

CAP-A-PIE ENGAGEMENTS

England & Wales · Charity number 1174828

Details

Other names	CAP-A-PIE
Status	Registered
Legal form	Charitable company
Company number	08938843
Registered	2017-09-25
Register	View on the Charity Commission register

Contact

Address	Studio 46 B Box Studios SWS House Stoddart Street Shieldfield NEWCASTL
Phone	07796478024
Email	admin@cap-a-pie.co.uk
Website	www.cap-a-pie.co.uk

Activities

Objects: THE COMPANY IS ESTABLISHED TO ADVANCE THE ARTS AND IN PARTICULAR THE PERFORMING ARTS FOR THE BENEFIT OF THE PUBLIC PRIMARILY BUT NOT EXCLUSIVELY IN NORTH EAST ENGLAND.

Activities: Cap-a-Pie is a theatre company that inspires thinking and learning. Since 1997 we've specialised in bringing people together to take part in a democratic creative process.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£67,104	£107,791	-	-
2024-03-31	£238,209	£114,932	-	-
2023-03-31	£144,796	£83,395	-	-
2022-03-31	£92,398	£94,834	-	-
2021-03-31	£68,367	£139,998	-	-

Trustees

Name	Role	Appointed
Andrew Robert Carr		2023-03-03
Bridget Nelly Gorata Marumo		2025-06-12
Dr Ruth Raynor		2022-10-21
Dr Suzanne O'Hara		2019-10-07
Jack Anthony Gardner		2019-10-17
Laura Marie Smith		2025-10-07
Samantha Patterson		2020-03-12
Sophie Alice Bateson Daniels		2022-01-17
Stephen Crosthwaite		2025-06-12
Tom Skilbeck		2026-02-11

CAP-A-PIE ENGAGEMENTS

England & Wales - Charity number 1174828

Accounts

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2025

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	Studio 46, B.Box Studios, Stoddart Street, Shieldfield, Newcastle upon Tyne NE2 1AN

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr A Carr
Mr P Cooper
Ms S Daniels
Mr J Gardner
Ms S O'Hara
Ms S Patterson
Dr R Raynor

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Pete O'Hara FCA, Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016 and 16 December 2022.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 7 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £32,121, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap-a-Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £36,426.

The Trustees therefore consider the optimum level of free Unrestricted Reserves held to be £68,547.

The charity's unrestricted Reserves at 31 March 2025 are £59,187 (2024: £52,913). Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £59,187 (2024: £52,289).

The Trustees aim, through their budgeting and financial management processes, to reach the target level of reserves within 2-3 years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities. The charity has partnerships with local universities and their activities are supported by researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a shared creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialise in bringing people together to take part in a shared creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People in our community are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit (Cont.)

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

CAP-A-PIE ENGAGEMENTS

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT

For the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Between April 2024 and March 2025, Cap-a-Pie engaged 1,293 participants. We delivered 99 workshops across 10 schools, prioritising schools serving low-income families, with 51% of participants eligible for Free School Meals (compared to the national average of 24.6%). We also reached almost 100 audience members at a sold-out performance at Northern Stage and engaged families at workshops in community and school settings.

Projects in schools were developed in collaboration with teachers and scientists and covered diverse topics. 'Climate Change Catastrophe!' introduced students to climate science through theatre, with support from Newcastle University researchers. 'Cholera – 1831' explored historical and modern cholera outbreaks with insights from Newcastle University Archives and Medical School and the Red Cross. Workshops enhanced teamwork, confidence, and reasoning skills, with teachers noting improved student engagement. We also expanded teacher support through training and observation opportunities.

In May 2024 we created a new workshop for Key Stage 1 children and their grown-ups. 'Marvellous Microbes' engaged young children and families in interactive learning and incorporated Makaton and integrated audio description to increase accessibility. We delivered the workshop in schools in Key Stage 1 classrooms and after school for families as well as at community and cultural venues.

We also remounted our production 'The Vanishing Act' and performed the show to a sold-out audience at Northern Stage, Newcastle.

Schools Programme

Climate Change Catastrophe!

We delivered our 'Climate Change Catastrophe!' project to 9 classes across our partner schools. The project uses theatre and creativity to share the latest science on climate change and give young people an opportunity to share their concerns and ideas for the future.

The project saw students meet engineers from Newcastle University, Dr Alistair Ford, Professor Jonathan Lee and Professor Hayley Fowler who joined us in the classroom. The engineers' research includes carbon capture, how to make cities more resilient to heatwaves, and predicting extreme rainfall.

Students thought it was valuable to learn about climate change. A student said, "*I feel like I want to do something to stop climate change in the future*".

CAP-A-PIE ENGAGEMENTS

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT

For the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Others said, *"I thought it was important to learn even though it was a bit depressing", "I found it interesting – but kind of opened my eyes to how people aren't showing the planet respect" and "I learnt that climate change is affecting the weather, but we can change the way we live to solve it. I'm going to use less electricity".*

Marvellous Microbes

In May 2024 we created a new interactive workshop about microbes for children aged 4-7 and their families. We have delivered 'Marvellous Microbes' in schools to Key Stage 1 classes and for families as an after-school activity and in community venues.

We wanted to ensure the workshop was accessible for as many people as possible. We worked with an audio describer to integrate audio description into the workshop and both facilitators included Makaton in their delivery. A participant at one of our workshops for families said, *"My girls are autistic ... I loved the use of Makaton"*. Another said the Makaton was *"so refreshing to see!"*

This project has been particularly successful when delivered as an after-school activity for families at our partner schools. We have been able to meet and build relationships with families as a result. One family member said, *"The workshop was excellent, had a little bit of everything."*

Cholera – 1831

In November and December 2024, we delivered a project looking at cholera to Year 6 students at Hotspur Primary and Year 5 students at Broadwood Primary School. The project looks at the first outbreak of cholera in Britain, which took place in the North East of England. Newcastle University's archive contains letters and records detailing how the outbreak affected the community of Gateshead around Christmas in 1831.

Scientists at Newcastle University Medical School and the International Red Cross Global Task Force for Cholera Control helped us develop new activities for students. Activities showed what cholera does to the body and how cholera continues to affect communities around the world today.

Students said, *"I liked the freeze frames best. I could be very free."* And it was *"really important to understand about cholera."*

Teachers were surprised by how well less confident students joined in. A teacher said a student they observed, *"collaborated in groups without issues of communication and performed well in teams"* another said their student, *"usually does not participate actively in group discussion but did so today"*.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

The Vanishing Act

In February and March 2025 we developed and rehearsed our production 'The Vanishing Act' culminating in a sold-out performance at Northern Stage, Newcastle.

The show was created with young people in Newcastle as well as insect scientist Dr Vivek Nityanada from Newcastle University. The performance explores the recent decline in insect numbers and diversity, as well as what makes insects so special.

The show features songs and performances inspired by the latest discoveries about insects from researchers at Newcastle University and beyond, and brilliantly imaginative ideas from students at Hotspur and Christ Church CE Primary Schools in Newcastle.

During rehearsals we captured footage of the songs from the show which will be released as part of the legacy from the project. We worked also with animator Kate Sweeney to create an animation about Dr Vivek Nityananda's work on bees and praying mantises.

Support for Teachers

We have been expanding our support for teachers to enable them to use our approaches across the curriculum. We want the impact of our work to be felt beyond the workshops we lead.

Activities have included after school workshops, support for teachers to use drama approaches in their upcoming teaching, and opportunities for teachers to observe our facilitators and their students' responses during our projects.

Developing skills to work with others

Feedback from teachers and students shows our work helps develop young people's skills in working collaboratively.

Many teachers commented on how positive it was for their students to have the opportunity to practise working creatively with each other.

"The class really struggle with this kind of unstructured activity, but that's why it's important to do it. One student was on the verge of internal exclusion but has really responded well this week." – Year 4 Teacher

Another teacher commented on how they thought the project had benefitted a student they were observing, *"They have enjoyed working with others – laughing and smiling."*

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Building Confidence

Our workshops build young people's confidence as they have the opportunity to take part in new activities and step out of their comfort zone.

One student said, *"At the start [of the project] it was nerve wracking but by the end I was confident."*

A teacher commented that they were surprised by the opportunities one of their students was taking and how they had *"the confidence to stand up in front of others and perform story pieces"*. During Drama and English lessons, this child would usually refuse.

Reasoning

We use drama and structured discussions to give young people an opportunity to develop their reasoning and critical thinking.

A Year 1 teacher commented on how emotional she felt at seeing her students' reasoning during the project as they had the opportunity to explore how they cared for animals.

A Year 2 teacher said *"Our school driver is oracy and we have invested a great deal into developing children's oracy skills throughout school. This project lent itself very well to what we are doing to develop this. The children were able to articulate very well their thoughts and ideas, and most children were confident to share their ideas."*

Being creative and having fun

Students and teachers value our workshops for the chance to have fun being creative and working with each other.

Students always tell us how much they enjoy the creative theatre aspects of our projects. A student said, *"I liked the freeze frames, seeing how bodies can show things."* Another said, *"I really liked working together in a group. We were supportive."*

A teacher told us that *"A parent stopped me to say how much their child had got out of the Cap-a-Pie sessions. How they rarely talk about school, but had talked of nothing else other than Cap-a-Pie since the workshops began."*

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Financial Review

All funding received is project-related and the charity currently receives no core funding.

The out-turn for the year is an unrestricted surplus of £6,274 (2024: Surplus £6,184). The surplus will be added to Unrestricted Funds which now stand at 31 March 2025 at £59,187.

The Trustees consider the financial performance of the charity to be satisfactory.

PLANS FOR FUTURE PERIODS

Next year we plan to continue our work with our partner schools. Activities will include continuing delivery of our work with young people and families and an expansion of our support and development activities with teachers.

We plan to create some new workshops and projects for schools. We will create a new workshop for families and Key Stage 1 students. We are also partnering with Sir Charles Parsons School in Walker to develop a new project for their students.

Our 'Marvellous Microbes' workshop continues to prove popular. We are booked to deliver the workshop at several festivals this summer. We also continue to screen our 'Climate Change Catastrophe!' films in schools and for family audiences.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2025

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

12 June 2025

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2025

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2025 set out on pages 14 to 25.

