

# THE SHED

England & Wales · Charity number 1174817

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-09-25

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 163 Eldo Road  
West Row  
Bury St. Edmunds  
IP28 8PY

**Phone** 01638715329

**Email** [rosalind\\_hamill@yahoo.co.uk](mailto:rosalind_hamill@yahoo.co.uk)

## Activities

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**Objects:** TO PROVIDE A PUBLIC GARDEN AND RELATED FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THEIR CONDITION OF LIFE.

**Activities:** To provide a public garden and related facilities in the interests of social welfare for recreation or other leisure time occupation for the public at large in the interests of social welfare with the object of improving their condition of life.?

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Arts/culture/heritage/science, Environment/conservation/heritage, Economic/community Development/employment, Armed Forces/emergency Service Efficiency, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Cambridgeshire
- Norfolk
- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£5,876	£8,265	-	-
2024-09-30	£11,330	£16,794	-	-
2023-09-30	£21,922	£38,285	-	-
2022-09-30	£14,877	£13,001	-	-
2021-09-30	£21,102	£3,729	-	-

## Trustees

Name	Role	Appointed
<b>R. HAMILL</b>	Chair	2018-10-01
Alan FISHER		2020-12-01
Jan Chipchase-Winn		2025-09-16
Mary Florence Rolfe		2021-10-31
Roxanne Rutter		2025-09-16
SHARON PHILLIPS		2021-02-10
Sharon Vale		2023-10-01
William Phillips		2023-10-01

**THE SHED**

England & Wales - Charity number 1174817

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# Accounts

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## Trustees' Annual Report for the period

From Period start date : 01/10/24

To Period end date: 30/09/25

Charity name: THE SHED

Charity registration number: 1174817

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>To provide and maintain The Shed project for the use and the benefit of those in physical, mental or social need, with the objective to improve conditions of life for the said beneficiaries and to promote development and support, We encourage a range of volunteers to make use of our facilities, from the local USAF base personnel, the local supermarkets and local childrens' groups, ie Brownies/Guides and Scouts. We also allow the Community Payback team to bring their people to account for their hours and in turn help us with the more physical jobs.</b></p> <p><b>Trustees are made aware of the governing documentation and encouraged to review the objectives of The Shed twice yearly. They are also advised to read "The Essential Trustee Guide" issued by the Charities Commission as a good source of their responsibilities.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The Business Plan is reviewed annually with the consent of the Trustees. The Shed has made strong efforts to include all groups to use our facilities which is done through regular blogs on Facebook, attending local community events to promote The Shed, by liaising with local supermarkets, and participating in local activities such as village annual celebrations, both Parish and St. Mary's, Mildenhall Tree Lighting,, village fetes and fully supporting the Warm Rooms project. During this reporting period we supported both financially and physically the VJ Weekend Commemorations/Celebrations We keep our presence in the community</b></p>

		known through the local magazine which goes to every household in the Parish and enables those not on social media to be aware of local events and news. We regularly post photos of The Shed contents, flora and fauna and social events to highlight out activities
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees uphold the guidance issued by the Charities Commission when planning our activities to ensure they are accessible to all and the visitors are welcomed into a safe and secure environment</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>All policies have been reviewed on an annual basis We continue to monitor our grant applications and each application is specific to a large project</b>
Policy on social investment including program related investment	Para 1.38	<b>We continually improve our facilities to accommodate , as far as possible, disabled access. We have a disabled toilet containing baby changing facilities and toddler toilet adaptations. These all enable us now to reach out to all abilities and ages and they are made most welcome knowing our facilities are more than adequate for their needs</b>
Contribution made by volunteers	Para 1.38	<b>Our entire existence is reliant on our valued volunteers without which we could not maintain our gardens, both recreational, vegetables and fruit and flowers. With out the volunteers we could not continue our Care Package programme to families in food poverty, nor could we supply excess fresh fruit and veg. to those in most need. Our volunteers maintain our facilities for public use, free of charge. We have a very large grass area for recreational purposes. A Tea Room which is adaptable to craft sessions, plus of course tea and cake. We have a store room for our Care Box supplies, as well as numerous renovated outbuildings to house our tools and equipment. We have also purchased a secure container to house our more valuable items and tools. All require annual maintenance</b>
Other		<b>We strive to embrace our neighbours so that our activities do not encroach on their privacy</b>

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## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>In September 2024 we hosted a community Harvest Festival with was extremely popular, probably because of the provision of a substantial BBQ, and other food items. October through November is a time of completing our harvesting, storage of vegetables, tidying up the various plots and spreading compost so the soil can receive nutrients over winter. It is a time of renovating furniture and storing in the dry. December we support St. Mary's with their annual Christmas Tree Lighting event. This is also a means of spreading our name throughout the wider community. We also held a Christmas lunch for volunteers. As our numbers had grown, we opted to try a local restaurant. While it was acceptable, the vote was to hold further Christmas lunches at The Shed and because of numbers, to have a buffet rather than all sit down. We also provided many Christmas Care Boxes to our list of families in need.</b></p> <p><b>January: Long winter months with frost covering the ground. Not a time for much gardening work, but we still attend on our regular days as there are always maintenance jobs to complete</b></p> <p><b>February: Signs of Spring emerging at long last with the ever pleasing sight of daffodils and snowdrops coming into bloom. Our handyman Michael produce two lovely signs for our entrance and also started work on refurbishing our Tool Shed.</b></p> <p><b>March: Dave made a super container for our food surplus with glass doors, thereby preventing furry friends from tasting the fruit and veg. The gardens are starting to come alive after the long winter months with buds and rhubarb showing signs of growth. We continue to spread bark on our paths and beds, having received a regular supply from local tree felling companies. We are also blessed to receive pony poo in abundance which enriches our soil for better produce. Our fruit trees are coming into blossom – always a cheerful sight. Jean decorated our Tea Room with Spring adornments and volunteers are busy setting seeds, rotovating, painting furniture ready for the months to come.</b></p> <p><b>April: we engaged a tree surgeon to remove a very large but dangerous branch which could have fallen onto the road. Paul cut our Big Circle to reflect a very large cross, in time for our Easter Egg Hunt. This event</b></p>

		<p>was to support the Parish as we have a secure and contained venue. Games and quizzes were organised, lots of Easter eggs and chocolate, and of course the Easter Bunny visited. A great publicity opportunity.</p> <p>May – June was everyone busy maintaining the gardens.</p> <p>July: We unfortunately had our donation box stolen. They achieved this by literally destroying the brick wall it was mounted on and taking everything with it. Fortunately it had been emptied that very morning so few coins were gained. We held a Medieval Banquet as a thank you to our volunteers who donned period costumes and got into the theme with many rustic games, a banquet feast with of course – Mead. Fruit is now in abundance so volunteers are busy picking at every opportunity</p> <p>August: We were blessed that a local resident was able to replace our donation box with an even more secure one. A local firm donated the steel and all was secured in a very large hole filled with cement. Michael completes the renovation of the Tool Shed and adjoining shed which now contain a window each providing much needed light. We hosted the local Break Out group when 20 members visited, looked around everything and enjoyed tea and cake. Flowers in bloom bring pleasure to the gardens and vegetables are in abundance including our many apple and pear trees, plus fruit bushes and a variety of tasty morsals in the greenhouses. Our compost bins grow as you can never have enough!</p> <p>August: We supported the West Row Historical Society’s VJ Weekend with a Flower Show and numerous other activities.</p> <p>September: was our harvesting month but found time to host The Ladybirds, a group of women of a certain age who enjoy visiting local attractions.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p><b>We have more than achieved our objectives this year despite an ever increasing need for more volunteers. We are holding a “Way Forward” meeting to discuss what practices need adjusting and where and how we can attract more volunteers. We will continue our annual regular social events as it is important to maintain our presence in the community. This is and will always be work in progress</b></p>
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Performance of fundraising activities against objectives set	Para 1.41	<b>We do not specifically set out to fund-raise as our main objective is to re-distribute excess food surplus, whether it is through our own gardens, or from supplies donated by local shops. We are grateful for any monetary donation received, which is all re-invested back into our facilities plus payment of utilities and insurance.</b>
Investment performance against objectives	Para 1.41	<b>We do not make financial investments</b>
Other		<b>None</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We continue to remain in a healthy financial position. Our expenses only relate to large projects we plan ahead, ensuring materials are sourced in a cost-effective way. Volunteers usually provide the labour and some refuse compensation for items purchased.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Trustees agreed during this report that we should maintain our reserve policy, the amount was agreed to be £6,000. This is an increase on previous years due to reduced supplies and support from local supermarkets. We determined that to ensure our overheads are covered for the next 5 years this amount secures those operating costs without the reliance on grant and fund raising.</b>
Amount of reserves held	Para 1.22	<b>£6,000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No uncertainties</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>We rely on donations and when a large project is agreed, then grant funding is applied to meet those costs, whether full or in part.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>No investments made Our objectives are to continue to help and support individuals who require it.</b>

