

RADIO TYNESIDE

England & Wales · Charity number 1174808

Details

Status Registered

Legal form CIO

Registered 2017-09-25

Register [View on the Charity Commission register](#)

Contact

Address Floor 2
Newcastle University Students Union
University of Newcastle upon Tyne
Kings Walk
Newcastle Upon Tyne
NE1 8QB

Phone 01912220789

Email info@radiotyneside.co.uk

Website www.radiotyneside.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:THE RELIEF OF SICKNESS, POOR HEALTH AND OLD AGE AMONGST PEOPLE LIVING IN NEWCASTLE AND GATESHEAD BY PROVIDING A LOCAL BROADCASTING SERVICE FOR HOSPITALS, RESIDENTIAL HOMES AND SIMILAR INSTITUTIONS AND FOR PATIENTS RECEIVING COMMUNITY CARE; ANDTHE ADVANCEMENT OF HEALTH AND PREVENTION OR RELIEF OF SICKNESS FOR THE PUBLIC BENEFIT THROUGH THE PROMOTION OF THE BENEFITS OF LIVING A HEALTHY LIFESTYLE, AND THE IMPORTANCE OF MAINTAINING GOOD PERSONAL MENTAL AND PHYSICAL HEALTH BY (MAINLY, BUT NOT EXCLUSIVELY) THE MEANS OF BROADCASTING HEALTH EDUCATION MESSAGES TO PEOPLE LIVING IN NEWCASTLE AND GATESHEAD.

Activities: the relief of sickness, poor health and old age by providing a local broadcasting service for hospitals and similar institutions, the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** The General Public/mankind

Geography

- Gateshead
- Newcastle Upon Tyne City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,481	£23,082	-	-
2024-03-31	£45,507	£50,652	-	-
2023-03-31	£11,056	£11,664	-	-
2022-03-31	£15,956	£11,209	-	-
2021-03-31	£12,149	£7,708	-	-

Trustees

Name	Role	Appointed
DAVID NICHOLSON OBE	Chair	2017-09-25
Henry Winter		2026-06-04
Paul Laverick		2026-06-04
Professor CHRISTOPHER EGGETT		2017-09-25
Richard Finch		2017-09-25
Tony Crosby		2026-06-04

RADIO TYNESIDE

England & Wales - Charity number 1174808

Accounts



Trustees' Annual Report & Accounts 2024/25



Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales – No 1174808
Principal Address: Floor 2, Newcastle University Students Union, Newcastle upon Tyne NE1 8QB

Radio Tyneside Trustees' Annual Report and Accounts

Chair's Report



Once again over the past 12 months we have supported our community in a number of ways. Being a radio station that promotes health and wellbeing, many organisations have been given the opportunity to get their message across. As always, we have worked with both the Newcastle and Gateshead Health Trusts.

We currently have 45 volunteers working for us which allows us to broadcast 24 hours a day both to the hospital wards and to the community and I thank them all for their continued support. I would like to thank the Newcastle and Gateshead NHS Trusts for their continued support. Thanks also go to the local businesses in the area who have supported us financially which has helped us enormously in the continuing of our service.

The big change this year is that we have had to move out of our building on Claremont Road as the Trust, who own the property, are having to sell it. We have been there for over 15 years. Fortunately, we have found new premises in the Students Union of Newcastle University. They have kindly converted 3 rooms into two studios and a technical area and our engineers have installed state of the art equipment which will allow us to continue broadcasting on FM, DAB, Online and to the patients on the wards of the hospitals in Newcastle and Gateshead.

Radio Tyneside prides itself with the training the volunteers receive which for some of our past members has led to them making a career in the media. Currently we have many now working for both the BBC and ITV in news, sport and entertainment. Talking of sport, I am pleased to say that we still bring our hospital patients commentary on all of Newcastle United's home games from St James Park, something we have done since 1951, when the station was set up. Next year we will celebrate 75 years of broadcasting.

Finally, after being involved with Radio Tyneside for over 50 years, I am proud to be part of Radio Tyneside and the dedication from our volunteers that has made the station the success that it is and we thank the listeners who continue listen.



Dave Nicholson OBE
Chair, Radio Tyneside



Radio Tyneside Trustees' Annual Report and Accounts

Introduction

The Trustees of Radio Tyneside are pleased to present their Report and Accounts for the year ending 31st March 2025.

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is presented below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

Organisation

Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales on 25th September 2017 and governed by a constitution last amended on 16th December 2020. The constitution is based on model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

Radio Tyneside merged with 'Radio Tyneside – The Tyneside Hospitals Broadcasting Service', registered number 500451, in March 2018, and took over the provision of the hospital radio service at the RVI and Freeman hospitals in Newcastle upon Tyne and the Queen Elizabeth hospital in Gateshead. In June 2018, the charity launched its new health and wellbeing community radio service, specifically for older people living in and around the Newcastle and Gateshead area, broadcasting on 93.6 FM, and online via its website. This service was extended to broadcast on DAB across the Newcastle & Gateshead and Tynemouth & South Shields multiplexes during 2022.

Radio Tyneside is managed by the charity trustees. In the period covered by this review, all of the charity trustees were elected by the membership in accordance with the rules and procedures set out in the published constitution. Two of the trustees, Yvonne Bell and Richard Finch were re-elected by the membership at the 2024 AGM.

Throughout the period under review, Radio Tyneside continued to operate with no paid staff, being run entirely by a membership of volunteers.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission.

Charitable Objects

Radio Tyneside has two charitable objects:

1. the relief of sickness, poor health and old age amongst people living in Newcastle and Gateshead by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
2. the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the



Radio Tyneside Trustees' Annual Report and Accounts

means of broadcasting health education messages to people living in Newcastle and Gateshead.

These charitable objects use the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

In furtherance of the first object, Radio Tyneside provides a hospital radio service to patients at the Royal Victoria Infirmary, Freeman and Queen Elizabeth Hospitals via the bedside entertainment system, delivered by Spark TSL.

Radio Tyneside also streams its service online via the internet and downloadable iOS and Android Apps such as TuneIn Radio and RadioPlayer. This allows hospital patients and listeners in residential homes and similar institutions to listen to the service.

The second of these objects is a localised version of the second model object agreed between the HBA and the Charity Commission, and allows Radio Tyneside to target its services at the local population outside the hospital with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring to make less use of the health services.

To further this object, Radio Tyneside operates a community radio service, broadcasting on 93.6FM and DAB to listeners in Newcastle upon Tyne and Gateshead and also through online channels. In addition, Radio Tyneside uses its online and social media presence to disseminate information and messages in support of this object.

In managing the charity, the Trustees have, at all relevant times, had regard to the charity's charitable objects, and the Charity Commission's public benefit guidance.

Key Commitments

The Trustees are responsible for ensuring that Key Commitments agreed with the telecommunications regulator, Ofcom, are met.

Delivery against these Commitments is monitored by the Compliance Officer and an annual summary report is presented to the Trustees for review. This summary is attached as an annex to this report.

The Trustees consider that the Key Commitments have been met during the period under review.

Radio Tyneside Trustees' Annual Report and Accounts

Memberships

Radio Tyneside is proud to be a member of a number of community and support organisations, and the Trustees wish to extend their thanks and appreciation for the information and advice they offer throughout the year.

Radio Tyneside is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK. It is also a member of the Community Media Association (CMA), being the UK representative body for the community broadcasting sector, committed to promoting access to the media for people and communities, and the UK Community Radio Network. Our members regularly attend national conferences and events organised by these organisations.

Radio Tyneside is also a member of the Community Foundation, a philanthropic organisation that supports good causes and makes grants to hundreds of small charities across North East England, and is a member of Connected Voice, supporting voluntary and community action in the North East of England.

We are also a founding Corporate Sponsor of the Gateshead Health Charity.

In furtherance of the charitable objects and Ofcom Key Commitments, Radio Tyneside also maintains membership of the Gateshead VCSE Alliance.

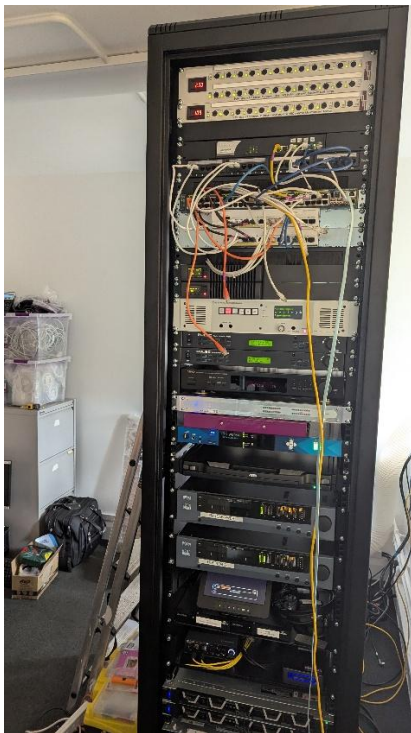
We work closely with and regularly showcase the great work of many local support organisations, including InformationNOW, the advice and information service provided by Newcastle City Council, the Newcastle and Gateshead Volunteer Centres, Our Gateshead, Age UK Gateshead, Healthwatch Newcastle and Healthwatch Gateshead, the Elders Council of Newcastle upon Tyne, the Newcastle Hospitals Charity and the Gateshead Health Charity. We also maintain a good working relationship with both Newcastle and Northumbria Universities. Radio Tyneside has provided volunteer opportunities to a steady number of students from both universities over the years.

Radio Tyneside Trustees' Annual Report and Accounts

Review of Activities and Achievements

In this section we cover some of the achievements and highlights since the TAR for 2023/24 was published in Q3 2024.

During the latter part of 2024 we were advised by the Newcastle Hospitals Trust that our tenancy at 3 North Terrace-owned building was to end and we would need to find new accommodation for our studios. A notice was put out on social media and through contacts and happily within a matter of weeks we were offered a number of new homes. After much leg-work and deliberation we decided to take up an offer from Newcastle University Student's Union who had space office space in their beautiful old building

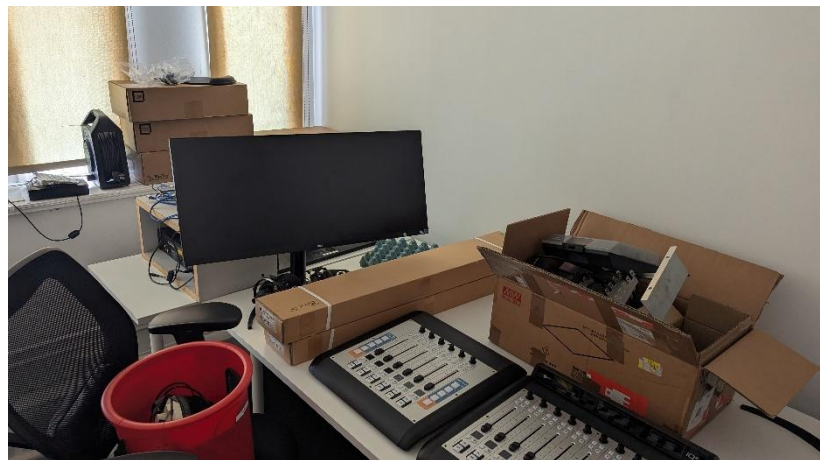


on the campus. Centrally placed in Newcastle we see it as a very positive move.

Work started in June and, at the end of August, we had completed the move and were able to start broadcasting from the new studio premises.



The trustees would like to extend their thanks to all of those members who have worked tirelessly to ensure that the move went ahead smoothly.



Specific mention goes to Tony Crosby for conducting a very effective due diligence process and to David McSparron and Neal Younger for developing and implementing some very complex technical arrangements.

Radio Tyneside Trustees' Annual Report and Accounts

During the period under review we undertook some major live outside broadcasts, providing the opportunity to meet some of our listeners and to showcase some great events. In September 2024, we once again provided live coverage from the start of the Great North Run. More recently, we broadcast live from the North East Wool Show at Gosforth Park and from the Ouseburn Festival over a weekend in July.



We are very proud of our heritage as a hospital radio service, and this is still at the core of what we do. We first broadcast football commentaries from St James' Park in 1951, and continue to do that to the present day.

The annual Hospital Radio awards were held in March 2025 and Radio Tyneside was once again recognised, achieving a Gold award for 'Station of the Year'. This is a tremendous achievement and reflects the excellent standard of service which we always aim to deliver.

Following receipt of the second tranche of grant funding awarded last year by the Newcastle Hospitals Charity, we have now also completed the second phase of the studio upgrade, by upgrading our computer network to support the latest studio broadcast software. This work has been completed in conjunction with planning for our studio move.

The last 12 months have been very challenging due to the requirement to move studio premises, however, we have maintained our high standards throughout this time. Radio Tyneside will be 75 years old in October 2026 and we are able to look forward to the future with confidence.

Acknowledgements

Radio Tyneside's activities to help patients, and in providing a community radio service, are only possible through the contribution of the time and energy of the charity's team of volunteers. Volunteers provide their time in a range of roles to help Radio Tyneside deliver its service to patients and the public, including presenting radio shows, providing technical and engineering support and in fundraising.

The Trustees wish to record their thanks to all those volunteering at the charity for their ongoing support and commitment. We estimate that the volunteer team has given over 10,000 hours of their time to the charity during the year.

The Trustees also extend their gratitude to Newcastle Upon Tyne Hospitals NHS Foundation Trust for providing us with support over the years and look forward to continuing to maintain a fruitful relationship going forward.



Radio Tyneside Trustees' Annual Report and Accounts

We also wish to thank the Newcastle University Students Union staff who have been instrumental in making our move to new premises a smooth one.

The Trustees would also like to thank the many businesses and organisations that continue to support us:

To the Newcastle Hospitals Charity and to Gateshead Health Charity for their continued encouragement and financial support.

To local businesses: Bliss in the Sticks and Fish Electricals for their continuing on-air sponsorship.

And finally, thanks are due to the many listeners and supporters that made individual donations throughout the year.



Radio Tyneside Trustees' Annual Report and Accounts

Going Forward

We will reach an important milestone next year when we reach our 75th anniversary. Following our studio move, we look to the future with renewed confidence and intend to celebrate with a number of events and activities, both on-air and off-air.

