

POD@HEYHOUSES CIO

England & Wales · Charity number 1174804

Details

Status Registered

Legal form CIO

Registered 2017-09-22

Register [View on the Charity Commission register](#)

Contact

Address Heyhouses Endowed C E Primary
Clarendon Road North
Lytham St Annes
FY8 3EE

Phone 01253722014

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE AND OF PRIMARY SCHOOL AGE, IN PARTICULAR BUT NOT EXCLUSIVELY THOSE FROM TIME TO TIME ATTENDING HEYHOUSES ENDOWED CHURCH OF ENGLAND NURSERY SCHOOL (THE NURSERY") AND HEYHOUSES ENDOWED CHURCH OF ENGLAND PRIMARY SCHOOL ("THE SCHOOL") BY THE PROVISION OF AN ECOPOD BUILDING AND THE PROVISION OF EDUCATIONAL ACTIVITIES AND FACILITIES IN AND ASSOCIATED WITH THE ECOPOD AND BY THE MAKING OF GRANTS TO EITHER OR BOTH OF THE NURSERY AND THE SCHOOL.

Activities: Provision of Eco Pod facility

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,030	£8,062	-	-
2023-12-31	£7,211	£7,972	-	-
2022-12-31	£4,806	£5,263	-	-
2021-12-31	£3,003	£5,140	-	-
2020-12-31	£1,200	£6,267	-	-

Trustees

Name	Role	Appointed
Martin Edward Gunson	Chair	2017-11-07
CLIVE ERROL BARNES		2017-11-07
ELIZABETH ANNE HODGSON		2017-11-07
JOANNE KACED		2017-11-07
Matthew Aaron WILSON		2022-01-01

POD@HEYHOUSES CIO

England & Wales - Charity number 1174804

Accounts

REGISTERED COMPANY NUMBER: CE012312 (England and Wales)
REGISTERED CHARITY NUMBER: 1174804

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024
FOR
POD CHEYHOUSES CIO

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes

CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2024

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Detailed Statement of Financial Activities	12

POD LHEYHOUSES CIO

REFERENCE AND ADMINISTRATIVE
DETAILS

for the Year Ended 31ST
DECEMBER 2024

Clarendon Road
North
Lytham St Annes
Lancashire
FY8 3EE

TRUSTEES

CEO 12312
(England and
Wales)

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M A Wilson

POD LHEYHOUSES CIO

REPORT OF THE TRUSTEES for the Year Ended 31ST DECEMBER 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES Objectives and aims

To advance the education of children below compulsory school age and of primary school age, in particular but not exclusively those from time to time attending Heyhouses Endowed Church of England Nursery School (The Nursery) and Heyhouses Endowed Church of England Primary School (The School) by the provision of an Ecopod building and the provision of educational activities and facilities in and associated with the Ecopod and by making of grants to either or both of the Nursery and the School,

To provide opportunities for pupils from Ileyhouses CE Primary School to work and experience activities outside the classroom e.g. Forest School Activities

To provide a space offering opportunities for drama, music, dance, art, yoga to Primary and Nursery children.

To provide availability to groups, local schools and schools from further afield to experience the locality.

To provide a working environment for Nursery children at the end of the school day e.g. After School Club activities.

To offer community groups a venue to hold meetings, practices and workshops.

Comment

It is evident to all trustees that staff at Heyhouses School and Nursery who work within the Pod ensure that these aims and objectives are met. The Pod is a stimulating light and happy environment where children develop as individuals and as a socially interactive group.

Mission Statement

We seek to enable children to reach their full potential educationally, spiritually and socially so that they may become all that God has created them to be.

Public benefit

The trustees consider that the main activities undertaken by the charity to carry out its charitable purposes are for the public benefit and furthermore they consider that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The original finance to build the Pod was provided by donations from The Lytham Schools Foundation and Heyhouses CE Nursery School. Finance for furniture and equipment was provided by the Vera Wolstenholme Trust and Heyhouses CE Primary School P.T.A.

Pod@heyhouses is located in a purpose built Eco-Pod building which is located on land owned by The Lytham Schools Trust on Clarendon Road North, Lytham St Annes and within the campus of Heyhouses CE Primary School.

The Pod is staffed by school and Nursery staff

Fundraising activities

It is the intention of the trustees to hold fundraising activities on a regular basis.

REPORT OF THE TRUSTEES for the Year Ended 31ST DECEMBER 2024

POD LHEYHOUSES CIO

FmANCIAL REVIEW

Financial position

Net income in the year was €1,968, 2023: (2023 -Net expenditure €761) and reserves carried forward were E 121,797 (2023: E1 19,829). All reserves are unrestricted.

The opportunity to offer the Pod to outside agencies was severely affected owing to the pandemic. During the course of the year it was noted that there was a severe defect in the roof which resulted in rain water ponding on the Pod roof. This was only noticed when marks began to appear on the internal ceiling. Due to the liquidation of the business which carried out the original build, there were no valid warranties or guarantees and the repair work has been financed by Lytham Schools Foundation.

Investment policy and objectives

Under the Constitution, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that business high interest accounts meet the requirements to generate both income and allow the funds to be readily available.

Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between three and six months of the expenditure.

The trustees are aware of the fact that with E1 19,143 tied in tangible fixed assets, the desired level of reserves have not been achieved. They continue to seek ways to improve the situation while managing current and future risks by not committing to any long term project unless specific funding is secured.

FUTURE PLANS

Nursery has designated times to use the Eco-pod as does the School and these will be adjusted following discussion. The Eco-pod will be offered to a wider range of local groups and organisations over the coming years and months, fundraising activities will be expanded.

As from 1st January 2024 the nursery, school and Eco-Pod entered into a new venture alongside the Lytham School Foundation under the heading of the Coastal Collective. Under this new venture the school/nursery with the agreement of the Trustees of the Eco-Pod made the Pod available for use by the wider community. Since 1st January 2024 the Ecoⁿ Pod has become the home of what is now called the Family Hub acting on behalf of the Coastal Collective . The Coastal Collective is an organisation where the headteacher of all the local primary schools in the FY8 have agreed to work together to initiate Early involvement for children with Special Educational Needs and other emotional difficulties.

Parallel to this with the support of the Lytham School Foundation the Eco-Pod is now being used to support nursery/community most vulnerable and needy children throughout the long Easter and Summer breaks. The Eco-pod provides a valuable space and resources for all the children supported through the long holiday periods. A change of venue and access to deliver additional activities within the school grounds enhances the support and learning opportunities delivered from the nursery school during this period.

In 2024, we recorded almost 6000 physical attendance not including the many phone, text and email interactions that are just as essential in providing help reassurance. The Hub offers a wide variety of groups that meet the evolving needs of the community, including Baby Group, Family Drop-In, Cooking on a budget, Infant Massage, Community Walks, Creative Space, Art Group, and NHS Talking Therapies sessions and drop ins. The activities go far beyond basic service delivery — they foster belonging, connection, and a real sense of community across FY8.

The Trustees of the Eco-Pod are delighted with the current direction of the facility which can only be of the benefit to the Early years children in giving them the best start possible as they enter their school years.

STRUCTURE, GOVERNANCE AND rvßNAGEMENT

Governing document

The charity is controlled by its governing document, a foundation model constitution dated 22 September 2017.