A description of the principal risks facing the charity	Para 1.46	<b>Principal risks have been reduced with the security of our extended Lease for another 20 years. Risks are the potential decline of volunteers through age and health issues.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution, Business Plan, Policy and Procedure documentation</b>
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are nominated by existing Trustees and Volunteers Individuals wishing to become a Trustee of The Shed must show a proven willingness to uphold our aims and objectives and to adhere to our policy documentation at all times Nominations are put to the Trustees who then vote</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Bullying and Harassment Policy Complaints Policy Covid Risk Assessment Data Protection Drugs and Alcohol Policy Equality and Diversity Policy Financial Mngt and Accounting Fund Raising Policy Health and Safety Policy Media and Communications Policy Reserves Policy Safeguarding Policy Whistleblowing Policy</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Our organisational structure is that of common agreement. Regular meetings are held at which any Trustee or Volunteer can make suggestions for work or purchases. The Chair is supported by the Admin Secretary, Treasurer and Trustees. Several volunteers also attend the meetings and are encouraged to make an active contribution towards the business running of The Shed</b>
Relationship with any related parties	Para 1.51	<b>No related parties</b>
Other		

## Reference and Administrative details

Charity name	THE SHED
Other name the charity uses	
Registered charity number	1174817
Charity's principal address	Site Location: Jarman's Lane, West Row,. IP28 7NU  Admin Address 163 Eldo Rd., West Row, IP28 8PY

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ROSALIND HAMILL	CHAIR		
2	SHARON VALE	SECRETARY		
3				
4	SHARON PHILLIPS			
5				
6	ALAN FISHER			
7	MARY ROLFE			
8	WILLIAM PHILLIPS			
9				
10				
11				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		

## Funds held as custodian trustees on behalf of others

Description of the assets	
	N/a

held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
N/a		

**Name of chief executive or names of senior staff members (Optional information)**

N/a
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

N/a
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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>RP Hamill</i>	<i>June Goodenough</i>
<b>Full name(s)</b>	ROSALIND PEARL HAMILL	JUNE GOODENOUGH
<b>Position (eg Secretary, Chair, etc)</b>	CHAIR	TREASURER
<b>Date</b>	12/10/2025	12/10/2025

The Shed Accounts

From / To

30 September 2024

01-Oct-25

WORKING

OPENING  
BALANCE

BALANCE

Lloyds

£5,220.74

2024

INCOME

OUTGOING

PAYABLE TO / FROM

REASON

£5,220.73

OCT

03-Oct

£815.00

Bank

Veg Donation

£6,035.73

07-Oct

£51.65

Mr & Mrs Bowers

Electricity 3rd Qtr

£5,984.08

24-Oct

£221.80

MONTHLY TOTAL

£1,036.80

£51.65

NOV

11-Nov

£62.91

R, Hamill

Rat Bait Boxes

£6,142.97

13-Nov

£42.31

Michael Munns

Tool Shed Paint

£6,100.66

13-Nov

Judes Deposit Paid by Roz

OAP Xmas Lunch

£6,100.66

27-Nov

£205.80

Policy Bee

Shed Insurances

£5,894.86

MONTHLY TOTAL

£0.00

£311.02

DEC

01-Dec

03-Dec

£17.73

Amazon

Ink Cartridges

£5,877.13

12-Dec

£460.00

Lloyds Bank

Veg donation

£6,337.13

16-Dec

£176.89

Judes/Balance

OAP Xmas Lunch

£6,160.24

16-Dec

£62.51

Judes Balance

OAP Xmas Lunch

£6,097.73

17-Dec

£43.00

J. Taylor

Seeds

£6,054.73

MONTHLY TOTAL

£460.00

£300.13

2025

JANUARY

03/01/2025

£363.79

Veg Donations

£6,418.52

04-Jan

£43.00

J Taylor

Seeds

£6,375.52

06-Jan

£80.00

R Hamill

Xmas OAP Lunch

£6,295.52

16-Jan

£35.99

Dave & Viv Bowers

4th Qtr Electric 2024

£6,259.53

16-Jan

£18.99

Scotsdales

Lights for Tea Room

£6,240.54

17-Jan

£100.00

Donation Sunday Suppers

Dotty Mistery

£6,340.54

	21-Jan		£20.40	Low Cost Tyres, Mildenhall	Wheelbarrow Tyre	£6,320.14
	<b>MONTHLY TOTAL</b>	<b>£463.79</b>	<b>£198.38</b>			
FEBRUARY	13-Feb	£458.00		Donations for Veg		£6,778.14
	14-Feb		£8.58	J.Taylor	Gardening supplies	£6,769.56
	24-Feb		£31.96	J.Taylor	Potatoes/Onion sets	£6,737.60
	<b>MONTHLY TOTAL</b>	<b>£458.00</b>	<b>£40.54</b>			
MARCH						
	20-Mar		£56.99	Dave & Viv Bowers	Persplex for Little Shed	£6,680.61
	26-Mar		£6.00	Penny Springham	Seeds	£6,674.61
	26-Mar		£24.99	R.Hamill	Paint for Furniture	£6,649.62
	27-Mar	£410.00		Veg Donations		£7,059.62
	<b>MONTHLY TOTAL</b>	<b>£410.00</b>	<b>£87.98</b>			
APRIL						
	<b>01-Apr</b>		£14.38	Etsy	Parasols x 2	£7,045.24
	04-Apr		£14.38	Etsy - 2 more	Parasols x 2	£7,030.86
	04-Apr		£80.00	Landscaping	Branch removal	£6,950.86
	07-Apr		£53.96	The Range, BSEds	Wood stain, parasols x3	£6,896.90
	08-Apr		£21.97	Viv & Dave Bowers	Electric 1st Qtr 2025	£6,874.93
	11-Apr		£69.00	R Hamill	Paint & Wood Stain	£6,805.93
	23-Apr		£45.00	Tomatoe compost x9	Thurlow & Nunn	£6,760.93
	23-Apr		£39.96	General compost x9	Thurlow & Nunn	£6,720.97
	23-Apr		£7.49	Hand Okeefe	Thurlow & Nunn	£6,713.48
	23-Apr		£7.13	Kitchen Roll	Thurlow & Nunn	£6,706.35
	23-Apr		£19.92	VAT on above	Thurlow & Nunn	£6,686.43
	24-Apr		£119.50		Thurlow & Nunn	£6,566.93
	28-Apr		£10.19	R Hamill	Work Gloves	£6,556.74
	<b>MONTHLY TOTAL</b>	<b>£0.00</b>	<b>£502.88</b>			
MAY						
	30-Apr		£2,959.16	Shredder	Thurlow & Nunn	£3,597.58
	03-May		£220.50	Battery	Thurlow & Nunn	£3,377.08
	03-May		£57.75	Battery Charger	Thurlow & Nunn	£3,319.33
	03-May		£359.25	Brushcutter (Strimer)	Thurlow & Nunn	£2,960.08
	03-May	VAT for Above	£493.19	VAT	Thurlow & Nunn	£2,466.89

	03-May		£4.05	Dishcloths	Thurlow & Nunn	£2,462.84
	03-May		£20.00	Motor Oil	Thurlow & Nunn	£2,442.84
	03-May		£13.50	Filling Sys	Thurlow & Nunn	£2,429.34
	<b>03-May</b>	Bank statement shows	£700.00	Chain Saw	Thurlow & Nunn	£1,729.34
	06-May	total £2959.16	£397.50	Blower	Thurlow & Nunn	£1,331.84
	06-May	Amazon total on bank	£27.00	Sprinkler	Thurlow & Nunn	£1,304.84
	06-May	statement = £47.79	£37.99	Dandelion Picker	Amazon	£1,266.85
	06-May	For the security camera	£9.80	Recharchable Batteries x 8	Amazon	£1,257.05
	07-May		£101.40		Thurlow & Nunn	£1,155.65
	12-May		£20.84	Watering Cans x 2	Thurlow & Nunn	£1,134.81
	12-May		£19.36	Watering Cans x 2 plus seed	Scotsdales Fordham	£1,115.45
	13-May		£23.45	Donation	Easy Fundraising	£1,138.90
	09-May	£220.00		Bingo Buddies Doation	Teresa Amoss	£1,115.45
	09-May	£580.00		Veg Donations		£1,695.45
	13-May	£23.45		Donation	Easy Fundraising	£1,718.90
	16-May		£26.99	Sprinkler	Thurlow & Nunn	£1,691.91
			£27.90	Strimmer Guard	Thurlow & Nunn	£1,664.01
	26-May		£8.56	Dymo LetraTag tape	Amazon	£1,655.45
	30-May	£513.00		Veg Donations	Volunteers	£2,168.45
	29-May		£41.55	Food for Medieval Social	R Hamill	£2,126.90
	30-May		£54.89	Medival Misc.	R Hamill	£2,072.01
	<b>MONTHLY TOTAL</b>	<b>£1,336.45</b>	<b>£5,624.63</b>			
JUNE	11-Jun		£15.00	Magnet	Amazon	£2,111.90
	<b>MONTHLY TOTAL</b>	<b>£0.00</b>	<b>£15.00</b>			
JULY	03-Jul		£150.00	Donation to WRHS - VJ Flowers	Mildehall Flower Club	£1,961.90
	04-Jul	£5.00		Donation	Kim Misch	£1,966.90
	07-Jul	£620.00		Veg Donations for June	Donations	£2,586.90
	04-Jul		£89.65	Scissors x 4 pks, Step Ladder	Amazon	£2,497.25
	08-Jul		£95.00	Metal Flashing	AFD Ltd	£2,402.25
	01-Jul	Note:Total paid includes	£35.97	IBC taps x 3	Amazon	£2,366.28
	02-Jul	credit deducted	£65.89	2nd Qtr Electricity (Apr-Jun)	Dave & Viv Bowers	£2,300.39
	02-Jul		£21.98	Amazon	Amazon	£2,300.39
	08-Jul		£29.02	Wood for Tool Shed	Travis Perkins	£2,271.37
	08-Jul		£95.00	Flashing for Tool Shed	AFD Ltd	£2,176.37

