



Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	April	2024			31	March

Section A Reference and administration details

Charity name

Windsor Hill Wood

Other names charity is known by

Registered charity number (if any)

1174810

Charity's principal address

Rock House, Windsor Hill Lane

Windsor Hill

Shepton Mallet

Postcode

BA4 4JE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Dennis	Chair	Resigned 18/01/25	
2	Sue Crisfield			
3	Mark Bagott	Chair from 18/1/25		
4	Virginia Membrey			
5	Anne Martin			
6	Steve Bruce-Jones	Treasurer & Secretary		
7	Hazel Rumsey			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Simone Paull ACMA	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Nominations for Trustees are put forward by existing Trustees and discussed at a regular meeting. If there isn't universal agreement a Trustee vote is held (no vote has been required to date)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees continued their regular review of policies and procedures during the year. Health and Safety Policy, License to Reside and Stand-In Warden Guidance have all been adopted in the year

A register of major risks has been developed and is being regularly reviewed

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Windsor Hill Wood exists to provide temporary accommodation and refuge to those who are in need of it. We are driven by three core charitable objectives:

- The relief of those in need, hardship and distress
- The preservation and promotion of good mental health
- The advancement of the Christian religion

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Windsor Hill Wood offers hospitality to both long term and short term guests. The long term stays are the focus of the work at Windsor Hill Wood, allowing appropriate time for guests to become part of the rhythm of life and community, to have time away from their challenging situations and to have time for a certain level of recovery. However, having short term guests if space allows, supports a healthy and fresh dynamic and can also provide significant help to those guests to enable them to reflect on their next steps.

Windsor Hill Wood helps its guests to develop resilience and independence through life in a supportive community. The rhythm includes outdoor tasks such as forestry, livestock management, horticulture, communal catering and opportunities to learn new skills.

Windsor Hill Wood is open to all, regardless of religion, or absence of religion. The Wardens are Christians as are some of the Trustees so the daily and weekly rhythm of Windsor hill wood includes moments of reflection and silence.

The Trustees meet formally every two months where the meetings are recorded. Informal unminuted meetings are held in the intervening months where everybody is kept updated. The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

Windsor Hill Wood welcomes volunteers, both regular and one-off. There is a regular Wednesday volunteer work party in the woods and grounds.

We host work parties during the year as well as an Open Day for volunteers and supporters.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Stayed open all year. During the year we welcomed 6 long term guests (individuals staying for longer than a month - average stay 9 months) and 6 short term guests (individuals staying for less than a month - average stay 14 nights)

Set up free weekly therapy sessions for guests that needed extra support.

Communicated with over 150 enquiries for potential new guests, signposting and offering advice as appropriate. Supported past guests with follow up emails or phone calls after their departure.

Developing and reorganising the library to facilitate better access to self help books and encourage reading in peoples pass times to create healthier habits.

In house training on food hygiene was developed as well as learning how to make simple and healthy soups and bake sourdough bread.

Basic safety training for using a variety of tools and equipment as well as workshops in repairing, sharpening and re handling broken tools. Risk assessments and self-care were prioritised before work begins. Also updating staff training and certification for First Aid and Hood hygiene.

Conflict management, listening to understand rather than respond has been a key focus to build community through a safe space to discuss challenges and develop understanding and appreciation of each other's differences.

The number of volunteers increased significantly, now with 31 helpers with an average weekly attendance of 6 great people with a wide set of skills used to support and teach our guests.

Work to improve the built infrastructure at Windsor Hill Wood continued throughout the year. Improved electrical and fire safety in the main house and the opening of the Woodland Studio which is now available for hire were significant achievements.

Record keeping for grant applications and reporting was highlighted as a need and regular measurement of outcomes is now being completed.

Revamping the website is a current focus to ensure we are communicating well with the different necessary groups that access it.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are held to meet the day to day cash flow requirements of any unforeseen eventuality, as Windsor Hill Wood has obligations to both guests and long-term volunteers

The Reserves Policy states that unrestricted cash equivalent to 3-6 months of budgeted unrestricted expenditure should be maintained. Reserves can currently be used to cover any shortfall in funding the organisation's costs. Yearend reserves stood at 3.2 months

Details of any funds materially in deficit

The Access Road Fund ended the year with a £8,258 deficit which was partly covered by an indefinite interest-free loan.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Unrestricted income from Private donations (39%), Grants (30%) and Residential contributions (26%) was largely unchanged from last year. Expenditure on core operating costs was also similar to 2023/4. However asset purchases (biomass boiler) and restricted fund expenditure (house, access road and studio) led to a £25,000 reduction in cash funds over the year.