Recruitment and appointment of new trustees

The charity trustees for the purposes of charity law also constitute the management committee. The trustees may appoint a person who is willing to act as a trustee, either to fill a vacancy or as an additional trustee provided that the maximum of five as set by the articles is not exceeded. The trustees shall be constituted, 2 representing Heyhouses CE Primary School, 2 representing Heyhouses CE Nursery School and 1 representing Lytham Schools Foundation. All trustees presenting themselves for re-election will be deemed to have been re-elected unless at the annual general meeting it is resolved not to fill a vacancy or unless a resolution for the re-appointment of the trustee is put to the meeting and lost.

Induction and training of new trustees

The trustees are already familiar with the practical work of the charity and additionally are invited and encouraged to attend meetings and training sessions to familiarise themselves with the charity and the context within which it operates and cover:

1 The obligations of Trustees

2 The main documents which set out the operational framework for the charity including the constitution and Articles 3 Resourcing and the current financial position as set out in the latest published accounts and financial management information

4 Future plans and objectives

New trustees would be invited to the setting to familiarise themselves with the work of the charity. They would also be provided with a handbook containing full details of the work of the charity along with the governing document and the latest financial statements. New trustees would have an induction programme followed by an analysis of this induction.

Key management remuneration

No remuneration was paid to key management.

REPORT OF THE TRUSTEES for the
Year Ended 31ST DECEMBER 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT Related parties

The charity provides the Pod facility to but not exclusively to pupils of Heyhouses CE Nursery School and Heyhouses Endowed Primary School, charities which are associated by virtue of trustees in common.

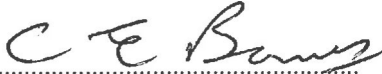
Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures consistent with the activities of the charity and in accordance with Ofsted inspections. Procedures are in place to ensure compliance with health and safety of staff, children, volunteers and visitors to the Eco-pod. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

Trustees meetings

Meetings are held a minimum of twice a year and procedural meetings are held regularly to progress the ongoing activities of the pod.

Approved by order of the board of trustees on /..a./..7N.Q.79% and signed on its behalf by



.....
C E Barnes - Trustee

C/O
 FINANCIAL
 31ST DECEMBER
PODLHEYHOUSES

EXPENDITURE ON			
Charitable activities			
Charitable activities		8,062	7,972
<u>STATEMENT OF ACTIVITIES for the</u>			
<u>Year Ended 2024</u>			
		31/12/24	31/12/23
		Unrestricted	Total
		fund	funds
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies		10,030	
		<u> </u>	
		<u> </u>	<u> </u>
NET mCOME/(EXPENDITURE)		1,968	(761)
RECONCILIATION OF FUNDS			
Total funds brought forward		119,829	120,590

POD LHEYHOUSES CIO

TOTAL FUNDS CARRIED FORWARD
The notes form part of these financial statements

121,797

119,829

POD "HEYHOUSES
CIO

BALANCE SHEET

NET CURRENT ASSETS

31ST DECEMBER 2024

		4,586	738
		31/12/24	31/12/23
		Unrestricted	Total
		fund	funds
FIXED ASSETS	Notes		
Tangible assets	5	119,143	122,223
CURRENT ASSETS			
Cash at bank		6,421	3,743
CREDITORS			
Amounts falling due within one year	6	<u>(1,835)</u>	<u>(3,005)</u>
TOTAL ASSETS LESS CURRENT		<u>123,729</u>	<u>122,961</u>
LIABILITIES			
CREDITORS			
Amounts falling due after more than one year	7	<u>(1,932)</u>	<u>(3,132)</u>
NET ASSETS		<u>121,797</u>	<u>119,829</u>
FUNDS	9		
Unrestricted funds		<u>121,797</u>	<u>119,829</u>
TOTAL FUNDS		<u>121,797</u>	<u>119,829</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that

PODR HEYHOUSES

CIO

NOTES TO THE FINANCIAL STATEMENTS continued
for the Year Ended 31ST DECEMBER 2024

- comply with
Sections 386 and
387 of the
Companies Act
2006 and
- (b) preparing
financial
statements which
give a true and
fair view of the
state of affairs of
the charitable
company as at the
end of each
financial year and
of its surplus or
deficit for each
financial year in
accordance with
the requirements
of Sections 394
and 395 and
which otherwise
comply with the
requirements of
the Companies
Act 2006 relating
to financial
statements, so far
as applicable to
the charitable
company.

These financial
statements have been
prepared in accordance
with the provisions
applicable to charitable
companies subject to the
small companies regime.

The financial statements
were approved by the
Board of Trustees and
authorised for issue on

.....
9/9/2025

and were signed on its
behalf by:



.....
C E Barnes - Trustee

The notes form part of
these financial
statements

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31ST DECEMBER 2024

a

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared

PODR HEYHOUSES

CIO

NOTES TO THE FINANCIAL STATEMENTS continued
for the Year Ended 31ST DECEMBER 2024

under the
historical cost
convention.

Income

All income is
recognised in the
Statement of
Financial
Activities once
the charity has
entitlement to the
funds, it is
probable that the
income will be
received and the
amount can be
measured
reliably.

Expenditure

Liabilities are
recognised as
expenditure as
soon as there is a
legal or
constructive
obligation
committing the
charity to that
expenditure, it is
probable that a
transfer of
economic
benefits will be
required in
settlement and
the amount of the
obligation can be
measured
reliably.

Expenditure is
accounted for on
an accruals basis
and has been
classified under
headings that
aggregate all cost
related to the
category. Where
costs cannot be
directly attributed
to particular
headings they
have been
allocated to
activities on a
basis consistent

POD HEYHOUSES CIO

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31ST DECEMBER 2024

with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Eco Pod

- 2% on cost

Fixtures and fittings

- 10% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund

accounting

Unrestricted

funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PODR HEYHOUSES
CIO

NOTES TO THE FINANCIAL STATEMENTS continued
for the Year Ended 31ST DECEMBER 2024

2. NET
income/(EXPENDITURE)

Net
income/(expenditure) is stated
after
charging/(crediting):

	31/12/24	
31/12/23		
Independent examiners fee	660	
Depreciation - owned assets	<u>3,080</u>	<u>3,126</u>

for the Year Ended 31ST DECEMBER 2024

3. TRUSTEES'
REMUNERATION
AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2024 nor for the year ended 31st December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2024 nor for the year ended 31st December 2023.

4. COMPARATIVES
FOR THE
STATEMENT OF
FINANCIAL
ACTIVITIES

5. TOTAL FUNDS CARRIED FORWARD 119,829

NON-BLIND DONATIONS FROM

Donations and legacies	Fixtures and 7,211
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EXPENDITURE ON
Charitable activities
Charitable activities

PODLHEYHOUSES CIO

NOTES TO THE FINANCIAL STATEMENTS continued for
the Year Ended 31ST DECEMBER 2024

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2024

6.	CREDITORS: AMOUNTS FALLING DUE w1T111N ONE YEAR	31/12/24	31/12/23
	Other loans (see note 8)	1,200	1,200
	Other creditors		600
	Accrued expenses	635	<u>1,205</u>
		<u>1,835</u>	<u>3,005</u>

7. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

8.		31/12/24	31/12/23
	Other loans (see note 8)	<u>1,932</u>	

LOANS

An analysis of the maturity of loans is given below:

		31/12/24	31/12/23
	Amounts falling due within one year on demand:		
	Other loans	1,200	<u>1,200</u>
	Amounts falling due between two and five years:		
	Other loans - 2-5 years	<u>1,932</u>	

