049

The 2021 total of £63,049 comprises £31,297 Unrestricted Funds and £31,752 Restricted Funds.

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Earned Income – Production Fees	8,850	-	8,850	1,400
Earned Income - Education Services	-	-	-	350
Earned Income – Reimbursed Expenses	300	-	300	-
	£9,150	£-	£9,150	£1,750

The 2021 total of £1,750 related wholly to Unrestricted Funds.

5. Other Income

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Theatre Tax Relief	3,257	-	3,257	3,568
	£3,257	£-	£3,257	£3,568

The 2021 total of £3,568 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Expenditure on Raising Funds

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Fundraising Consultancy	4,000	-	4,000	-
	£4,000	£-	£4,000	£-

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Programme Costs				
Production Costs	-	23,727	23,727	84,223
School Workshops	3,220	-	3,220	-
Bursaries	100	-	100	-
Royalties	397	-	397	-
Freelance Fees	-	2,100	2,100	1,700
PR & Marketing	4,625	-	4,625	-
	8,342	25,827	34,169	85,923
Support Costs				
Salaries & On Costs	41,358	103	41,461	44,545
Premises Costs	4,738	-	4,738	4,641
Administration Costs	8,444	-	8,444	3,599
	54,540	183	54,643	52,785
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Accountancy	660	-	660	420
Legal & Professional	492	-	492	-
	2,022	-	2,022	1,290
	£64,904	£25,930	£90,834	£139,998

The 2021 total of £139,998 comprises £16,334 relating to Unrestricted Funds and £123,664 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

8. Staff Costs & Trustees' Remuneration

	2022	2021
	£	£
Gross Salary Costs	40,762	43,605
Social Security Costs	(152)	-
Other Pension Costs	851	940
	£41,461	£44,545

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

	2022	2021
	No.	No.
The average number of staff employed during the year, calculated as full-time equivalents, was as follows:		
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2021: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

9. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2022 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions totalling were outstanding at 31 March 2022 (2021: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2021	1,158	1,158
Additions in year	999	999
At 31 March 2022	<u>2,157</u>	<u>2,157</u>
Accumulated Depreciation		
At 1 April 2021	1,158	1,158
Charge for year	333	333
At 31 March 2022	<u>1,491</u>	<u>1,491</u>
Net Book Value		
At 31 March 2022	<u>£666</u>	<u>£666</u>
At 1 April 2021	<u>£-</u>	<u>£-</u>

11. Debtors

	2022 £	2021 £
Trade Debtors	2,500	-
Prepayments	-	-
Accrued Income	9,185	10,330
	<u>£11,685</u>	<u>£10,330</u>

12. Creditors – Amounts Falling Due Within 1 Year

	2022 £	2021 £
Trade Creditors	50	10,574
Accruals	1,290	1,290
	<u>£1,340</u>	<u>£11,864</u>

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
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13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed Assets	666	-	666	-
Debtors	11,685	-	11,685	10,330
Cash at Bank and In Hand	32,624	10,000	42,624	57,605
Creditors – Amounts Due Within 1 Year	(1,340)	-	(1,340)	(11,864)
	£43,635	£10,000	£53,635	£56,071

14. Analysis of Charitable Funds

	Fund at 1 April 2021	Income in Year	Expenditure in Year	Fund at 31 March 2022
	£	£	£	£
Unrestricted Funds				
Charity General Fund	30,141	82,398	(68,904)	43,635
Restricted Funds				
Arts Council England – Climate Change Catastrophe!	1,943	-	(1,943)	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe!	1,253	-	(1,253)	-
Newcastle University - Climate Change Catastrophe!	514	-	(514)	-
Newcastle University - Universal Credit	-	5,000	-	5,000
Paul Hamlyn Foundation – Cracking Cholera	10,885	-	(10,885)	-
Ray Wind Funds - Climate Change Catastrophe!	1,335	-	(1,335)	-
Royal Society of Engineering - Climate Change Catastrophe! - Extension	10,000	-	(10,000)	-
Shears Foundation - Thinking Differently Through Theatre	-	5,000	-	5,000
Total Restricted Funds	25,930	10,000	(25,930)	10,000
Total Funds	£56,071	£92,398	£(94,834)	£53,365

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

14. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle Cultural Investment Fund - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle University - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Paul Hamlyn Foundation - Cracking Cholera	Towards the cost of Cracking Cholera
Ray Wind Funds - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Royal Society of Engineering - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Shears Foundation	Towards the cost of Seeing Things Differently Through Theatre

CAP-A-PIE ENGAGEMENTS
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15. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2021: Nil).

16. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 6 members of the company (2021 - 5 members).