Responsibilities and Basis of Report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

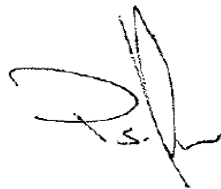
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

12 June 2025

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Income					
Income from Investments	3	2,404	-	2,404	119
Income from Grants, Donations & Legacies	4	22,000	30,396	52,396	204,900
Income from Charitable Activities	5	3,564	-	3,564	33,190
Other Income	6	8,740	-	8,740	-
Total Income		36,708	30,396	67,104	238,209
Expenditure					
Expenditure on Charitable Activities	7	30,434	77,357	107,791	114,932
Total Expenditure		30,434	77,357	107,791	114,932
Net Income/(Expenditure)		6,274	(46,961)	(40,687)	123,277
Balance brought forward at 1 April		52,913	185,400	238,313	115,036
Balance carried forward at 31 March	14	£59,187	£138,439	£197,626	£238,313

The notes on pages 16 to 25 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
Fixed Assets			
Tangible Fixed Assets	10	-	624
Current Assets			
Debtors	11	106,336	150,985
Cash At Bank & In Hand		94,987	88,405
		<u>201,323</u>	<u>239,390</u>
Creditors – Amounts Falling Due Within 1 Year	12	(3,697)	(1,701)
Net Current Assets/(Liabilities)		<u>197,626</u>	<u>237,689</u>
Total Net Assets	13	<u>£197,626</u>	<u>£238,313</u>
Represented by:			
Unrestricted Reserves	14	59,187	52,913
Restricted Reserves	14	138,439	185,400
		<u>£197,626</u>	<u>£238,313</u>

The notes on pages 16 to 25 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2025 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 12 June 2025.



Samantha Patterson
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment	- 33% per annum straight line
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A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 9.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Interest on Cash Deposits	2,404	-	2,404	119
	£2,404	£-	£2,404	£119

The 2024 total of £119 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

4. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Grant Income				
Fogo Fund at the Community Foundation	-	-	-	2,500
Garfield Weston	-	-	-	5,000
Hadrian Trust	-	1,000	1,000	-
Malings Community Fund	-	-	-	2,000
Newcastle City Council Community Grants - Newcastle Fund Small Grants	-	3,900	3,900	-
Newcastle Cultural Investment Fund	12,000	-	12,000	12,000
Newcastle University	-	20,000	20,000	-
Newcastle upon Tyne Hospitals NHS Foundation Trust	5,000	-	5,000	-
Paul Hamlyn Foundation	-	-	-	149,000
Platten Family Fund - Climate Change Catastrophe!	-	-	-	9,550
Platten Family Fund - Microbes	-	-	-	9,925
Royal Society of Chemistry Outreach Fund - Microbes	-	-	-	9,925
Shears Foundation - Thinking differently through theatre	-	5,496	5,496	-
Sir James Knott Trust	5,000	-	5,000	5,000
	£22,000	£30,396	£52,396	£204,900

The 2024 total of £204,900 comprises £24,500 Unrestricted Funds and £180,400 Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Earned Income – Production Fees	3,564	-	3,564	33,190
	£3,564	£-	£3,564	£33,190

The 2024 total of £33,190 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

6. Other Income

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Theatre Tax Relief	8,740	-	8,740	-
	£8,740	£-	£8,740	£-

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Programme Costs				
Production Costs	-	24,241	24,241	39,212
Freelance Fees	-	3,961	3,961	4,868
PR & Marketing	6,041	-	6,041	2,385
	6,041	28,202	34,243	46,465
Support Costs				
Salaries & On Costs	13,566	49,155	62,721	57,329
Premises Costs	3,840	-	3,840	3,840
Administration Costs	5,140	-	5,140	5,290
	22,546	49,155	71,701	66,459
Governance Costs				
Independent Examiner's Fees	1,080	-	1,080	870
Other Accountancy Fees	540	-	540	360
Legal & Professional	227	-	227	778
	1,847	-	1,847	2,008
	£30,434	£77,357	£107,791	£114,932

The 2024 total of £114,932 comprises £51,625 relating to Unrestricted Funds and £63,307 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

8. Staff Costs & Trustees' Remuneration

	2025	2024
	£	£
Gross Salary Costs	60,341	55,985
Social Security Costs	604	39
Other Pension Costs	1,776	1,305
	£62,721	£57,329

No employee received remuneration of more than £60,000 during the year (2024 – Nil).

	2025	2024
	No.	No.
The average number of staff employed during the year, calculated as full-time equivalents, was as follows:		
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2024: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

9. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2025 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2025 (2024: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

10. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2024	4,028	4,028
Additions in year	-	-
At 31 March 2025	4,028	4,028
Accumulated Depreciation		
At 1 April 2024	3,404	3,404
Charge for year	624	624
At 31 March 2025	4,028	4,028
Net Book Value		
At 31 March 2025	£-	£-
At 1 April 2024	£624	£624

11. Debtors

	2025 £	2024 £
Prepayments	936	-
Accrued Income	105,400	150,985
	£106,336	£150,985

12. Creditors – Amounts Falling Due Within 1 Year

	2025 £	2024 £
Trade Creditors	137	-
Accruals	3,560	1,662
Other Taxes & Social Security Costs	-	39
	£3,697	£1,701

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
	£	£	£	£
Fixed Assets	-	-	-	624
Debtors	936	105,400	106,336	150,985
Cash at Bank and In Hand	61,948	33,039	94,987	88,405
Creditors – Amounts Due Within 1 Year	(3,697)	-	(3,697)	(1,701)
	£59,187	£138,439	£197,626	£238,313

14. Analysis of Charitable Funds

	Fund at 1 April 2024	Income in Year	Expenditure in Year	Fund at 31 March 2025
	£	£	£	£
Unrestricted Funds				
Charity General Fund	52,913	36,708	(30,434)	59,187
Restricted Funds				
Hadrian Trust	-	1,000	(500)	500
Malings Community Fund	2,000	-	(2,000)	-
Newcastle City Council Community Grants - Newcastle Fund Small Grants	-	3,900	-	3,900
Newcastle University – The Vanishing Act	-	20,000	(19,000)	1,000
Newcastle University – Universal Credit	5,000	-	-	5,000
Paul Hamlyn Foundation	149,000	-	(25,957)	123,043
Platten Family Fund - Climate Change Catastrophe!	9,550	-	(9,550)	-
Platten Family Fund - Microbes	9,925	-	(9,925)	-
Royal Society of Chemistry Outreach Fund - Microbes	9,925	-	(9,925)	-
Shears Foundation - Thinking Differently Through Theatre	-	5,496	(500)	4,996
Total Restricted Funds	185,400	30,396	(77,357)	138,439
Total Funds	£238,313	£67,104	£(107,791)	£197,626

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

14. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Hadrian Trust	Towards the cost of supporting theatre-based learning with schools, young people & teachers in Newcastle & North Tyneside
Malings Community Fund	Towards the cost of supporting creative workshops for young people in Ouseburn, Newcastle
Newcastle City Council Community Grants - Newcastle Fund Small Grants	Towards the cost of delivering a new theatre project with Year 8 students at Sir Charles Parsons School in Walker
Newcastle University – The Vanishing Act	Towards the cost of The Vanishing Act
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Paul Hamlyn Foundation	Towards the cost of supporting theatre-based learning with schools, young people & teachers in Newcastle & North Tyneside
Platten Family Fund - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe!
Platten Family Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes
Royal Society of Chemistry Outreach Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes
Shears Foundation - Thinking Differently Through Theatre	Towards the cost of Thinking Differently Through Theatre

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2024: Nil).

16. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 7 members of the company (2024 - 7 members).

CAP-A-PIE ENGAGEMENTS

England & Wales - Charity number 1174828

Accounts

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2024

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	Studio 46, B.Box Studios, Stoddart Street, Shieldfield, Newcastle upon Tyne NE2 1AN

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr A Carr
Mr P Cooper
Ms S Daniels
Mr J Gardner
Ms S O'Hara
Ms S Patterson
Dr R Raynor

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, Chartered Accountant, 26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016 and 16 December 2022.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 7 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £31,822, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap-a-Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £30,211.

The Trustees therefore consider the optimum level of free Unrestricted Reserves held to be £62,033.

The charity's unrestricted Reserves at 31 March 2024 are £52,913. Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £52,289.

The Trustees aim, through their budgeting and financial management processes, to reach the target level of reserves within 2-3 years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a shared creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialise in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People in our community are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit (Cont.)

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

CAP-A-PIE ENGAGEMENTS

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT

For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

Cap-a-Pie engaged 863 young people in school-based workshops from April 2023 to March 2024. We collaborated with 9 local schools to deliver 117 workshops.

We are proud to be based in East Newcastle and our work creates distinctive outcomes for young people and adults across the North East of England.

Schools Programme

This year we have built on our strong partnerships with schools to deliver an impactful programme of work for local young people.

Evaluations showed enhanced knowledge, confidence, and teamwork skills among the young people we engaged. Our workshops developed young people's creativity, critical thinking, and confidence, with teachers praising their impact on students' engagement and development.

A teacher said our workshops gave their students *"Freedom to be creative and reduces pressure on those children who struggle with reading and writing."* Another teacher said they were surprised by, *"How well they [a student] were able to share with their friends and take turns."* And that the project had built their skills in *"listening to what their friends have to say."*

Our workshops benefitted students that face barriers to engaging in education.

A teacher said, *"Providing those opportunities to shine in different scenarios has a massive impact on the confidence of children who badly need it."* Another said, *"She has joined in independently which is a massive step!"*

Coal Mining and Climate Change

In autumn 2023 we created a new project exploring the history of mining in the North East and its connection to the current climate crisis.

We engaged Key Stage 2 students from primary schools in Newcastle.

Through creative and heritage workshops, students broadened their knowledge of coal mining's historical significance and its environmental repercussions.