With around 40 volunteers at Radio Tyneside, whether that be as a presenter, IT/technical support, in media, or in an administrative role, they have all played their part in the organisation to maintain its core mission and objectives.

However, as times change and listeners tastes and habits change we are mindful that we need to move with them to make sure that we keep pace and ensure that we are providing them with what they want from a community radio station.

With this in mind we plan to get out in the community more in the future and encourage engagement from the various groups and organisations, thereby delivering and extending our social gain objectives.

We aim to strengthen our management team and to invite new volunteers to join us.

Radio Tyneside Trustees' Annual Report and Accounts

Financial Management

Radio Tyneside manages its finances to ensure compliance with the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

Accounts for the year ended 31st March 2025 have been prepared on a Receipts and Payments basis.

Radio Tyneside aims to maintain a credit balance of unrestricted funds at all times that equates to at least one year's forecasted revenue expenditure, currently set at £12k.

At the end of the year under review, Radio Tyneside is financially stable and has adequate cash reserves. Radio Tyneside managed unrestricted funds totalling £17,947, having raised £25,481 (including an exceptional income item of £10,000) and has spent £23,082 during the year.

Income

The final £10,000 tranche of our grant award from the Newcastle Hospitals Charity was made available. This allowed us to complete a major upgrade of our studio and transmission equipment which has significantly increased the breadth and quality of our output and facilitated the studio move.

The Trustees consider that a diverse and broad selection of income streams is important to avoid over-reliance on any one source. In the year under review a good spread of funding sources was maintained and operational income totalled £15.5k.

Corporate donations remained steady at £1.2k (previous year £1.4k). Two individual personal donations boosted this income stream to £7.7k (£0.4k).

Sales income of £2.0k was generated through the sale of surplus studio equipment, made redundant as a result of the studio upgrade

Finally, fundraising efforts generated £1.9k (£1.4k), due in part to sponsorship of a cycle ride undertaken by one of our members. The trustees would like to thank Tony Crosby for his sterling efforts in raising this money.



Expenditure

The Trustees maintained close control on expenditure during 2024/25.

Expenditure during the year totalled £23.1k. Excluding costs associated with the studio upgrade, operational expenditure of £13.1k was consistent with previous years.

Major recurring expenditure items included music royalties, at £3.6k (£3.4k). Other licence, subscription and membership costs were £3.5k (£3.2k). This figure includes the cost of Ofcom

Radio Tyneside Trustees' Annual Report and Accounts

broadcasting licences for our FM and DAB channels, the provision of news content, television licences and memberships of the Hospital Broadcasting Association and Community Media Association.

Other major items of expenditure include Insurance at £1.8k (£1.4k), covered in part by a restricted grant from the Newcastle Hospitals Charity made in a previous year. The increase was due to the additional premium associated with the increased value of our studio equipment, following the studio upgrade.

Travel, meals and accommodation at £0.9k included expenses incurred in the delivery of the studio upgrade and catering for a one off event, which was covered by a personal donation made for this purpose.

Management of Major Risks

Ensuring that we generate income to cover the running costs of providing a community and hospital radio service is considered a key risk to Radio Tyneside. Historically, our main income streams have been grant funding, personal donations and fundraising, however, the current environment in these areas is challenging and we supplement these sources with some programme sponsorship. Going forward, annual outgoings are expected to increase by £5k, reflecting the additional costs of rental and telecommunications due to the studio move. Whilst current reserves provide a financial buffer, the Trustees recognise the need to increase income streams to cover increased expenses and this will be a priority in the coming months.

As a community radio broadcaster, Radio Tyneside must meet the agreed Key Commitments and must comply with the requirements of the Broadcasting Act and the Ofcom Broadcasting Code.

<https://static.ofcom.org.uk/static/radiolicensing/html/radio-stations/community/cr102238ba2radiotyneside.htm>

Failure to meet these commitments or other breaches of the Ofcom code could result in fines or other sanctions against the charity.

Operating as a community radio station, with programming being available to listeners across Tyneside, brings the risk of the potential for complaints or the causing of offence.

The Trustees consider that satisfactory arrangements are in place to minimise these risks, through a careful recruitment policy, presenter training and the monitoring of station output against the key commitments and rules.

A major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time, and in breach of its obligations under the Ofcom Broadcasting Act licence. This is compounded by the charity having a small technical team of volunteers, all of whom have full time work commitments. We have completed a project to replace our studio and transmission facilities with a digital platform. Amongst other things, this will mitigate the risk of equipment failure, reduce the overhead and costs associated with ongoing maintenance and repair and allow remote maintenance and fault

Radio Tyneside Trustees' Annual Report and Accounts

correction. Our transmission facilities include the availability of 'standby' equipment, including spares so that, as far as possible, we are able to automatically switch over in case of failure. The transmitter and antenna were installed professionally, ensuring that the transmissions are technically compliant with the relevant engineering codes.

Finally, the Trustees recognise the risk associated with reliance on key individuals with the necessary knowledge and skills to manage the charity and its obligations. As a result, the Trustees keep this under continual review. It is expected that this will result in changes going forward, predominantly through the creation of a Management Team and the approach to succession planning.

Charity Details**Radio Tyneside****A Charitable Incorporated Organisation, Reg Number 1174808****Trustees**

Dave Nicholson OBE (Chairman)
Richard Finch (Treasurer)
Professor Chris Eggett (Secretary)
Yvonne Bell
Geoff Lisle

Principal Address

Floor 2, Newcastle University Students Union
University of Newcastle upon Tyne
Kings Walk
NEWCASTLE UPON TYNE
NE1 8QB

Bankers

The Co-operative Bank
P O Box 101
1 Balloon Street
Manchester
M60 4EP

Approved by members at AGM held 25th September 2025

Signed on behalf of the Trustees:

Dave Nicholson
Chairman



Richard Finch
Treasurer

Radio Tyneside Trustees' Annual Report and Accounts

Receipts and Payments Account For the year ended 31st March 2025

			2024/25	2023/24
	Note	Unrestricted	Restricted	Total
		£	£	£
INCOME				
Corporate Donations		1,200	-	1,200
Personal Donations		7,685	-	7,685
Grants		397	11,000	11,397
On-air Sponsorship		1,125	-	1,125
Fundraising Activities		1,927	-	1,927
Sales		2,021	-	2,021
Interest		126	-	126
		14,481	11,000	25,481
EXPENDITURE				
Telecommunications		655	-	655
Postage		30	-	30
Equipment/maintenance		442	11,563	12,005
Insurance		827	1,021	1,848
Stationery and Consumables		35	-	35
Music purchases		48	-	48
Music royalties		3,633	-	3,633
Licences and memberships		3,542	-	3,542
Internet		43	-	43
Marketing		90	-	90
Travel, meals, accommodation		571	-	872
Miscellaneous		582	-	281
		10,498	12,584	23,082
Surplus of Income over expenditure		3,983	- 1,584	2,399 -
Funds brought forward		13,964	1,584	15,548
Funds carried forward		17,947	-	17,947
				15,548

Notes:

Note 1 - Movement in Restricted Funds

	Bal B/ Fwd	Receipts	Payments	Bal C/ Fwd
Studio Equipment	563	11,000	11,563	-
Telecommunications	-	-	-	-
Insurance	1,021	-	1,021	-
	1,584	11,000	12,584	-

Note 2 - Summary of Bank Accounts

	Funds C/Fwd	Funds B/Fwd
Deposit Account	9,393	9,267
Current Account	8,554	6,281
	17,947	15,548

Assets Retained for the Charity's Own Use

IT Equipment

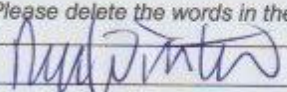
Studio Equipment

Outside Broadcast Equipment
Away from premises

10 personal computers, laptops, accessories and required software
2 replacement (in use digital studio desks), microphones, cables, tv sets, amplifiers, and various equipment required to process and distribute audio
Comrex OB unit, small mixing desk, microphones and FM Transmitter, antenna and cabling

Radio Tyneside Trustees' Annual Report and Accounts

Independent Examiner's Report to the Trustees of Radio Tyneside

Independent examiner's report on the accounts			
Section A		Independent Examiner's Report	
Report to the trustees	Radio Tyneside		
On accounts for the year ended	31 st March 2025	Charity no (if any)	1174808
Set out on pages	14		
Responsibilities and basis of report	I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2025. As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		
Independent examiner's statement	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect: - the accounting records were not kept in accordance with section 130 of the Charities Act; or - the accounts did not accord with the accounting records; or - the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. <i>* Please delete the words in the brackets if they do not apply.</i>		
Signed:			Date: 3 rd September 2025
Name:	Rex Winter		
Relevant professional qualification(s) or body (if any):	Solicitor Role Number 311136		
Address:	29 Bemersyde Drive, Jesmond, Newcastle upon Tyne, NE2 2HL		

Radio Tyneside Trustees' Annual Report and Accounts

Radio Tyneside – Review of Key Commitments for the period 2024/5

Description of character of service

Radio Tyneside offers a service primarily for listeners aged over 50 in the Newcastle and Gateshead area and aims to improve their health and wellbeing. The station encourages lifestyle improvements amongst listeners and supports the people and organisations that provide relevant services. The studio is located within the licensed coverage area. The service provides a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Members of the target community contribute to the operation and management of the service. The service has mechanisms in place to ensure it is accountable to its target community.

[July 2018. Revised March 2025]

Radio Tyneside offers a service primarily for listeners aged over 50 in the Newcastle and Gateshead area and aims to improve their health and wellbeing. The station encourages lifestyle improvements amongst listeners and supports the people and organisations that provide relevant services.

Our current programme schedule allows us to engage with our community across the day. Music policy ensures an 'easy listening' mix of music to attract an audience of mainly over 50s and reflects the character of the service..

Our advice on health, wellbeing and lifestyle issues continues to be produced and presented in an accessible and engaging way and in a subtle manner, encouraging listeners into living a healthier and fulfilling life. We signpost recreational activities and events in the area which encourage people to attend and participate. Relevant features were included in daily programmes and presenters have included lifestyle and wellbeing items in their shows, including the Event Guide. We broadcast hourly pre-recorded 'Public Service Information' promotions which highlight important services available to our listeners as well as items provided by Radio Fillers, Charity Fillers and Public Health England.

An hourly news bulletin is broadcast from Sky/IRN. Local news features included within general programming between 6am and 6pm weekdays and at weekends.

We also maintain our social media as important channels for us to promote our service and to signpost the work of the organisations and people that we are promoting.

The studio is located within the licensed coverage area.

This is confirmed.

The service provides a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion,
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Regular contributions from members of the community made via on-air interviews and contributions plus acting on feedback received.

We have engaged with a wide range of local organisations and agencies, to support our programming – including InformationNOW, Age UK Gateshead, Newcastle Volunteer Centre, Our Gateshead.

Local organisations have written and presented their own short messages for inclusion in our programmes, with our guidance and assistance (PSAs) – examples include: InformationNOW, Healthwatch Newcastle and Gateshead, the Newcastle Hospitals Charity and the Gateshead Health Charity.

Members of the target community contribute to the operation and management of the service.

Radio Tyneside continues to be 100% volunteer-operated. As such, there is a large variety of roles open to members of the target community (and others), including on-air presentation, production, programme scheduling, journalism, fundraising, engineering and technical, membership management, administration, finance, and promotion. Volunteering is open to all individuals aged 18 or over, subject to satisfactory completion of standard volunteer recruitment checks, induction processes and appropriate training.

Volunteer roles provide opportunities for members to develop technical skills and experience, build confidence and improve interpersonal skills, enhance skills in management, customer services and communication.

Average number of Volunteer hours per week in 2024 was 135

Total number of volunteers involved, for the year 2024 was 44

Total number of new people trained during the year 2024 was 18

The service has mechanisms in place to ensure it is accountable to its target community.

Regular feedback has been received by telephone, SMS, email and social media. Most has been positive, however, a small number of negative feedback messages were investigated and actioned by the Programme Director.

Geoff Lisle
Compliance Officer – Radio Tyneside
March 2025

Accounts



Trustees' Annual Report & Accounts 2023/24



Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales – No 1174808
Principal Address: 3 North Terrace, Newcastle upon Tyne NE2 4AD

Radio Tyneside Trustees' Annual Report and Accounts

Chair's Report



Once again over the past 12 months we have supported our community in a number of ways. Being a radio station that promotes health and wellbeing, many organisations have been given the opportunity to get their message across. As always, we have worked with both the Newcastle and Gateshead Health Trusts.

We currently have 40 volunteers working for us which allows us to broadcast 24 hours a day both to the hospital wards and to the community and I thank them all for their continued support. I would like to thank the Newcastle and Gateshead NHS Trusts for their continued support. Thanks also go to the local businesses in the area who have supported us financially which has helped us enormously in these difficult times of fund raising in the charity sector. A special thanks goes to the Newcastle Hospitals Charity who donated £50,000 to allow us to update our tired studio equipment, to digital and I am pleased, as I write, that we are almost there, giving us the most modern studios around. This new equipment will allow us to do more than we could in the past including getting out, live, into the community.

Radio Tyneside prides itself with the training the volunteers receive which for some of our past members has led to them making a career in the media. Currently we have many now working for both the BBC and ITV in news, sport and entertainment. Talking of sport, I am pleased to say that we still bring our hospital patients commentary on all of Newcastle United's home games from St James Park, something we have done since 1951, when the station was set up.

Finally, after being involved with Radio Tyneside for over 50 years, I am proud to be part of Radio Tyneside and the dedication from our volunteers that has made the station as successful as it is and to the listeners who support us.



Dave Nicholson OBE
Chair, Radio Tyneside

Radio Tyneside Trustees' Annual Report and Accounts

Introduction

The Trustees of Radio Tyneside are pleased to present their Report and Accounts for the year 1st April 2023 to 31st March 2024.