MOVEMENT IN FUNDS

9.		At 1.1.24	Net movement in funds	31.12.24
	Unrestricted funds			
	General fund	119,829	1,968	121,797
		<u>119,829</u>	<u>1,968</u>	<u>121,797</u>
	TOTAL FUNDS	<u>119,829</u>	1,968	<u>121,797</u>

Net movement in funds, included in the above are as follows:

Incoming	Resources	Movement
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POD CHEYHOUSES CIO

NOTES TO THE FINANCIAL STATEMENTS continued

	resources	expended	in funds
Unrestricted funds			
General fund	<u>10,030</u>	<u>(8,062)</u>	<u>1,968</u>
 TOTAL FUNDS	 <u>10,030</u>		
<u>(8,062)</u>	<u>1,968</u>		

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2024

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds	31.12.23
Unrestricted funds			
General fund	<u>120,590</u>	<u>)</u>	<u>119,829</u>
 TOTAL FUNDS	 <u>120,590</u>		
<u>(761)</u>	<u>119,829</u>		

Comparative net movement in funds, included in the above are as follows:

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NOTES TO THE FINANCIAL STATEMENTS continued
for the Year Ended 31ST DECEMBER 2024

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Unrestricted funds			
General fund			
(7,972)			
(761)			
TOTAL FUNDS	<u>7,211</u>		
<u>(7,972)</u>	<u>(761)</u>		

A current year 12 months and prior year 12 months combined position is as follows:

	Net movement At		
	At 1.1.23		
	in funds		
	31.12.24		
Unrestricted funds			
General fund	120,590		
,207	<u>121,797</u>		
TOTAL FUNDS	<u>120,590</u>		
<u>1,207</u>	<u>121,797</u>		

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
Unrestricted funds			
General fund	<u>17,241</u>	<u>(16,034)</u>	<u>1,207</u>

NOTES TO THE FINANCIAL STATEMENTS - continued

TOTAL FUNDS	<u>17,241</u>
<u>(16,034)</u>	1,207

for the Year Ended 31ST DECEMBER 2024

10. RELATED PARTY DISCLOSURES

Trustees of Pod@Heyhouses CIO hold other trusteeships in other organisations and transactions with these organisations are as follows.

The charity received donations of €2,100 from Heyhouses Endowed Church of England Primary School in the year.

The charity received a loan from Heyhouses Church of England Nursery School Limited in 2018, the amount outstanding at 31/12/2024 was €3,132.

11. CONTROL

The charity is controlled by the trustees as voting members.

POD WHEVHOUSES CIO

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

31/12/24 31/12/23

INCOME AND ENDOWMENTS

Donations and legacies		
Donations	<u>10,030</u>	
Total incoming resources	10,030	

EXPENDITURE

Charitable activities		
Rates and water		62
Insurance	1,379	859
Light and heat	2,500	596
Sundries	380	977
Bank charges	63	60
Repairs and maintenance		1,632
Depreciation of eco pod	2,688	2,688
Depreciation of fixtures & fittings	392	<u>438</u>

for the Year Ended 31ST DECEMBER 2024

7,402

Support costs

Governance costs		
Accountancy fees	<u>660</u>	<u>660</u>
Total resources expended	8,062	<u>7,972</u>
	<u>660</u>	<u>660</u>
Net income/(expenditure)	<u>1,968</u>	

This page does not form part of the statutory financial statements

POD@HEYHOUSES CIO

England & Wales - Charity number 1174804

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023
FOR
POD@HEYHOUSES CIO

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2023

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REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31ST DECEMBER 2023

TRUSTEES

C E Barnes
E A Hodgson
M E Gunson
J Kaced
M A Wilson

REGISTERED OFFICE

Clarendon Road North
Lytham St Annes
Lancashire
FY8 3EE

**REGISTERED COMPANY
NUMBER**

CEO12312 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1174804

POD@HEYHOUSES CIO

REPORT OF THE TRUSTEES **for the Year Ended 31ST DECEMBER 2023**

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Objectives and aims

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Fundraising activities

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REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2023

FINANCIAL REVIEW

Financial position

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The opportunity to offer the Pod to outside agencies was severely affected owing to the pandemic. During the course of the year it was noted that there was a severe defect in the roof which resulted in rain water ponding on the Pod roof. This was only noticed when marks began to appear on the internal ceiling. Due to the liquidation of the business which carried out the original build, there were no valid warranties or guarantees and the repair work has been financed by Lytham Schools Foundation.

Investment policy and objectives

Under the Constitution, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that business high interest accounts meet the requirements to generate both income and allow the funds to be readily available.

Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between three and six months of the expenditure.

The trustees are aware of the fact that with £122,223 tied in tangible fixed assets, the desired level of reserves have not been achieved. They continue to seek ways to improve the situation while managing current and future risks by not committing to any long term project unless specific funding is secured.

FUTURE PLANS

Nursery has designated times to use the Eco-pod as does the School and these will be adjusted following discussion. The Eco-pod will be offered to a wider range of local groups and organisations over the coming years and months, fundraising activities will be expanded.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a foundation model constitution dated 22 September 2017.

Recruitment and appointment of new trustees

The charity trustees for the purposes of charity law also constitute the management committee. The trustees may appoint a person who is willing to act as a trustee, either to fill a vacancy or as an additional trustee provided that the maximum of five as set by the articles is not exceeded. The trustees shall be constituted, 2 representing Heyhouses CE Primary School, 2 representing Heyhouses CE Nursery School and 1 representing Lytham Schools Foundation. All trustees presenting themselves for re-election will be deemed to have been re-elected unless at the annual general meeting it is resolved not to fill a vacancy or unless a resolution for the re-appointment of the trustee is put to the meeting and lost.

Induction and training of new trustees

The trustees are already familiar with the practical work of the charity and additionally are invited and encouraged to attend meetings and training sessions to familiarise themselves with the charity and the context within which it operates and cover:

- 1 The obligations of Trustees
- 2 The main documents which set out the operational framework for the charity including the constitution and Articles
- 3 Resourcing and the current financial position as set out in the latest published accounts and financial management information
- 4 Future plans and objectives

New trustees would be invited to the setting to familiarise themselves with the work of the charity. They would also be provided with a handbook containing full details of the work of the charity along with the governing document and the latest financial statements. New trustees would have an induction programme followed by an analysis of this induction.

Key management remuneration

No remuneration was paid to key management.

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The charity provides the Pod facility to but not exclusively to pupils of Heyhouses CE Nursery School and Heyhouses Endowed Primary School, charities which are associated by virtue of trustees in common.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures consistent with the activities of the charity and in accordance with Ofsted inspections. Procedures are in place to ensure compliance with health and safety of staff, children, volunteers and visitors to the Eco-pod. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

Trustees meetings

Meetings are held a minimum of twice a year and procedural meetings are held regularly to progress the ongoing activities of the pod.