Evaluation highlighted an increase in students' knowledge of coal mining, alongside enhanced awareness of climate change and the role of local engineers in combatting its effects. Teachers noted positive impacts on students' confidence, communication abilities, and aspirations.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

A teacher said, 'The project itself impacted the children's ability to work within a team to tackle a real world issue. I noticed a clear progression in the children's ability to articulate their own thoughts, alongside their ability to partake in a two way discussion whilst maintaining levels of respect.'

The Vanishing Act

In May 2023, we developed a new project and theatre production, The Vanishing Act.

To create The Vanishing Act we worked with a professional cast and creative team, an insect scientist from Newcastle University and three classes of Key Stage 2 students from Hotspur and Christ Church CE Primary Schools. Working together we created a cabaret show, for audiences of all ages, about insects and why they are threatened. The young people helped to create all aspects of the performance including script, direction of performers, choreography, music and design.

Our performances of the pilot show reached 540 audience members. Audience members included the young people who had helped create the show, their families and friends and members of our wider community. A student said they enjoyed taking part, *"Because it was really good and amazing to see the ideas that we came up with for Cap-a-Pie."*

Translating Ferro/Transforming Knowledges

In Spring 2024 we released Translating Ferro/Transforming Knowledges, a series of audio theatre shows.

The show is inspired by the work of researchers from Translating Ferro/Translating Knowledges, or TF/TK, a joint Brazil/UK research project. The TF/TK team are developing new ideas for how buildings can be constructed in responsible and just ways.

Episodes include interviews with members of the TF/TK as well as works of fiction, inspired by real people and events.

Financial Review

All funding received is project-related and the charity currently receives no core funding.

The out-turn for the year is an unrestricted surplus of £6,184 (2023: Surplus £3,094). The surplus will be added to Unrestricted Funds which now stand at 31 March 2024 at £52,913.

The Trustees consider the financial performance of the charity to be satisfactory.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

PLANS FOR FUTURE PERIODS

Schools Programme

The following years will see us grow and develop our work with young people in schools. We have recently received funding from Paul Hamlyn Foundation that will support delivery with young people, as well as enhanced support for teachers.

The Vanishing Act

Following initial development in 23/24 we plan to finish the production and share the show with audiences in schools and community venues.

Marvellous Microbes

In 24/25 we will develop a new interactive workshop for 4-7 year olds and their families.

The workshop will include storytelling alongside fun and creative activities. Participants will also meet scientists who use microbes in their work.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2024

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

24 June 2024

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2024

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2024 set out on pages 12 to 23.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

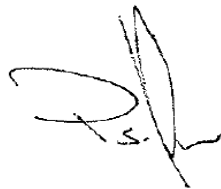
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
26 La Sagesse, Jesmond, Newcastle upon Tyne NE2 3AF

24 June 2024

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income					
Income from Investments	3	119	-	119	-
Income from Grants, Donations & Legacies	4	24,500	180,400	204,900	109,781
Income from Charitable Activities	5	33,190	-	33,190	35,015
Total Income		57,809	180,400	238,209	144,796
Expenditure					
Expenditure on Charitable Activities	6	51,625	63,307	114,932	83,395
Total Expenditure		51,625	63,307	114,932	83,395
Net Income/(Expenditure)		6,184	117,093	123,277	61,401
Balance brought forward at 1 April		46,729	68,307	115,036	53,635
Balance carried forward at 31 March	13	£52,913	£185,400	£238,313	£115,036

The notes on pages 14 to 23 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible Fixed Assets	9	624	1,580
Current Assets			
Debtors	10	150,985	19,490
Cash At Bank & In Hand		88,405	107,243
		<u>239,390</u>	<u>126,733</u>
Creditors – Amounts Falling Due Within 1 Year	11	(1,701)	(13,277)
Net Current Assets/(Liabilities)		<u>237,689</u>	<u>113,456</u>
Total Net Assets	12	<u>£238,313</u>	<u>£115,036</u>
Represented by:			
Unrestricted Reserves	13	52,913	46,729
Restricted Reserves	13	185,400	68,307
		<u>£238,313</u>	<u>£115,036</u>

The notes on pages 14 to 23 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2024 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 24 June 2024.



Samantha Patterson
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

3. Income from Investments

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Interest on Cash Deposits	119	-	119	-
	£119	£-	£119	£-

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

4. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Grant Income				
Arts Council England (ACE) – Vanishing Act	-	-	-	28,944
Platten Family Fund - Climate Change Catastrophe!	-	9,550	9,550	-
Fogo Fund at the Community Foundation	2,500	-	2,500	-
Garfield Weston	5,000	-	5,000	-
Royal Society of Chemistry Outreach Fund - Microbes	-	9,925	9,925	-
Sir James Knott Trust	5,000	-	5,000	-
Platten Family Fund - Microbes	-	9,925	9,925	-
Malings Community Fund	-	2,000	2,000	-
Paul Hamlyn Foundation	-	149,000	149,000	-
National Heritage Lottery Fund				9,991
Newcastle Cultural Investment Fund	12,000	-	12,000	12,000
Northern Powergrid	-	-	-	4,400
Postcode Neighbourhood Trust	-	-	-	24,296
Platten Family Fund	-	-	-	9,590
Robert Wood Trust	-	-	-	2,000
Royal Society of Chemistry Outreach Fund	-	-	-	9,955
VCSE Cost Of Living Crisis Fund	-	-	-	3,605
	£24,500	£180,400	£204,900	£109,781

The 2023 total of £109,781 comprises £20,605 Unrestricted Funds and £89,176 Restricted Funds.

5. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Earned Income – Production Fees	33,190	-	33,190	35,015
	£33,190	£-	£33,190	£35,015

The 2023 total of £35,015 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

6. Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Programme Costs				
Production Costs	-	39,212	39,212	12,243
Freelance Fees	-	4,868	4,868	5,261
PR & Marketing	2,385	-	2,385	1,764
	2,385	44,080	46,465	19,268
Support Costs				
Salaries & On Costs	38,102	19,227	57,329	53,364
Premises Costs	3,840	-	3,840	5,192
Administration Costs	5,290	-	5,290	4,795
	47,232	19,227	66,459	63,351
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Other Accountancy Fees	360	-	360	(120)
Legal & Professional	778	-	778	26
	2,008	-	2,008	776
	£51,625	£63,307	£114,932	£83,395

The 2023 total of £83,395 comprises £52,526 relating to Unrestricted Funds and £30,869 relating to Restricted Funds.

7. Staff Costs & Trustees' Remuneration

	2024 £	2023 £
Gross Salary Costs	55,985	52,313
Social Security Costs	39	-
Other Pension Costs	1,305	1,051
	£57,329	£53,364

No employee received remuneration of more than £60,000 during the year (2023 – Nil).

	2024 No.	2023 No.
The average number of staff employed during the year, calculated as full-time equivalents, was as follows:		
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2023: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

CAP-A-PIE ENGAGEMENTS **(A COMPANY LIMITED BY GUARANTEE)**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

8. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2024 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2024 (2023: £Nil).

9. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2023	4,028	4,028
Additions in year	-	-
At 31 March 2024	4,028	4,028
Accumulated Depreciation		
At 1 April 2023	2,448	2,448
Charge for year	956	956
At 31 March 2024	3,404	3,404
Net Book Value		
At 31 March 2024	£624	£624
At 1 April 2023	£1,580	£1,580

10. Debtors

	2024 £	2023 £
Trade Debtors	-	10,000
Prepayments	-	1,317
Accrued Income	150,985	6,885
Other Debtors – Cycle To Work Scheme	-	1,288
	£150,985	£19,490

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

11. Creditors – Amounts Falling Due Within 1 Year

	2024	2023
	£	£
Trade Creditors	-	1,700
Accruals	1,662	1,570
Other Taxes & Social Security Costs	39	-
Income Received In Advance	-	10,000
Other Creditors	-	7
	£1,701	£13,277

12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
Fixed Assets	624	-	624	1,580
Debtors	-	150,985	150,985	19,490
Cash at Bank and In Hand	53,990	34,415	88,405	107,243
Creditors – Amounts Due Within 1 Year	(1,701)	-	(1,701)	(13,277)
	£52,913	£185,400	£238,313	£115,036

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

13. Analysis of Charitable Funds

	Fund at 1 April 2023 £	Income in Year £	Expenditure in Year £	Fund at 31 March 2024 £
Unrestricted Funds				
Charity General Fund	46,729	57,809	(51,625)	52,913
Restricted Funds				
Arts Council England – Vanishing Act	21,623	-	(21,623)	-
Malings Community Fund	-	2,000	-	2,000
National Heritage Lottery Fund	9,991	-	(9,991)	-
Newcastle University – Universal Credit	5,000	-	-	5,000
Northern Powergrid	4,400	-	(4,400)	-
Paul Hamlyn Foundation	-	149,000	-	149,000
Platten Family Fund - Climate Change Catastrophe!	-	9,550	-	9,550
Platten Family Fund - Microbes	-	9,925	-	9,925
Postcode Neighbourhood Trust	24,296	-	(24,296)	-
Robert Wood Trust	2,000	-	(2,000)	-
Royal Society of Chemistry Outreach Fund - Animate	997	-	(997)	-
Royal Society of Chemistry Outreach Fund - Microbes	-	9,925	-	9,925
Total Restricted Funds	68,307	180,400	(63,307)	185,400
Total Funds	£115,036	£238,209	£(114,932)	£238,313

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England – Vanishing Act	Towards the cost of Vanishing Act
Malings Community Fund	Towards the cost of supporting creative workshops for young people in Ouseburn, Newcastle
National Heritage Lottery Fund	Towards the cost of Coal Mining & Climate Change
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Northern Powergrid	Towards the cost of creative environmental workshops in schools
Paul Hamlyn Foundation	Towards the cost of supporting theatre based learning with schools, young people & teachers in Newcastle & North Tyneside
Platten Family Fund - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe!
Platten Family Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes
Postcode Neighbourhood Trust	Towards the cost of work in schools
Robert Wood Trust	Towards the cost of immersive theatre for children with additional/complex needs
Royal Society of Chemistry Outreach Fund - Aminate	Towards the cost of Animate materials
Royal Society of Chemistry Outreach Fund - Microbes	Towards the cost of introducing younger children from Newcastle, North Tyneside, and County Durham to the world of microbes

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

14. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2023: Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 7 members of the company (2023 - 7 members).