Fundraising from individuals and grants is a focus for 2025/6 to allow cash reserve levels to be restored.

Section F

Other optional information

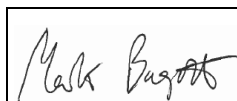
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mark Bagott

Position (eg Secretary, Chair, etc)

Chair

Date

5th December 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name WINDSOR HILL WOOD		No (if any) 1174810	
Receipts and payments accounts			
For the period from	Period start date 1st April 2023	To	Period end date 31st March 2024

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Regular Donations	7,392	-	-	7,392	9,247
Ad hoc Donations	21,397	3,847	-	25,244	33,399
Gift Aid	5,017	-	-	5,017	2,124
Grants	4,791	38,116	-	42,907	44,264
Residents Contributions	22,573	-	-	22,573	22,691
Fund Generation	2,714	-	-	2,714	1,593
Feed in tariff & RHI	563	-	-	563	629
Other Income	1,468	-	-	1,468	1,729
Sub total (Gross income for AR)	65,916	41,963	-	107,879	115,676
A2 Asset and investment sales, (see table).					
Loans received	-	-	-	-	13,489
Asset Sales	-	-	-	-	-
Sub total	-	-	-	-	13,489
Total receipts	65,916	41,963	-	107,879	129,165
A3 Payments					
Staff Costs	21,101	1,785	-	22,885	22,718
Housekeeping Costs	15,008	-	-	15,008	12,636
Volunteers Costs	176	-	-	176	127
Forestry, agriculture & animal costs	2,495	-	-	2,495	5,413
Repairs and maintenance	3,375	28,990	-	32,364	17,562
Equipment purchase & hire	1,566	249	-	1,814	1,139
Vehicle costs	2,629	-	-	2,629	2,218
Therapy for residents	-	-	-	-	1,704
Utilities	6,815	-	-	6,815	6,480
Office & Administration	1,662	-	-	1,662	1,706
Fundraising costs	292	-	-	292	105
Professional Fees	60	4,493	-	4,553	1,140
Rent & Council Tax	3,492	-	-	3,492	3,210
Insurance costs	2,524	-	-	2,524	2,138
Interest and bank charges	20,747	-	-	20,747	22,185
Other expenses	404	95	-	499	1,301
	-	-	-	-	-
	-	-	-	-	-
Sub total	82,344	35,610	-	117,955	101,784
A4 Asset and investment purchases, (see table)					
Asset purchases	9,341	-	-	9,341	4,738
Loan/mortgage repayments made	6,604	-	-	6,604	14,473
Decrease in creditors	- 925	-	-	- 925	941
Sub total	15,021	-	-	15,021	20,152
Total payments	97,365	35,610	-	132,975	121,937
Net of receipts/(payments)	- 31,449	6,353	-	- 25,097	7,228
A5 Transfers between funds	20,954	- 20,954	-	-	-
A6 Cash funds last year end	31,696	20,229	-	51,925	44,697
Cash funds this year end	21,201	5,628	-	26,828	51,925

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	20,373	- 11,665	-
	Cash in hand	828	-	-
	COIF Charities Deposit Fund		17,293	-
	Total cash funds	21,201	5,628	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details		-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Motor Vehicle	General (Unrestr.)	3,795	-
	Property (Rock House & Windsor Hill Wood)	General (Unrestr.)	587,449	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Mortgage	General (Unrestr.)	345,827	
	Unsecured Loans	General (Unrestr.)	74,000	
	Creditors	General (Unrestr.)	84	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mark Bagott (Chairman)	22/11/2025	

Windsor Hill Wood

Independent Examiner's Report to the Trustees

Year ended 31st March 2025

I report to the trustees on my examination of the financial statements of Windsor Hill Wood (The Charity) for the year ended 31st March 2025.

Responsibilities and basis of report:

As the trustees of The Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of The Charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

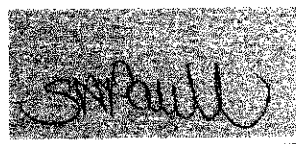
- 1 accounting records were not kept in respect of The Charity as required by section 130 of the Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SIMONE PAULL ACMA

Independent Examiner

45 Compton Rd, Shepton Mallet BA4 5QR



Date:

22nd November 2025