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is presented below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

Organisation

Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales on 25th September 2017 and governed by a constitution last amended on 16th December 2020. The constitution is based on model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

Radio Tyneside merged with 'Radio Tyneside – The Tyneside Hospitals Broadcasting Service', registered number 500451, in March 2018, and took over the provision of the hospital radio service at the RVI and Freeman hospitals in Newcastle upon Tyne and the Queen Elizabeth hospital in Gateshead. In June 2018, the charity launched its new health and wellbeing community radio service, specifically for older people living in and around the Newcastle and Gateshead area, broadcasting on 93.6FM, and online via its website.

Radio Tyneside is managed by the charity trustees, supported by a Management Team. In the period covered by this review, four of the charity trustees were elected by the membership in accordance with the rules and procedures set out in the published constitution. One of the trustees, Geoff Lisle retired and was re-elected by the membership at the 2023 AGM.

One of the trustees, Yvonne Bell is an Appointed Trustee, appointed by the trustees on 12th July 2021. Yvonne was appointed and inducted in accordance with the rules and procedures set out in the published constitution.

Throughout the period under review, Radio Tyneside continued to operate with no paid staff, being run entirely by a membership of volunteers.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission.

Charitable Objects

Radio Tyneside has two charitable objects:

1. the relief of sickness, poor health and old age amongst people living in Newcastle and Gateshead by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and

Radio Tyneside Trustees' Annual Report and Accounts

2. the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Newcastle and Gateshead.

These charitable objects use the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

In furtherance of the first object, Radio Tyneside provides a hospital radio service to patients at the Royal Victoria Infirmary, Freeman and Queen Elizabeth Hospitals via the bedside entertainment system, delivered by Spark TSL.

Radio Tyneside also streams its service online via the internet and downloadable iOS and Android Apps such as TuneIn Radio and RadioPlayer. This allows hospital patients and listeners in residential homes and similar institutions to listen to the service.

The second of these objects is a localised version of the second model object agreed between the HBA and the Charity Commission, and allows Radio Tyneside to target its services at the local population outside the hospital with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring to make less use of the health services.

To further this object, Radio Tyneside operates a community radio service, broadcasting on 93.6FM and DAB to listeners in Newcastle upon Tyne and Gateshead and also through online channels. In addition, Radio Tyneside uses its online and social media presence to disseminate information and messages in support of this object.

In managing the charity, the Trustees have, at all relevant times, had regard to the charity's charitable objects, and the Charity Commission's public benefit guidance.

Key Commitments

The Trustees are responsible for ensuring that Key Commitments agreed with the telecommunications regulator, Ofcom, are met.

Delivery against these Commitments is monitored by the Compliance Officer and an annual summary report is presented to the Trustees for review. This summary is attached as an annex to this report.

The Trustees consider that the Key Commitments have been met during the period under review.

Radio Tyneside Trustees' Annual Report and Accounts

Memberships

Radio Tyneside is proud to be a member of a number of community and support organisations, and the Trustees wish to extend their thanks and appreciation for the information and advice they offer throughout the year.

Radio Tyneside is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK and the Community Media Association (CMA), being the UK representative body for the community broadcasting sector, committed to promoting access to the media for people and communities. Our members regularly attend national conferences and events organised by the both organisations.

Radio Tyneside is also a member of the Community Foundation, a philanthropic organisation that supports good causes and makes grants to hundreds of small charities across North East England, and is a member of Connected Voice, supporting voluntary and community action in the North East of England.

We are also a founding Corporate Sponsor of the Gateshead Health Charity.

In furtherance of the charitable objects and Ofcom Key Commitments, Radio Tyneside also maintains membership of the following:

- Later Life Audio and Radio Co-operative (LLARC)
- Gateshead VCSE Alliance
- UK Community Radio Network

We work closely with and regularly showcase the great work of many local support organisations, including InformationNOW, the advice and information service provided by Newcastle City Council, the Newcastle Volunteer Centre, Our Gateshead, Age UK Gateshead, Healthwatch Newcastle and Healthwatch Gateshead, the Elders Council of Newcastle upon Tyne, the Newcastle Hospitals Charity and the Gateshead Hospitals Charity. We also maintain a good working relationship with both Newcastle and Northumbria Universities. Radio Tyneside has provided volunteer opportunities to a steady number of students from both universities over the years.

Radio Tyneside Trustees' Annual Report and Accounts

Review of Activities and Achievements

In this section we cover some of the achievements and highlights since the TAR for 2022/23 was published in Q3 2023.

During the period under review we undertook two major live outside broadcasts, providing the opportunity to meet some of our listeners and to showcase some great events. In August 2023, we broadcast live from the first North East Wool Show at Gosforth Park. In September we once again provided live coverage from the start of the Great North Run.



We were also present at a number of community events and health and wellbeing initiatives during the period, including the Christmas Lights switch-on at both the Freeman and RVI hospitals. We supported a 'Stop Smoking' event at the RVI and we interviewed Father Christmas in Newcastle City Centre in December. We also provided a PA service for the annual Ponteland Party in the Park

We are very proud of our heritage as a hospital radio service, and this is still at the core of what we do. We first broadcast football commentaries from St James' Park in 1951, and continue to do that to the present day.

The annual Hospital Radio awards were held in March 2024 and Radio Tyneside was recognised in two categories, achieving a Gold award for Best Promotion for the 2023 Great North Run, and the Silver award for 'Station of the Year'.

Following receipt of the first tranche of grant funding awarded last year by the Newcastle Hospitals Charity, we have now also completed the first phase of the studio upgrade, replacing older analogue equipment with 'state of the art' digital studio desks and supporting technology. The second phase of the project is scheduled to commence later in 2024, however, the scope will depend to a large extent on the outcome of a possible studio relocation. Care has been taken in the design of the studios to ensure flexibility and portability in this event.



During the last 12 months our online audience has remained robust and our hospital listenership figures continue to be amongst the best in the UK. Whilst we are unable to measure the audience on 93.6FM or DAB, we receive excellent listener feedback which would appear to confirm that our service is popular and valued. Our success and achievements of the last 12 months have given us real confidence as we look forward to a successful future.

Acknowledgements

All of Radio Tyneside's activities to help patients, and in providing a community radio service, are only been made possible through the contribution of the time and energy of the charity's team of volunteers. Volunteers provide their time in a range of roles to help Radio Tyneside deliver its service to patients and the public, including presenting radio shows, providing technical and engineering support and in fundraising.

The Trustees wish to record their thanks to all those volunteering at the charity for their ongoing support and commitment. We estimate that the volunteer team has given over 10,000 hours of their time to the charity during the year.

The Trustees also extend their gratitude to Newcastle Upon Tyne Hospitals NHS Foundation Trust for continuing to provide us with accommodation and support.

The Trustees would also like to thank the many businesses and organisations that continue to support us:

To the Newcastle Hospitals Charity and to Gateshead Health Charity for their continued encouragement and financial support.

To local businesses: Robinson's Florists, Bliss in the Sticks, Fish Electricals and Neutronics for their continuing on-air sponsorship.

And finally, thanks are due to the many listeners and supporters that made individual donations throughout the year.

Radio Tyneside Trustees' Annual Report and Accounts

Going Forward

We will reach an important milestone in 2026 when we reach our 75th anniversary. To celebrate and acknowledge this occasion, a programme of renewal has been initiated to upgrade our studio and transmission equipment to a digital platform. To support this initiative, the Newcastle Hospitals Charity awarded grant funding of £50,000. The project is underway and the first phase, incorporating the upgrade of the two studios and the transmission suite has been completed. Meanwhile our landlord, the Newcastle Upon Tyne Hospitals NHS Foundation Trust has indicated that they expect to relocate Radio Tyneside at a date yet to be advised. We recognise that this will be a major undertaking, however, the new studio design has been developed with this in mind.

In parallel with this project, the Trustees have commenced a strategic review to ensure that our management structures and governance arrangements are appropriate for the challenges and opportunities that lie ahead. The services of an external consultant have been secured with the support of the Community Foundation; the review is underway and is expected to conclude later this year.

The launch of our service on Small Scale DAB across Tyneside has increased our potential reach and we will continue to address the benefits that this will bring, in particular by allowing Radio Tyneside to increase the delivery of our social gain and charitable objects.

Radio Tyneside Trustees' Annual Report and Accounts

Financial Management

Radio Tyneside manages its finances to ensure compliance with the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

Accounts for the year ended 31st March 2024 have been prepared on a Receipts and Payments basis.

Radio Tyneside aims to maintain a credit balance of unrestricted funds at all times that equates to at least one year's forecasted revenue expenditure, currently set at £12k.

At the end of the year under review, Radio Tyneside is financially stable and has adequate cash reserves. Radio Tyneside managed funds totalling £15,548 (including restricted funds of £1,583), having raised £45,507 (including an exceptional income item of £40,000) and has spent £50,652 during the year.

Income

Our ongoing good relationship with the Newcastle Hospitals Charity helped us to secure a significant grant of £40,000. This allowed us to commence a major upgrade of our studio and transmission equipment.

The Trustees consider that a diverse and broad selection of income streams is important to avoid over-reliance on any one source. In the year under review a good spread of funding sources was maintained and operational income totalled £5,507.

Corporate and individual donations were lower than in 2022/23, however the previous year included a significant individual donation.

On-air sponsorship income was stable, reflecting continued support from local businesses and a one-off campaign with a national retailer.

Fundraising efforts generated £1,449, which was a reduction on the previous year's figure. The previous year's figure, however, included a contribution from advertising obtained by a third party that produced a Radio Tyneside branded magazine. Online fundraising such as through EasyFundraising and Amazon Smile brought in around £650.

Expenditure

The Trustees maintained close control on expenditure during 2023/24.

Expenditure during the year totalled £50,652. Excluding costs associated with the studio upgrade, operational expenditure of £11,224 was consistent with the previous year.

Major recurring expenditure items included music royalties, at £3,432. The increase from the previous year (£2,810) was due to the additional full year cost associated with some DAB broadcasts and the impact of inflation-matching price increases. Other licence, subscription

Radio Tyneside Trustees' Annual Report and Accounts

and membership costs were £3,151. This figure includes the cost of Ofcom broadcasting licences for our FM and DAB channels, the provision of news content, television licences and memberships of the Hospital Broadcasting Association and Community Media Association.

Other major items of expenditure include Insurance at £1,379, covered by a restricted grant from the Newcastle Hospitals Charity made in the previous year. The cost of telecommunications, including landline telephone and broadband reduced to £854 from £964 in the previous year as a result of the migration of our telephone system to an IP-based solution.

Internet costs at £360 included a figure of £316, representing the extension of registration of our web domain for a 5 year period.

Management of Major Risks

Ensuring that we generate income to cover the running costs of providing a community and hospital radio service is considered a key risk to Radio Tyneside. Historically, our main income streams have been grant funding, personal donations and fundraising, however, the current environment in these areas is challenging and we supplement these sources with some programme sponsorship. All funding streams come with associated risks, but with the financial buffer afforded by the current reserves, the Trustees are confident that the charity has a long-term future.

As a community radio broadcaster, Radio Tyneside must meet the agreed Key Commitments and must comply with the requirements of the Broadcasting Act and the Ofcom Broadcasting Code.

<https://static.ofcom.org.uk/static/radiolicensing/html/radio-stations/community/cr102238ba2radiotyneside.htm>

Failure to meet these commitments or other breaches of the Ofcom code could result in fines or other sanctions against the charity.

Operating as a community radio station, with programming being available to listeners across Tyneside, brings the risk of the potential for complaints or the causing of offence.

The Trustees consider that satisfactory arrangements are in place to minimise these risks, through a careful recruitment policy, presenter training and the monitoring of station output against the key commitments and rules.

A major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time, and in breach of its obligations under the Ofcom Broadcasting Act licence. This has been compounded by the charity having a small technical team of volunteers, all of whom have full time work commitments. We have initiated a project to replace our studio and transmission facilities with a digital platform. Amongst other things, this will mitigate the risk of equipment failure, reduce the overhead and costs associated with ongoing maintenance and repair and allow remote maintenance and fault correction. Our transmission facilities include the availability of 'standby' equipment, including

Radio Tyneside Trustees' Annual Report and Accounts

spares so that, as far as possible, we are able to automatically switch over in case of failure. The transmitter and antenna were installed professionally, ensuring that the transmissions are technically compliant with the relevant engineering codes.

A further risk facing the charity is its accommodation. Our premises are currently provided free of charge by the Newcastle Upon Tyne Hospitals NHS Foundation Trust. The Trust has indicated its intention to sell the property and to provide us with alternative premises, however, details and timescales are not currently available. Whilst the Trust has indicated its intention to continue to support Radio Tyneside in this way, any future change to this commitment could cause the charity to incur significant additional cost that may be difficult to secure.

Finally, the Trustees recognise the risk associated with reliance on key individuals with the necessary knowledge and skills to manage the charity and its obligations, gained through many years of hands on experience. As a result, the Trustees have initiated a strategic review, supported by an external consultant who is providing their time and expertise on a pro-bono basis. It is expected that this will result in changes going forward, predominantly to the Management Team and the approach to succession planning.