	08-Jul		£169.12	Drink for Volunteer Thank you	Amazon	£2,007.25
	10-Jul		£136.52	Items for Volunteer Thank you	Tesco (Roz)	£1,870.73
	16-Jul		£48.86	Volunteer Thank you Event	Sainsburys (Roz)	£1,821.87
	24-Jul		£14.76	Storage Boxes for Pastries x 4	Home Bargains	£1,807.11
	30-Jul	£420.00		Veg Donations for July		£2,227.11
	<b>MONTHLY TOTAL</b>	<b>£1,045.00</b>	<b>£951.77</b>			
<b>AUGUST</b>						
	14-Aug		£84.00	DBS Check recertification	Nocheck	£2,143.11
	01-Aug	£2.00				£2,145.11
	08-Aug	£2.00				£2,147.11
	15-Aug	£4.00				£2,151.11
	22-Aug	£4.00		Donation Sanderson		£2,155.11
	22-Aug		£20.97	Bags for Lidl Surplus	Amazon	£2,134.14
	26-Aug		£58.44	Paper Towel Dispenser	Thurlow Nunn	£2,075.70
	29-Aug	£646.00		Veg donations for August		£2,721.70
	11-Aug		£17.58	Storage Boxes	B&M Thetford	£2,704.12
	<b>MONTHLY TOTAL</b>	<b>£658.00</b>	<b>£180.99</b>			
<b>SEPTEMBER</b>						
	30-Sep	£8.00		Donations	Sanderson	£2,712.12
	<b>MONTHLY TOTAL</b>	<b>£8.00</b>	<b>0</b>			
	<b>ANNUAL TOTALS</b>	<b>£5,876.04</b>	<b>£8,264.97</b>			

**THE SHED**

England & Wales - Charity number 1174817

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# Accounts

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## Trustees' Annual Report for the period

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To Period end date: 30/09/24

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Charity registration number: 1174817

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	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>To provide and maintain The Shed project for the use and the benefit of those in physical, mental or social need, with the objective to improve conditions of life for the said beneficiaries and to promote development and support, We encourage a range of volunteers to make use of our facilities, from the local USAF base personnel, the local supermarkets and local children;s groups, ie Brownies/Guides and Scouts. We also allow the Community Payback team to bring their people to account for their hours and in turn help us with the more physical jobs.</b></p> <p><b>Trustees are made aware of the governing documentation and encouraged to review the objectives of The Shed twice yearly. They are also advised to read “The Essential Trustee Guide” issued by the Charities Commission as a good source of their responsibilities.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The Business Plan is reviewed annually with the consent of the Trustees. The Shed has made strong efforts to include all groups to use our facilities which is done through regular blogs on Facebook, attending local community events to promote The Shed, by liaising with local supermarkets, and participating in local activities such as village annual celebrations, the local Lark in the Park,both Parish and St. Mary’s, Mildenhall Tree Lighting,, village fetes and fully supporting the Warm Rooms project. We keep our presence in the community known through the local magazine which goes to every household in the Parish and enables</b></p>

		<b>those not on social media to be aware of local events and news.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees uphold the guidance issued by the Charities Commission when planning our activities to ensure they are accessible to all and the visitors are welcomed into a safe and secure environment</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>All policies have been reviewed on an annual basis We continue to monitor our grant applications and each application is specific to a large project</b>
Policy on social investment including program related investment	Para 1.38	<b>We continually improve our facilities to accommodate , as far as possible, Disabled access. We have baby changing facilities and toddler toilet adaptations. These all enable us now to reach out to all abilities and ages and they are made most welcome knowing our facilities are more than adequate for their needs</b>
Contribution made by volunteers	Para 1.38	<b>Our entire existence is reliant on our valued volunteers without which we could not maintain our gardens, both recreational, vegetables and fruit and flowers. With out the volunteers we could not continue our Care Package programme to families in food poverty, nor could we supply excess fresh fruit and veg. to those in most need. Our volunteers maintain our facilities for public use, free of charge. We have a very large grass area for recreational purposes. A Tea Room which is adaptable to craft sessions, plus of course tea and cake. We have a store room for our Care Box supplies, as well as numerous outbuildings to house our tools and equipment. All require annual maintenance</b>
Other		<b>We strive to embrace our neighbours so that our activities do not encroach on their privacy</b>

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>In 2023 we opened our Tea Room which is the middle stall of our Stable Block. We also purchased a ride-on mower, much needed for the vast expanse of green open spaces we have to maintain.</b></p> <p><b>November and December are quiet months in the garden when volunteers chose to go abroad on holiday. We did host an OAPs Christmas lunch for nearly 20 patrons. We also supported the Mildenhall Christmas Tree lighting displays throughout December, which aid our publicity drive.</b></p> <p><b>January was frosty but a great time for general maintenance and preparation for the new season</b></p> <p><b>February: spring bulbs peaking through and growth starting to show. We held an Open Day to display our newly laid patio area</b></p> <p><b>March: local fund raisers presented a cheque which went towards the septic tank installation for the Disabled Toilet.</b></p> <p><b>April: the Tea Room gets off to a flying start New gates installed and Little Shed had its annual make-over with new perspex doors to the external store, aiding the display of fruit and veg during extreme cold weather. And the blossom is coming out everywhere</b></p> <p><b>May: Fruit cage netting was purchased and installed. Works starts on the new fruit cages</b></p> <p><b>Grass in the Big Circle is fed and watered Our main entrance has a re-paint job Bulbs and bedding is set.</b></p> <p><b>June: Everything is growing, so lots of weeding, grass cutting, pruning, feeding and painting. Various tools and equipment was purchased to repair winter damaged items, ie greenhouse panes, etc.</b></p> <p><b>July: We continue to use our fridge and freezer which means we can now collect those items from our supermarket donors. Although we had previously laid a</b></p>

		<p>greenhouse base, health issues prevented volunteers from erecting the greenhouse, which hopefully will be completed in the next year.</p> <p>August: Time for our Annual Harvest Festival, which is well supported. Plenty of food all around, with impressive displays of our produce.</p> <p>September: Harvesting continues, Plans discussed of winter commitments and ways to promote and increase our volunteer base.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p><b>We have more than achieved our objectives this year.</b></p> <p><b>Covid 19 severely impacted on our volunteer numbers and also visitors. But we aim to host more activities next year, promoting ourselves and our facilities.</b></p> <p><b>This is and will always be work in progress</b></p>
Performance of fundraising activities against objectives set	Para 1.41	<p><b>We do not specifically set out to fund-raise as our main objective is to re-distribute excess food surplus, whether it is through our own gardens, or from supplies donated by local shops.</b></p> <p><b>We are grateful for any monetary donation received, which is all re-invested back into our facilities</b></p>
Investment performance against objectives	Para 1.41	<p><b>We do not make financial investments</b></p>
Other		<p><b>None</b></p>

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>We continue to remain in a healthy financial position. Our expenses only relate to large projects we plan ahead, ensuring materials are sourced in a cost-effective way.</b></p> <p><b>Volunteers usually provide the labour</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p><b>The Trustees agreed during this report that we should maintain our reserve policy, the amount was agreed to be £6,000. This is an increase on previous years due to reduced supplies and support from local supermarkets. We determined that to ensure our overheads are covered for the next 5 years this amount secures those operating costs without the reliance on grant and fund raising.</b></p>
Amount of reserves held	Para 1.22	<p><b>£6,000</b></p>

Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No uncertainties</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>We rely on donations and when a large project is agreed, then grant funding is applied to meet those costs, whether full or in part.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>No investments made</b>
A description of the principal risks facing the charity	Para 1.46	<b>Principal risks have been reduced with the security of our extended Lease for another 20 years</b>
Other		

### Structure, Governance and Management

Description of charity's trusts:		<b>N/a</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution, Business Plan, Policy and Procedure documentation</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are nominated by existing Trustees and Volunteers Individuals wishing to become a Trustee of The Shed must show a proven willingness to uphold our aims and objectives and to adhere to our policy documentation at all times Nominations are put to the Trustees who then vote</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Bullying and Harassment Policy Complaints Policy Covid Risk Assessment Data Protection Drugs and Alcohol Policy Equality and Diversity Policy Financial Mngt and Accounting Fund Raising Policy Health and Safety Policy Media and Communications Policy Reserves Policy Safeguarding Policy</b>
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		<b>Whistleblowing Policy</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Our organisational structure is that of common agreement. Regular meetings are held at which any Trustee or Volunteer can make suggestions for work or purchases. The Chair is supported by the Admin Secretary, Treasurer and Trustees. Several volunteers also attend the meetings and are encouraged to make an active contribution towards the business running of The Shed</b>
Relationship with any related parties	Para 1.51	<b>No related parties</b>
Other		