CAP-A-PIE ENGAGEMENTS

England & Wales - Charity number 1174828

Accounts

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2023

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	Studio 46, B.Box Studios, Stoddart Street, Shieldfield, Newcastle upon Tyne NE2 1AN

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr A Carr	Appointed 3 March 2023
Mr P Cooper	
Ms S Daniels	Appointed 17 January 2023
Mr J Gardner	
Ms S O'Hara	
Ms S Patterson	
Ms L Patrick	Resigned 3 March 2023
Dr R Raynor	Appointed 21 October 2022
Mr A Smaje	Resigned 15 July 2022

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016 and 16 December 2022.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 7 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £31,370, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap-a-Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £28,277.

The Trustees therefore consider the optimum level of free Unrestricted Reserves held to be £59,547.

The charity's unrestricted Reserves at 31 March 2023 are £46,729. Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £45,149.

The Trustees aim, through their budgeting and financial management processes, to reach the target level of reserves within 2-3 years.

This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a shared creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialise in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People with different lived experiences are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit (Cont.)

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In 22/23 we engaged 534 audience members and 930 young people through creative workshops and 168 young people in remote/digital creative workshops. We worked with 11 schools and 5 partner organisations including universities.

We are proud to be based in East Newcastle and our work creates distinctive outcomes for local young people. We address otherwise unmet needs, are currently delivering at capacity, and demand from local young people, many of whom are living in poverty and are underserved with other creative opportunities, is increasing.

Feedback shows our partners value our work with them and what we help them achieve.

"Crucially, they help to connect our researchers with young people locally, around points of interest, and to reframe our research questions. With Cap-a-pie we have learned that everyone - no matter how big or small - is a researcher with questions to explore." Professor Jennifer Richards, Newcastle University

"The project design allowed pupils who ordinarily struggle to access learning become included and perhaps even exceed their peers whom they usually rely upon. Their understanding of human geography overall has drastically increased and their curiosity is such that we seem to always be returning to conversations around sand mining, water and co-existing with wildlife amongst other things. Their confidence to speak and contribute and has increased also." Joe Johnson, Year 3 Teacher at Hotspur Primary School

Ongoing Schools Programme

Thanks to funding from the Newcastle Cultural Investment Fund and The Shears Foundation Cap-a-Pie have been able to deliver an ongoing programme of work for young people attending our partner schools.

This programme has given us more flexibility in what we can offer schools and young people. It has helped us solidify existing relationships with schools and build new relationships with other schools.

The demand from schools has been high and we are seeking to expand the programme next year.

We have delivered a creative projects on a wide range of topics including humans relationship with nature, river deltas and little known local history.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Teachers fed back;

"The student's ability to work with each other and communicate effectively was consistently encouraged and some developed considerably. One kid made more eye contact and spoke more than he has done since September - he just came to life. And the kid who held the Fizziwig soft toy, it's the first time he's voluntarily joined in with anything. He seemed so happy and relaxed."
Clare Deal, Teacher at Sir Charles Parsons School

Young people consistently feedback that they really enjoy our activities. They particularly like taking part in the drama and creative activities with us. Feedback from teachers shows that this way of learning helps students to learn things at a deeper level and retain this knowledge for long periods of time. It has been heartening to see that teachers have incorporated some of our approaches to their teaching, furthering the impact of our work.

Our projects help the young people we work with develop future aspirations and understand more about different careers. Our partnership with Newcastle University allows us to introduce the young people we work with to researchers and scientists. One student said the project had made them think about *"Fun stuff we could do when we grow up."*

Climate Change Catastrophe!

With support from the Platten Family Fund we have been able to engage more young people at local schools in our *Climate Change Catastrophe!* project.

This project builds students' understanding of climate change, and how local engineers are working to tackle it.

Each class took part in a teacher led introduction to climate change. Cap-a-Pie then delivered workshops inspired by the climate science work of our collaborators from Newcastle University. Topics include, how microbes can be used to save energy treating wastewater, carbon capture, modelling extreme weather and how cities can cope with heatwaves.

The workshops engaged 293 young people and five engineers from Newcastle University.

A teacher commented that a student *"Was engaged in the subject when they aren't usually that interested in science."*

We were really pleased by feedback from young people on the *Climate Change Catastrophe!* films. Lots of the students commented that the films were their favourite part of the project. Several students told us that they enjoyed the films so much in class that they had watched them again at home. The films were freely available on YouTube whilst we were delivering the project in schools and engaged 386 online viewers.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Animate Materials

Supported by the Royal Society of Chemistry, this project engaged Key Stage 2 students in learning and thinking about the latest developments in materials chemistry through drama, philosophy for children and creativity.

To create this project Cap-a-Pie has worked with scientists from Durham University to share the latest developments in materials chemistry – animate materials.

TF/TK

We are working with a new research project - Translating Ferro / Transforming Knowledges of Architecture, Design and Labour for the New Field of Production Studies. We are working with researchers from the team to create short audio theatre shows sharing their work.

Nashe

We were commissioned by the University of Sheffield to create a short performance inspired by Pierce Penniless, by Thomas Nashe which was published in 1592.

Consultations with Young People

In January we consulted with young people attending some of our partner schools. We talked to them about what was important to them and the topics they would like to explore through theatre and creative projects. These conversations will inform future development of new projects.

Financial Review

All funding received is project-related and the charity currently receives no core funding.

The out-turn for the year is an unrestricted surplus of £3,094 (2022: Surplus £13,494). The surplus will be added to Unrestricted Funds which now stand at 31 March 2023 at £46,729.

The Trustees consider the financial performance of the charity to be satisfactory.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

PLANS FOR FUTURE PERIODS

Expansion of Schools Programme

Cap-a-Pie has secured funding from Postcode Neighbourhood Trust that will allow us to expand our ongoing schools programme. In summer 2023 we will recruit an additional member of staff who can deliver more projects with our partner schools.

The Vanishing Act

In May 2023 we are developing a new show The Vanishing Act, about Earth's disappearing insects. Cap-a-Pie is making the show in collaboration with young people and insect scientist Dr Vivek Nityananda from Newcastle University.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2023

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

7 June 2023

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2023

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2023 set out on pages 13 to 25.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

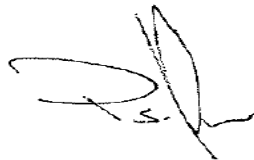
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

7 June 2023

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income					
Income from Grants, Donations & Legacies	3	20,605	89,176	109,781	79,991
Income from Charitable Activities	4	35,015	-	35,015	9,150
Other Income	5	-	-	-	3,257
Total Income		55,620	89,176	144,796	92,398
Expenditure					
Expenditure on Raising Funds	6	-	-	-	4,000
Expenditure on Charitable Activities	7	52,526	30,869	83,395	90,834
Total Expenditure		52,526	30,869	83,395	94,834
Net Income/(Expenditure)		3,094	58,307	61,401	(2,436)
Balance brought forward at 1 April		43,635	10,000	53,635	56,071
Balance carried forward at 31 March	14	£46,729	£68,307	£115,036	£53,635

The notes on pages 15 to 25 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	10	1,580	666
Current Assets			
Debtors	11	19,490	11,685
Cash At Bank & In Hand		107,243	42,624
		<u>126,733</u>	<u>54,309</u>
Creditors – Amounts Falling Due Within 1 Year	12	(13,277)	(1,340)
Net Current Assets/(Liabilities)		<u>113,456</u>	<u>52,969</u>
Total Net Assets	13	<u>£115,036</u>	<u>£53,635</u>
Represented by:			
Unrestricted Reserves	14	46,729	43,635
Restricted Reserves	14	68,307	10,000
		<u>£115,036</u>	<u>£53,635</u>

The notes on pages 15 to 25 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2023 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 7 June 2023.



Samantha Patterson
Trustee

Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

3. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Grant Income				
Arts Council England (ACE) – Vanishing Act	-	28,944	28,944	-
ACE - Cultural Recovery Fund	-	-	-	68,898
Coronavirus Job Retention Scheme	-	-	-	1,093
Foyle Foundation	5,000	-	-	-
National Heritage Lottery Fund	-	9,991	9,991	-
Newcastle Cultural Investment Fund	12,000	-	12,000	-
Newcastle University - Universal Credit	-	-	-	5,000
Northern Powergrid	-	4,400	4,400	-
Postcode Neighbourhood Trust	-	24,296	24,296	-
Platten Family Fund	-	9,590	9,590	-
Robert Wood Trust	-	2,000	2,000	-
Royal Society of Chemistry Outreach Fund	-	9,955	9,955	-
The Shears Foundation – Thinking Differently Through Theatre	-	-	-	5,000
VCSE Cost Of Living Crisis Fund	3,605	-	3,605	-
	£20,605	£89,176	£109,781	£79,991

The 2022 total of £79,991 comprises £69,991 Unrestricted Funds and £10,000 Restricted Funds.

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Earned Income – Production Fees	35,015	-	35,015	8,850
Earned Income – Reimbursed Expenses	-	-	-	300
	£35,015	£-	£35,015	£9,150

The 2022 total of £9,150 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

5. Other Income

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Theatre Tax Relief	-	-	-	3,257
	£-	£-	£-	£3,257

The 2022 total of £3,257 related wholly to Unrestricted Funds.