Radio Tyneside Trustees' Annual Report and Accounts

Charity Details

Radio Tyneside

A Charitable Incorporated Organisation, Reg Number 1174808

Trustees

Dave Nicholson OBE (Chairman)

Richard Finch (Treasurer)

Professor Chris Eggett (Secretary)

Yvonne Bell

Geoff Lisle

Principal Address

3 North Terrace

Newcastle Upon Tyne

NE2 4AD

Bankers

The Co-operative Bank

P O Box 101

1 Balloon Street

Manchester

M60 4EP

Approved by members at AGM held 12th July 2024

Signed on behalf of the Trustees:

Dave Nicholson
Chairman



Richard Finch
Treasurer

Radio Tyneside Trustees' Annual Report and Accounts

Receipts and Payments Account For the year ended 31st March 2024

				2023/24	2022/23
		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	
	<u>Note</u>	£	£	£	
<u>INCOME</u>					
Corporate Donations		1,400	-	1,400	1,400
Personal Donations		369	-	369	1,067
Grants	Note 1		40,312	40,312	4,260
On-air Sponsorship		1,925	-	1,925	1,975
Fundraising Activities		1,449	-	1,449	2,330
Interest		52	-	52	24
		<u>5,195</u>	<u>40,312</u>	<u>45,507</u>	<u>11,056</u>
<u>EXPENDITURE</u>					
Telecommunications	Note 1	542	312	854	964
Postage		-	-	-	-
Equipment/maintenance	Note 1	1,284	39,438	40,722	2,220
Insurance	Note 1	-	1,379	1,379	1,200
Stationery and Consumables		238	-	238	226
Music purchases		96	-	96	40
Music royalties		3,432	-	3,432	2,810
Licences and memberships		3,151	-	3,151	3,655
Internet		360	-	360	42
Marketing		58	-	58	320
Fundraising expenses		-	-	-	-
Miscellaneous		362	-	362	187
		<u>9,523</u>	<u>41,129</u>	<u>50,652</u>	<u>11,664</u>
Surplus of Income over expenditure		- 4,328	- 817	- 5,145	- 608
Funds brought forward		18,293	2,400	20,693	21,301
Funds carried forward	Note 2	<u>13,965</u>	<u>1,583</u>	<u>15,548</u>	<u>20,693</u>

Notes:

Note 1 - Movement in Restricted Funds

	<u>Bal B/ Fwd</u>	<u>Receipts</u>	<u>Payments</u>	<u>Bal C/ Fwd</u>
Studio Equipment	-	40,000	39,437	563
Telecommunications	-	312	312	-
Insurance	2,400	-	1,379	1,021
	<u>2,400</u>	<u>40,312</u>	<u>41,128</u>	<u>1,584</u>

Note 2 - Summary of Bank Accounts

	<u>Funds C/Fwd</u>	<u>Funds B/Fwd</u>
Deposit Account	9,267	9,215
Current Account	6,281	11,478
	<u>15,548</u>	<u>20,693</u>

Assets Retained for the Charity's Own Use

IT Equipment	10 personal computers, laptops, accessories and required software
Studio Equipment	2 replacement (digital studio desks), 2 studio mixing desks (in use), microphones, cables, tv sets, amplifiers, and various equipment required to process and distribute audio
Outside Broadcast Equipment	Comrex OB unit, mixing desk, microphones and amplifiers

Radio Tyneside Trustees' Annual Report and Accounts

Independent Examiner's Report to the Trustees of Radio Tyneside

I report to the trustees on my examination of the accounts of the Radio Tyneside for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

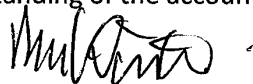
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

REX WINTER

Relevant professional qualification or membership of professional bodies (if any):

SOLICITOR.

Address:

29 Bernersgate Dr, Newcastle upon Tyne NE2 2EL.

Date:

12th June 2024.

Radio Tyneside Trustees' Annual Report and Accounts

Radio Tyneside – Review of Key Commitments for the period 2023

Description of character of service

Radio Tyneside offers a service primarily for listeners aged over 50 in the Newcastle and Gateshead area and aims to improve their health and wellbeing. The station encourages lifestyle improvements amongst listeners and supports the people and organisations that provide relevant services.

The service broadcasts:

- Music. The main type of music broadcast over the course of each week is: easy listening from the 1950s to the present day. Specialist music also features.
- Speech. The main types of speech output broadcast over the course of each week are: news, information, features and advice, including content designed to encourage and promote good health and wellbeing.
- The service provides original output for a minimum of 84 hours per week.
- The service provides locally-produced output for a minimum of 133 per week.

Our current programme schedule allows us to engage with our community across the day. Music policy ensures an 'easy listening' mix of music to attract an audience of mainly over 50s.

Our advice on health, wellbeing and lifestyle issues continues to be produced and presented in an accessible and engaging way and in a subtle manner, encouraging listeners into living a healthier and fulfilling life. We signpost recreational activities and events in the area which encourage people to attend and participate. Relevant features were included in daily programmes and presenters have included lifestyle and wellbeing items in their shows, including the Event Guide. We broadcast hourly pre-recorded 'Public Service Information' promotions which highlight important services available to our listeners as well as items provided by Radio Fillers and Public Health England.

An hourly news bulletin is broadcast from Sky/IRN. Local news features included within general programming between 6am and 6pm weekdays and at weekends.

We also maintain our social media as important channels for us to promote our service and to signpost the work of the organisations and people that we are promoting.

Average number of Original Hours programming per week in 2023 was 108

Average number of Locally-Produced Output in 2023 was 150

The studio is located within the licensed coverage area.

This is confirmed.

The service provides a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion,

Radio Tyneside Trustees' Annual Report and Accounts

- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Regular contributions from members of the community made via on-air interviews and contributions plus acting on feedback received.

We have engaged with a wide range of local organisations and agencies, to support our programming – including InformationNOW, Age UK Gateshead, Newcastle Volunteer Centre, Our Gateshead.

Local organisations have written and presented their own short messages for inclusion in our programmes, with our guidance and assistance (PSAs) – examples include: InformationNOW, Healthwatch Newcastle and Gateshead, the Newcastle Hospitals Charity and the Gateshead Health Charity.

Members of the target community contribute to the operation and management of the service.

Radio Tyneside continues to be 100% volunteer-operated. As such, there is a large variety of roles open to members of the target community (and others), including on-air presentation, production, programme scheduling, journalism, fundraising, engineering and technical, membership management, administration, finance, and promotion. Volunteering is open to all individuals aged 18 or over, subject to satisfactory completion of standard volunteer recruitment checks, induction processes and appropriate training.

Volunteer roles provide opportunities for members to develop technical skills and experience, build confidence and improve interpersonal skills, enhance skills in management, customer services and communication.

Average number of Volunteer hours per week in 2023 was 135

Total number of volunteers involved, for the year 2023 was 48

Total number of people trained during the year 2023 was 48

The service has mechanisms in place to ensure it is accountable to its target community.

Regular feedback has been received by telephone, SMS, email and social media. Most has been positive, however, a small number of negative feedback messages were investigated and actioned by the Programme Director.

Geoff Lisle
Compliance Officer – Radio Tyneside
March 2024

Accounts



Trustees' Annual Report & Accounts 2022/23



Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales – No 1174808
Principal Address: 3 North Terrace, Newcastle upon Tyne NE2 4AD

Radio Tyneside Trustees' Annual Report and Accounts

Chair's Report



Radio Tyneside is at the heart of Newcastle and Gateshead and offers a powerful and respected voice within the community by promoting health and well-being along with a great mixture of programming.

Over the past 12 months we have supported our community in a number of ways. Being a radio station that promotes health and wellbeing, we have supported many organisations to get their message across along with working with both the Newcastle and Gateshead Health Trusts.

We currently have 48 volunteers working for us which allows us to broadcast 24 hours a day both to the hospital wards and to the community and I thank them all for their continued support, especially over the past 12 months. I would like to thank the Newcastle and Gateshead NHS Trusts for their continued support. Thanks also go to the local businesses in the area who have supported us financially which has helped us enormously in these difficult times of fund raising in the charity sector.

Last June I had the honour to go to Windsor Castle where I received the OBE from the King for my services to our organisation. It also gave me the opportunity to go up to London and meet some former volunteers who, following their time with us, have found jobs within the media. One exception was a member who took a different route and read law at Oxford and is now the Director of Public Prosecutions, Max Hill QC, who joined us whilst at the Royal Grammar School.

This year I celebrated my 50th anniversary with Radio Tyneside and was delighted that a party was held to celebrate the occasion attended by both present and past members along with many others who have supported us over the years. The big surprise of the evening was the presentation of a cheque for £50,000 from the Newcastle Hospitals Charity which is to be spent on updating our current studio equipment, now showing wear and tear, to modern standards.



Finally, I have to say that I am proud to be part of Radio Tyneside and the dedication from our volunteers that has made the station as successful as it is.



Dave Nicholson OBE
Chair, Radio Tyneside



Radio Tyneside Trustees' Annual Report and Accounts

Introduction

The Trustees of Radio Tyneside are pleased to present their Report and Accounts for the year 1st April 2022 to 31st March 2023.

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is presented below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

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Radio Tyneside is managed by the charity trustees. In the period covered by this review, four of the charity trustees were elected by the membership in accordance with the rules and procedures set out in the published constitution. One of the trustees, Chris Eggett retired and was re-elected by the membership at the 2022 AGM.

One of the trustees, Yvonne Bell is an Appointed Trustee, appointed by the trustees on 12th July 2021. Yvonne was appointed and inducted in accordance with the rules and procedures set out in the published constitution.

Throughout the period under review, Radio Tyneside continued to operate with no paid staff, being run entirely by a membership of volunteers.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission.

Radio Tyneside Trustees' Annual Report and Accounts

Charitable Objects

Radio Tyneside has two charitable objects:

1. the relief of sickness, poor health and old age amongst people living in Newcastle and Gateshead by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
2. the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Newcastle and Gateshead.

These charitable objects use the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

In furtherance of the first object, Radio Tyneside provides a hospital radio service to patients at the Royal Victoria Infirmary, Freeman and Queen Elizabeth Hospitals via the bedside entertainment system, delivered by WiFi Spark (also known as Hospedia).

Radio Tyneside also streams its service online via the internet and downloadable iOS and Android Apps such as TuneIn Radio and RadioPlayer. This allows hospital patients and listeners in residential homes and similar institutions to listen to the service.

The second of these objects is a localised version of the second model object agreed between the HBA and the Charity Commission, and allows Radio Tyneside to target its services at the local population outside the hospital with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring to make less use of the health services.

To further this object, Radio Tyneside operates a community radio service, broadcasting on 93.6FM and DAB to listeners in Newcastle upon Tyne and Gateshead and also through online channels and Freeview Channel 227. In addition, Radio Tyneside uses its online and social media presence to disseminate information and messages in support of this object.

In managing the charity, the Trustees have, at all relevant times, had regard to the charity's charitable objects, and the Charity Commission's public benefit guidance.

Ofcom Key Commitments

The Trustees are responsible for ensuring that Key Commitments agreed with the telecommunications regulator, Ofcom, are met.



Radio Tyneside Trustees' Annual Report and Accounts

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The Trustees consider that the Key Commitments have been met during the period under review.

Radio Tyneside Trustees' Annual Report and Accounts

Related Organisations

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Radio Tyneside is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK and the Community Media Association, being the UK representative body for the community broadcasting sector, committed to promoting access to the media for people and communities. Our members regularly attend national conferences and events organised by the both organisations.

Radio Tyneside is also a member of the Community Foundation, a philanthropic organisation that supports good causes and makes grants to hundreds of small charities across North East England and is a member of Connected Voice supporting voluntary and community action in the North East of England.

Radio Tyneside works closely with WiFi Spark, the company that owns and runs the bedside entertainment system through which its programmes are delivered to patients at the Freeman, RVI and Queen Elizabeth hospitals.

Review of Activities and Achievements

Following the challenges of the Covid pandemic, the Year 2022/23 was a year of consolidation and planning for the future. Whilst a number of volunteers have left us, we have been successful in attracting new members. Following recruitment and training of new volunteers, our programming has returned to normal and we continue to meet our regulatory and programming commitments.

We work closely with and showcase the great work of many local support organisations, including InformationNOW, the advice and information service provided by Newcastle City Council, the Newcastle Volunteer Centre, Our Gateshead, Age UK Gateshead, the Elders Council of Newcastle upon Tyne, the Newcastle Hospitals Charity and the Gateshead Hospitals Charity. We also maintain a good working relationship with both Newcastle and Northumbria Universities. Radio Tyneside has provided volunteer opportunities to a steady number of students from both universities over the years.

The Hospital Radio awards were held in August 2022 and Radio Tyneside was recognised in two categories achieving the bronze award for Best Speech Package for Yvonne Bell's interview about 'Coping with Loss' and the Silver award for 'Station of the Year'. The 2023 Awards were held in April during the annual HBA Conference in Bolton. On this occasion, Radio Tyneside was highly commended in the Speech Category.

Radio Tyneside Trustees' Annual Report and Accounts

We were once again able to organise a number of social events, including a bowling and games evening which was well attended by our volunteers. Our thanks go to Tilly Sleator for making the arrangements for these events.



We attended a number of community events throughout the year. In Newcastle we supported the Learning Disability Awareness day in the RVI hospital, providing music and announcements. Similarly, we were present at two 'open days' at the Queen Elizabeth Hospital.

We were pleased to be able to return once again to the Ponteland Party in the Park where, in addition to meeting our listeners and raising much needed funds, we interviewed the Town Mayor (doing her stint in the Tea Tent for the WI, and the deputy Mayor (doing his stint for Rotary).

We were also delighted to become the first 'corporate' sponsor of the QE Charitable Funds and to sponsor their first Golf Day.

In July 2023, Dave Nicholson celebrated 50 years of service with Radio Tyneside. To recognise this outstanding achievement, in April some of our volunteers were invited to share afternoon tea with the Lord Mayor of Newcastle upon Tyne in the Silver Room at the Civic Centre.

A further celebration in Dave's honour was held in June at Newcastle Cricket Club attended by friends and supporters old and new. During the evening, Dave recounted his time with Radio Tyneside in conversation with our president Ian White. At the conclusion of Ian and Dave's discussion we were delighted to learn that the Newcastle Hospitals Charity had agreed to provide a grant of £50,000 to deliver our digital replacement programme.



Jon Goodwin, Head of Grant Programmes at the Newcastle Hospitals Charity presents Dave with a cheque.

During the last 12 months our online audience has remained robust and our hospital listenership figures continue to be amongst the best in the UK. Whilst we are unable to measure the audience on 93.6FM or DAB, we receive excellent listener feedback which would appear to confirm that our service is popular and valued. Our success and achievements of the last 12 months have given us real confidence as we look forward to successful digital future.

Acknowledgements

Radio Tyneside Trustees' Annual Report and Accounts

All of Radio Tyneside's activities to help patients, and in providing a community radio service, have only been made possible through the contribution of the time and energy of the charity's team of volunteers. Volunteers provide their time in a range of roles to help Radio Tyneside deliver its service to patients and the public, including presenting radio shows, providing technical and engineering support and in fundraising.

