

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2021

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	The Brick Works, Hannington Street, Newcastle upon Tyne, NE6 1JT

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr P Cooper	
Mr J Gardner	
Ms S O'Hara	
Ms S Patterson	
Ms L Patrick	
Mr A Smaje	Resigned 15 July 2021

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG
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CAP-A-PIE ENGAGEMENTS
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TRUSTEES' REPORT
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 5 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

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STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 6 months' core running costs, or around £30,000, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap A Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £15,000.

The Trustees therefore consider the optimum level of Unrestricted Reserves held to be £45,000.

The charity's unrestricted Reserves at 31 March 2021 are £30,141. The Trustees aim to ensure through its budgeting processes that the charity reaches its aspirational level of Reserves within two to three years. This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a democratic creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

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OBJECTIVES AND ACTIVITIES (Continued)

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialize in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People with different lived experiences are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with a range of groups including older people, school pupils, immigrant communities, looked after children, NEET young people, homeless adults and young people, young people with ASD and children and families.

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

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OBJECTIVES AND ACTIVITIES (Continued)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

Summary of the main achievements of the charity during the year

During 2020/21 Covid-19 had a significant impact on Cap-a-Pie's ability to engage with members of the public as we normally would. However, we've found new ways to connect with schools, participants and audiences.

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ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year (Cont.)

Overview of Projects

Credit

'Credit', by Laura Lindow, shares the stories of people claiming Universal Credit.

Credit is based on stories and experiences of people living on Universal Credit. With many more people moving onto Universal Credit as a result of Covid-19, the issues highlighted are now more important than ever. Planned pilot performances in April 2020 were cancelled due to Covid-19. However, in September 2020 we shared a filmed preview online alongside a live Q&A with some of the most exciting thinkers on welfare.

Cap-a-Pie made 'Credit' in collaboration with Newcastle University, Teesside University, Gateshead Council, Newcastle Council, Citizens Advice Gateshead, Your Voice Counts, Oasis Community Housing, Women's Health in South Tyneside, Changing Lives and Larkspur House and Fuse.

Credit is based on research commissioned by Gateshead Council in partnership with Fuse, the Centre for Translational Research in Public Health.

Cholera 1831

'Cholera 1831' is based on material from Newcastle University Library's Special Collections.

Newcastle University has a vast number of objects and tracts in its Special Collections including many related to the Gateshead cholera outbreak. This archive provides a fascinating insight into the response to the crisis by public health authorities and local residents.

In 1831, just before Christmas, Gateshead was hit by an outbreak of cholera. The disease had travelled from India through Russia then across Europe into Germany before making landfall in the UK at Sunderland. When cholera came to Gateshead it took a particular toll on those close to the river who lived in very difficult conditions. At the time no one knew how the disease was transmitted and local communities struggled to contain it.

Originally planned as a in school creative history and drama project, plans were re-worked as we were unable to visit schools due to Covid-19.

Instead we produced 'Cholera 1831' a free teachers' resource pack for Key Stage 2 children. Through creative exercises and structured discussions learners understood more about the devastating impact that cholera had on the local communities of Gateshead in the 1800s, and what they did to overcome it.

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For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Dramatic Enquiry Explore & Test

Funding from the Paul Hamlyn Foundation has enabled us to explore and test our Dramatic Enquiry approach with Key Stage 2 pupils.

Again, we planned that this project would be delivered in person in the classroom. As Covid-19 restrictions meant visiting schools wasn't possible, we created resources and plans so that teachers could deliver the project.

This approach was very successful in engaging teachers and pupils. Feedback from one teacher showed the impact this way of working had in the long-term for him and his pupils.

"We are studying the Holocaust currently; I used dramatic enquiry in a very similar way to the Arcadia project (the children even said, "This is just like the Arcadia project!") very successfully as a way in to understanding the complex manipulation of public opinion that began to allow something so extreme to happen. So we are big fans!"

A pupil commented, *"It's really fun! You never know what will happen next - it's like a story that unfolds within every lesson. I definitely recommend it."*

Climate Change Catastrophe!

A new show about climate change. Made by kids, for grown-ups.

This new show gives inspiring perspectives on one of the biggest challenges of our time – climate change. It's all about what children think about climate change – their hopes, fears and ideas for the future.

To make this show we worked with children from across the North of England as well as scientists and engineers at Newcastle University.