6. Expenditure on Raising Funds

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Fundraising Consultancy	-	-	-	4,000
	£-	£-	£-	£4,000

The 2022 total of £4,000 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2023	2022
	£	£	£	£
Programme Costs				
Production Costs	-	12,243	12,243	23,727
School Workshops	-	-	-	3,220
Bursaries	-	-	-	100
Royalties	-	-	-	397
Freelance Fees	100	5,161	5,261	2,100
PR & Marketing	1,764	-	1,764	4,625
	1,864	17,404	19,268	34,169
Support Costs				
Salaries & On Costs	39,899	13,465	53,364	41,461
Premises Costs	5,192	-	5,192	4,738
Administration Costs	4,795	-	4,795	8,444
	49,886	13,465	63,351	54,643
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Other Accountancy Fees	(120)	-	(120)	660
Legal & Professional	26	-	26	492
	776	-	776	2,022
	£52,526	£30,869	£83,395	£90,834

The 2022 total of £90,834 comprises £64,904 relating to Unrestricted Funds and £25,930 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

8. Staff Costs & Trustees' Remuneration

	2023	2022
	£	£
Gross Salary Costs	52,313	40,762
Social Security Costs	-	(152)
Other Pension Costs	1,051	851
	£53,364	£41,461

No employee received remuneration of more than £60,000 during the year (2022 – Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:	2023	2022
	No.	No.
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2022: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

9. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2023 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions were outstanding at 31 March 2023 (2022: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

10. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2022	2,157	2,157
Additions in year	1,871	1,871
At 31 March 2023	4,028	4,028
Accumulated Depreciation		
At 1 April 2022	1,491	1,491
Charge for year	957	957
At 31 March 2023	2,448	2,448
Net Book Value		
At 31 March 2023	£1,580	£1,580
At 1 April 2022	£666	£666

11. Debtors

	2023 £	2022 £
Trade Debtors	10,000	2,500
Prepayments	1,317	-
Accrued Income	6,885	9,185
Other Debtors – Cycle To Work Scheme	1,288	-
	£19,490	£11,685

12. Creditors – Amounts Falling Due Within 1 Year

	2023 £	2022 £
Trade Creditors	1,700	50
Accruals	1,570	1,290
Income Received In Advance	10,000	-
Other Creditors	7	-
	£13,277	£1,340

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
	£	£	£	£
Fixed Assets	1,580	-	1,580	666
Debtors	12,605	6,885	19,490	11,685
Cash at Bank and In Hand	45,821	61,422	107,243	42,624
Creditors – Amounts Due Within 1 Year	(13,277)	-	(13,277)	(1,340)
	£46,729	£68,307	£115,036	£53,635

14. Analysis of Charitable Funds

	Fund at 1 April 2022	Income in Year	Expenditure in Year	Fund at 31 March 2023
	£	£	£	£
Unrestricted Funds				
Charity General Fund	43,635	55,620	(52,526)	46,729
Restricted Funds				
Arts Council England – Vanishing Act	-	28,944	(7,321)	21,623
National Heritage Lottery Fund	-	9,991	-	9,991
Newcastle University – Universal Credit	5,000	-	-	5,000
Northern Powergrid	-	4,400	-	4,400
Postcode Neighbourhood Trust	-	24,296	-	24,296
Platten Family Fund	-	9,590	(9,590)	-
Robert Wood Trust	-	2,000	-	2,000
Royal Society of Chemistry Outreach Fund	-	9,955	(8,958)	997
The Shears Foundation - Thinking Differently Through Theatre	5,000	-	(5,000)	-
Total Restricted Funds	10,000	89,176	(30,869)	68,307
Total Funds	£53,635	£144,796	£(83,395)	£115,036

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

14. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England – Vanishing Act	Towards the cost of Vanishing Act
National Heritage Lottery Fund	Towards the cost of Coal Mining & Climate Change
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Northern Powergrid	Towards the cost of creative environmental workshops in schools
Postcode Neighbourhood Trust	Towards the cost of work in schools
Platten Family Fund	Towards the cost of increasing children's awareness of climate change
Robert Wood Trust	Towards the cost of immersive theatre for children with additional/complex needs
Royal Society of Chemistry Outreach Fund	Towards the cost of Animate materials
The Shears Foundation	Towards the cost of Seeing Things Differently Through Theatre

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

15. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2022: Nil).

16. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 7 members of the company (2022 - 5 members).

CAP-A-PIE ENGAGEMENTS

England & Wales - Charity number 1174828

Accounts

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2022

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	The Brick Works, Hannington Street, Newcastle upon Tyne, NE6 1JT

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr P Cooper	Appointed 17 January 2022
Ms S Daniels	
Mr J Gardner	
Ms S O'Hara	
Ms S Patterson	
Ms L Patrick	Resigned 15 July 2021
Mr A Smaje	

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 6 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 4 months' core running costs, or around £22,439, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap A Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £22,064.

The Trustees therefore consider the optimum level of Unrestricted Reserves held to be £44,503.

The charity's unrestricted Reserves at 31 March 2022 are £43,635. Free Reserves, defined as Unrestricted Reserves, minus any Designated Funds and the value of Tangible Fixed Assets, are £42,969. The Trustees aim to ensure through its budgeting processes that the charity reaches its aspirational level of Reserves within two to three years. This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a democratic creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialize in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People with different lived experiences are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with, and bring together, a range of groups including community groups, primary and secondary school students, researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

OBJECTIVES AND ACTIVITIES (CONTINUED)

Public Benefit (Cont.)

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

In 21/22 we engaged 2,153 audience members and 403 young people through creative workshops and 168 young people in remote/digital creative workshops. We worked with 12 schools and 5 partner organisations including universities.

We are proud to be based in East Newcastle and our work creates distinctive outcomes for local young people. We address otherwise unmet needs, are currently delivering at capacity, and demand from local young people, many of whom are living in poverty and are underserved with other creative opportunities, is increasing.

Feedback shows our partners value our work with them and what we help them achieve.

"Cap-a-Pie has helped us to engage with local young people on a topic that really matters – climate change." Dr Alistair Ford, Newcastle University

"The children absolutely adore Cap-a-Pie's workshops. It really gets them thinking and improves their confidence." Amy Lutton, Year 5 Teacher at Christ Church Primary School

Climate Change Catastrophe!

"I feel very angry. It made me want to save the world." Student, Hotspur Primary School

Climate Change Catastrophe! is a new show about climate change, made by children, for grown-ups. The show gives inspiring perspectives on one of the biggest challenges of our time – climate change. It's all about what young people think about climate change – their hopes, fears, and ideas for the future.

To make the show we worked with Key Stage 2 young people from across the North of England, a professional cast and creative team, and scientists and engineers from Newcastle University.

The project ran from January 2019 - November 2021 and we engaged 397 young people in creating the show, 2340 audience members, almost 400 students via digital activities and 150 students at in-person workshops.

In November 2021, Cap-a-Pie was invited to show Climate Change Catastrophe! at COP26 – the United Nations Climate Change Conference in Glasgow. A live audience and others watching a live stream at home were able to see all six episodes and participate in a Q&A with Dr Alistair Ford, Newcastle University and Brad McCormick, Cap-a-Pie's Artistic Director.

Alongside our partner Newcastle University, we won the Green Gown Award for 'Benefitting Society' for Climate Change Catastrophe! and have been shortlisted for the international Green Gown Awards.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Philosophy 4 Children

In June 2021 Cap-a-Pie facilitators completed foundational training in Philosophy 4 Children. Facilitators then delivered philosophy and drama workshops for three Key Stage 2 classes at local schools. The workshops focussed on enabling students to build their speaking, listening, and debating skills.

Corn Riots

A short project with two classes of Year 2 students at Hotspur Primary School in Newcastle, delivered in partnership with the Heaton History Group.

The students learnt about the history of the 1740 Newcastle Corn Riots when ordinary people violently protested the soaring price of basic food items brought about by a privileged few. The students then created a short piece of theatre in response to the history.

The students and teachers enjoyed taking part in the project and we received positive feedback from parents and carers who reported their children had been talking about the project at home.

Deltas

This year we increased the relevancy of our work for teachers, schools and the young people we work with. Funding from the Culture Recovery Fund allowed us to develop a new project for Key Stage 2 students around a topic that mattered to them.

We worked with class teachers to identify a topic that would interest students. Teachers told us that students were very interested in protecting our environment and they wanted to learn more about rivers and oceans. Cap-a-Pie connected with an international research hub, Living Deltas, who are led by Newcastle University. The group are researching Asian river mega deltas, such as the Mekong Delta.

Two classes at Carville Primary School in North Tyneside and Christ Church Primary School in Newcastle completed three workshops exploring research being undertaken as part of 'Living Deltas' including the impact of sand mining, ponds, and hydro-activity in mangrove forests. Students learnt about the lives of people who live in the deltas and how this vital ecosystem is being threatened.

TF/TK

Translating Ferro / Transforming Knowledges of Architecture, Design and Labour for the New Field of Production Studies is a joint Brazil/UK project funded by the AHRC and FAPESP with the aim of defining and consolidating a new field of Production Studies, structured and informed by the work of Brazilian architect and theorist Sérgio Ferro.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Summary of the main achievements of the charity during the year (Cont.)

Cap-a-Pie is working with researchers taking part in the project to share findings from the project through the creation of new pieces of audio theatre. In January 2022 Cap-a-Pie joined the project's symposium in London. We led a short workshop with academics from the project. We found out more about the project and what the researchers want to share through a piece of theatre.

Making decisions collaboratively with our beneficiaries

This year we have enabled more of the people who benefit from our work to have a say in what we do.

In 2021 we set up an advisory board of representatives from partner organisations who help ensure our work is relevant to their communities. The board meets before each Trustee meeting and outcomes feed into decision making.

In January 2022 we held consultations with diverse and representative groups of young people (45 in total) from our core schools. We talked about what they cared about and what they would like to share through theatre.

Themes that emerged included:

- Environmental concerns - climate change, pollution and biodiversity
- Immortality and death
- Equality
- Identity and belonging

Financial Review

All funding received is project-related and the charity current receives no core funding.

The out-turn for the year is an unrestricted surplus of £13,494 (2021: Surplus £20,281). The surplus will be added to Unrestricted Funds which now stand at 31 March 2022 at £43,635.

The Trustees consider the financial performance of the charity to be satisfactory.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

PLANS FOR FUTURE PERIODS

Schools Programme

To support our ongoing work with local schools we have received funding from Newcastle Council, Shears Foundation and Foyle Foundation. The funding will enable us to better understand and respond flexibly to the needs of teachers and students.

Animate Materials

Supported by the Royal Society of Chemistry, and in partnership with Durham University and several local primary schools, Cap-a-Pie will create a Dramatic Enquiry around animate materials.