The Trustees wish to record their thanks to all those volunteering at the charity for their ongoing support and commitment. We estimate that the volunteer team has given over 10,000 hours of their time to the charity during the year.

The Gordon Brown Memorial Award is presented each year to a volunteer who has made an exceptional individual contribution to Radio Tyneside during the prior 12 months. This year's recipient was Brian Lee. President Ian White presented Brian with the Award at the 2022 AGM in recognition of his tremendous work in developing and maintaining the Radio Tyneside website.

The Trustees also extend their gratitude to Newcastle Upon Tyne Hospitals NHS Foundation Trust for continuing to provide us with accommodation and support.

The Trustees would also like to thank the many businesses and organisations that continue to support us:

To the Newcastle Hospitals Charity and to the Gateshead Hospitals Charity (QE Charitable Funds) for continued encouragement and financial support.

To Dukes Moor Garage for promoting Radio Tyneside on their vehicles and website.

To local businesses: Robinson's Florists, Bliss in the Sticks and Neutronics for their continuing on-air sponsorship.

And finally, thanks are due to the many listeners and supporters that made individual donations throughout the year. Special mention is given to Brian Burnie for making a personal donation that allowed us to extend our service to the Freeview UK Radio Portal Channel.



Radio Tyneside Trustees' Annual Report and Accounts

Going Forward

Following the challenges of the Covid pandemic, the Trustees look forward to the future with renewed confidence. Radio Tyneside will reach our 75th anniversary in 2026 and to celebrate and acknowledge this significant milestone, a programme of renewal has been initiated to upgrade our studio and transmission equipment to a digital platform. To support this initiative, the Newcastle Hospitals Charity has offered grant funding of £50,000. The project is currently being planned and scoped; a project team will shortly be formed and it is expected that this work will be completed by early 2024.

In parallel with this project, the Trustees continue to review the arrangements with our landlords, the Newcastle Upon Tyne Hospitals NHS Foundation Trust and to ensure that our management structures and governance arrangements are appropriate for the challenges and opportunities that lie ahead and a number of reviews are due to be initiated.

The launch of our service on Small Scale DAB and on the Freeview portal across Tyneside and the wider area has increased our potential reach and we also recognise the need to address the benefits that this will bring, in particular by allowing Radio Tyneside to increase the delivery of our social gain and charitable objects.

Radio Tyneside Trustees' Annual Report and Accounts

Financial Management

Radio Tyneside manages its finances to ensure compliance with the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

Accounts for the year ended 31st March 2023 have been prepared on a Receipts and Payments basis.

Radio Tyneside aims to maintain a credit balance of unrestricted funds at all times that equates to at least one year's forecasted revenue expenditure, currently set at £12k.

At the end of the year under review, Radio Tyneside is financially stable and has adequate cash reserves. Radio Tyneside managed funds totalling £20,693 (including restricted funds of £2,400), having raised £11,056 and spent £11,664 during the year.

Income

The Trustees consider that a diverse and broad selection of income streams is important to avoid over-reliance on any one source.

In the year under review a good spread was maintained and income totalled £11,056.

Corporate and individual donations were lower than in 2021/22, however the previous year included a significant one-off donation.

Our ongoing good relationship with the Newcastle Hospitals Charity helped us to secure two restricted funding grants totalling over £4,000. Our ability to promote the Charity's work through Public Service Announcements, interviews and regular engagement helped to maintain the connection.

On-air sponsorship continued with local businesses Robinson's Florists, Neutronics and Bliss in the Sticks. This was enhanced through one off campaigns including sponsorship of Northsport by Soccer Express when Newcastle United featured in the Carabao Cup final at Wembley. We hope to extend our sponsorship income during the next financial year.

Fundraising efforts returned mixed results, bringing in a total of £2,300. The largest slice of this revenue, at £1,400, was due to commission from advertising earned through the Radio Tyneside magazine. Online fundraising such as through EasyFundraising and Amazon Smile brought in around £700. Further emphasis on these channels is planned for next year as they are fairly straightforward methods for people to make individual contributions. Social Media campaigns and promotion of the 'Donate' website feature will be key to this going forward.

Expenditure

The Trustees maintained tight control on expenditure during 2022/23.

Radio Tyneside Trustees' Annual Report and Accounts

Expenditure, at £11,664 was marginally higher than the previous year (£11,209), mainly reflecting price increases due to inflation and some one-off marketing expenses relating to promotional material purchased to support rebranding.

Recurring expenditure items included music royalties, at £2,810. The increase from the previous year (£2,473) was due to inflation and the additional cost associated with the DAB broadcasts. Other licence, subscription and membership costs were £3,655. This figure includes the cost of Ofcom broadcasting licences for our FM and DAB channels and for news bulletins, television licences and memberships of the HBA and CMA.

Following a review, we changed our insurance provider, resulting in a cost reduction to £1,200, covered by a restricted grant from the Newcastle Hospitals Charity. The cost of telecommunications, including landline telephone and broadband increased to £964.

Management of Major Risks

Ensuring that we generate income to cover the running costs of providing a community and hospital radio service is considered a key risk to Radio Tyneside. Historically, our main income streams have been grant funding, personal donations and fundraising, however, the current environment in these areas is challenging and we supplement these sources with some programme sponsorship. All funding streams have associated risks, but with the financial buffer afforded by the current reserves, the Trustees are confident that the charity has a long-term future.

As a community radio broadcaster, Radio Tyneside must meet the agreed Key Commitments and must comply with the requirements of the Broadcasting Act and the Ofcom Broadcasting Code.

<http://static.ofcom.org.uk/static/radiolicensing/html/radio-stations/community/cr102238ba1radiotyneside.htm>

Failure to meet these commitments or other breaches of the Ofcom code could result in fines or other sanctions against the charity.

Operating as a community radio station, with programming being available to listeners across Tyneside, rather than just in the hospitals, brings additional risks in the potential for complaints or the causing of offence.

The Trustees consider that satisfactory arrangements are in place to minimise these risks, through a careful recruitment policy, presenter training and the monitoring of station output against the key commitments and rules.

A major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time, and in breach of its obligations under the Ofcom Broadcasting Act licence. This is compounded by the charity having a small technical team of

Radio Tyneside Trustees' Annual Report and Accounts

volunteers, all of whom have full time work commitments. This risk has been mitigated by installing 'standby' equipment, including spares so that, as far as possible, we are able to automatically switch over in case of failure, and by the provision of remote access to the computer systems. The transmitter and antenna were installed professionally, ensuring that the transmissions are technically compliant with the engineering codes. Going forward, we have initiated a project to replace our studio and transmission facilities with a digital platform. Amongst other things, this is expected to reduce the risk of equipment failure and reduce the overhead and costs associated with ongoing maintenance and repair.

A further risk facing the charity is its accommodation. Our premises are currently provided free of charge by the Newcastle Upon Tyne Hospitals NHS Foundation Trust. Whilst the Trust has previously indicated its intention to continue with this arrangement, any future change to this commitment could cause the charity to incur significant additional cost that may be difficult to secure. To address this risk, we are currently engaging with Trust management to secure the long-term arrangements required to support our ambitions.

Our response to the COVID-19 pandemic and aftermath demonstrated that the charity is very well-prepared for a major disruption. This recent experience has provided the trustees with great comfort in the knowledge that we can adapt quickly to challenging events and stressful circumstances.

Radio Tyneside Trustees' Annual Report and Accounts

Charity Details

Radio Tyneside

A Charitable Incorporated Organisation, Reg Number 1174808

Trustees

Dave Nicholson OBE (Chairman)
Richard Finch (Treasurer)
Professor Chris Eggett (Secretary)
Yvonne Bell
Geoff Lisle

Principal Address

3 North Terrace
Newcastle Upon Tyne
NE2 4AD

Bankers

The Co-operative Bank
P O Box 101
1 Balloon Street
Manchester
M60 4EP

Signed on behalf of the Trustees:

A handwritten signature in black ink, appearing to be 'DN' or similar initials.

Dave Nicholson
Chairman

A handwritten signature in black ink, appearing to be 'Richard Finch'.

Richard Finch
Treasurer

Approved by membership at AGM held on 8th September 2023 at Newcastle Cricket Club

Radio Tyneside Trustees' Annual Report and Accounts

Receipts and Payments Account For the year ended 31st March 2023

				2022/23	2021/22
	Note	Unrestricted	Restricted	Total	
		£	£	£	
<u>INCOME</u>					
Corporate Donations		1,400	-	1,400	1,350
Personal Donations		1,067	-	1,067	10,504
Grants	Note 1	-	4,260	4,260	800
On-air Sponsorship		1,975	-	1,975	1,925
Fundraising Activities	Note 2	2,330	-	2,330	1,365
Interest		24	-	24	12
		6,796	4,260	11,056	15,956
<u>EXPENDITURE</u>					
Telecommunications	Note 1	304	660	964	858
Postage		-	-	-	69
Equipment/maintenance		2,220	-	2,220	1,646
Insurance	Note 1	-	1,200	1,200	1,376
Stationery and Consumables		226	-	226	159
Music purchases		40	-	40	138
Music royalties		2,810	-	2,810	2,473
Licences and memberships		3,655	-	3,655	3,430
Internet		42	-	42	-
Marketing		320	-	320	-
Fundraising expenses		-	-	-	680
Miscellaneous		187	-	187	380
		9,804	1,860	11,664	11,209
Surplus of Income over expenditure		- 3,008	2,400	- 608	4,747
Funds brought forward		21,301	-	21,301	16,554
Funds carried forward	Note 2	18,293	2,400	20,693	21,301

Notes:

Note 1 - Movement in Restricted Funds

	Bal B/ Fwd	Receipts	Payments	Bal C/ Fwd
Telecommunications	-	660	660	-
Insurance	-	3,600	1,200	2,400
	-	4,260	1,860	2,400

Note 2 - Summary of Bank Accounts

	Funds C/Fwd	Funds B/Fwd
Deposit Account	9,215	9,191
Current Account	11,478	12,110
	20,693	21,301

Assets Retained for the Charity's Own Use

IT Equipment	10 personal computers, laptops, accessories and required software
Studio Equipment	2 studio mixing desks, microphones, cables, tv sets, amplifiers, and various equipment required to process and distribute audio
Outside Broadcast Equipment	Comrex OB unit, mixing desk, microphones and amplifier

Radio Tyneside Trustees' Annual Report and Accounts

Radio Tyneside – Review of Key Commitments for the period 2022-23

Description of character of service

Radio Tyneside offers a service primarily for listeners aged over 50 in the Newcastle and Gateshead area and aims to improve their health and wellbeing. The station encourages lifestyle improvements amongst listeners and supports the people and organisations that provide relevant services.

The service broadcasts:

- Music. The main type of music broadcast over the course of each week is: easy listening from the 1950s to the present day. Specialist music also features.
- Speech. The main types of speech output broadcast over the course of each week are: news, information, features and advice, including content designed to encourage and promote good health and wellbeing.
- The service provides original output¹ for a minimum of 84 hours per week.
- The service provides locally-produced output for a minimum of 133 per week.

Our current programme schedule allows us to engage with our community across the day. Music policy ensures an 'easy listening' mix of music to attract an audience of mainly over 50s.

Our advice on health, wellbeing and lifestyle issues continues to be produced and presented in an accessible and engaging way and in a subtle manner, encouraging listeners into living a healthier and fulfilling life. We signpost recreational activities and events in the area which encourage people to attend and participate. Relevant features were included in daily programmes and presenters have included lifestyle and wellbeing items in their shows, including the Event Guide. We broadcast hourly pre-recorded 'Public Service Information' promotions which highlight important services available to our listeners as well as items provided by Radio Fillers and Public Health England.

An hourly news bulletin is broadcast from Sky/IRN. Local news features included within general programming between 6am and 6pm weekdays and at weekends.

We also maintain our social media as important channels for us to promote our service and to signpost the work of the organisations and people that we are promoting.

Average number of Original Hours programming per week in 2022 was 108

Average number of Locally-Produced Output in 2022 was 140

The studio is located within the licensed coverage area.

This is confirmed.

Radio Tyneside Trustees' Annual Report and Accounts

The service provides a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion,
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Regular contributions from members of the community made via on-air interviews and contributions plus acting on feedback received.

We have engaged with a wide range of local organisations and agencies, to support our programming – including InformationNOW, Age UK, Newcastle Volunteer Centre, Our Gateshead.

Local organisations have written and presented their own short messages for inclusion in our programmes, with our guidance and assistance (PSAs) – examples include: InformationNOW, Healthwatch Newcastle and Gateshead and the Newcastle Hospitals Charity.

Members of the target community contribute to the operation and management of the service.

Radio Tyneside continues to be 100% volunteer-operated. As such, there is a large variety of roles open to members of the target community (and others), including on-air presentation, production, programme scheduling, journalism, fundraising, engineering and technical, membership management, administration, finance, and promotion. Volunteering is open to all individuals aged 18 or over, subject to satisfactory completion of standard volunteer recruitment checks, induction processes and appropriate training.

Volunteer roles provide opportunities for members to develop technical skills and experience, build confidence and improve interpersonal skills, enhance skills in management, customer services and communication.

Average number of Volunteer hours per week in 2022 was 135

Total number of volunteers involved, for the year 2022 was 52

Total number of people trained during the year 2022 was 13



Radio Tyneside Trustees' Annual Report and Accounts

The service has mechanisms in place to ensure it is accountable to its target community.
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<i>Regular feedback has been received by telephone, SMS, email and social media. Most has been positive, however, a small number of negative feedback messages were investigated and actioned by the Programme Director.</i>
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Geoff Lisle
Compliance Officer – Radio Tyneside
June 2023

RADIO TYNESIDE

England & Wales - Charity number 1174808

Accounts



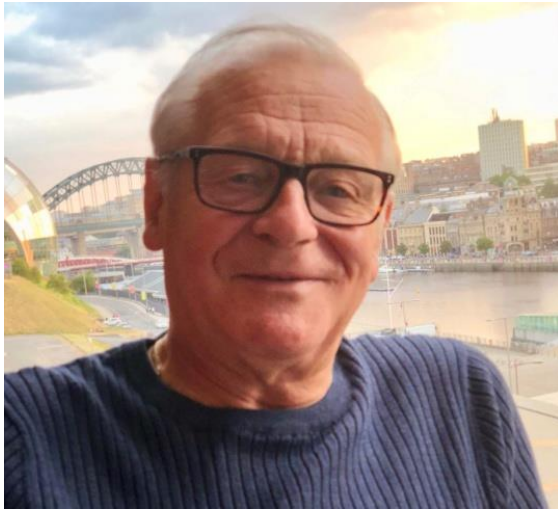
Trustees' Annual Report & Accounts 2021/22



Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales – No 1174808
Principal Address: 3 North Terrace, Newcastle upon Tyne NE2 4AD

Radio Tyneside Trustees' Annual Report and Accounts

Chair's Report



Radio Tyneside is at the heart of Newcastle and Gateshead and offers a powerful and respected voice within the community by promoting health and well-being along with a great mixture of programming.