Approved by order of the board of trustees on 13th June 2024 and signed on its behalf by:

C E Barnes - Trustee

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2023

	Notes	31/12/23 Unrestricted fund £	31/12/22 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		7,211	4,806
		<hr/>	<hr/>
EXPENDITURE ON			
Charitable activities			
Charitable activities		7,972	5,263
		<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		(761)	(457)
RECONCILIATION OF FUNDS			
Total funds brought forward		120,590	121,047
		<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>119,829</u>	<u>120,590</u>

The notes form part of these financial statements

POD@HEYHOUSES CIO

BALANCE SHEET
31ST DECEMBER 2023

	Notes	31/12/23 Unrestricted fund £	31/12/22 Total funds £
FIXED ASSETS			
Tangible assets	5	122,223	125,349
CURRENT ASSETS			
Debtors	6	-	199
Cash at bank		3,743	1,119
		<u>3,743</u>	<u>1,318</u>
CREDITORS			
Amounts falling due within one year	7	(3,005)	(1,745)
		<u>738</u>	<u>(427)</u>
NET CURRENT ASSETS			
TOTAL ASSETS LESS CURRENT LIABILITIES		122,961	124,922
CREDITORS			
Amounts falling due after more than one year	8	(3,132)	(4,332)
		<u>119,829</u>	<u>120,590</u>
NET ASSETS			
FUNDS	10		
Unrestricted funds		119,829	120,590
TOTAL FUNDS		<u>119,829</u>	<u>120,590</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued
31ST DECEMBER 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13th June 2024 and were signed on its behalf by:

C E Barnes - Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Eco Pod	- 2% on cost
Fixtures and fittings	- 10% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/12/23	31/12/22
	£	£
Depreciation - owned assets	3,126	3,172
	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2023

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2023 nor for the year ended 31st December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2023 nor for the year ended 31st December 2022.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	4,806
EXPENDITURE ON	
Charitable activities	5,263
Charitable activities	(457)
NET INCOME/(EXPENDITURE)	
RECONCILIATION OF FUNDS	
Total funds brought forward	121,047
TOTAL FUNDS CARRIED FORWARD	<u>120,590</u>

5. TANGIBLE FIXED ASSETS

	Eco Pod £	Fixtures and fittings £	Totals £
COST			
At 1st January 2023 and 31st December 2023	134,430	7,334	141,764
DEPRECIATION			
At 1st January 2023	13,442	2,973	16,415
Charge for year	2,688	438	3,126
At 31st December 2023	16,130	3,411	19,541
NET BOOK VALUE			
At 31st December 2023	118,300	3,923	122,223
At 31st December 2022	120,988	4,361	125,349

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2023**

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/23	31/12/22
	£	£
Prepayments	-	199
	<u> </u>	<u> </u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/23	31/12/22
	£	£
Other loans (see note 9)	1,200	1,200
Other creditors	600	-
Accrued expenses	1,205	545
	<u> </u>	<u> </u>
	<u>3,005</u>	<u>1,745</u>

8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31/12/23	31/12/22
	£	£
Other loans (see note 9)	3,132	4,332
	<u> </u>	<u> </u>

9. LOANS

An analysis of the maturity of loans is given below:

	31/12/23	31/12/22
	£	£
Amounts falling due within one year on demand:		
Other loans	1,200	1,200
	<u> </u>	<u> </u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	3,132	4,332
	<u> </u>	<u> </u>

10. MOVEMENT IN FUNDS

	At 1.1.23	Net movement in funds	At 31.12.23
	£	£	£
Unrestricted funds			
General fund	120,590	(761)	119,829
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>120,590</u>	<u>(761)</u>	<u>119,829</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	7,211	(7,972)	(761)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>7,211</u>	<u>(7,972)</u>	<u>(761)</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2023**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	121,047	(457)	120,590
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>121,047</u>	<u>(457)</u>	<u>120,590</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,806	(5,263)	(457)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>4,806</u>	<u>(5,263)</u>	<u>(457)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	121,047	(1,218)	119,829
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>121,047</u>	<u>(1,218)</u>	<u>119,829</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	12,017	(13,235)	(1,218)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>12,017</u>	<u>(13,235)</u>	<u>(1,218)</u>

POD@HEYHOUSES CIO

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2023

11. RELATED PARTY DISCLOSURES

Trustees of Pod@Heyhouses CIO hold other trusteeships in other organisations and transactions with these organisations are as follows.

The charity received donations of £2,100 from Heyhouses Endowed Church of England Primary School in the year.

The charity received a loan from Heyhouses Church of England Nursery School Limited in 2018, the amount outstanding at 31/12/2023 was £4,332.

12. CONTROL

The charity is controlled by the trustees as voting members.

POD@HEYHOUSES CIO

England & Wales - Charity number 1174804

Accounts

REGISTERED COMPANY NUMBER: CEO12312 (England and Wales)
REGISTERED CHARITY NUMBER: 1174804

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022
FOR
POD@HEYHOUSES CIO

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2022

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POD@HEYHOUSES CIO

REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31ST DECEMBER 2022

TRUSTEES

C E Barnes
E A Hodgson
M E Gunson
J Kaced
M A Wilson (appointed 1/1/2022)

REGISTERED OFFICE

Clarendon Road North
Lytham St Annes
Lancashire
FY8 3EE

**REGISTERED COMPANY
NUMBER**

CEO12312 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1174804

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To advance the education of children below compulsory school age and of primary school age, in particular but not exclusively those from time to time attending Heyhouses Endowed Church of England Nursery School (The Nursery) and Heyhouses Endowed Church of England Primary School (The School) by the provision of an Ecopod building and the provision of educational activities and facilities in and associated with the Ecopod and by making of grants to either or both of the Nursery and the School.

To provide opportunities for pupils from Heyhouses CE Primary School to work and experience activities outside the classroom e.g. Forest School Activities

To provide a space offering opportunities for drama, music, dance, art, yoga to Primary and Nursery children.

To provide availability to groups, local schools and schools from further afield to experience the locality.

To provide a working environment for Nursery children at the end of the school day e.g. After School Club activities.

To offer community groups a venue to hold meetings, practices and workshops.

Comment

It is evident to all trustees that staff at Heyhouses School and Nursery who work within the Pod ensure that these aims and objectives are met. The Pod is a stimulating light and happy environment where children develop as individuals and as a socially interactive group.

Mission Statement

We seek to enable children to reach their full potential educationally, spiritually and socially so that they may become all that God has created them to be.

Public benefit

The trustees consider that the main activities undertaken by the charity to carry out its charitable purposes are for the public benefit and furthermore they consider that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The original finance to build the Pod was provided by donations from The Lytham Schools Foundation and Heyhouses CE Nursery School. Finance for furniture and equipment was provided by the Vera Wolstenholme Trust and Heyhouses CE Primary School P.T.A.

Pod@heyhouses is located in a purpose built Eco-Pod building which is located on land owned by The Lytham Schools Trust on Clarendon Road North, Lytham St Annes and within the campus of Heyhouses CE Primary School.

The Pod is staffed by school and Nursery staff

Fundraising activities

It is the intention of the trustees to hold fundraising activities on a regular basis.

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2022

FINANCIAL REVIEW

Financial position

Net expenditure in the year was £(457), 2021: net expenditure £(2,137) and reserves carried forward were £120,590, 2021: £121,047. All reserves are unrestricted.

The opportunity to offer the Pod to outside agencies was severely affected owing to the pandemic. During the course of the year it was noted that there was a severe defect in the roof which resulted in rain water ponding on the Pod roof. This was only noticed when marks began to appear on the internal ceiling. Due to the liquidation of the business which carried out the original build, there were no valid warranties or guarantees and the repair work has been financed by Lytham Schools Foundation.

Investment policy and objectives

Under the Constitution, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that business high interest accounts meet the requirements to generate both income and allow the funds to be readily available.

Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between three and six months of the expenditure.

FUTURE PLANS

Nursery has designated times to use the Eco-pod as does the School and these will be adjusted following discussion. The Eco-pod will be offered to a wider range of local groups and organisations over the coming years and months, fundraising activities will be expanded.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a foundation model constitution dated 22 September 2017.