Animate Materials are biologically inspired materials, able to grow, adapt to their environment and make their own decisions. Students will be placed in-role as bioethicists who need to make decisions about whether animate materials should be created. This project will see students understand more about current materials chemistry and think about the moral and ethical questions raised by the development of animate materials.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2022

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

8 July 2022

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2022

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2022 set out on pages 13 to 24.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

8 July 2022

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income					
Income from Grants, Donations & Legacies	3	69,991	10,000	79,991	63,049
Income from Charitable Activities	4	9,150	-	9,150	1,750
Other Income	5	3,257	-	3,257	3,568
Total Income		82,398	10,000	92,398	68,367
Expenditure					
Expenditure on Raising Funds	6	4,000	-	4,000	-
Expenditure on Charitable Activities	7	64,904	25,930	90,834	139,998
Total Expenditure		68,904	25,930	94,834	139,998
Net Income/(Expenditure)		13,494	(15,930)	(2,436)	(71,631)
Balance brought forward at 1 April		30,141	25,930	56,071	127,702
Balance carried forward at 31 March	14	£43,635	£10,000	£53,635	£56,071

The notes on pages 15 to 24 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	10	666	-
Current Assets			
Debtors	11	11,685	10,330
Cash At Bank & In Hand		42,624	57,605
		<u>54,309</u>	<u>67,935</u>
Creditors – Amounts Falling Due Within 1 Year	12	(1,340)	(11,864)
Net Current Assets/(Liabilities)		<u>52,969</u>	<u>56,071</u>
Total Net Assets	13	<u>£53,635</u>	<u>£56,071</u>
Represented by:			
Unrestricted Reserves	14	43,635	30,141
Restricted Reserves	14	10,000	25,930
		<u>£53,635</u>	<u>£56,071</u>

The notes on pages 15 to 24 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2022 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 8 July 2022.



Samantha Patterson
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

3. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Grant Income				
Arts Council England (ACE) – Climate Change Catastrophe!	-	-	-	14,555
ACE - Cultural Recovery Fund	68,898	-	68,898	-
ACE - Emergency Fund	-	-	-	21,297
Coronavirus Job Retention Scheme	1,093	-	1,093	7,197
Newcastle City Council - COVID-19	-	-	-	10,000
Newcastle University - Universal Credit	-	5,000	5,000	-
Royal Society of Engineering - Climate Change Catastrophe! - Extension	-	-	-	10,000
Shears Foundation - Thinking Differently Through Theatre	-	5,000	5,000	-
	£69,991	£10,000	£79,991	£63,049

The 2021 total of £63,049 comprises £31,297 Unrestricted Funds and £31,752 Restricted Funds.

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Earned Income – Production Fees	8,850	-	8,850	1,400
Earned Income - Education Services	-	-	-	350
Earned Income – Reimbursed Expenses	300	-	300	-
	£9,150	£-	£9,150	£1,750

The 2021 total of £1,750 related wholly to Unrestricted Funds.

5. Other Income

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Theatre Tax Relief	3,257	-	3,257	3,568
	£3,257	£-	£3,257	£3,568

The 2021 total of £3,568 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Expenditure on Raising Funds

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Fundraising Consultancy	4,000	-	4,000	-
	£4,000	£-	£4,000	£-

7. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2022	2021
	£	£	£	£
Programme Costs				
Production Costs	-	23,727	23,727	84,223
School Workshops	3,220	-	3,220	-
Bursaries	100	-	100	-
Royalties	397	-	397	-
Freelance Fees	-	2,100	2,100	1,700
PR & Marketing	4,625	-	4,625	-
	8,342	25,827	34,169	85,923
Support Costs				
Salaries & On Costs	41,358	103	41,461	44,545
Premises Costs	4,738	-	4,738	4,641
Administration Costs	8,444	-	8,444	3,599
	54,540	183	54,643	52,785
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Accountancy	660	-	660	420
Legal & Professional	492	-	492	-
	2,022	-	2,022	1,290
	£64,904	£25,930	£90,834	£139,998

The 2021 total of £139,998 comprises £16,334 relating to Unrestricted Funds and £123,664 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

8. Staff Costs & Trustees' Remuneration

	2022	2021
	£	£
Gross Salary Costs	40,762	43,605
Social Security Costs	(152)	-
Other Pension Costs	851	940
	£41,461	£44,545

No employee received remuneration of more than £60,000 during the year (2021 - Nil).

The average number of staff employed during the year, calculated as full-time equivalents, was as follows:	2022	2021
	No.	No.
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2021: £Nil) were paid on behalf of or reimbursed to Trustees in respect of their attendance at meetings of the charity.

9. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2022 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions totalling were outstanding at 31 March 2022 (2021: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

10. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2021	1,158	1,158
Additions in year	999	999
At 31 March 2022	<u>2,157</u>	<u>2,157</u>
Accumulated Depreciation		
At 1 April 2021	1,158	1,158
Charge for year	333	333
At 31 March 2022	<u>1,491</u>	<u>1,491</u>
Net Book Value		
At 31 March 2022	<u>£666</u>	<u>£666</u>
At 1 April 2021	<u>£-</u>	<u>£-</u>

11. Debtors

	2022 £	2021 £
Trade Debtors	2,500	-
Prepayments	-	-
Accrued Income	9,185	10,330
	<u>£11,685</u>	<u>£10,330</u>

12. Creditors – Amounts Falling Due Within 1 Year

	2022 £	2021 £
Trade Creditors	50	10,574
Accruals	1,290	1,290
	<u>£1,340</u>	<u>£11,864</u>

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

13. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Fixed Assets	666	-	666	-
Debtors	11,685	-	11,685	10,330
Cash at Bank and In Hand	32,624	10,000	42,624	57,605
Creditors – Amounts Due Within 1 Year	(1,340)	-	(1,340)	(11,864)
	£43,635	£10,000	£53,635	£56,071

14. Analysis of Charitable Funds

	Fund at 1 April 2021	Income in Year	Expenditure in Year	Fund at 31 March 2022
	£	£	£	£
Unrestricted Funds				
Charity General Fund	30,141	82,398	(68,904)	43,635
Restricted Funds				
Arts Council England – Climate Change Catastrophe!	1,943	-	(1,943)	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe!	1,253	-	(1,253)	-
Newcastle University - Climate Change Catastrophe!	514	-	(514)	-
Newcastle University - Universal Credit	-	5,000	-	5,000
Paul Hamlyn Foundation – Cracking Cholera	10,885	-	(10,885)	-
Ray Wind Funds - Climate Change Catastrophe!	1,335	-	(1,335)	-
Royal Society of Engineering - Climate Change Catastrophe! - Extension	10,000	-	(10,000)	-
Shears Foundation - Thinking Differently Through Theatre	-	5,000	-	5,000
Total Restricted Funds	25,930	10,000	(25,930)	10,000
Total Funds	£56,071	£92,398	£(94,834)	£53,365

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

14. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle Cultural Investment Fund - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle University - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Paul Hamlyn Foundation - Cracking Cholera	Towards the cost of Cracking Cholera
Ray Wind Funds - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Royal Society of Engineering - Climate Change Catastrophe!	Towards the cost of Climate Change Catastrophe
Shears Foundation	Towards the cost of Seeing Things Differently Through Theatre

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

15. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2021: Nil).

16. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

17. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

18. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 6 members of the company (2021 - 5 members).

CAP-A-PIE ENGAGEMENTS

England & Wales - Charity number 1174828

Accounts

Company Registration No. 08938843

Registered Charity Number 1174828

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)

REPORT AND ACCOUNTS
For the year ending 31 March 2021

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

The Trustees, who are also Directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name	Cap-a-Pie Engagements
Charity registration number	1174828
Company registration number	08938843
Registered office	The Brick Works, Hannington Street, Newcastle upon Tyne, NE6 1JT

Trustees

For the purposes of the Companies Act 2006, the Board of Trustees is the Board of Directors of the charitable company and is referred to as the Trustees throughout this report.

The Trustees of Cap-a-Pie Engagements during the period and to the date of signing this report are as follows:

Mr P Cooper	
Mr J Gardner	
Ms S O'Hara	
Ms S Patterson	
Ms L Patrick	
Mr A Smaje	Resigned 15 July 2021

Company Secretary	Ms K Vanden Hehir
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Bankers	Lloyds TSB plc, Grey Street, Newcastle upon Tyne
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Independent Examiner	Mr P O'Hara FCA, 4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG
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CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Cap-a-Pie Engagements is a charitable company limited by guarantee, incorporated on 13 March 2014.

The company was registered as a charity on 25 September 2017.

The charity is controlled by its governing document, its Memorandum & Articles of Association, as amended by Special Resolutions dated 22 November 2016.

The Directors of the company are also Trustees of the charity.

Eligibility for membership of the charity, and membership of the Board of Trustees, is governed by the Articles of Association. There are no restrictions in the governing document on the operation of the charity other than those imposed by general charity law.

Charitable Purpose

Cap-a-Pie Engagements' charitable objects are to advance the arts and, in particular, the performing arts for the benefit of the public primarily but not exclusively in North East England.

Structure and Governance

The charity currently has a board of 5 non-executive Trustees and 2 full-time members of staff, to whom responsibility is delegated for Production and Artistic Direction.

The Board meets a minimum of four times per year.

Detailed written Board reports and an agenda are prepared and circulated in advance of meetings.

Recruitment and Appointment of Board of Trustees

Trustees are elected to the Board based on discussions and recommendations offered by Trustees and outside advisors to the organisation, as well as through a range of advertising channels.

Trustee Induction and Training

New Trustees are inducted by the Chair of the Board and Director and are provided with a range of resources to support their understanding of Cap-a-Pie Engagements' activities.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)

Reserves Policy

The Trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission.