Over the past 12 months we have supported our community in a number of ways. Being a station that promotes health and wellbeing, we have supported many organisations to get their message across along with working with both the Newcastle and Gateshead Health Trusts.

After the period of Covid and the restrictions put upon us, which included many of our team working from home, we are pleased to be getting back to some sort of normality.

Last October we celebrated our 70th birthday and we were delighted to have a get together with the volunteers past and present.

We currently have nearly 50 volunteers working for us which allows us to broadcast 24 hours a day both to the hospital wards and to the community and I thank them all for their continued support, especially over the past 12 months. I would like to thank the Newcastle and Gateshead NHS Trusts for their continued support. Thanks also go to the local businesses in the area who have supported us financially which has helped us enormously in these difficult times of fund raising in the charity sector.

Finally, I was delighted to learn in October that I was to be awarded the OBE in the 2022 Queen's New Year Honours List. Obviously, I felt proud that my work with the station had been honoured this way and I believe it would not have happened without the dedication from our volunteers that has made the station as successful as it is.



Dave Nicholson OBE
Chair, Radio Tyneside



Radio Tyneside Trustees' Annual Report and Accounts

Introduction

The Trustees of Radio Tyneside are pleased to present their Report and Accounts for the year 1st April 2021 to 31st March 2022.

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is presented below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

Organisation

Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales on 25th September 2017 and governed by a constitution last amended on 16th December 2020. The constitution is based on model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

Radio Tyneside merged with 'Radio Tyneside – The Tyneside Hospitals Broadcasting Service', registered number 500451, in March 2018, and took over the provision of the hospital radio service at the RVI and Freeman hospitals in Newcastle upon Tyne and the Queen Elizabeth hospital in Gateshead. In June 2018, the charity launched its new health and wellbeing community radio service, specifically for older people living in and around the Newcastle and Gateshead area, broadcasting on 93.6FM, and online via its website.

Radio Tyneside is managed by the charity trustees. In the period covered by this review, four of the charity trustees were elected by the membership in accordance with the rules and procedures set out in the published constitution. Two of the trustees, Dave Nicholson and Richard Finch retired and were re-elected by the membership at the 2021 AGM.

One of the trustees, Yvonne Bell is an Appointed Trustee, appointed by the trustees on 12th July 2021. Yvonne was appointed and inducted in accordance with the rules and procedures set out in the published constitution.

Throughout the period under review, Radio Tyneside continued to operate with no paid staff, being run entirely by a membership of volunteers.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission in its "Receipts and Payments Accounts Pack (CC16)".

Radio Tyneside Trustees' Annual Report and Accounts

Charitable Objects

Radio Tyneside has two charitable objects:

1. the relief of sickness, poor health and old age amongst people living in Newcastle and Gateshead by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
2. the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Newcastle and Gateshead.

These charitable objects use the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

In furtherance of the first object, Radio Tyneside provides a hospital radio service to patients at the Royal Victoria Infirmary, Freeman and Queen Elizabeth Hospitals via the bedside entertainment system, delivered by WiFi Spark (formerly known as Hospedia).

Furthermore, Radio Tyneside streams its service online via the internet and downloadable iOS and Android Apps such as TuneIn Radio and RadioPlayer. This allows hospital patients and listeners in residential homes and similar institutions to listen to the service.

The second of these objects is a localised version of the second model object agreed between the HBA and the Charity Commission, and allows Radio Tyneside to target its services at the local population outside the hospital with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring to make less use of the health services.

To further this object, Radio Tyneside operates a community radio service, broadcasting on 93.6FM to listeners in Newcastle upon Tyne and Gateshead and also through online channels. In addition, Radio Tyneside uses its online and social media presence to disseminate information and messages in support of this object.

In managing the charity, the Trustees have, at all relevant times, had regard to the charity's charitable objects, and the Charity Commission's public benefit guidance.

Ofcom Key Commitments

The Trustees are responsible for ensuring that Key Commitments agreed with the telecommunications regulator, Ofcom, are met.



Radio Tyneside Trustees' Annual Report and Accounts

Delivery against these Commitments is monitored by the Compliance Officer and an annual summary report is presented to the trustees for review. This summary is attached as an annex to this report.

The trustees consider that the Key Commitments have been met during the period under review.

Radio Tyneside Trustees' Annual Report and Accounts

Related Organisations

Radio Tyneside is proud to be a member of a number of support organisations, and the trustees wish to extend their thanks and appreciation to them for the information and advice they offer throughout the year.

Radio Tyneside is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK and the Community Media Association, being the UK representative body for the community broadcasting sector, committed to promoting access to the media for people and communities. Our members regularly attend national conferences and events organised by the both organisations.

Radio Tyneside is also a member of the Community Foundation, a philanthropic organisation that supports good causes and makes grants to hundreds of small charities across North East England and is a member of Connected Voice supporting voluntary and community action in the North East of England.

Radio Tyneside works closely with The Later Life Audio and Radio Cooperative (LLARC) and one of the trustees is a member of LLARC. A number of Radio Tyneside features and interviews are uploaded to the online Mixcloud service managed by LLARC, thereby making our content available to a wider audience.

Radio Tyneside works closely with WiFi Spark, the company that owns and runs the bedside entertainment system through which its programmes are delivered to patients at the Freeman, RVI and Queen Elizabeth hospitals.

Review of Activities and Achievements

The Year 2021/22 was once again a challenging period, due to the impact and effects of the Coronavirus pandemic. We continued to use many of the arrangements put in place during the previous year to allow presenters to produce their programmes from home where required. By the end of the year, following relaxation of most restrictions, our programming had largely returned to normal and we were able to continue to meet our regulatory and programming commitments.

Five of our members left us during the year, but we were unable to secure immediate replacements due to the constraints imposed as a result of the pandemic. Following the relaxation of restrictions, we have embarked on a campaign to recruit and train new presenters and other volunteers.

The pandemic also provided Radio Tyneside with a number of opportunities. In particular, as a trusted community and hospital radio service we were able to support a number of local agencies, including the local authorities and hospitals in Newcastle and Gateshead, to ensure that their messages and information for vulnerable members of the community were

Radio Tyneside Trustees' Annual Report and Accounts

communicated successfully. We also carried HM Government Coronavirus health advertising free of charge.

We have continued to work closely with local support organisations, including InformationNOW, the advice and information service provided by Newcastle City Council, the Newcastle Volunteer Centre, Our Gateshead, Age UK Gateshead, the Elders Council of Newcastle upon Tyne, the Newcastle Hospitals Charity and both Newcastle upon Tyne and Gateshead councils. We also maintain a good working relationship with both Newcastle and Northumbria Universities. Radio Tyneside has provided volunteer opportunities to a steady number of students from both universities over the years.

Radio Tyneside celebrated its 70th birthday in October 2021 with a day of special programmes and an anniversary event held at the Newcastle Cricket Club, attended by many Radio Tyneside members old and new. We were delighted to see so many friends throughout the year and to reflect on just how far our service has developed since launch in 1951.

We were naturally delighted that our Chair, Dave Nicholson, was awarded an OBE in the New Year Honours List for services to Hospital Radio Broadcasting and to the community in Newcastle upon Tyne. This award recognises not only the outstanding contribution made by Dave since he joined Radio Tyneside 49 years ago, but also to the tremendous efforts of volunteers past and present. The trustees extend their warmest congratulations to Dave, and look forward to celebrating his personal achievement of 50 years with Radio Tyneside in 2023.

During the last 12 months our online audience has remained robust and our hospital listenership figures are amongst the best in the UK. Whilst we are unable to measure the audience on 93.6FM, we receive excellent listener feedback on the whole which would appear to confirm that our service is popular and valued.

Because of the pandemic we were unable to attend many events, undertake in-person fundraising activities or meet our listeners. A notable exception to this restriction was that Radio Tyneside was invited to assist information Now in co-hosting an event at the City Library in Newcastle upon Tyne at which a number of council employees and guests were present.

Acknowledgements

All of Radio Tyneside's activities to help patients, and in providing a community radio service, have only been possible through the contribution of the time and energy of the charity's team of volunteers. Volunteers provide their time in a range of roles to help Radio Tyneside deliver its service to patients and the public, including presenting radio shows, providing technical and engineering support and in fundraising.

The trustees wish to record their thanks to all those volunteering at the charity for their ongoing support and commitment. We estimate that the volunteer team has given over 10,000 hours of their time to the charity during the year.

Radio Tyneside Trustees' Annual Report and Accounts

The Gordon Brown Memorial Award is presented each year to a volunteer who has made an exceptional individual contribution to Radio Tyneside during the prior 12 months. This year's recipient was Yvonne Bell, for her outstanding work in providing interviews and features during the pandemic. By providing these features, we were able to support many local and national agencies and individuals to deliver their messages to a wide audience and to let our listeners know of services and events of interest during a very challenging period.



The trustees also extend their gratitude to Newcastle Upon Tyne Hospitals NHS Foundation Trust for continuing to provide us with accommodation and support.



The trustees would also like to thank some of the businesses that supported us throughout the year:

To Dukes Moor Garage for promoting Radio Tyneside on their vehicles and website.

To local businesses: Robinson's Florists and Bliss in the Sticks for programme sponsorship.

The trustees would also like to extend their gratitude to Brian Burnie for making a significant personal donation.

And finally, thanks are due to the many listeners and supporters that made individual donations throughout the year.

Going Forward

Following the challenges of the last 24 months, the trustees expect the near-term future to focus on consolidation. Recruitment and training has started and work continues on replacing and repairing some of the equipment in our broadcasting centre which requires maintenance or is due to reach end-of-life.

We now expect Small Scale DAB (SSDAB) to launch in Newcastle and Gateshead in the summer of 2022. We are working closely with other local community radio stations and external organisations to ensure that we are ready to launch when the service becomes operational. To broadcast on the SSDAB service, Radio Tyneside applied to Ofcom, the telecommunications



Radio Tyneside Trustees' Annual Report and Accounts

regulator, for a Community Digital Sound Programme (C-DSP) licence which has since been approved. Furthermore, we have also successfully applied to operate via a C-DSP licence on the recently launched Tynemouth and South Shields SSDAB service and are awaiting the technical arrangements to be deployed for this to happen. Costs to operate both DAB services are low, since carriage costs are minimal, music royalties are covered by existing arrangements and our technical infrastructure is already able to handle the requirement.

Broadcasting our programmes simultaneously on Small Scale DAB will complement our existing distribution channels (FM, Online and WiFi Spark) and will expand our audience, thereby enabling us to improve the delivery of our social gain and charitable objects.

To maintain the existing high standard of our audio output and to improve resilience, we have identified a need to replace much of our broadcasting equipment in the medium term. The trustees have initiated a strategic review to agree the best way forward and to secure the future of Radio Tyneside for the next 70 years.

Radio Tyneside Trustees' Annual Report and Accounts

Financial Management

Radio Tyneside manages its finances to ensure compliance with the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

Accounts have been prepared on a Receipts and Payments basis.

Radio Tyneside aims to maintain a credit balance of unrestricted funds at all times that equates to at least one year's forecasted revenue expenditure, currently set at £10k.

At the end of the year under review, Radio Tyneside is financially stable and has adequate cash reserves. Radio Tyneside had unrestricted funds totalling £21,301 having raised £15,956 and spent £11,209 during the year.

Income

Given the challenges relating to the pandemic, the trustees are pleased that income exceeded outgoings during the accounting period, principally due to a significant personal donation of £8,000 from a long-term supporter of Radio Tyneside. A further donation of £1,250 was received from an anonymous local business. The total of small personal donations, including Gift Aid, exceeded £2,300. Fundraising income was reduced as we were unable to organise events because of the Coronavirus pandemic.

Grant income included £800 received from the Rothley Trust to replace and repair some of our transmission equipment. The trustees would like to extend their thanks to the trustees of the Rothley Trust and to John Griffin for his sterling work in securing these funds.

Income through on-air sponsorship increased to £1,950 as a result of securing two new campaigns.

Fundraising income of £1,365 was achieved through personal subscriptions to online services that are set up to help raise funds for charities. These included the Giving Lottery, and commission from online shopping through Easyfundraising and Amazon Smile. This figure also includes £695 raised through commission from the production of our Radio Tyneside magazine.

Expenditure

The trustees maintained tight control on expenditure during 2020/21.

Expenditure, at £11,209 was higher than the previous year (£7,709), mainly as equipment purchases and studio maintenance put on hold during the pandemic were revisited.

Recurring expenditure items included licence fees, at £5,903. This figure includes the cost of licences for music royalties and copyright, news bulletins, television licences and memberships

Radio Tyneside Trustees' Annual Report and Accounts

of the HBA and CMA. The increase in expenditure for this category is mainly due to the licence fees paid to Ofcom for our two Digital Community Radio applications (£700), the impact of two years' subscriptions to the HBA being paid in the same financial year (£125) and the cost of licences associated with web site hosting (£288).

The next highest annual expense related to insurance cover at £1,376, representing a small increase over the previous year. The trustees continue to review our insurance cover to ensure that it is appropriate for our needs and provides value for money. The cost of telecommunications, including landline telephone and broadband was steady at £858.