## Reference and Administrative details

Charity name	THE SHED
Other name the charity uses	
Registered charity number	1174817
Charity's principal address	Site Location: Jarman's Lane, West Row,. IP28 7NU  Admin Address 163 Eldo Rd., West Row, IP28 8PY

## Names of the charity trustees who manage the charity

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	ROSALIND HAMILL	CHAIR		
2	MARY ROLFE	SECRETARY		
3	VALERIE CLARKE			
4	SHARON PHILLIPS			
5	JUNE GOODENOUGH	TREASURER		
6	ALAN FISHER			
7	SHARON VALE			
8	WILLIAM PHILLIPS			
9				
10				
11				

## Corporate trustees – names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/a</b>		


Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/a</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/a		

#### Name of chief executive or names of senior staff members (Optional information)

N/a
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>RP Hamill</i>	<i>June Goodenough</i>
Full name(s)	ROSALIND PEARL HAMILL	JUNE GOODENOUGH
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	12/10/2024	12/10/2024

**The Shed  
Accounts  
From / To**

**01 October 2023**

**30 September 2024**

**WORKING**

**OPENING  
BALANCE**

**CLOSING BALANCE**

**BALANCE**

Lloyds	£11,039.01	£5,575.85			
Redwood	£19,439.06	£20,019.89			

**£11,039.01**

**INCOME**

**OUTGOINGS**

**BUSINESS**

**OCTOBER 2023**

05/10/2023		£15.08	Printer Ink Cartridges	Amazon	£11,023.93
06/10/2023	£365.13		Gift Aid Credit	HMRC	£11,389.06
		£186.00	Gift Aid Amendment	HMRC	£11,203.06
12/10/2023		£23.29	Electricity 4th Qtr	Mr Bowers	£11,179.77
12/10/2023		£25.63	Petrol for Garden Equip	Field Rd. Mild	£11,154.14
15/10/2023		£20.90	Garden Tools	Simpsons Fordham Scotsdales,	£11,133.24
15/10/2023		£197.72	Flowers, Plants, Equip	Fordham	£10,935.52
16/10/2023		£52.21	Material Tool Shed	Michael Munns	£10,883.31
17/10/2023		£4,080.00	Septic Tank Balance	Mitchell & Mayle	£6,803.31
17/10/2023		£207.53	Fertiliser and Aeration	Lawn Science	£6,595.78
23/10/2023		£50.00	Sand for Wood Shed	J.D. Peachey	£6,545.78
25/10/2023	£135.00		Veg Donation		£6,680.78
26/10/2023	£300.00		Veg Donation		£6,980.78
27/10/2023	£52.00				£7,032.78
28/10/2023	£252.70		2nd Rainbows	Mildenhall	£7,285.48
31/10/2023		£77.08	Wood for Wood Store	Michael Munns	£7,285.48

**MONTHLY  
TOTAL**

**£1,104.83**

**£4,935.44**

**NOVEMBER**

**2023**

06-Nov		£146.46	Wood for Wood Store	Michael Munns	£7,139.02
21-Nov		£24.27	Generator Fuel part	Generator Guru	£7,114.75
		£66.10	Sheets for Wood Shed x 3	Woollards	£7,048.65
		£223.81	Generator Fuel Tank	Generator Guru	£6,824.84
27-Nov	£1,016.15		CoOp Credit		£7,840.99
27-Nov	£30.00		Veg Stall Donation	Dave Bowers	£7,870.99
27-Nov	£60.00		Veg Stall Donation	Paul Hamill	£7,930.99
27-Nov	£160.00		Veg Stall Donation	Janet Chipchase	£8,090.99
27-Nov	£70.00		Veg Stall Donation	Aron Rutter	£8,160.99
27-Nov	£35.00		Veg Stall Donation	Richard Blackwell	£8,195.99
30-Nov		£33.99	Generator Oil	Pit Stop	£8,162.00

**MONTHLY TOTAL****£1,371.15****£494.63****December**

<b>04-Dec</b>		£66.10	Wood for Tool Shed	Michael Munns	£8,095.90
<b>04-Dec</b>		£2.99	Pitstop	Plug for Genrator	£8,092.91
04-Dec		£138.06	Christmas Hamper & Gifts	Aldi	£7,954.85
04-Dec	£200.00		Sunday Suppers	Dotty Mystery	£8,154.85
04-Dec		£35.00	Generator Mtnc	Andy Stevens	£8,119.85
05-Dec		£10.60	Cream, Juice, Xmas Lunch	Sainsburys	£8,109.25
07-Dec	£24.27		Refund Generator Tap		£8,109.25
08-Dec		£12.80	Base Clips for Greenhouse	Ebay	£8,096.45
12-Dec		£400.37	Insurance	Quote Four	£7,696.08
13-Dec	58.72		Terracycle	Geoff Geraldine	£7,754.80

**MONTHLY TOTAL****£282.99****£665.92****Jan-24**

		£38.67	Electric 4th Qtr Oct-Dec 2023	Viv & Dave Bowers	£7,716.13
10-Jan	£235.00		Cheque Donation	2nd Rainbows	£7,951.13
	£6.00		Veg Stall Donation	Mildenhall	£7,957.13
	£30.00		Veg Stall Donation		£7,987.13

		£70.00		Veg Stall Donation		£8,057.13
		£70.00		Veg Stall Donation		£8,127.13
		£200.00		Veg Stall Donation		£8,327.13
		£40.00		Veg Stall Donation		£8,367.13
16-Jan		£2,000.00		SCC Donation	Colin Nobel	£10,367.13
15-Jan		£188.20		Gift Aid Refund	HMRC	£10,555.33
15-Jan		£238.00		Veg Donation		£10,793.33
23-Jan			£57.30	Wool Poppy Appeal	Amazon	£10,736.03
31-Jan		£340.00		Veg Stall Donation		£11,076.03
<b>MONTHLY TOTAL</b>		<b>£3,417.20</b>	<b>£95.97</b>			

## February

08-Feb			£2,000.00	Materials for Car Park Ext.	J D Peachey	£9,076.03
15-Feb			£139.50	Wood for Shed 2	R Hamill	£8,936.53
15-Feb			£2,808.00	Balance for Car Park and Bore Hole pad	JD Peachey	£6,128.53
15-Feb			£21.62	Toilet Cleaner	Amazon	£6,106.91
<b>MONTHLY TOTAL</b>			<b>£4,969.12</b>			

## March

06-Mar		£375.30		February Veg Stall Donation		£6,482.21
04-Mar			£43.20	Pump House Wood Forest Heath	Michael Munns	£6,439.01
29-Mar			£286.70	Fruit Cage Netting	Henry Cowls	£6,152.31
			£389.41	Lawn Feed and Scaryfing	John Carling Lawn Science	£5,762.90
<b>MONTHLY TOTAL</b>		<b>£375.30</b>	<b>£719.31</b>			

## April

03-Apr			£337.91	Greenhouse Perspex x 7	CUT Plastic Sheeting	£5,424.99
05-Apr			£2,940.00	Container	C J Overy	£2,484.99
05-Apr		£856.30		Transfer for closed account		£3,341.29

05-Apr	£160.00		Veg Donations.		£3,501.29
10-Apr		£7.99	Rat Poison	Dobbies- Paul	£3,493.30
10-Apr	£127.00		Veg Donation		£3,620.30
15-Apr		£345.18	Heatmaster - Bore Hole Pump	Steve Bebee	£3,275.12
12-Apr		£152.41	Insurance (1 of 3)	Ladbrooks	£3,122.71
<b>MONTHLY TOTAL</b>	<b>£1,143.30</b>	<b>£3,783.49</b>			

## May

10-May		£11.50	Weed & Ant Killer - Tesco	Rosalind Hamill	£3,111.21
02-May	£200.00 £50.00		Veg donation includes £50 from engine sale		£3,311.21
11-May		£37.12	Electricity for 1st Qtr 2024	V&D Bowers	£3,274.09
21-May		£21.05	Wheelbarrow Wheel	Rosalind Hamill	£3,253.04
22-May		£30.28	Speedy Weeder	Crocus	£3,222.76
22-May		£22.66	Gloves size 7 & 6	Amazon	£3,200.10
24-May	£266.04		Vegetable Donations		£3,466.14
31-May		£81.90	Compost, Tomorite	Paul	£3,384.24
Note - Bank error	£268.89 £268.89	Incorrect credit Removed			
<b>MONTHLY TOTAL</b>	<b>£516.04</b>	<b>£204.51</b>			