The Trustees aim to hold a level of Unrestricted Reserves which enables the charity to have sufficient financial resources to:

- Support the organisation, should it unexpectedly lose one or more key funders, whilst efforts are made to replace these, thus maintaining the long-term viability of the organisation and reducing the risks of unplanned and unmanaged closure and insolvency. We calculate that 6 months' core running costs, or around £30,000, should be held for this purpose – this being a necessary timescale to identify and engage replacement institutional and/or private funding sources.
- Additionally, meet various liabilities which would crystallise if Cap A Pie Engagements' search for withdrawn funding was unsuccessful and it was therefore unable to continue operating. At present, the Trustees estimate that the Unrestricted Reserves required for such this purpose would be approximately £15,000.

The Trustees therefore consider the optimum level of Unrestricted Reserves held to be £45,000.

The charity's unrestricted Reserves at 31 March 2021 are £30,141. The Trustees aim to ensure through its budgeting processes that the charity reaches its aspirational level of Reserves within two to three years. This policy will be reviewed by the Trustees on an annual basis as part of the charity's budgeting processes.

Grant Making Policy

The charity does not currently engage in grant-making activity.

The Contribution of Volunteers

The charity does not currently use volunteers to support its activities.

OBJECTIVES AND ACTIVITIES

Aims & Objectives

To us Cap-a-Pie means being a theatre company that inspires thinking and learning. Since 1996 we've specialised in bringing people together to take part in a democratic creative process. We work with people of all backgrounds, ages and abilities to create touring theatre and community and education projects. We partner with those engaged in thinking, learning and discovery including communities, educators, researchers and scientists.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES (Continued)

Ensuring our Work delivers our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aims, objectives and activities remained focused on our stated purposes.

Public Benefit

The Trustees understand and have discussed the implications of the provisions of the Charities Act 2006, which state that all charities must demonstrate that they are established for public benefit, and have had due regard to the public benefit guidance issued by the Charity Commission. The Trustees believe that the charity meets both of the key principles.

Principle 1 - There must be an identifiable benefit, or benefits

We are a theatre company that inspires thinking and learning and specialize in bringing people together to take part in a democratic creative process.

Long-term, we aim that:

- More people are leading happier, more creatively fulfilled lives
- People with different lived experiences are better connected

Principle 2 - Benefit must be to the public, or a section of the public

Each element of our work provides benefit to one or more clearly-identified sections of the public, as follows:

We engage with people from all backgrounds and generations through partnerships with third sector, voluntary, education and statutory organisations. We work with a range of groups including older people, school pupils, immigrant communities, looked after children, NEET young people, homeless adults and young people, young people with ASD and children and families.

Cap-a-Pie Engagements' beneficiaries are therefore entirely appropriate to its aims and the public as a whole benefits from its work.

All of these benefits are clear, evidenced and relate directly to Cap-a-Pie Engagements' aims. In addition, the Trustees do not consider that any significant detriment or harm flows from Cap-a-Pie Engagements' work.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES (Continued)

Risk Management

The Trustees of the charity regularly review the major governance, operational and financial risks which the charity faces as part of its annual business planning process and confirm that systems have been established to mitigate these risks.

Cap-a-Pie Engagements has a risk management strategy in place which comprises:

- an annual review of the strategic risks the charity may face via the business plan
- the establishment of systems and procedures to mitigate those risks identified
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The Trustees are satisfied that appropriate financial systems and controls and employment policies and practices are in place.

The Trustees consider the key risk facing the charity at this time to be as follows:

- Not achieving income targets (trusts and foundations, earned income, individual giving):

The Trustees also manage these financial risks by ensuring that:

- Prudent budgets have been set for the next financial year
- The charity maintains a low cost base
- Regular management accounts are provided, showing the performance against budget
- Contingency plans are in place for the actions which would be taken if income appears unlikely to reach its target
- Reserves policies have been adopted which provide an appropriate amount of uncommitted Reserves which will always enable the charity to meet all its liabilities even if income targets are not achieved

Summary of the main achievements of the charity during the year

During 2020/21 Covid-19 had a significant impact on Cap-a-Pie's ability to engage with members of the public as we normally would. However, we've found new ways to connect with schools, participants and audiences.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year (Cont.)

Overview of Projects

Credit

'Credit', by Laura Lindow, shares the stories of people claiming Universal Credit.

Credit is based on stories and experiences of people living on Universal Credit. With many more people moving onto Universal Credit as a result of Covid-19, the issues highlighted are now more important than ever. Planned pilot performances in April 2020 were cancelled due to Covid-19. However, in September 2020 we shared a filmed preview online alongside a live Q&A with some of the most exciting thinkers on welfare.

Cap-a-Pie made 'Credit' in collaboration with Newcastle University, Teesside University, Gateshead Council, Newcastle Council, Citizens Advice Gateshead, Your Voice Counts, Oasis Community Housing, Women's Health in South Tyneside, Changing Lives and Larkspur House and Fuse.

Credit is based on research commissioned by Gateshead Council in partnership with Fuse, the Centre for Translational Research in Public Health.

Cholera 1831

'Cholera 1831' is based on material from Newcastle University Library's Special Collections.

Newcastle University has a vast number of objects and tracts in its Special Collections including many related to the Gateshead cholera outbreak. This archive provides a fascinating insight into the response to the crisis by public health authorities and local residents.

In 1831, just before Christmas, Gateshead was hit by an outbreak of cholera. The disease had travelled from India through Russia then across Europe into Germany before making landfall in the UK at Sunderland. When cholera came to Gateshead it took a particular toll on those close to the river who lived in very difficult conditions. At the time no one knew how the disease was transmitted and local communities struggled to contain it.

Originally planned as a in school creative history and drama project, plans were re-worked as we were unable to visit schools due to Covid-19.

Instead we produced 'Cholera 1831' a free teachers' resource pack for Key Stage 2 children. Through creative exercises and structured discussions learners understood more about the devastating impact that cholera had on the local communities of Gateshead in the 1800s, and what they did to overcome it.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Summary of the main achievements of the charity during the year (Cont.)

Dramatic Enquiry Explore & Test

Funding from the Paul Hamlyn Foundation has enabled us to explore and test our Dramatic Enquiry approach with Key Stage 2 pupils.

Again, we planned that this project would be delivered in person in the classroom. As Covid-19 restrictions meant visiting schools wasn't possible, we created resources and plans so that teachers could deliver the project.

This approach was very successful in engaging teachers and pupils. Feedback from one teacher showed the impact this way of working had in the long-term for him and his pupils.

"We are studying the Holocaust currently; I used dramatic enquiry in a very similar way to the Arcadia project (the children even said, "This is just like the Arcadia project!") very successfully as a way in to understanding the complex manipulation of public opinion that began to allow something so extreme to happen. So we are big fans!"

A pupil commented, *"It's really fun! You never know what will happen next - it's like a story that unfolds within every lesson. I definitely recommend it."*

Climate Change Catastrophe!

A new show about climate change. Made by kids, for grown-ups.

This new show gives inspiring perspectives on one of the biggest challenges of our time – climate change. It's all about what children think about climate change – their hopes, fears and ideas for the future.

To make this show we worked with children from across the North of England as well as scientists and engineers at Newcastle University.

In January 2021 we were due to start working remotely with teachers to involve pupils in creating the show. When schools closed, we decided to continue with the project and create resources to engage children learning at home as well as those pupils still attending school. We were immensely grateful to the teachers we worked with who enabled us to continue engaging with pupils during a very difficult time.

In March 2021 we rehearsed and filmed the show for release in May 2021.

Arts Council Emergency Funding

We were very grateful to receive emergency funding from Arts Council England. This enabled us to continue paying overhead costs and staff salaries, as well as compensate freelancers for cancelled and delayed work.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE (Continued)

Financial Review

All funding received is project-related and the charity current receives no core funding.

The out-turn for the year is an unrestricted surplus of £20,281 (2020: Deficit £6,537). The surplus will be added to Unrestricted Funds which now stand at 31 March 2021 at £30,141.

The Trustees consider the financial performance of the charity to be satisfactory.

PLANS FOR FUTURE PERIODS

Climate Change Catastrophe!

In May 2021 Climate Change Catastrophe! will be released as a six-part series on YouTube. We will release an accompanying teacher pack for Key Stage 2 and creative activities for families.

Culture Recovery Fund

Support from the Culture Recovery Fund will enable us to spend time planning and fundraising for future projects. Funding will also cover Cap-a-Pie staff and freelancers delivering in-person workshops at local primary schools in East Newcastle and North Tyneside.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT
For the year ended 31 March 2021

RESPONSIBILITIES OF THE TRUSTEES

The Trustees (who are also the Directors of Cap-a-Pie Engagements for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed by order of the Trustees



Ms K Vanden Hehir
Company Secretary
Company Registration Number 08938843

15 July 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF CAP-A-PIE ENGAGEMENTS LIMITED YEAR ENDED 31 MARCH 2021

I hereby report to the Trustees/Members of Cap-a-Pie Engagements (Charity Registration Number 1174828) on the accounts for the year ended 31 March 2021 set out on pages 12 to 23.

Responsibilities and basis of report

As the charity's Trustees (and also its directors for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

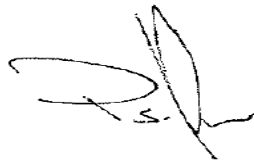
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods or principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Pete O'Hara, FCA, Chartered Accountant
Fellow of the Institute of Chartered Accountants in England & Wales
4 Stoneyhurst Road West, Gosforth, Newcastle upon Tyne NE3 1PG

15 July 2021

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Income					
Income from Grants, Donations & Legacies	3	31,297	31,752	63,049	156,532
Income from Charitable Activities	4	1,750	-	1,750	17,755
Other Income	5	3,568	-	3,568	4,920
Total Income		36,615	31,752	68,367	179,207
Expenditure					
Expenditure on Charitable Activities	6	16,334	123,664	139,998	79,665
Total Expenditure		16,334	123,664	139,998	79,665
Net Income/(Expenditure)		20,281	(91,912)	(71,631)	99,542
Balance brought forward at 1 April		9,860	117,842	127,702	28,160
Balance carried forward at 31 March	13	£30,141	£25,930	£56,071	£127,702

The notes on pages 14 to 23 form part of the financial statements.

All of the activities of the company are classed as continuing.