Fundraising Expenses and some of the Miscellaneous Expenses were incurred as a result of our 70th Anniversary activities, including room hire, catering and the purchase of commemorative mugs.

This expenditure was covered by income resulting from a number of small personal donations included within the relevant income figure.

Management of Major Risks

Ensuring that we generate income to cover the running costs of providing a community and hospital radio service is considered a key risk to Radio Tyneside. Historically, our main income streams have been grant funding, personal donations and fundraising, however, the current environment in these areas is challenging and we are now supplementing these sources with some programme sponsorship. All funding streams have associated risks, but with the financial buffer afforded by the current reserves, the trustees are confident that the charity has a long-term future.

As a community radio broadcaster, Radio Tyneside must meet the agreed Key Commitments and must comply with the requirements of the Broadcasting Act and the Ofcom Broadcasting Code.

<http://static.ofcom.org.uk/static/radiolicensing/html/radio-stations/community/cr102238ba1radiotyneside.htm>

Failure to meet these commitments or other breaches of the Ofcom code could result in fines or other sanctions against the charity.

Operating as a community radio station, with programming being available to listeners across Tyneside, rather than just in the hospitals, brings additional risks in the form of libel and the potential for complaints or the causing of offence.

The trustees consider that satisfactory arrangements are in place to minimise these risks, through a careful recruitment policy, presenter training and the monitoring of station output against the key commitments and rules.

Radio Tyneside Trustees' Annual Report and Accounts

A major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time, and in breach of its obligations under the Ofcom Broadcasting Act licence. This is compounded by the charity having a small technical team of volunteers, all of whom have full time work commitments. This risk has been mitigated by installing 'standby' equipment, including spares so that, as far as possible, we are able to automatically switch over in case of failure, and by the provision of remote access to the computer systems. The transmitter and antenna were installed professionally, ensuring that the transmissions are technically compliant with the engineering codes.

A further risk facing the charity is its accommodation. Our premises are currently provided free of charge by the Newcastle Upon Tyne Hospitals NHS Trust. Whilst the Trust has indicated its intention to continue with this arrangement, any future change to this commitment could cause the charity to incur significant additional cost that may be difficult to secure.

As mentioned elsewhere, the COVID-19 pandemic has demonstrated that the charity is very well-prepared for a major disruption. This recent experience has provided the trustees with great comfort in the knowledge that we can adapt quickly to challenging events and stressful circumstances.

Charity Details

Radio Tyneside

A Charitable Incorporated Organisation, Reg Number 1174808

Trustees

Dave Nicholson OBE (Chairman)

Richard Finch (Treasurer)

Chris Eggett (Secretary)

Yvonne Bell

Geoff Lisle

Principal Address

3 North Terrace

Newcastle Upon Tyne

NE2 4AD

Bankers

The Co-operative Bank

P O Box 101

1 Balloon Street

Manchester

M60 4EP

Signed on behalf of the Trustees:



Dave Nicholson
Chairman



Richard Finch
Treasurer

Radio Tyneside Trustees' Annual Report and Accounts

Receipts and Payments Account for the Year Ended 31st March 2022

 CHARITY COMMISSION FOR ENGLAND AND WALES	Radio Tyneside			1174808		CC16a
	Receipts and payments accounts					
	For the period from	Period start date 01/04/2021	To	Period end date 31/03/2022		
Section A Receipts and payments						
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	
A1 Receipts						
Donations	11,854	-	-	11,854	2,123	
Fundraising	1,365	-	-	1,365	526	
Sales	-	-	-	-	-	
Grants	-	800	-	800	8,200	
Sponsorship	1,925	-	-	1,925	1,250	
Interest	12	-	-	12	50	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	15,156	800	-	15,956	12,149	
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	15,156	800	-	15,956	12,149	
A3 Payments						
Telecommunications	858	-	-	858	851	
Postage	69	-	-	69	-	
Maintenance	586	400	-	986	103	
Insurance	1,376	-	-	1,376	1,309	
Equipment purchases	260	400	-	660	288	
Stationery	159	-	-	159	130	
Music purchases	138	-	-	138	175	
Licences & Subscriptions	5,903	-	-	5,903	4,704	
Fundraising Expenses	680	-	-	680	-	
Miscellaneous	380	-	-	380	149	
Bank Charges	-	-	-	-	-	
Sub total	10,409	800	-	11,209	7,709	
A4 Asset and investment purchases, (see table)						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total payments	10,409	800	-	11,209	7,709	
Net of receipts/(payments)	4,747	-	-	4,747	4,440	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	16,554	-	-	16,554	12,113	
Cash funds this year end	21,301	-	-	21,301	16,553	

Radio Tyneside Trustees' Annual Report and Accounts

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	12,110	-	-
	Deposit Account	9,191	-	-
		-	-	-
	Total cash funds	21,301	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
Radio Tyneside 2022				Page 15 of 18

Radio Tyneside Trustees' Annual Report and Accounts

Radio Tyneside – Review of Key Commitments for the period 2021-22

Description of character of service

Radio Tyneside offers a service primarily for listeners aged over 50 in the Newcastle and Gateshead area and aims to improve their health and wellbeing. The station encourages lifestyle improvements amongst listeners and supports the people and organisations that provide relevant services.

The service broadcasts:

- Music. The main type of music broadcast over the course of each week is: easy listening from the 1950s to the present day. Specialist music also features.
- Speech. The main types of speech output broadcast over the course of each week are: news, information, features and advice, including content designed to encourage and promote good health and wellbeing.
- The service provides original output¹ for a minimum of 84 hours per week.
- The service provides locally-produced output for a minimum of 133 per week.

Our current programme schedule allows us to engage with our community across the day. Music policy ensures an 'easy listening' mix of music to attract an audience of mainly over 50s.

Our advice on health, wellbeing and lifestyle issues continues to be produced and presented in an accessible and engaging way and in a subtle manner, encouraging listeners into living a healthier and fulfilling life. We signpost recreational activities and events in the area which encourage people to attend and participate. Relevant features were included in daily programmes and presenters have included lifestyle and wellbeing items in their shows, including the Event Guide. We broadcast hourly pre-recorded 'Public Service Information' promotions which highlight important services available to our listeners as well as items provided by Radio Fillers and Public Health England.

An hourly news bulletin is broadcast from Sky/IRN. Local news features included within general programming between 6am and 6pm weekdays and at weekends.

We also maintain our social media as important channels for us to promote our service and to signpost the work of the organisations and people that we are promoting.

Average number of Original Hours programming per week in 2021 was 98

Average number of Locally-Produced Output in 2021 was 140

The studio is located within the licensed coverage area.

This is confirmed.

Radio Tyneside Trustees' Annual Report and Accounts

The service provides a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion,
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Regular contributions from members of the community made via on-air interviews and contributions plus acting on feedback received.

We have engaged with a wide range of local organisations and agencies, to support our programming – including InformationNOW, Age UK, Newcastle Volunteer Centre, Our Gateshead.

Local organisations have written and presented their own short messages for inclusion in our programmes, with our guidance and assistance (PSAs) – examples include: InformationNOW, Newcastle Hospitals Charity.

We supported and co-presented the 'InformationNOW' anniversary event at Newcastle City library, introducing local guests to the public.

Members of the target community contribute to the operation and management of the service.

Radio Tyneside continues to be 100% volunteer-operated. As such, there is a large variety of roles open to members of the target community (and others), including on-air presentation, production, programme scheduling, journalism, fundraising, engineering and technical, membership management, administration, finance, and promotion. Volunteering is open to all individuals aged 18 or over, subject to satisfactory completion of standard volunteer recruitment checks, induction processes and appropriate training.

Volunteer roles provide opportunities for members to develop technical skills and experience, build confidence and improve interpersonal skills, enhance skills in management, customer services and communication.

Average number of Volunteer hours per week in 2021 was 128

Total number of volunteers involved, for the year 2021 was 58

Total number of people trained during the year 2021 was 15

Radio Tyneside Trustees' Annual Report and Accounts

The service has mechanisms in place to ensure it is accountable to its target community.

Regular feedback has been received by telephone, SMS, email and social media. Most has been positive, however, a small number (2) negative feedback messages were fully investigated and actioned by the Programme Director.

The impact of the pandemic has limited opportunity for face to face interaction during the period, however, it is intended that we organise 'open days' and attend community events and activities during the next period.

Geoff Lisle
Compliance Officer – Radio Tyneside
June 2022

RADIO TYNESIDE

England & Wales - Charity number 1174808

Accounts



Trustees' Annual Report & Accounts 2020/21



Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales – No 1174808

Radio Tyneside Trustees' Annual Report and Accounts

Chairman's Report



Radio Tyneside is at the heart of Newcastle and Gateshead and offers a powerful and respected voice within the community by promoting health and well-being along with a great mixture of programming.

Over the past 12 months we have supported our community in a number of ways. Being a station that promotes health and wellbeing, we have supported many organisations to get their message across along with working with both the Newcastle and Gateshead Health Trusts. This year

has been a trying period for everyone, because of the coronavirus epidemic. To be able to continue with our service, we arranged for many of our volunteers to broadcast from home, and were able to broadcast many features and interviews to keep our listeners up to date with Government information and also those local organisations needing to get their messages out into the community, at the same time as keeping our listeners entertained.

In March we won an award at the National Hospital Radio Awards, which were supposed to be held in Bolton, but this year was held virtually.

Also this year we celebrate our 70th birthday and with the hope of life returning to normal, in these uncertain times, we are hoping to hold a few events as part of our celebrations.

We currently have nearly 50 volunteers working for us which allows us to broadcast 24 hours a day both to the hospital wards and to the community and I thank them all for their continued support, especially over the past 12 months. I congratulate everyone involved in the organisation for a year of exceptional achievement and also thank the Newcastle and Gateshead NHS Trusts for their continued support. Thanks also go to those local businesses that have supported us financially which has helped us enormously in these difficult times of fund raising in the charity sector.

Dave Nicholson MBE
Chairman, Radio Tyneside

Radio Tyneside Trustees' Annual Report and Accounts

Introduction

The Trustees of Radio Tyneside are pleased to present their Report and Accounts for the year 1st April 2020 to 31st March 2021.

The Trustees have considered their duties in accordance with the Charity Commission's regulations. The review of activities and achievements is presented below, and the Trustees believe that it gives a true record of the work the charity has done in fulfilling its charitable purposes for public benefit.

Organisation

Radio Tyneside is a Charitable Incorporated Organisation registered in England and Wales on 25th September 2017 and governed by a constitution last amended on 16th December 2020. The constitution is based on model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

Radio Tyneside merged with 'Radio Tyneside – The Tyneside Hospitals Broadcasting Service', registered number 500451, in March 2018, and took over the provision of the hospital radio service at the RVI and Freeman hospitals in Newcastle upon Tyne and the Queen Elizabeth hospital in Gateshead. In June 2018, the charity launched its new health and wellbeing community radio service, specifically for older people living in and around the Newcastle and Gateshead area, broadcasting on 93.6FM, and online via its website.

Radio Tyneside is managed by the charity trustees who are elected by the membership in accordance with the published constitution. In the period covered by this review, the charity trustees consist of four members of the CIO. Two of the trustees, Geoff Lisle and Chris Eggett were re-elected by the membership at the 2020 AGM.

As a result of the restrictions related to the COVID-19 pandemic it was not possible to hold in-person General Meetings during the year. Accordingly, the Hospital Broadcasting Association (HBA), advised its incorporated charity members to update their constitutions to allow remote participation in General Meetings, and if necessary, online-only General Meetings. The charity's constitution was, therefore, updated to add an additional sub-clause that permits remote attendance at general meetings and, if necessary, online-only meetings. The change was approved at an Extraordinary General Meeting of the members, held on 16th December 2020.

Throughout the period under review, Radio Tyneside continued to operate with no paid staff, being run entirely by a membership of volunteers.

This Report and the attached Accounts have been produced in accordance with the guidance provided by the Charity Commission in its "Receipts and Payments Accounts Pack (CC16)".

Radio Tyneside Trustees' Annual Report and Accounts

Charitable Objects

Radio Tyneside has two charitable objects:

1. the relief of sickness, poor health and old age amongst people living in Newcastle and Gateshead by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care; and
2. the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Newcastle and Gateshead.

These charitable objects use the model wording agreed between the Hospital Broadcasting Association (HBA) and the Charity Commission.

In furtherance of the first object, Radio Tyneside provides a hospital radio service to patients at the Royal Victoria Infirmary, Freeman and Queen Elizabeth Hospitals via the bedside entertainment system, also known as Hospedia.

Furthermore, Radio Tyneside streams its service online via the internet and downloadable iOS and Android Apps such as TuneIn Radio and RadioPlayer. This allows hospital patients and listeners in residential homes and similar institutions to listen to the service.

The second of these objects is a localised version of the second model object agreed between the HBA and the Charity Commission, and allows Radio Tyneside to target its services at the local population outside the hospital with the intent of helping and encouraging them to live a healthy and active life in the local community, and thus requiring to make less use of the health services.

To further this object, Radio Tyneside operates a community radio service, broadcasting on 93.6FM to listeners in Newcastle upon Tyne and Gateshead and also through online channels. In addition, Radio Tyneside uses its online and social media presence to disseminate information and messages in support of this object.

In managing the charity, the Trustees have, at all relevant times, had regard to the charity's charitable objects, and the Charity Commission's public benefit guidance.

Radio Tyneside Trustees' Annual Report and Accounts

Related Organisations

Radio Tyneside is proud to be a member of a number of support organisations, and the trustees wish to extend their thanks and appreciation to them for the information and advice they offer throughout the year.

Radio Tyneside is a member of the Hospital Broadcasting Association (HBA), the national charity that supports and promotes hospital broadcasting in the UK and the Community Media Association, being the UK representative body for the community broadcasting sector, committed to promoting access to the media for people and communities. Our members regularly attend national conferences and events organised by the both organisations.

Radio Tyneside is also a member of Tyne and Wear Community Foundation, a philanthropic organisation that supports good causes and makes grants to hundreds of small charities across North East England and is a member of Connected Voice (formerly Newcastle CVS) supporting voluntary and community action in the North East of England.