Recruitment and appointment of new trustees

The charity trustees for the purposes of charity law also constitute the management committee. The trustees may appoint a person who is willing to act as a trustee, either to fill a vacancy or as an additional trustee provided that the maximum of five as set by the articles is not exceeded. The trustees shall be constituted, 2 representing Heyhouses CE Primary School, 2 representing Heyhouses CE Nursery School and 1 representing Lytham Schools Foundation. All trustees presenting themselves for re-election will be deemed to have been re-elected unless at the annual general meeting it is resolved not to fill a vacancy or unless a resolution for the re-appointment of the trustee is put to the meeting and lost.

Induction and training of new trustees

The trustees are already familiar with the practical work of the charity and additionally are invited and encouraged to attend meetings and training sessions to familiarise themselves with the charity and the context within which it operates and cover:

- 1 The obligations of Trustees
- 2 The main documents which set out the operational framework for the charity including the constitution and Articles
- 3 Resourcing and the current financial position as set out in the latest published accounts and financial management information
- 4 Future plans and objectives

New trustees would be invited to the setting to familiarise themselves with the work of the charity. They would also be provided with a handbook containing full details of the work of the charity along with the governing document and the latest financial statements. New trustees would have an induction programme followed by an analysis of this induction.

Key management remuneration

No remuneration was paid to key management.

Related parties

The charity provides the Pod facility to but not exclusively to pupils of Heyhouses CE Nursery School and Heyhouses Endowed Primary School, charities which are associated by virtue of trustees in common.

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures consistent with the activities of the charity and in accordance with Ofsted inspections. Procedures are in place to ensure compliance with health and safety of staff, children, volunteers and visitors to the Eco-pod. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

Trustees meetings

Meetings are held a minimum of twice a year and procedural meetings are held regularly to progress the ongoing activities of the pod.

Approved by order of the board of trustees on10/10/2022..... and signed on its behalf by:

C E Barnes

.....
C E Barnes - Trustee

POD@HEYHOUSES CIO

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2022

	Notes	31/12/22 Unrestricted fund £	31/12/21 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		4,806	3,003
		<hr/>	<hr/>
EXPENDITURE ON			
Charitable activities			
Charitable activities		5,263	5,140
		<hr/>	<hr/>
NET INCOME/(EXPENDITURE)		(457)	(2,137)
RECONCILIATION OF FUNDS			
Total funds brought forward		121,047	123,184
		<hr/>	<hr/>
TOTAL FUNDS CARRIED FORWARD		<u>120,590</u>	<u>121,047</u>

BALANCE SHEET
31ST DECEMBER 2022

	Notes	31/12/22 Unrestricted fund £	31/12/21 Total funds £
FIXED ASSETS			
Tangible assets	5	125,349	128,521
CURRENT ASSETS			
Debtors	6	199	180
Cash at bank		1,119	153
		<u>1,318</u>	<u>333</u>
CREDITORS			
Amounts falling due within one year	7	(1,745)	(2,300)
NET CURRENT ASSETS		<u>(427)</u>	<u>(1,967)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		124,922	126,554
CREDITORS			
Amounts falling due after more than one year	8	(4,332)	(5,507)
NET ASSETS		<u>120,590</u>	<u>121,047</u>
FUNDS	10		
Unrestricted funds		120,590	121,047
TOTAL FUNDS		<u>120,590</u>	<u>121,047</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

POD@HEYHOUSES CIO

BALANCE SHEET - continued
31ST DECEMBER 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on10/10/2023..... and were signed on its behalf by:

.....C E Barnes.....
C E Barnes - Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Eco Pod	- 2% on cost
Fixtures and fittings	- 10% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/12/22	31/12/21
	£	£
Depreciation - owned assets	3,172	3,226

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2022

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2022 nor for the year ended 31st December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2022 nor for the year ended 31st December 2021.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	3,003
EXPENDITURE ON	
Charitable activities	
Charitable activities	5,140
NET INCOME/(EXPENDITURE)	(2,137)
RECONCILIATION OF FUNDS	
Total funds brought forward	123,184
TOTAL FUNDS CARRIED FORWARD	<u>121,047</u>

5. TANGIBLE FIXED ASSETS

	Eco Pod £	Fixtures and fittings £	Totals £
COST			
At 1st January 2022 and 31st December 2022	134,430	7,334	141,764
DEPRECIATION			
At 1st January 2022	10,754	2,489	13,243
Charge for year	2,688	484	3,172
At 31st December 2022	13,442	2,973	16,415
NET BOOK VALUE			
At 31st December 2022	<u>120,988</u>	<u>4,361</u>	<u>125,349</u>
At 31st December 2021	<u>123,676</u>	<u>4,845</u>	<u>128,521</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2022**

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/22	31/12/21
	£	£
Prepayments	199	180
	<u>199</u>	<u>180</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/22	31/12/21
	£	£
Other loans (see note 9)	1,200	1,200
Accrued expenses	545	1,100
	<u>1,745</u>	<u>2,300</u>

8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31/12/22	31/12/21
	£	£
Other loans (see note 9)	4,332	5,507
	<u>4,332</u>	<u>5,507</u>

9. LOANS

An analysis of the maturity of loans is given below:

	31/12/22	31/12/21
	£	£
Amounts falling due within one year on demand:		
Other loans	1,200	1,200
	<u>1,200</u>	<u>1,200</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	4,332	5,507
	<u>4,332</u>	<u>5,507</u>

10. MOVEMENT IN FUNDS

	At 1.1.22	Net movement in funds	At 31.12.22
	£	£	£
Unrestricted funds			
General fund	121,047	(457)	120,590
	<u>121,047</u>	<u>(457)</u>	<u>120,590</u>
TOTAL FUNDS	<u>121,047</u>	<u>(457)</u>	<u>120,590</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	4,806	(5,263)	(457)
	<u>4,806</u>	<u>(5,263)</u>	<u>(457)</u>
TOTAL FUNDS	<u>4,806</u>	<u>(5,263)</u>	<u>(457)</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2022**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	123,184	(2,137)	121,047
TOTAL FUNDS	<u>123,184</u>	<u>(2,137)</u>	<u>121,047</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	3,003	(5,140)	(2,137)
TOTAL FUNDS	<u>3,003</u>	<u>(5,140)</u>	<u>(2,137)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	123,184	(2,594)	120,590
TOTAL FUNDS	<u>123,184</u>	<u>(2,594)</u>	<u>120,590</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	7,809	(10,403)	(2,594)
TOTAL FUNDS	<u>7,809</u>	<u>(10,403)</u>	<u>(2,594)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2022

11. RELATED PARTY DISCLOSURES

Trustees of Pod@Heyhouses CIO hold other trusteeships in other organisations and transactions with these organisations are as follows.

The charity received donations of £4,255 from Heyhouses Endowed Church of England Primary School in the year.

The charity received a loan from Heyhouses Church of England Nursery School Limited in 2018, the amount outstanding at 31/12/2022 was £5,532.

12. CONTROL

The charity is controlled by the trustees as voting members.