## June

<b>07-Jun</b>		£430.00	Ramp for Container	JD Peachey	£2,954.24
12-Jun		£29.94	Scotsdales Jack Magic Keys for Container and Donation Box	Paul	£2,924.30
20-Jun		£99.48	Electric 3rd Qtr 2024	Screwfix, via Roz	£2,824.82
30-Jun		£34.60		Dave/Viv Bowers	£2,790.22
30-Jun		£4.00	Nuts & Bolts	Forest Fixings- Michael	£2,786.22
30-Jun		£59.14	Screws & Paint	Toolstation-Michael	£2,727.08
30-Jun		£40.00	Plywood & Paint	Wickes- Michael	£2,687.08
30-Jun		£30.00	Plastic Sheet for Sign Letters	Michael Cash	£2,657.08

	30-Jun	£427.00		Vegetable Donations		£3,084.08
	30-Jun	£150.00		Terracycle Crisps	Geoff & Geraldine	£3,234.08
<b>MONTHLY TOTAL</b>		<b>£577.00</b>	<b>£727.16</b>			

### July

	11-Jul	£289.00		Veg Donations	Misc	£3,523.08
	11-Jul		£20.00	Keys Cut	Jody & Chris	£3,503.08
	15-Jul		£64.51	Materials for Second Sign	Michael Munns	£3,438.57
	31-Jul	£414.50		Veg Donations		£3,853.07
<b>MONTHLY TOTAL</b>		<b>£703.50</b>	<b>£84.51</b>			

### August

	<b>01-Aug</b>	£414.59		Veg Donation		£4,267.66
	<b>15-Aug</b>	£50.00		Cheque	Rita and Gordon Anderson	£4,317.66
		£595.00		Veg Donation		£4,912.66
	15-Aug		£84.00	DBS Check R. Hamill	Nochex	£4,828.66
	24-Aug		£12.00	2 Boxes with lids for Little Shed	Home Bargains	£4,816.66
	23-Aug	£645.00		Veg Donation		£5,461.66
<b>MONTHLY TOTAL</b>		<b>£1,704.59</b>	<b>£96.00</b>			

### September

	21-Sep	£135.00		Veg Donation		£5,596.66
	21-Sep		£18.00	Low Cost Tyres	Wheelbarrow tube	£5,578.66
<b>MONTHLY TOTAL</b>		<b>£135.00</b>	<b>£18.00</b>			

### Closing Balance

**Lloyds  
Redwood**

**£5,578.66  
£20,019.89  
£6,000**

### Ring-fenced



**The Shed  
Accounts**

**From / To**

**01 October 2023**

**30 September 2024**

**OPENING  
BALANCE**

**CLOSING  
BALANCE**

**Lloyds**

**£11,039.01**

Redwood

£19,439.06

£20,019.89

TOTAL INCOMING

TOTAL OUTGOING

WORKING  
BALANCE

2023	OCTOBER	£1,104.83	£4,935.44	£7,208.40
	NOVEMBER	£1,371.15	£494.63	£8,084.92
	DECEMBER	£282.99	£665.92	£7,701.99
				£11,023.2
2024	JANUARY	£3,417.20	£95.97	2
	FEBRUARY	£0.00	£4,969.12	£6,054.10
	MARCH	£375.30	£719.31	£5,710.09
	APRIL	£1,143.30	£3,783.49	£3,069.90
	MAY	£516.04	£204.51	£3,381.43
	JUNE	£577.00	£727.16	£3,231.27
	JULY	£703.50	£84.51	£3,850.26
	AUGUST	£1,704.59	£96.00	£5,458.85
	SEPTEMBER	£135.00	£18.00	£5,440.85

**£5,575**

£11,330.90

£16,794.06

**.85**

Redwood  
Ringfenced  
£6000

£20,019.89

**THE SHED**

England & Wales - Charity number 1174817

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# Accounts

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## Trustees' Annual Report for the period

From Period start date : 01/10/22

To Period end date: 30/09/23

Charity name: THE SHED

Charity registration number: 1174817

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>To provide and maintain The Shed project for the use and the benefit of those in physical, mental or social need, with the objective to improve conditions of life for the said beneficiaries and to promote development and support, We encourage a range of volunteers to make use of our facilities, from the local USAF base personnel, the local supermarkets and local children;s groups, ie Brownies/Guides and Scouts. We also allow the Community Payback team to bring their people to account for their hours and in turn help us with the more physical jobs.</b></p> <p><b>Trustees are made aware of the governing documentation and encouraged to review the objectives of The Shed twice yearly. They are also advised to read “The Essential Trustee Guide” issued by the Charities Commission as a good source of their responsibilities.</b></p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p><b>The Business Plan is reviewed annually with the consent of the Trustees. The Shed has made strong efforts to include all groups to use our facilities which is done through regular blogs on Facebook, attending local community events to promote The Shed, by liaising with local supermarkets, and participating in local activities such as village annual celebrations, the local Lark in the Park, Merry Mildenhall, Christmas Fayre, village fetes and fully supporting the Warm Rooms project. We keep our presence in the community known through the local magazine which goes to every household in the Parish and enables those not on social</b></p>

		<b>media to be aware of local events and news.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees uphold the guidance issued by the Charities Commission when planning our activities to ensure they are accessible to all and the visitors are welcomed into a safe and secure environment</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on social investment including program related investment	Para 1.38	<b>We have recently installed a top of the range Disabled Toilet together with separate Gents Toilet. We have baby changing facilities and toddler toilet adaptations. These all enable us now to reach out to all abilities and ages and they are made most welcome knowing our facilities are more than adequate for their needs</b>
Contribution made by volunteers	Para 1.38	<b>Our entire existence is reliant on our valued volunteers without which we could not maintain our gardens, both recreational, vegetables and fruit and flowers. With out the volunteers we could not continue our Care Package programme to families in food poverty, nor could we supply excess fresh fruit and veg. to those in most need.</b>
Other		<b>We strive to embrace our neighbours so that our activities do not encroach on their privacy</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>In Oct 2022 we opened our Tea Room which is the middle staff of our Stable Block.</b></p> <p><b>We also purchased a ride-on mower, much needed for the vast expanse of green open spaces we have to maintain.</b></p> <p><b>November and December are quiet months in the garden when volunteers chose to go abroad on holiday. We did host our Volunteers Christmas lunch at this time December and attended local events to promote our charity</b></p> <p><b>January was frosty but a great time for general maintenance and preparation for the new season</b></p> <p><b>February: spring bulbs peaking through and growth starting to show. We held an Open Day to display our newly laid patio area</b></p> <p><b>March: local fund raisers presented a cheque</b></p> <p><b>April: the Tea Room gets off to a flying start New gates installed and Little Shed has a make-over with new shelving, water-proofing and a very business like revamp. And the blossom is coming out everywhere</b></p> <p><b>May: Works starts on the new fruit cages Grass in the Big Circle is fed and watered Our main entrance has a re-paint job Bulbs and bedding is set.</b></p> <p><b>June: Everything is growing, so lots of weeding, grass cutting, pruning, feeding and painting</b></p> <p><b>July: We have a new fridge and freezer which means we can now collect those items from our supermarket donors. The base for the next greenhouse was laid. Work starts on the groundwork for the Disabled Toilet. Outside Volunteers lend a much appreciated hand.</b></p> <p><b>August: The base is laid and the very large septic tank is installed. The disabled toilet unit arrives and work starts on the connections</b></p> <p><b>September: harvesting continues, culminating in our Annual Harvest Festival which also combined with a well attended Open Day to celebrate the conclusion of our many projects for this year.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p><b>We have more than achieved our objectives this year.</b></p> <p><b>Following set-backs from the Covid-19 fall-out, we still strive to build up relationships with local groups and to</b></p>
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		<b>promote our facilities This is and will always be work in progress</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We do not specifically set out to fund-raise as our main objective is to re-distribute excess food surplus, whether it is through our own gardens, or from supplies donated by local shops. We are grateful for any monetary donation received, which is all re-invested back into our facilities</b>
Investment performance against objectives	Para 1.41	<b>We do not make financial investments</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We continue to remain in a healthy financial position. Our expenses only relate to large projects we plan ahead, ensuring materials are sourced in a cost-effective way. Volunteers provide the labour</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Trustees agreed during this report that we should maintain our reserve policy, the amount was agreed to be £2,500.</b>
Amount of reserves held	Para 1.22	<b>£2,500</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No uncertainties</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		N/a
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution, Business Plan, Policy and Procedure documentation</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are nominated by existing Trustees and Volunteers Individuals wishing to become a Trustee of The Shed must show a proven willingness to uphold our aims and objectives and to adhere to our policy documentation at all times Nominations are put to the Trustees who then vote</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Bullying and Harassment Policy Complaints Policy Covid Risk Assessment Data Protection Drugs and Alcohol Policy Equality and Diversity Policy Financial Mngt and Accounting Fund Raising Policy Health and Safety Policy Media and Communications Policy Reserves Policy Safeguarding Policy Whistleblowing Policy</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	THE SHED
Other name the charity uses	
Registered charity number	1174817
Charity's principal address	Site Location: Jarman's Lane, West Row,. IP28 7NU  Admin Address 163 Eldo Rd., West Row, IP28 8PY