Radio Tyneside works closely with The Later Life Audio and Radio Cooperative (LLARC) and one of the trustees is a member of LLARC. The aims of LLARC are to:

- Promote positive views & challenge negative views of age and ageing by providing talk-based audio and radio content created by diverse groups of older adults.
- Strengthen the visibility of content created by older adults in media & encourage the expansion of radio programming related to ageing and relationships between the generations.
- Engage older adults in broadcasting, facilitate skill development & build communities by enabling discussion of a wide range of topics.

A number of Radio Tyneside features and interviews are uploaded to the online Mixcloud service managed by LLARC, thereby making our content available to a wider audience.

Radio Tyneside depends upon the services of Hospedia, the company that owns and runs the bedside entertainment system through which its programmes are delivered to patients at the Freeman, RVI and Queen Elizabeth hospitals.

Review of Activities and Achievements

The Year 2020/21 has been a challenging period, due to the impact and effects of the Coronavirus pandemic. At the outset of the pandemic in March 2020, HM Government imposed lockdown restrictions and our studios in Newcastle were effectively placed out-of-bounds. We successfully implemented arrangements to allow presenters to produce their programmes from home and introduced facilities to allow remote technical access. As a result,

Radio Tyneside Trustees' Annual Report and Accounts

we were able to continue to meet our regulatory and programming commitments, albeit with an augmented programme schedule.

We achieved this in a cost-effective manner through the purchase of additional equipment and the installation of specialist software, and our thanks are made to our broadcasting software suppliers, Broadcast Radio Ltd for their advice and support in facilitating these arrangements.

The pandemic also provided Radio Tyneside with a number of opportunities. In particular, as a trusted community and hospital radio service we were able to support a number of local agencies, including the local authorities and hospitals in Newcastle and Gateshead, to ensure that their messages and information for vulnerable members of the community were communicated successfully. We also carried HM Government Coronavirus health advertising free of charge. Radio Tyneside registered our services with Newcastle City Lifeline and extended our regular features with Information Now, the advice and information service provided by Newcastle City Council.

We have continued to work closely with local support organisations, including the Newcastle Volunteer Centre, Age UK Gateshead, the Elders Council of Newcastle upon Tyne and both Newcastle upon Tyne and Gateshead councils. We also maintain a good working relationship with both Newcastle and Northumbria Universities. Radio Tyneside has provided volunteer opportunities to a steady number of students from both universities over the years.

During the last 12 months our online audience has doubled and our hospital listenership figures are amongst the best in the UK. Whilst we are unable to measure the audience on 93.6FM, we confidently expect that this will have grown significantly during the last year too, and listener feedback would appear to confirm this.

Once again, Radio Tyneside enjoyed recognition through success at the Hospital Radio Awards which were held as a 'virtual' event this year due to the ongoing Coronavirus pandemic. Radio Tyneside achieved 'Bronze' in the category of Best Speech Package or Special Event for a feature recorded at the People's Kitchen Christmas Street Party in December 2019.



In making the award, the judges commented that: *"They loved the variety of voices in this entry - lots of bustle, noise, warmth and a real sense of community. It was, they said, informative and engaging."*

Because of the pandemic we were unable to attend events, undertake in-person fundraising activities or meet our listeners. A notable exception to this restriction was that Radio Tyneside was once again invited to record and broadcast the annual 'Light up a Life' event held by St Oswald's hospice.

Radio Tyneside Trustees' Annual Report and Accounts

Acknowledgements

All of Radio Tyneside's activities to help patients, and in providing a community radio service, have only been possible through the contribution of the time and energy of the charity's team of volunteers. Volunteers provide their time in a range of roles to help Radio Tyneside deliver its service to patients and the public, including presenting radio shows, providing technical and engineering support and in fundraising.

The trustees wish to record their thanks to all those volunteering at the charity for their ongoing support and commitment. We estimate that the volunteer team has given over 10,000 hours of their time to the charity during the year. Using the standard Ofcom volunteer rates, this would be worth over £100,000.

The Gordon Brown Memorial Award is presented each year to a volunteer who has made an exceptional individual contribution to Radio Tyneside during the prior 12 months. This year's recipient was Neal Younger, for his outstanding work in developing and supporting our IT and technical infrastructure. In particular, when the pandemic hit us in March 2020, Neal was instrumental in designing and implementing the arrangements to allow presenters and others to work from home.



The trustees also extend their gratitude to Newcastle Upon Tyne Hospitals NHS Foundation Trust for continuing to provide us with accommodation and support.



The trustees would also like to thank some of the businesses that supported us throughout the year:

To Dukes Moor Garage for promoting Radio Tyneside on their vehicles and website.

To local businesses: Robinson's Florists, Bliss in the Sticks and Neutronics for programme sponsorship.

The trustees would also like to extend their gratitude to the Hadrian Trust and the Sir James Knott Trust for providing much needed grant funding.

And finally, thanks are due to the many listeners and supporters that made individual donations throughout the year.

Radio Tyneside Trustees' Annual Report and Accounts

Going Forward

Radio Tyneside will celebrate its 70th birthday in October 2021. Plans to celebrate this anniversary were put on hold last year because of the pandemic, however, we hope that some limited events can be organised during the second half of 2021, and that our volunteers and supporters can celebrate this fantastic achievement.

We expect Small Scale DAB (SSDAB) to launch in Newcastle and Gateshead in late 2021. We are working closely with other local community radio stations and external organisations to ensure that we are able to secure cost-effective carriage on the service from launch, and to have input into how the service is developed. To broadcast on the SSDAB service, Radio Tyneside will need to apply to Ofcom, the telecommunications regulator, for a Community Digital Sound Programme (C-DSP) licence and work is already underway in this respect. Broadcasting our programmes simultaneously on Small Scale DAB will complement our existing distribution channels (FM, Online and Hospedia) and will expand our audience, thereby enabling us to improve the delivery of our social gain and charitable objects.

To maintain the existing high standard of our audio output and to improve resilience, we have identified a need to replace some of the equipment in our broadcasting centre which has now reached end-of-life. An external consultant has been engaged in this programme and the work has been costed at c.£11k. Efforts are underway to raise the funds that are required to undertake this programme of work and it is hoped that this can commence later in the year to coincide with our birthday celebrations.

Radio Tyneside Trustees' Annual Report and Accounts

Financial Management

Radio Tyneside manages its finances to ensure compliance with the requirements of the Charities Act 2011 and the Charity Commission guidelines "Internal Financial Controls for Charities (CC8)".

Accounts have been prepared on a Receipts and Payments basis.

Radio Tyneside aims to maintain a credit balance of unrestricted funds at all times that equates to at least one year's forecasted revenue expenditure, currently set at £10k.

At the end of the year under review, Radio Tyneside is financially stable and has adequate cash reserves. Radio Tyneside had unrestricted funds totalling £16,554 having raised £12,149 and spent £7,708 during the year.

Income

Given the challenges relating to the pandemic, the trustees are pleased that income exceeded outgoings during the accounting period, principally due to a strong performance in securing grant funding for core costs. Fundraising income was significantly reduced as activities were unable to go ahead because of the Coronavirus pandemic. Total donations increased slightly, due in part to a focused campaign during the year that targeted our supporters and we also raised funds through personal donations using a range of available tools, such as Donr and Virgin Money Giving. A donation of £1,250 was received from an anonymous local business.

Grant income included of £500 received from the Newcastle Upon Tyne Hospitals NHS Charity, £500 from Virgin Money and £200 from the Gateshead NHS Charity. We also secured grants of £6,000 from the Sir James Knott Trust and £1,000 from the Hadrian Trust. The trustees would like to extend their thanks to the trustees of these trusts and to John Griffin for his sterling work in securing these funds.

Income through on-air sponsorship remained static at £1,250.

Fundraising income of £526 was achieved through personal subscriptions to some online services that are set up to help raise funds for charities. These included the Giving Lottery, which we launched during 2020, and commission from online shopping through EasyFundraising and Amazon Smile.

Expenditure

The trustees maintained tight control on expenditure during 2020/21.

Expenditure, at £7,708 was lower than in previous years, mainly as a result of the pandemic as equipment purchases and studio maintenance were put on hold.

Radio Tyneside Trustees' Annual Report and Accounts

Recurring expenditure items included licence fees, at £4,704. This figure includes the cost of licences for music royalties and copyright, news bulletins, television licences and memberships of the HBA and CMA.

The next highest annual expense related to insurance cover at £1,309, representing a small increase over the previous year. The trustees continue to review our insurance cover to ensure that it is appropriate for our needs and provides value for money. The cost of telecommunications, including landline telephone and broadband was steady at £851.

Management of Major Risks

Ensuring that we generate income to cover the running costs of providing a community and hospital radio service is considered a key risk to Radio Tyneside. Historically, our main income streams have been grant funding, personal donations and fundraising, however, the current environment in these areas is challenging and we are now supplementing these sources with some programme sponsorship. All funding streams have associated risks, but with the financial buffer afforded by the current reserves, the trustees are confident that the charity has a long-term future.

As a community radio broadcaster, Radio Tyneside must meet the agreed Key Commitments and must comply with the requirements of the Broadcasting Act and the Ofcom Broadcasting Code.

<http://static.ofcom.org.uk/static/radiolicensing/html/radio-stations/community/cr102238ba1radiotyneside.htm>

Failure to meet these commitments or other breaches of the Ofcom code could result in fines or other sanctions against the charity.

Operating as a community radio station, with programming heard across Newcastle and Gateshead, rather than just in the hospitals, brings additional risks in the form of libel and the potential for complaints or the causing of offence.

The trustees consider that satisfactory arrangements are in place to minimise these risks, through a careful recruitment policy, presenter training and the monitoring of station output against the key commitments and rules.

The final major risk associated with the community radio service is technical equipment failure, taking the station off-air for a significant period of time, and in breach of its obligations under the Ofcom Broadcasting Act licence. This is compounded by the charity having a small technical team of volunteers, all of whom have full time work commitments. This risk has been mitigated by installing 'standby' equipment, including spares so that, as far as possible, we are able to automatically switch over in case of failure, and by the provision of remote access to the computer systems. The transmitter and antenna were installed professionally, ensuring that the transmissions are technically compliant with the engineering codes.

Radio Tyneside Trustees' Annual Report and Accounts

A further risk facing the charity is its accommodation. Our premises are currently provided free of charge by the Newcastle Upon Tyne Hospitals NHS Trust. Whilst the Trust has indicated its intention to continue with this arrangement, any future change to this commitment could cause the charity to incur significant additional cost that may be difficult to secure.

As mentioned elsewhere, the COVID-19 pandemic has demonstrated that the charity is very well-prepared for a major disruption. This recent experience has provided the trustees with great comfort in the knowledge that we can adapt quickly to challenging events and stressful circumstances.



Radio Tyneside Trustees' Annual Report and Accounts

Charity Details

Radio Tyneside

A Charitable Incorporated Organisation, Reg Number 1174808

Trustees

Dave Nicholson MBE (Chairman)
Richard Finch (Treasurer)
Chris Eggett (Secretary)
Geoff Lisle

Principal Address

3 North Terrace
Newcastle Upon Tyne
NE2 4AD

Bankers

The Co-operative Bank
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1 Balloon Street
Manchester
M60 4EP

Signed on behalf of the Trustees:

Dave Nicholson
Chairman

Richard Finch
Treasurer

Radio Tyneside Trustees' Annual Report and Accounts

Receipts and Payments Account for the Year Ended 31st March 2021

 CHARITY COMMISSION FOR ENGLAND AND WALES	Radio Tyneside			1174808		CC16a
	Receipts and payments accounts					
	For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021		
Section A Receipts and payments						
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	
A1 Receipts						
Donations	2,123	-	-	2,123	1,716	
Fundraising	526	-	-	526	2,013	
Sales	-	-	-	-	475	
Grants	8,200	-	-	8,200	1,074	
Sponsorship	1,250	-	-	1,250	1,125	
Interest	50	-	-	50	151	
	-	-	-	-	-	
	-	-	-	-	-	
Sub total (Gross income for AR)	12,149	-	-	12,149	6,554	
A2 Asset and investment sales, (see table).						
	-	-	-	-		
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	12,149	-	-	12,149	6,554	
A3 Payments						
Telecommunications	851	-	-	851	854	
Postage	-	-	-	-	27	
Maintenance	103	-	-	103	3,618	
Insurance	1,309	-	-	1,309	1,260	
Equipment purchases	288	-	-	288	1,013	
Stationery	130	-	-	130	333	
Music purchases	175	-	-	175	299	
Licences & Subscriptions	4,704	-	-	4,704	4,952	
T,M & A	-	-	-	-	54	
Miscellaneous	149	-	-	149	311	
Bank Charges	-	-	-	-	160	
Sub total	7,708	-	-	7,708	12,879	
A4 Asset and investment purchases, (see table)						
	-	-	-	-		
	-	-	-	-		
Sub total	-	-	-	-	-	
Total payments	7,708	-	-	7,708	12,879	
Net of receipts/(payments)	4,441	-	-	4,441	- 6,326	
A5 Transfers between funds	-	-	-	-	-	
A6 Cash funds last year end	12,113	-	-	12,113	18,439	
Cash funds this year end	16,554	-	-	16,554	12,113	

Radio Tyneside Trustees' Annual Report and Accounts

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	7,375	-	-
	Deposit Account	9,178	-	-
		-	-	-
	Total cash funds	16,554	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Comrex OB Unit		8,000	2,000
	Studio Desks		13,000	4,000
	Broadcasting Equipment		20,000	2,000
	Computers		10,000	500
	FM Transmitter		12,000	4,800
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Radio Tyneside Trustees' Annual Report and Accounts



The Trustees
Radio Tyneside
3 North Terrace
Newcastle upon Tyne
NE2 4AD

IWC/RTadmin

16th July 2021

Dear Sirs,

Independent Examiner's Statement

I have completed my examination of the accounting records relating to the year ended 31st March 2021. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours faithfully,



Ian W Cooney ATT (Fellow)
AWS Accountancy Ltd

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Directors: P.T. Wylie I.W. Cooney L. Carr **Company No:** 05905523