In January 2021 we were due to start working remotely with teachers to involve pupils in creating the show. When schools closed, we decided to continue with the project and create resources to engage children learning at home as well as those pupils still attending school. We were immensely grateful to the teachers we worked with who enabled us to continue engaging with pupils during a very difficult time.

In March 2021 we rehearsed and filmed the show for release in May 2021.

Arts Council Emergency Funding

We were very grateful to receive emergency funding from Arts Council England. This enabled us to continue paying overhead costs and staff salaries, as well as compensate freelancers for cancelled and delayed work.

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TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Financial Review

All funding received is project-related and the charity current receives no core funding.

The out-turn for the year is an unrestricted surplus of £20,281 (2020: Deficit £6,537). The surplus will be added to Unrestricted Funds which now stand at 31 March 2021 at £30,141.

The Trustees consider the financial performance of the charity to be satisfactory.

PLANS FOR FUTURE PERIODS

Climate Change Catastrophe!

In May 2021 Climate Change Catastrophe! will be released as a six-part series on YouTube. We will release an accompanying teacher pack for Key Stage 2 and creative activities for families.

Culture Recovery Fund

Support from the Culture Recovery Fund will enable us to spend time planning and fundraising for future projects. Funding will also cover Cap-a-Pie staff and freelancers delivering in-person workshops at local primary schools in East Newcastle and North Tyneside.

CAP-A-PIE ENGAGEMENTS
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TRUSTEES' REPORT
For the year ended 31 March 2021

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

15 July 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2021

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2021 set out on pages 12 to 23.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

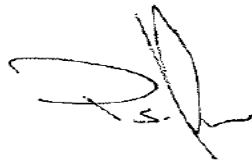
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

15 July 2021

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Income from Grants, Donations & Legacies	3	31,297	31,752	63,049	156,532
Income from Charitable Activities	4	1,750	-	1,750	17,755
Other Income	5	3,568	-	3,568	4,920
Total Income		36,615	31,752	68,367	179,207
Expenditure					
Expenditure on Charitable Activities	6	16,334	123,664	139,998	79,665
Total Expenditure		16,334	123,664	139,998	79,665
Net Income/(Expenditure)		20,281	(91,912)	(71,631)	99,542
Balance brought forward at 1 April		9,860	117,842	127,702	28,160
Balance carried forward at 31 March	13	£30,141	£25,930	£56,071	£127,702

The notes on pages 14 to 23 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	9	-	-
Current Assets			
Debtors	10	10,330	62,001
Cash At Bank & In Hand		57,605	67,791
		<u>67,935</u>	<u>129,792</u>
Creditors – Amounts Falling Due Within 1 Year	11	(11,864)	(2,090)
Net Current Assets/(Liabilities)		<u>56,071</u>	<u>127,702</u>
Total Net Assets	12	<u>£56,071</u>	<u>£127,702</u>
Represented by:			
Unrestricted Reserves	13	30,141	9,860
Restricted Reserves	13	25,930	117,842
		<u>£56,071</u>	<u>£127,702</u>

The notes on pages 14 to 23 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2021 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 15 July 2021.



Lesley Patrick
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Grant Income				
Arts Council England – Climate Change Catastrophe	-	14,555	14,555	-
Arts Council England - Universal Credit	-	-	-	14,834
Arts Council England Emergency Fund	21,297	-	21,297	-
Coronavirus Job Retention Scheme	-	7,197	7,197	-
Gateshead Council - Universal Credit	-	-	-	2,000
National Lottery Heritage Fund - Cracking Cholera	-	-	-	10,000
National Lottery Heritage Fund - The Response	-	-	-	9,600
Newcastle City Council - COVID-19	10,000	-	10,000	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe	-	-	-	9,385
Newcastle University - Climate Change Catastrophe	-	-	-	3,849
Newcastle University - Universal Credit	-	-	-	25,532
Paul Hamlyn Foundation – Cracking Cholera	-	-	-	41,000
Ray Wind Funds - Climate Change Catastrophe	-	-	-	10,000
Royal Society of Engineering - Climate Change Catastrophe - Extension	-	10,000	10,000	29,582
Sir James Knott Trust - The Response	-	-	-	750
	£31,297	£31,752	£63,049	£156,532

The 2020 total of £156,532 related wholly to Restricted Funds.

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Earned Income – Production Fees	1,400	-	1,400	17,435
Earned Income - Education Services	350	-	350	-
Earned Income – Reimbursed Expenses	-	-	-	320
	£1,750	£-	£1,750	£17,755

The 2020 total of £17,755 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
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FOR THE YEAR ENDED 31 MARCH 2021

5. Other Income

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Theatre Tax Relief	3,568	-	3,568	4,920
	£3,568	£-	£3,568	£4,920

The 2020 total of £4,920 related wholly to Unrestricted Funds.

6. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Programme Costs				
Production Costs	-	84,223	84,223	20,323
Freelance Fees	-	1,700	1,700	5,759
	-	85,923	85,923	26,082
Support Costs				
Salaries & On Costs	6,804	37,741	44,545	42,854
Premises Costs	4,641	-	4,641	4,767
Administration Costs	3,599	-	3,599	4,672
	15,044	37,741	52,785	52,293
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Accountancy	420	-	420	420
	1,290	-	1,290	1,290
	£16,334	£123,664	£139,998	£79,665

The 2020 total of £79,665 comprises £29,212 relating to Unrestricted Funds and £50,453 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

7. Staff Costs & Trustees' Remuneration

	2021	2020
	£	£
Gross Salary Costs	43,605	41,586
Social Security Costs	-	388
Other Pension Costs	940	880
	£44,545	£42,854

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

	2021	2020
	No.	No.
The average number of staff employed during the year, calculated as full-time equivalents, was as follows:		
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2020: £157) were paid on behalf of or reimbursed to Trustees (2020: 2 Trustees) in respect of their attendance at meetings of the charity.

8. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2021 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions totalling were outstanding at 31 March 2021 (2020: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2020	1,158	1,158
Additions in year	-	-
At 31 March 2021	1,158	1,158
Accumulated Depreciation		
At 1 April 2020	1,158	1,158
Charge for year	-	-
At 31 March 2021	1,158	1,158
Net Book Value		
At 31 March 2021	£-	£-
At 1 April 2020	£-	£-

10. Debtors

	2021 £	2020 £
Trade Debtors	-	11,900
Prepayments	-	1,103
Accrued Income	10,330	48,998
	£10,330	£62,001

11. Creditors – Amounts Falling Due Within 1 Year

	2021 £	2020 £
Trade Creditors	10,574	-
Accruals	1,290	2,090
	£11,864	£2,090

CAP-A-PIE ENGAGEMENTS
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12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed Assets	-	-	-	-
Debtors	-	10,330	10,330	62,001
Cash at Bank and In Hand	31,431	26,174	57,605	67,791
Creditors – Amounts Due Within 1 Year	(1,290)	(10,574)	(11,864)	(2,090)
	£30,141	£25,930	£56,071	£127,702

13. Analysis of Charitable Funds

	Fund at 1 April 2020	Income in Year	Expenditure in Year	Fund at 31 March 2021
	£	£	£	£
Unrestricted Funds				
Charity General Fund	9,860	36,615	(16,334)	30,141
Restricted Funds				
Arts Council England – Climate Change Catastrophe	-	14,555	(12,612)	1,943
Arts Council England - Universal Credit	11,013	-	(11,013)	-
Coronavirus Job Retention Scheme	-	7,197	(7,197)	-
Gateshead Council - Universal Credit	2,000	-	(2,000)	-
National Lottery Heritage Fund - Cracking Cholera	8,000	-	(8,000)	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe	9,385	-	(8,132)	1,253
Newcastle University - Climate Change Catastrophe	3,849	-	(3,335)	514
Newcastle University - Universal Credit	11,013	-	(11,013)	-
Paul Hamlyn Foundation – Cracking Cholera	33,000	-	(22,115)	10,885
Ray Wind Funds - Climate Change Catastrophe	10,000	-	(8,665)	1,335
Royal Society of Engineering - Climate Change Catastrophe	29,582	-	(29,582)	-
Royal Society of Engineering - Climate Change Catastrophe - Extension	-	10,000	-	10,000
Total Restricted Funds	117,842	31,752	(123,664)	25,930
Total Funds	£127,702	£68,367	£(139,998)	£56,071

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13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Arts Council England – Universal Credit	Towards the cost of Universal Credit
Coronavirus Job Retention Scheme	Towards the cost of furloughed staff
Gateshead Council - Universal Credit	Towards the cost of Universal Credit
National Lottery Heritage Fund - Cracking Cholera	Towards the cost of Cracking Cholera
Newcastle Cultural Investment Fund - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Newcastle University - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Paul Hamlyn Foundation - Cracking Cholera	Towards the cost of Cracking Cholera
Ray Wind Funds - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Royal Society of Engineering - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe

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14. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2020: Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 5 members of the company (2020 - 6 members).