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ROSALIND HAMILL	CHAIR		
2	MARY ROLFE	SECRETARY		
3	VALERIE CLARKE			
4	SHARON PHILLIPS			
5	JUNE GOODENOUGH	TREASURER		
6	ALAN FISHER			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>RP Hamill</i>	<i>June Goodenough</i>
Full name(s)	ROSALIND PEARL HAMILL	JUNE GOODENOUGH
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	12/10/2023	12/10/2023



<b>March</b>		£21.82	Petrol for Mower	
		£164.41	Lawnscience Fertiliser	
		£25.02	Travel Expenses - Val	
		£31.54	Gate furniture - Michael	
		£691.03	Fruit cages and Securters	
	£670.29	WSDC Locality Grant for fruit cages		
	£150.00	Bingo Buddies - Teresa Amos		£150.00
	£435.00	Veg Stall Donations		£435.00
<b>April</b>		£233.13	Ladbrooks Insurance	
	£6.49		Amazon Smile donation	£6.49
		£10.17	2nd Qtr Electric Viv & Dave Bowers	
	£562.00		Donations Veg Stall	£562.00
		£26.62	Travel Expenses - Val	
<b>May</b>		£30.00	Travel Expenses Val	
		£153.55	Bill Weed Killer	
		£8.52	Mower petrol	
		£24.22	Trevel Roz	
		£8.00	Petrol Lawnmower and rotovator	
	£399.00		Veg Stall Donations	£399.00
<b>June</b>	£18.19		Amazon	£18.19
		£2,477.00	G&J Peck Rotovator	
	£9.00	Michael Paint		
	£75.98	Brasica Netting x 2		
	£18.00	Wheelbarrow Tire and tube		
	£11.40	Michael -- Wood		
	£27.03	Electric 2nd Qtr (Apr-June)		
£532.00		Veg Donations		£532.00
	£4,080.00	Mitchell & Mayle Septic Tank deposit		
	£12.00	Food Hygiene Course		
£90.00		Terracycle Donation		£90.00
<b>July</b>		£57.73	Water pipe and stop tap for D.Toilet	
	£12,990.00		Loan R. Hamill - Disabled Toilet	
	£12,990.00	Portable Spaces Disabled Toilet		

		£1,320.50	JD Peachey Groundwork, Gnhouse & Paths	
		£465.00	JD Peachey Groundwork Toilet and Water Pipe	
<b>August</b>	£546.40		Veg Donations	£546.00
		£12,990.00	Refund of Loan for Disabled Toilet	
	£479.00		Veg Donations	£479.00
<b>Sept</b>		£129.41	Misc. Wilko items for Toilet unit	
		£36.11	Misc. Gardening and Kitchen Wilko items	
		£2.29	Ladies Toilet sign	
		£5.37	No Drinking Toilet sign x 2	
		£46.97	Screwfix Toilet bits, Adapter and Access Bend	
		£93.70	Michael - Toilet Bits	
		£15.07	Michael - Forest Fasteners - 1200mm x 100 mm	
		£11.08	Michael - Brass Hexagon	
		£47.90	Food collector's travel exp.	
		£26.25	Bin for Disabled Toilet	
		£87.31	Dave - wood for Little Shed	
		£1.99	Ladies Toilet sign	
		£75.38	Amazon BBQ Sundries	
		£9.50	Charcoal Harvest BBQ	
		£152.91	Harvst Festival refreshments	
	£50.00		Rotovators - Donation	£50.00
	£50.00		Ride-On Mower - donation	£50.00
	£102.00		Harvest Festival donation	£102.00
		£515.50	JD - final slabs for Disabled Toilet Path	
	£572.00		Veg Donations	£572.00
	£252.00		Nmildenhall Guides Donation sponsored walk	
<b>TOTAL INCOMING</b>	£21,922.49			
<b>TOTAL OUTGOING</b>		£38,285.21		
<b>BALANCE</b>	-£16,362.72			
				Total Donations Oct 22 - Sept £8,009.80

**THE SHED**

England & Wales - Charity number 1174817

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month OCT	Year 2021		Day 30	Month SEPT	Year 2022

## Section A Reference and administration details

Charity name

THE SHED

Other names charity is known by

N/A

Registered charity number (if any)

1174817

Charity's principal address

Jarman's Lane

West Row

Postcode

IP288NU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ROSALIND HAMILL	CHAIR		
2	MARY ROLFE	TREASURER		
3	JUNE GOODENOUGH	SECRETARY	January 2022 - Sept 2022	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

1.	SHARON PHILLIPS	
2.	ALAN FISHER	
3.	VALERIE CLARKE	
4.	JUNE GOODENOUGH	
5.	MARY ROLFE	
6.	ROSALIND HAMILL	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

How the charity is constituted

(eg. trust, association, company)

Trustee selection methods

(eg. appointed by, elected by)

CONSTITUTION

APPOINTED BY FELLOW TRUSTEES

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The following policies were reviewed this reporting period

1. Complaints
2. Data Protection
3. Drugs and Alcohol
4. Equality and Diversity
5. Financial Management & Accounting
6. Fund Raising
7. Health and Safety
8. Insurances
9. Media and Communications
10. Safeguarding Children and Adults
11. Whistle-Blowing

Also  
The Constitution  
Business Plan

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

- To provide and maintain The Shed project for the use and the benefit of those in physical, mental or social need, with the objective to improve conditions of life for the said beneficiaries and to promote development and support.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We encourage a range of volunteers to make use of our facilities, from the local USAFE bases, the local supermarkets and local children's groups, ie Brownies and Scouts. We also allow the Community Payback team to bring their people to account for their hours and in turn help us with the more physical jobs.

Trustees are made aware of the governing documentation and encouraged to review the objectives of The Shed twice yearly. They are also advised to read "The Essential Trustee Guide" issued by the Charities Commission as a good source of their responsibilities

The Business Plan is reviewed annually with the consent of the Trustees.

The Shed has made strong efforts to include all groups to use our facilities which is done through regular blogs on Facebook, attending local community events to promote The Shed, by liaising with local supermarkets, and participating in local activities such as village annual celebrations, Mildenhall Lark in the Park, Merry Mildenhall, Christmas Fayre, Community Showcase, and other ad hoc village events.

We submit regular articles to The Echo, the village magazine. This publication goes to every household and enables us to build our reputation including the elderly who are less likely to access social media.

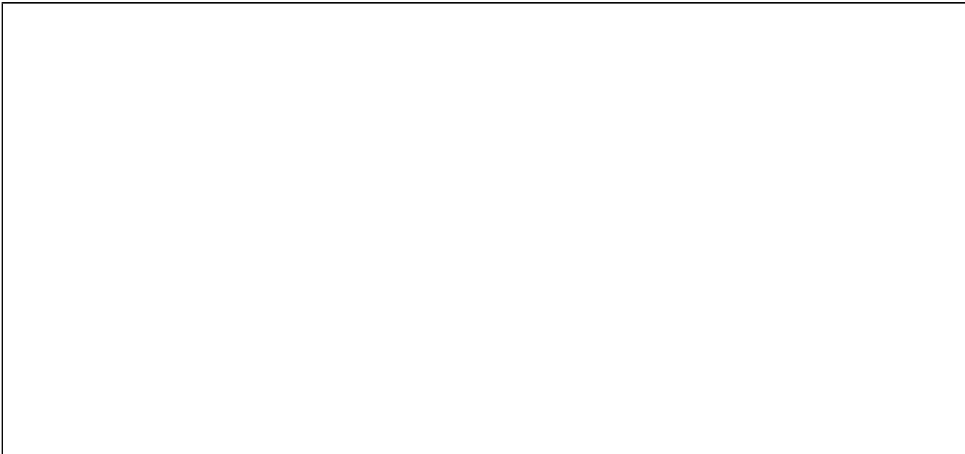
The Trustees uphold the guidance issued by the Charity Commission when planning our activities to ensure they are accessible to all and the visitors are welcomed into a safe and secure environment.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All policies have been reviewed on an annual basis. We continue to transfer excess monies into a savings account with Redwood Bank. These funds are set aside for larger projects which will commence in the new year 2023. Now we are in the post-Covid period, we actively encourage more volunteers to help with the work.



**SECTION D Achievements and Performance**

**Summary of the main achievements of the charity during the year**

The Trustees and core volunteers have worked tirelessly under trying circumstances to maintain the buildings and gardens. Since Covid-19 restrictions have been lifted, we work hard to encourage more public participation, but it is a slow process.

Our AGM was held in October 2022 when the Chair was re-elected during this report, two Trustees resigned, and a new Treasurer appointed.

Our patio area was successfully refurbished with financial support from Community Action Suffolk together with cooperation with West Suffolk District Council which allowed us to recycle many paving slabs from a derelict site they were demolishing for new housing development.

A contractor was engaged to lay the slabs, resulting in a much safer environment for our less mobile clientele.

We are completing the refurbishment of our Tool Shed with repairs to the tin roof and replacement of an asbestos gutter system.

We also doubled the size of our Long Path, again allowing easier access for our disabled guests.

The Big Circle has finally been reseeded having delayed the project from our initial plan in the Spring. The ground was not sufficiently level for our purposes, so we delayed the reseeded, putting great effort into making the base level and relatively stone free. In hindsight this was an excellent decision given the very high temperatures experienced over the summer months. Now the Autumn is upon us, the grass seed has a much better chance of germination, plus our bore hole provides sufficient watering opportunity.