POD@HEYHOUSES CIO

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2022

	31/12/22	31/12/21
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	4,806	3,003
Total incoming resources	4,806	3,003
EXPENDITURE		
Charitable activities		
Insurance	1,436	1,349
Light and heat	-	(95)
Bank charges	55	60
Depreciation of eco pod	2,688	2,688
Depreciation of fixtures & fittings	484	538
	4,663	4,540
Support costs		
Governance costs		
Accountancy fees	600	600
Total resources expended	5,263	5,140
Net expenditure	(457)	(2,137)

POD@HEYHOUSES CIO

England & Wales - Charity number 1174804

Accounts

REGISTERED COMPANY NUMBER: CEO12312 (England and Wales)
REGISTERED CHARITY NUMBER: 1174804

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021
FOR
POD@HEYHOUSES CIO

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

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for the Year Ended 31ST DECEMBER 2021

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POD@HEYHOUSES CIO

REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31ST DECEMBER 2021

TRUSTEES

C E Barnes
E A Hodgson
M E Gunson
S J Bashora-Guyo (resigned 31/12/2021)
J Kaced
M A Wilson (appointed 1/1/2022)

REGISTERED OFFICE

Clarendon Road North
Lytham St Annes
Lancashire
FY8 3EE

**REGISTERED COMPANY
NUMBER**

CEO12312 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1174804

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To advance the education of children below compulsory school age and of primary school age, in particular but not exclusively those from time to time attending Heyhouses Endowed Church of England Nursery School (The Nursery) and Heyhouses Endowed Church of England Primary School (The School) by the provision of an Ecopod building and the provision of educational activities and facilities in and associated with the Ecopod and by making of grants to either or both of the Nursery and the School.

To provide opportunities for pupils from Heyhouses CE Primary School to work and experience activities outside the classroom e.g. Forest School Activities

To provide a space offering opportunities for drama, music, dance, art, yoga to Primary and Nursery children.

To provide availability to groups, local schools and schools from further afield to experience the locality.

To provide a working environment for Nursery children at the end of the school day e.g. After School Club activities.

To offer community groups a venue to hold meetings, practices and workshops.

Comment

It is evident to all trustees that staff at Heyhouses School and Nursery who work within the Pod ensure that these aims and objectives are met. The Pod is a stimulating light and happy environment where children develop as individuals and as a socially interactive group.

Mission Statement

We seek to enable children to reach their full potential educationally, spiritually and socially so that they may become all that God has created them to be.

Public benefit

The trustees consider that the main activities undertaken by the charity to carry out its charitable purposes are for the public benefit and furthermore they consider that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The original finance to build the Pod was provided by donations from the Lytham Schools Foundation and Heyhouses CE Nursery School. Finance for furniture and equipment was provided by the Vera Wolstenholme Trust and Heyhouses CE Primary School P.T.A.

Pod@heyhouses is located in a purpose built Eco-Pod building which is located on land owned by The Lytham Schools Trust on Clarendon Road North, Lytham St Annes and within the campus of Heyhouses CE Primary School.

The Pod is staffed by school and Nursery staff

Fundraising activities

It is the intention of the trustees to hold fundraising activities on a regular basis.

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2021

FINANCIAL REVIEW

Financial position

Net expenditure in the year was £(2,137), 2020: net expenditure £(5,067) and reserves carried forward were £121,047, 2020: £123,184. All reserves are unrestricted.

The opportunity to offer the Pod to outside agencies was severely affected owing to the pandemic. During the course of the year it was noted that there was a severe defect in the roof which resulted in rain water ponding on the Pod roof. This was only noticed when marks began to appear on the internal ceiling. Due to the liquidation of the business which carried out the original build, there were no valid warranties or guarantees and the repair work has been financed by Lytham Schools Foundation.

Investment policy and objectives

Under the Constitution, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that business high interest accounts meet the requirements to generate both income and allow the funds to be readily available.

Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between three and six months of the expenditure.

FUTURE PLANS

Nursery has designated times to use the Eco-pod as does the School and these will be adjusted following discussion. The Eco-pod will be offered to a wider range of local groups and organisations over the coming years and months, fundraising activities will be expanded.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a foundation model constitution dated 22 September 2017.

Recruitment and appointment of new trustees

The charity trustees for the purposes of charity law also constitute the management committee. The trustees may appoint a person who is willing to act as a trustee, either to fill a vacancy or as an additional trustee provided that the maximum of five as set by the articles is not exceeded. The trustees shall be constituted, 2 representing Heyhouses CE Primary School, 2 representing Heyhouses CE Nursery School and 1 representing Lytham Schools Foundation. All trustees presenting themselves for re-election will be deemed to have been re-elected unless at the annual general meeting it is resolved not to fill a vacancy or unless a resolution for the re-appointment of the trustee is put to the meeting and lost.

Induction and training of new trustees

The trustees are already familiar with the practical work of the charity and additionally are invited and encouraged to attend meetings and training sessions to familiarise themselves with the charity and the context within which it operates and cover:

- 1 The obligations of Trustees
- 2 The main documents which set out the operational framework for the charity including the constitution and Articles
- 3 Resourcing and the current financial position as set out in the latest published accounts and financial management information
- 4 Future plans and objectives

New trustees would be invited to the setting to familiarise themselves with the work of the charity. They would also be provided with a handbook containing full details of the work of the charity along with the governing document and the latest financial statements. New trustees would have an induction programme followed by an analysis of this induction.

Key management remuneration

No remuneration was paid to key management.

Related parties

The charity provides the Pod facility to but not exclusively to pupils of Heyhouses CE Nursery School and Heyhouses Endowed Primary School, charities which are associated by virtue of trustees in common.

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures consistent with the activities of the charity and in accordance with Ofsted inspections. Procedures are in place to ensure compliance with health and safety of staff, children, volunteers and visitors to the Eco-pod. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

Trustees meetings

Meetings are held a minimum of twice a year and procedural meetings are held regularly to progress the ongoing activities of the pod.

Approved by order of the board of trustees on 6 JULY 2022 and signed on its behalf by:



.....
C E Barnes - Trustee

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2021

		31/12/21	31/12/20
		Unrestricted	Total
		fund	funds
		£	£
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		3,003	1,200
EXPENDITURE ON			
Charitable activities			
Charitable activities		5,140	6,267
NET INCOME/(EXPENDITURE)		<u>(2,137)</u>	<u>(5,067)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward		123,184	128,251
TOTAL FUNDS CARRIED FORWARD		<u>121,047</u>	<u>123,184</u>

POD@HEYHOUSES CIO

BALANCE SHEET
31ST DECEMBER 2021

		31/12/21 Unrestricted fund £	31/12/20 Total funds £
FIXED ASSETS	Notes		
Tangible assets	5	128,521	131,747
CURRENT ASSETS			
Debtors	6	180	180
Cash at bank		153	1,952
		<u>333</u>	<u>2,132</u>
CREDITORS			
Amounts falling due within one year	7	(2,300)	(3,988)
		<u>(1,967)</u>	<u>(1,856)</u>
NET CURRENT ASSETS			
TOTAL ASSETS LESS CURRENT LIABILITIES		126,554	129,891
CREDITORS			
Amounts falling due after more than one year	8	(5,507)	(6,707)
		<u>121,047</u>	<u>123,184</u>
NET ASSETS			
FUNDS	10		
Unrestricted funds		121,047	123,184
TOTAL FUNDS		<u>121,047</u>	<u>123,184</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

POD@HEYHOUSES CIO

BALANCE SHEET - continued
31ST DECEMBER 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6-7-2022 and were signed on its behalf by:



.....
C E Barnes - Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Eco Pod	- 2% on cost
Fixtures and fittings	- 10% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/12/21	31/12/20
	£	£
Depreciation - owned assets	<u>3,226</u>	<u>3,287</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2021**