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL POSITION/BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	9	-	-
Current Assets			
Debtors	10	10,330	62,001
Cash At Bank & In Hand		57,605	67,791
		<u>67,935</u>	<u>129,792</u>
Creditors – Amounts Falling Due Within 1 Year	11	(11,864)	(2,090)
Net Current Assets/(Liabilities)		<u>56,071</u>	<u>127,702</u>
Total Net Assets	12	<u>£56,071</u>	<u>£127,702</u>
Represented by:			
Unrestricted Reserves	13	30,141	9,860
Restricted Reserves	13	25,930	117,842
		<u>£56,071</u>	<u>£127,702</u>

The notes on pages 14 to 23 form part of the financial statements.

The Trustees are satisfied that for the year ended 31 March 2021 the charity was entitled to exemption under section 477(2) of the Companies Act 2006.

The Trustees also confirm that the Members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006

The Trustees acknowledge their responsibilities for:

(i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and

(ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements were approved and signed by a Member of the Board of Trustees on 15 July 2021.



Lesley Patrick
Trustee
Company Registration Number 08938843

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies

Basis of Accounting

These financial statements have been prepared in accordance with applicable United Kingdom accounting standards, including Financial Reporting Standard 102 – 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' ('FRS 102'), and with the Companies Act 2006 and the Statement of Recommended Practice (Charities SORP FRS 102) "Accounting and Reporting by Charities" and the Charities Act 2011.

The financial statements have been prepared on the historical cost basis, modified to include certain financial instruments at fair value.

Advantage has been taken of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a statement of cashflows.

The financial statements are prepared in sterling, which is the functional currency of the charity.

Taxation Status

Cap-a-Pie Engagements is a Charity registered under the 1960 Charities Act and is accorded exemption from liability to taxation on its income under S505 Income and Corporation Taxes Act 1988.

Going Concern

There are no material uncertainties about the charity's ability to continue.

Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy.

The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Investment income is included when receivable.
- Income from charitable trading activity is accounted for when earned.
- Other income is accounted for when receivable.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Operating Leases

The charity classifies the lease of certain types of equipment as operating leases as the title to the equipment remains with the lessor. Rental charges are charged against income on a straight-line basis over the period of the lease.

Tangible Fixed Assets and Depreciation

Depreciation is provided on any fixed assets at rates calculated to write off the assets over their remaining useful lives as follows:

IT Equipment - 33% per annum straight line

A full year's depreciation charge is applied in the year of acquisition and no charge is made in the year of disposal.

Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial Instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost where there is a material adjustment.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting Policies (Continued)

Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no significant judgements or estimation uncertainty included within the financial statements.

Pensions

Cap-a-Pie Engagements contributes to a defined contribution pension scheme. Further details can be found in Note 8.

For the defined contribution scheme, the amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the Balance Sheet.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1. The company law members of the charity are the members of its Board of Trustees.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from Grants, Donations & Legacies

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Grant Income				
Arts Council England – Climate Change Catastrophe	-	14,555	14,555	-
Arts Council England - Universal Credit	-	-	-	14,834
Arts Council England Emergency Fund	21,297	-	21,297	-
Coronavirus Job Retention Scheme	-	7,197	7,197	-
Gateshead Council - Universal Credit	-	-	-	2,000
National Lottery Heritage Fund - Cracking Cholera	-	-	-	10,000
National Lottery Heritage Fund - The Response	-	-	-	9,600
Newcastle City Council - COVID-19	10,000	-	10,000	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe	-	-	-	9,385
Newcastle University - Climate Change Catastrophe	-	-	-	3,849
Newcastle University - Universal Credit	-	-	-	25,532
Paul Hamlyn Foundation – Cracking Cholera	-	-	-	41,000
Ray Wind Funds - Climate Change Catastrophe	-	-	-	10,000
Royal Society of Engineering - Climate Change Catastrophe - Extension	-	10,000	10,000	29,582
Sir James Knott Trust - The Response	-	-	-	750
	£31,297	£31,752	£63,049	£156,532

The 2020 total of £156,532 related wholly to Restricted Funds.

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Earned Income – Production Fees	1,400	-	1,400	17,435
Earned Income - Education Services	350	-	350	-
Earned Income – Reimbursed Expenses	-	-	-	320
	£1,750	£-	£1,750	£17,755

The 2020 total of £17,755 related wholly to Unrestricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Other Income

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Theatre Tax Relief	3,568	-	3,568	4,920
	£3,568	£-	£3,568	£4,920

The 2020 total of £4,920 related wholly to Unrestricted Funds.

6. Expenditure on Charitable Activities

	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Programme Costs				
Production Costs	-	84,223	84,223	20,323
Freelance Fees	-	1,700	1,700	5,759
	-	85,923	85,923	26,082
Support Costs				
Salaries & On Costs	6,804	37,741	44,545	42,854
Premises Costs	4,641	-	4,641	4,767
Administration Costs	3,599	-	3,599	4,672
	15,044	37,741	52,785	52,293
Governance Costs				
Independent Examiner's Fees	870	-	870	870
Accountancy	420	-	420	420
	1,290	-	1,290	1,290
	£16,334	£123,664	£139,998	£79,665

The 2020 total of £79,665 comprises £29,212 relating to Unrestricted Funds and £50,453 relating to Restricted Funds.

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

7. Staff Costs & Trustees' Remuneration

	2021	2020
	£	£
Gross Salary Costs	43,605	41,586
Social Security Costs	-	388
Other Pension Costs	940	880
	£44,545	£42,854

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

	2021	2020
	No.	No.
The average number of staff employed during the year, calculated as full-time equivalents, was as follows:		
Artistic Production and Support	2	2

No remuneration has been paid to any Trustees/Directors in the year. No Travel and Subsistence expenses (2020: £157) were paid on behalf of or reimbursed to Trustees (2020: 2 Trustees) in respect of their attendance at meetings of the charity.

8. Pension Scheme

Pension benefits are provided through a Group Personal Pension Scheme, which is a defined contribution scheme. The assets of the scheme are held separately from those of the company in a separately administered fund. In the year to 31 March 2021 the charity made an employer's contribution of 3% of pensionable pay, provided that the employee makes a minimum contribution of 5%.

These amounts are paid over to the scheme on a monthly basis.

No contributions totalling were outstanding at 31 March 2021 (2020: £Nil).

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Tangible Fixed Assets

	IT Equipment £	Total £
Cost		
At 1 April 2020	1,158	1,158
Additions in year	-	-
At 31 March 2021	1,158	1,158
Accumulated Depreciation		
At 1 April 2020	1,158	1,158
Charge for year	-	-
At 31 March 2021	1,158	1,158
Net Book Value		
At 31 March 2021	£-	£-
At 1 April 2020	£-	£-

10. Debtors

	2021 £	2020 £
Trade Debtors	-	11,900
Prepayments	-	1,103
Accrued Income	10,330	48,998
	£10,330	£62,001

11. Creditors – Amounts Falling Due Within 1 Year

	2021 £	2020 £
Trade Creditors	10,574	-
Accruals	1,290	2,090
	£11,864	£2,090

CAP-A-PIE ENGAGEMENTS
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Fixed Assets	-	-	-	-
Debtors	-	10,330	10,330	62,001
Cash at Bank and In Hand	31,431	26,174	57,605	67,791
Creditors – Amounts Due Within 1 Year	(1,290)	(10,574)	(11,864)	(2,090)
	£30,141	£25,930	£56,071	£127,702

13. Analysis of Charitable Funds

	Fund at 1 April 2020	Income in Year	Expenditure in Year	Fund at 31 March 2021
	£	£	£	£
Unrestricted Funds				
Charity General Fund	9,860	36,615	(16,334)	30,141
Restricted Funds				
Arts Council England – Climate Change Catastrophe	-	14,555	(12,612)	1,943
Arts Council England - Universal Credit	11,013	-	(11,013)	-
Coronavirus Job Retention Scheme	-	7,197	(7,197)	-
Gateshead Council - Universal Credit	2,000	-	(2,000)	-
National Lottery Heritage Fund - Cracking Cholera	8,000	-	(8,000)	-
Newcastle Cultural Investment Fund - Climate Change Catastrophe	9,385	-	(8,132)	1,253
Newcastle University - Climate Change Catastrophe	3,849	-	(3,335)	514
Newcastle University - Universal Credit	11,013	-	(11,013)	-
Paul Hamlyn Foundation – Cracking Cholera	33,000	-	(22,115)	10,885
Ray Wind Funds - Climate Change Catastrophe	10,000	-	(8,665)	1,335
Royal Society of Engineering - Climate Change Catastrophe	29,582	-	(29,582)	-
Royal Society of Engineering - Climate Change Catastrophe - Extension	-	10,000	-	10,000
Total Restricted Funds	117,842	31,752	(123,664)	25,930
Total Funds	£127,702	£68,367	£(139,998)	£56,071

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13. Analysis of Charitable Funds (Cont.)

Name of Restricted Fund	Description, Nature & Purpose of the Restricted Fund
Arts Council England - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Arts Council England – Universal Credit	Towards the cost of Universal Credit
Coronavirus Job Retention Scheme	Towards the cost of furloughed staff
Gateshead Council - Universal Credit	Towards the cost of Universal Credit
National Lottery Heritage Fund - Cracking Cholera	Towards the cost of Cracking Cholera
Newcastle Cultural Investment Fund - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Newcastle University - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Newcastle University - Universal Credit	Towards the cost of Universal Credit
Paul Hamlyn Foundation - Cracking Cholera	Towards the cost of Cracking Cholera
Ray Wind Funds - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe
Royal Society of Engineering - Climate Change Catastrophe	Towards the cost of Climate Change Catastrophe

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14. Related Party Transactions

There were no transactions in the year with related parties, such as are required to be disclosed under the Financial Reporting Standard (FRS) 102 Section 1A Small Entities (2020: Nil).

15. Taxation

The company is a registered charity and no provision is considered necessary for taxation.

16. Financial Commitments

No material financial commitments have been made in respect of future financial periods.

17. Company Limited by Guarantee

The charity is incorporated under the Companies Act 1985 and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding £1 as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

There are currently 5 members of the company (2020 - 6 members).