**The Compost Area** was expanded and is maintained on an annual rotation system and with the removal of the very large overgrown south boundary hedging and we

have now extended the size of our vegetable patches around which new paths have been laid.

We have set out the basis of a **Petanque Court**, hopefully to be completed in the new year 2023.

On the administrative side, many Policy and Procedure documents were finalised which will be reviewed annually. Our Constitution and Business Plan revised, and Insurances brought up to date.

The Shed has been registered by the West Row Parish Council as a Registered Village Asset. This will afford a limited sense of security as the land cannot be undersold without our knowledge. It also encourages its use by residents who have a need to enjoy a larger space than their private gardens may allow.

We continue to collect from local supermarkets but have noticed a drastic decline in quantity of produce made available. This is no doubt a result of improved warehouse ordering coupled with the high level of financial burdens the low paid families are enduring as a result of the war in Ukraine and subsequent fuel cost escalation. We will continue to provide free food as and when it is available to us for redistribution.

#### **Toilet Facilities**

Our ongoing project to provide a Disabled Toilet is ongoing, but we have engaged a contractor who can start the job early 2023, weather permitting.

#### **Recycling Crisp Packets**

We are also grateful for all the empty Crisp Packets which people continue to donate. These are collected from the collection bin at our entrance, flattened and posted off by two volunteers on a regular basis. Monies are received twice per year and help our fund-raising opportunities.

**Little Shed** continues to be well used by those in need. Not only do we supply fresh vegetables, fruit and bread, but also ambient stock when available, plus our surplus produce from our gardens.

**Our Wood Shed and Potting Shed** continue to be well used. New neighbours are allowing us the use of a storage barn for our many chairs for public events. This will free-up much needed space in our Tool Shed.

We continue to contribute to the village magazine which helps maintain our profile and publicise our charitable giving.

**Fund Raising:** We continue to attend Car Boot sales to off-load supermarket stock. We attend charitable events to promote our facilities and liaise with local charitable groups to further public awareness. Annual events are our own Spring Fling, Rogation Service, attend local Christmas Fayre and village charitable events, all to raise our profile.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Trustees agreed during this report that we should have a reserves policy and at our AGM the amount was agreed to be £2,500. In addition, monies were transferred to a savings account and reserves set aside for recurring expenditure, ie insurances and minimal running expenses such as the electricity standing charge and grass maintenance etc

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

The funds retained by The Shed to finance the improvements of our facilities are all gleaned from donations and grant applications both local and national.

Our future objective is to complete the Disabled Toilet facility, erect a large greenhouse, lay a Petanque Court and build raised beds.

We will investigate the feasibility of solar panels for the disabled toilet.

We intend to open a Tea room when the facility is ready, and the weather is conducive to such a venture. Work in progress.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the

**trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Full Name(s)</b>	Rosalind Hamill	Mary Rolfe	Valerie Clarke	Sharon Phillips	June Goodenough	Alan Fisher
<b>Position</b>	Chair	Treasurer	Secretary			
<b>Date</b>	1/10/2022	01 Oct 22	01/10/22	01 Oct 2022	01/10/2022	01/10/2022
<b>Signature</b>	Rosalind Hamill	Mary Rolfe	Val Clarke	Sharon Phillips	J. Goodenough	Alan Fisher

# The Shed Accounts

Oct 1, 21 Sep 30, 22

## Opening Balance

Lloyds £13,520.36  
Redwood £30,304.39

## CLOSING BALANCE

£15,087  
£30,589.61 £285.22

## INCOME

**Redwood Interest** 285.22  
10/21 £26.61  
  
11/21 £625.41  
11/21 £810.12  
  
£250.00  
£15.00  
£500.00  
  
12/21  
£195.00  
  
£111.00

## OUTGOINGS

£9.72  
£18.48  
£11.23  
£290.83  
  
£140.72  
  
£250.00  
  
£508.81  
  
£150.00  
£81.60

## BUSINESS

Free Flow On-Line Giving Foundation  
Electricity Viv and Dave Bowers  
Primula plants - Mail Shop  
Forest Heath Electrical - Junction box and switch  
Newy & Eyre - via AllTime Alarm Solutions  
  
Veg Donations  
Co-Op Donation  
Forest Heath Electrical- light fittings  
  
Mildenhall Charities Grant- cheque bounced  
Mildenhall Charities Grant- cheque bounced  
Sharon Borg donation  
Neighbourly Grant  
  
Quote Four Insurance  
Veg Donations  
Quote Four Insurance  
Andy Stevens machinery repair  
Teracycle Crisp Packet donation

	£25.00		Donation
	£241.00		Veg Donations
	£12.67		Amazon Seller Fund
	£429.00		Veg Donations Plus Xmas Fayre (£120)
	£826.00		Veg Donations
01/22		£31.99	Amazon
		£17.81	Ebay
02/22	£561.00		Veg Donaion
	£10.00		Individual donation
	£105.00		Veg Donaion
	£12.61		Amazon Seller Fund
	£300.00		Individual donation
		£20.00	Wilko Paint
		£18.00	Wilko Storage Boxes
		£27.00	Sainsburys - 2xbottles for moving slabs
03/22	17.81		R.Hamill Reimbursement
		14.58	Gary Morley - lock for veg stall
03/22	£126.00		Veg Donation
		25.01	Val Calrke expenses
		£4.99	Amazon
		£9.38	Tesco, petrol lawnmower
		£205.32	Ladbrooks Insurance Premium
		£18.48	Flower bulbs
	£220.00		Veg Donation
	£211.00		Veg Donation

04/22	£5,000.00 £252.88 £347.00		West Suffolk Council - Lawnmower Co-Op Donation Veg Donation
		£14.98	Electric Mr & Mrs Bowers
	£137.00		Veg Donation
		£5.22	Tesco petrol-Cash
		£8.75	Tesco petrol-Cash
		£8.95	ASDA petrol-Cash
05/22	£9.10 £392.00		Amazon Charity reimbursement Veg Donation
		£34.00	Lawnsience Big Circle Grass Seed
		£14.98	Lock
		£15.98	Watering cans x 2
06/22	£1,000.00 £248.00 £103.00		Groundwork Tesco Bags of Help Veg Donation Teracycle Crisp Packet donation
07/22	£206.00		Veg Donation
		£47.78	Water spray tripod sprinkler - thurlow Nunn
		£5,075.00	J D Peachey Patio refurbishment
		£8.16	12 x postage stamps
		£27.00	Refreshments for USAFE work party
		£18.00	Timpson keys
		£34.36	Screwfix--guttering and oscillating sprinkler
		£5,200.00	Thurlow Nunn Ride On Mower
		£9.80	Wicks, hose connectors
		£26.70	Wicks, tomatoe feed
08/22	£296.00		Veg Donation
		£14.21	Mr & Mrs Bowers Electricity

		£65.00	Brian Klemp, Open Day BBQ
		£22.62	R.Hamill, Open Day condiments
	£350.00		Veg Donation
09/22		£121.97	Woollards Wood for gutter, corrugated sheets
		£20.00	Sack barrows x 2 - Janine
		£24.99	Screwfix--- Black exterior paint
		£283.11	Lawnscience, final grass seed setting
		£45.78	Amazon - hose connectors
	£621.00		Deposit -- to include
	to include:-		Sainsbury's Publicity Day £21.00
			Milden Lodge Open Day £16.18
			Gun Case sold £50
			<b>Mildenhall Bingo Buddies £75.25</b>
			Car Boot Sale, Barton Mills £70
<b>TOTAL</b>	<b>£14,877.43</b>	<b>£13,001.29</b>	
<b>Profit</b>	£1,876.14		

**THE SHED**

England & Wales - Charity number 1174817

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# Accounts

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# Trustees' Annual Report for the period

Period start date			Period end date				
<b>From</b>	Day 01	Month OCT	Year 2020	<b>To</b>	Day 30	Month SEPT	Year 2021

**Charity name** THE SHED

**Other names charity is known by** N/A

**Registered charity number (if any)** 1174817

**Charity's principal address** Jarman's Lane

West Row

**Postcode**

IP288NU

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ROSALIND HAMILL	CHAIR		
2	SHARON BORG	TREASURER		
3	LISA DRANE	SECRETARY	January 2021 - Sept 2021	

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

	Name	Dates acted if not for whole year
1.	YVONNE BOWDRIDGE	
2.	REV. CAROLINE BUTCHER	
3.	SHARON PHILLIPS	November 2020 - Sept 2021
4.	ALAN FISHER	December 2020 - Sept 2021
5.	VALERIE CLARKE	January 2021 - Sept 2021
6.	GEOFF DABROWA	January 2021 - Sept 2021
7.	GERALDINE DABROWA	January 2021 - Sept 2021
8.	JUNE GOODENOUGH	January 2021 - Sept 2021
9.	JANE PARRY	January 2021 - Sept 2021

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY FELLOW TRUSTEES

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The following policies were reviewed this reporting period

1. Complaints
2. Data Protection
3. Drugs and Alcohol
4. Equality and Diversity
5. Financial Management & Accounting
6. Fund Raising
7. Health and Safety
8. Insurances
9. Media and Communications
10. Safeguarding Children and Adults
11. Whistle-Blowing

Also  
The Constitution  
Business Plan



**Summary of the objects of the charity set out in its governing document**

- To provide and maintain The Shed project for the use and the benefit of those in physical, mental or social need, with the objective to improve conditions of life for the said beneficiaries and to promote development and support.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We encourage a range of volunteers to make use of our facilities, from the local USAFE bases, the local supermarkets and local children’s groups, ie Brownies and Scouts. We also allow the Community Payback team to bring their people to account for their hours and in turn help us with the more physical jobs.