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2021 nor for the year ended 31st December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2021 nor for the year ended 31st December 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,200
 EXPENDITURE ON	
Charitable activities	
Charitable activities	6,267
	<hr/>
NET INCOME/(EXPENDITURE)	(5,067)
 RECONCILIATION OF FUNDS	
Total funds brought forward	128,251
	<hr/>
TOTAL FUNDS CARRIED FORWARD	123,184
	<hr/> <hr/>

5. TANGIBLE FIXED ASSETS

	Eco Pod £	Fixtures and fittings £	Totals £
COST			
At 1st January 2021 and 31st December 2021	134,430	7,334	141,764
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1st January 2021	8,066	1,951	10,017
Charge for year	2,688	538	3,226
	<hr/>	<hr/>	<hr/>
At 31st December 2021	10,754	2,489	13,243
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31st December 2021	123,676	4,845	128,521
	<hr/>	<hr/>	<hr/>
At 31st December 2020	126,364	5,383	131,747
	<hr/>	<hr/>	<hr/>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2021

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/21	31/12/20
	£	£
Prepayments	180	180
	<u>180</u>	<u>180</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/21	31/12/20
	£	£
Other loans (see note 9)	1,200	1,200
Accrued expenses	1,100	2,788
	<u>2,300</u>	<u>3,988</u>

8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31/12/21	31/12/20
	£	£
Other loans (see note 9)	5,507	6,707
	<u>5,507</u>	<u>6,707</u>

9. LOANS

An analysis of the maturity of loans is given below:

	31/12/21	31/12/20
	£	£
Amounts falling due within one year on demand:		
Other loans	1,200	1,200
	<u>1,200</u>	<u>1,200</u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	5,507	6,707
	<u>5,507</u>	<u>6,707</u>

10. MOVEMENT IN FUNDS

	At 1.1.21	Net movement in funds	At 31.12.21
	£	£	£
Unrestricted funds			
General fund	123,184	(2,137)	121,047
	<u>123,184</u>	<u>(2,137)</u>	<u>121,047</u>
TOTAL FUNDS	<u>123,184</u>	<u>(2,137)</u>	<u>121,047</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	3,003	(5,140)	(2,137)
	<u>3,003</u>	<u>(5,140)</u>	<u>(2,137)</u>
TOTAL FUNDS	<u>3,003</u>	<u>(5,140)</u>	<u>(2,137)</u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2021**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	128,251	(5,067)	123,184
TOTAL FUNDS	<u>128,251</u>	<u>(5,067)</u>	<u>123,184</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,200	(6,267)	(5,067)
TOTAL FUNDS	<u>1,200</u>	<u>(6,267)</u>	<u>(5,067)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	128,251	(7,204)	121,047
TOTAL FUNDS	<u>128,251</u>	<u>(7,204)</u>	<u>121,047</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,203	(11,407)	(7,204)
TOTAL FUNDS	<u>4,203</u>	<u>(11,407)</u>	<u>(7,204)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2021

11. RELATED PARTY DISCLOSURES

Trustees of Pod@Heyhouses CIO hold other trusteeships in other organisations and transactions with these organisations are as follows.

The charity received donations of £1,200 from Heyhouses Endowed Church of England Primary School in the year.

The charity received a loan from Heyhouses Church of England Nursery School Limited in 2018, the amount outstanding at 31/12/2021 was £6,706.

12. CONTROL

The charity is controlled by the trustees as voting members.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2021

	31/12/21	31/12/20
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,003	1,200
Total incoming resources	3,003	1,200
EXPENDITURE		
Charitable activities		
Insurance	1,349	1,310
Light and heat	(95)	168
Sundries	-	20
Bank charges	60	60
Repairs and maintenance	-	822
Depreciation of eco pod	2,688	2,689
Depreciation of fixtures & fittings	538	598
	4,540	5,667
Support costs		
Governance costs		
Accountancy fees	600	600
Total resources expended	5,140	6,267
Net expenditure	(2,137)	(5,067)

POD@HEYHOUSES CIO

England & Wales - Charity number 1174804

Accounts

REGISTERED COMPANY NUMBER: CEO12312 (England and Wales)
REGISTERED CHARITY NUMBER: 1174804

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

FOR

POD@HEYHOUSES CIO

Whitehead & Howarth
327 Clifton Drive South
Lytham St Annes
Lancashire
FY8 1HN

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for the Year Ended 31ST DECEMBER 2020

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REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31ST DECEMBER 2020

TRUSTEES

C E Barnes
E A Hodgson
M E Gunson
S J Bashora-Guyo
J Kaced

REGISTERED OFFICE

Clarendon Road North
Lytham St Annes
Lancashire
FY8 3EE

**REGISTERED COMPANY
NUMBER**

CEO12312 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1174804

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To advance the education of children below compulsory school age and of primary school age, in particular but not exclusively those from time to time attending Heyhouses Endowed Church of England Nursery School (The Nursery) and Heyhouses Endowed Church of England Primary School (The School) by the provision of an Ecopod building and the provision of educational activities and facilities in and associated with the Ecopod and by making of grants to either or both of the Nursery and the School.

To provide opportunities for pupils from Heyhouses CE Primary School to work and experience activities outside the classroom e.g. Forest School Activities

To provide a space offering opportunities for drama, music, dance, art, yoga to Primary and Nursery children.

To provide availability to groups, local schools and schools from further afield to experience the locality.

To provide a working environment for Nursery children at the end of the school day e.g. After School Club activities.

To offer community groups a venue to hold meetings, practices and workshops.

Comment

It is evident to all trustees that staff at Heyhouses School and Nursery who work within the Pod ensure that these aims and objectives are met. The Pod is a stimulating light and happy environment where children develop as individuals and as a socially interactive group.

Mission Statement

We seek to enable children to reach their full potential educationally, spiritually and socially so that they may become all that God has created them to be.

Public benefit

The trustees consider that the main activities undertaken by the charity to carry out its charitable purposes are for the public benefit and furthermore they consider that they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

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Pod@heyhouses is located in a purpose built Eco-Pod building which is located on land owned by The Lytham Schools Trust on Clarendon Road North, Lytham St Annes and within the campus of Heyhouses CE Primary School.

The Pod is staffed by school and Nursery staff

Fundraising activities

It is the intention of the trustees to hold fundraising activities on a regular basis.

FINANCIAL REVIEW

Financial position

Net expenditure in the year was £(5,067), 2019: net expenditure £(4,531) and reserves carried forward were £123,184, 2019: £128,251. All reserves are unrestricted..

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2020

FINANCIAL REVIEW

Investment policy and objectives

Under the Constitution, the charity has the power to make any investment which the trustees see fit. The trustees have considered the most appropriate policy for investing funds and have found that business high interest accounts meet the requirements to generate both income and allow the funds to be readily available.

Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between three and six months of the expenditure.

FUTURE PLANS

Nursery has designated times to use the Eco-pod as does the School and these will be adjusted following discussion. The Eco-pod will be offered to a wider range of local groups and organisations over the coming years and months, fundraising activities will be expanded.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a foundation model constitution dated 22 September 2017.

Recruitment and appointment of new trustees

The charity trustees for the purposes of charity law also constitute the management committee. The trustees may appoint a person who is willing to act as a trustee, either to fill a vacancy or as an additional trustee provided that the maximum of five as set by the articles is not exceeded. The trustees shall be constituted, 2 representing Heyhouses CE Primary School, 2 representing Heyhouses CE Nursery School and 1 representing Lytham Schools Foundation. All trustees presenting themselves for re-election will be deemed to have been re-elected unless at the annual general meeting it is resolved not to fill a vacancy or unless a resolution for the re-appointment of the trustee is put to the meeting and lost.