Trustees are made aware of the governing documentation and encouraged to review the objectives of The Shed twice yearly. They are also advised to read “The Essential Trustee Guide” issued by the Charities Commission as a good source of their responsibilities

The Business Plan is reviewed annually with the consent of the Trustees.

The Shed has made strong efforts to include all groups to use our facilities which is done through regular blogs on Facebook, attending local community events to promote The Shed, by liaising with local supermarkets, and participating in local activities such as village annual celebrations, Mildenhall Lark in the Park, Merry Mildenhall, Christmas Fayre, Community Showcase, and other ad hoc village events.

We submit regular articles to The Echo, the village magazine. This publication goes to every household and enables us to build our reputation including the elderly who are less likely to access social media.

The Trustees uphold the guidance issued by the Charity Commission when planning our activities to ensure they are accessible to all and the visitors are welcomed into a safe and secure environment.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

All policies have been reviewed on an annual basis. We continue to transfer excess monies into a savings account with Redwood Bank. These funds are set aside for larger projects which will commence in the new year 2022. Now we are in the post-Covid period, we actively encourage more volunteers to help with the work.

## Summary of the main achievements of the charity during the year

The Trustees and skeleton core volunteers have worked tirelessly under trying circumstances to maintain the buildings and gardens. This was particularly difficult with the restrictions imposed by Covid-19 which impacted greatly throughout this report and the previous months leading up to October 2020.

Our AGM was held in October 2020 when the Chair was re-elected during this report, two Trustees resigned but two new Trustees were welcomed on board

Our main entrance Driveway was completed with tarmac surfacing from our front gate abutting the main highway. This work and the Car Park was sponsored by Suffolk County Council.

Due to the lack of volunteers and visitors, we created a video of our achievements throughout 2020. This enabled our friends to remain in touch with our progress which was enormous considering the small number of people able to work on the site.

The Piggery end wall was completely rebuilt and the roof repaired during 2021. A dividing wall was removed allowing for a very large additional storage space for our large pieces of gardening equipment. New lockable doors were fitted during 2021. This is still work in progress.

We installed a Bore Hole during 2020 but also retained our many water butts for all the rainwater we can collect. The bore hole relies on electricity for the pump and as planned we were able to install a permanent electricity connection during 2021

We started to create two pond gardens a bog garden and wildlife haven to attract wildlife

**The Compost Area** was expanded and is maintained on an annual rotation system and with the removal of the very large overgrown south boundary hedging and we have now

extended the size of our vegetable patches around which new paths have been laid.

**The Big Circle** surrounded by sapling trees previously planted was cleared, levelled and grass set during 2021.

We have set out the basis of a **Petanque Court** to be completed in the new year 2022.

On the administrative side, many Policy and Procedure documents were finalised which will be reviewed annually. Our Constitution and Business Plan revised and Insurances brought up to date. Our Lease was finally registered at HM Land Registry

The Trustees enrolled on courses to include Financial Management, Safeguarding and DBS checks were completed where necessary. We continued to stay in touch via monthly & quarterly Zoom meetings and also monthly email updates.

The local supermarkets continued to support our **Free Food Hampers** with both tinned and fresh items to supplemented families in need. This was extended in December 2020 when many Christmas Hampers were distributed which included gifts and Christmas items to help celebrate as well as food.

#### **Toilet Facilities**

One of our main projects for 2022 will be the installation of Changing Places disabled toilet facilities. Planning consent has been obtained during 2021.

#### **Recycling Crisp Packets**

We are also grateful for all the empty Crisp Packets which people donate. These are collected from the collection bin at our entrance, flattened and posted off by two volunteers on a regular basis. Monies are received twice per year and help our fund-raising opportunities which were limited during Covid 2019 -2021

**Little Shed** We removed one potting shed to our front entrance. Planning permission was applied for. This will allow perishable produce to remain edible longer. The excess produce grown and supermarket donations are placed at our front entrance for those who need it to be taken freely, however, we welcome donations where possible. With our social activities severely restricted during 2020 and 2021 due to Covid restrictions, the donations received from here have been one of our main sources of revenue.

**Wood Shed and Potting Shed.** Two facilities much needed and proving extremely useful storage and workspace.

We continue to contribute to the village magazine which helps maintain our profile ready for our reopening.

### **Brief statement of the charity's policy on reserves**

The Trustees agreed during this report that we would have a reserves policy. Monies were transferred to a savings account and reserves set aside for recurring expenditure, ie insurances and minimal running expenses such as the electricity standing charge etc

### **Details of any funds materially in deficit**

### **Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The funds retained by The Shed to finance the improvements of our facilities are all gleaned from donations and grant applications both local and national.

Our future objective is to establish a toilet suitable for all needs. We have investigated Changing Places and hope to provide such a facility in the near future

We have set aside monies for solar panels which will be placed on the new Toilet block to provide basic electricity (lights mainly)

To erect a third greenhouse in 2022  
To continue extending the electric supply into all three stalls within the Stables during 2022

## **Section F**

## **Other optional information**

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**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	<i>R P Hamill</i>	<i>S Borg</i>	<i>L Drane</i>	<i>V. Clarke</i>	<i>Caroline Butcher</i>	<i>Sharon Phillips</i>	<i>Y. Bowdige</i>
<b>Full Name(s)</b>	Rosalind Hamill	Sharon Borg	Lisa Drane	Valerie Clarke	Rev. Caroline Butcher	Sharon Phillips	Yvonne Bowdige
<b>Position</b>	Chair	Treasure	Secretary				
<b>Date</b>	1/10/2021	01 Oct 21	1/10/21				
<b>Signature</b>	Alan Fisher	JParry					
<b>Full Name(s)</b>	Alan Fisher	Jane Parry					
<b>Position</b>							
<b>Date:</b>	1/10/2021	1/10/21					

**THE SHED  
RECEIPTS & PAYMENTS ACCOUNT  
FOR THE YEAR 1 OCT 2019 -THRU 30 SEPT 2020**

<u><b>Income</b></u>	<b>£</b>
Grants	£0.00
Fundraising	£234.03
interest redwood bank	£69.09
Cash Donations	£1,160.96
<b>TOTAL INCOME</b>	<b>###</b>
<u><b>Expenditure</b></u>	
Insurance	£205.32
Fundraising Exp	£11.44
Repairs & Maintenance	£253.51
Tools & Equipment	£2,138.96
Printing & Advertising	£25.50
Professional Fees	£0.00
<b>TOTAL EXPENDITURE</b>	<b>###</b>
Opening Balance Bank:	£27,615.41
Opening Balance Petty Cash	£0.00
Petty Cash Closing Balance	217.26
Net loss this year:	<b>-£1,170.65</b>
Closing Balance <b>Lloyds</b> at 30 <sup>th</sup> Sept 2020	£6,158.41
Closing Balance <b>Redwood</b> at 30 <sup>th</sup> Sept 2020	£20,069.09
Total Closing Balance as at 30 <sup>th</sup> Sept 2020	<b>26444.76</b>

**THE SHED  
RECEIPTS & PAYMENTS ACCOUNT  
FOR THE YEAR 1 OCT 2020 - 30 SEPT 2021**

<u><b>Income</b></u>	<b>£</b>
Grants	17061.17
Fundraising	£212.33
interest redwood bank	£235.63
Cash Donations	£3,593.65
<b>TOTAL INCOME</b>	<b>###</b>
<b><u>Expenditure</u></b>	
Insurance	£812.82
Fundraising Exp /Sundries	£134.41
Repairs & Maintenance	£1,474.97
Tools & Equipment	£1,052.86
Printing & Advertising	£45.36
Gardening Sundries	£58.94
Fuel for Equipment	£56.11
Office Sundries	£2.60
Training/fees	£91.00
<b>TOTAL EXPENDITURE</b>	<b>£3,729.07</b>
Opening Balance Lloyds Bank:	£6,158.41
Opening Balance Redwood Bank	£20,068.76
Opening Balance Petty Cash	£217.26
Closing Balance <b>Lloyds</b> at 30 <sup>th</sup> Sept 2021	
Closing Balance <b>Redwood</b> at 30 <sup>th</sup> Sept 2021	
Petty Cash Closing Balance	26444.43
<b>Net profit/loss</b> this year:	£17,373.71
Total Closing Balance as at 30 <sup>th</sup> Sept 2021	<b>43818.1</b>

£13,493.75
£30,304.39
£20.00
<hr/> £43,818.14