Induction and training of new trustees

The trustees are already familiar with the practical work of the charity and additionally are invited and encouraged to attend meetings and training sessions to familiarise themselves with the charity and the context within which it operates and cover:

- 1 The obligations of Trustees
- 2 The main documents which set out the operational framework for the charity including the constitution and Articles
- 3 Resourcing and the current financial position as set out in the latest published accounts and financial management information
- 4 Future plans and objectives

New trustees would be invited to the setting to familiarise themselves with the work of the charity. They would also be provided with a handbook containing full details of the work of the charity along with the governing document and the latest financial statements. New trustees would have an induction programme followed by an analysis of this induction.

Key management remuneration

No remuneration was paid to key management.

Related parties

The charity provides the Pod facility to but not exclusively to pupils of Heyhouses CE Nursery School and Heyhouses Endowed Primary School, charities which are associated by virtue of trustees in common.

Risk management

The trustees have conducted a review of the major risks to which the charity is exposed. A risk register has been established and is updated at least annually. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures consistent with the activities of the charity and in accordance with Ofsted inspections. Procedures are in place to ensure compliance with health and safety of staff, children, volunteers and visitors to the Eco-pod. These procedures are reviewed annually to ensure that they continue to meet the needs of the charity.

POD@HEYHOUSES CIO

REPORT OF THE TRUSTEES
for the Year Ended 31ST DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Trustees meetings

Meetings are held a minimum of twice a year and procedural meetings are held regularly to progress the ongoing activities of the pod.

Approved by order of the board of trustees on 13th May 2021 and signed on its behalf by:

C E Barnes - Trustee

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2020

	Notes	31/12/20 Unrestricted fund £	31/12/19 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies		1,200	1,202
EXPENDITURE ON			
Charitable activities			
Charitable activities		6,267	5,733
NET INCOME/(EXPENDITURE)		<u>(5,067)</u>	<u>(4,531)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward		128,251	132,782
TOTAL FUNDS CARRIED FORWARD		<u>123,184</u>	<u>128,251</u>

BALANCE SHEET
31ST DECEMBER 2020

	Notes	31/12/20 Unrestricted fund £	31/12/19 Total funds £
FIXED ASSETS			
Tangible assets	5	131,747	135,034
CURRENT ASSETS			
Debtors	6	180	174
Cash at bank and in hand		1,952	3,114
		<hr/>	<hr/>
		2,132	3,288
CREDITORS			
Amounts falling due within one year	7	(3,988)	(1,764)
		<hr/>	<hr/>
NET CURRENT ASSETS		(1,856)	1,524
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		129,891	136,558
CREDITORS			
Amounts falling due after more than one year	8	(6,707)	(8,307)
		<hr/>	<hr/>
NET ASSETS		123,184	128,251
		<hr/>	<hr/>
FUNDS	10		
Unrestricted funds		123,184	128,251
		<hr/>	<hr/>
TOTAL FUNDS		123,184	128,251
		<hr/>	<hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

POD@HEYHOUSES CIO

BALANCE SHEET - continued
31ST DECEMBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13th May 2021 and were signed on its behalf by:

C E Barnes - Trustee

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31ST DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Eco Pod	- 2% on cost
Fixtures and fittings	- 10% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/12/20	31/12/19
	£	£
Depreciation - owned assets	3,287	3,353
	<u> </u>	<u> </u>

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2020**

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2020 nor for the year ended 31st December 2019.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	1,202
 EXPENDITURE ON	
Charitable activities	
Charitable activities	5,733
	<hr/>
NET INCOME/(EXPENDITURE)	(4,531)
 RECONCILIATION OF FUNDS	
Total funds brought forward	132,782
	<hr/>
TOTAL FUNDS CARRIED FORWARD	<u>128,251</u>

5. TANGIBLE FIXED ASSETS

	Eco Pod £	Fixtures and fittings £	Totals £
COST			
At 1st January 2020 and 31st December 2020	134,430	7,334	141,764
	<hr/>	<hr/>	<hr/>
DEPRECIATION			
At 1st January 2020	5,377	1,353	6,730
Charge for year	2,689	598	3,287
	<hr/>	<hr/>	<hr/>
At 31st December 2020	8,066	1,951	10,017
	<hr/>	<hr/>	<hr/>
NET BOOK VALUE			
At 31st December 2020	126,364	5,383	131,747
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31st December 2019	129,053	5,981	135,034
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2020

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/20	31/12/19
	£	£
Prepayments	180	174
	<u> </u>	<u> </u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31/12/20	31/12/19
	£	£
Other loans (see note 9)	1,200	1,200
Accrued expenses	2,788	564
	<u> </u>	<u> </u>
	<u>3,988</u>	<u>1,764</u>

8. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31/12/20	31/12/19
	£	£
Other loans (see note 9)	6,707	8,307
	<u> </u>	<u> </u>

9. LOANS

An analysis of the maturity of loans is given below:

	31/12/20	31/12/19
	£	£
Amounts falling due within one year on demand:		
Other loans	1,200	1,200
	<u> </u>	<u> </u>
Amounts falling due between two and five years:		
Other loans - 2-5 years	6,707	8,307
	<u> </u>	<u> </u>

10. MOVEMENT IN FUNDS

	At 1.1.20	Net movement in funds	At 31.12.20
	£	£	£
Unrestricted funds			
General fund	128,251	(5,067)	123,184
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>128,251</u>	<u>(5,067)</u>	<u>123,184</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	1,200	(6,267)	(5,067)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>1,200</u>	<u>(6,267)</u>	<u>(5,067)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2020

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	132,782	(4,531)	128,251
TOTAL FUNDS	<u>132,782</u>	<u>(4,531)</u>	<u>128,251</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,202	(5,733)	(4,531)
TOTAL FUNDS	<u>1,202</u>	<u>(5,733)</u>	<u>(4,531)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	132,782	(9,598)	123,184
TOTAL FUNDS	<u>132,782</u>	<u>(9,598)</u>	<u>123,184</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,402	(12,000)	(9,598)
TOTAL FUNDS	<u>2,402</u>	<u>(12,000)</u>	<u>(9,598)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31ST DECEMBER 2020

11. RELATED PARTY DISCLOSURES

Trustees of Pod@Heyhouses CIO hold other trusteeships in other organisations and transactions with these organisations are as follows.

The charity received donations of £1,200 from Heyhouses Endowed Church of England Primary School in the year.

The charity received a loan from Heyhouses Church of England Nursery School Limited in 2018, the amount outstanding at 31/12/2020 was £7,907.

12. CONTROL

The charity is controlled by the trustees as voting members.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31ST DECEMBER 2020

	31/12/20 £	31/12/19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,200	1,202
Total incoming resources	<u>1,200</u>	<u>1,202</u>
EXPENDITURE		
Charitable activities		
Rates and water	-	51
Insurance	1,310	1,263
Light and heat	168	357
Sundries	20	-
Cleaning	-	14
Bank charges	60	60
Repairs and maintenance	822	154
Depreciation of eco pod	2,689	2,689
Depreciation of fixtures & fittings	598	665
	<u>5,667</u>	<u>5,253</u>
Support costs		
Governance costs		
Accountancy fees	600	480
Total resources expended	<u>6,267</u>	<u>5,733</u>
Net expenditure	<u>(5,067)</u>	<u>(4,531)</u>