



Swindon & Gloucestershire Mind

TRUSTEES ANNUAL REPORT

AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 JANUARY 2022

Registered Charity No:1174786

Registered Company No: 10573231

Swindon & Gloucestershire Mind

FINANCIAL STATEMENTS AND A REPORT **FOR THE YEAR ENDED 31ST JANUARY 2022**

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Swindon & Gloucestershire Mind

TRUSTEES REPORT

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, present their Annual Report and Financial Statements and auditors report of the charitable company for the year ended **31 January 2022**. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) (second edition – October 2019) in the preparing of this annual report and financial statements of the charity.

1. Objectives and Activities

Swindon & Gloucestershire Mind's Memorandum of Association sets out the organisational principle purposes, which are for the public benefit and are compatible with the requirements of the Charities Act 2006. Swindon & Gloucestershire Mind is affiliated to National Mind and adhere to National Minds vision: 'We won't give up until everyone experiencing a mental health problem gets both support and respect'. Shaping our objectives for the year, Trustees have considered the Charity Commissions guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Specific aims are to:

- To promote preservation of good mental health in particular by enabling and empowering everyone experiencing mental health problems to live, manage and recover.
- To support the needs of people with mental ill health by working to increase understanding of mental health by gathering and disseminating information and working to raise awareness to promote understanding and challenging stigma and discrimination.

Our Vision

Our Mind Quality Mark ensures our membership of the Mind Federation and that we have adopted their vision –

"We won't give up until everyone experiencing a mental health problem gets both support and respect"

Our Mission

We will provide opportunities and support for anyone who is experiencing mental health problems

We will help people live the best lives possible, enabling and working with people.

To support our local community through commissioned and non-commissioned services working in partnership with statutory services.

Continue to raise awareness of mental health in the public and business sector.

Our Values

We share the National Mind Values and place these at the centre of all we do:

Open – we reach out to anyone who needs us.

Together – we're stronger in partnership

Responsive – we listen, we act.

Independent – we speak out fearlessly.

Unstoppable – we never give up.

Swindon & Gloucestershire Mind

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Activities

Community Mental Health and Wellbeing service, Swindon:

This service provides self-referral day support throughout the year for 16+ via the following projects –

- **Community sessions** based on the 5 Ways to Wellbeing that offers a variety of groups that are supported by a mix MIND staff and volunteers. The groups include, Walking, Be Active Football, Everyday Maths, Job Club, Young Minds, Yoga, Games afternoon, Support and Connect and recrafting.
- **Evening Wellbeing support sessions**, providing 121 support for people out side of daytime / business hours in a safe, therapeutic space.
- **121 wellbeing support sessions**, in person or phone sessions with a dedicated support worker offered Monday – Friday for up to one hour per session.
- **Self Harmony** - A specialist face to face counselling service for self-harm and self-injury, Self-Harmony has been designed 'In house' to meet this specific counselling need.
- **STEPS programme**, working with Avon and Wiltshire NHS Trust to provide a supported for people being discharged from adult and child community mental health teams.
- **Swindon Mindful Employer Network – 'SMEN'**. This project supports employers with annual events and online engagement to support their workforce and raise awareness of mental health in the work place.

Training Services:

We provide a variety of Workplace, Primary, Secondary and Higher Education and Community training services that include, Mental Health First Aid, ASSIST, Self-Harm & Self Injury one day programme and a range of bespoke workshops. We offer these both virtually and in person

365 Wellbeing House, to provide, Gloucestershire:

Five-bedroom wellbeing house in Gloucestershire offering a preventative approach for people experiencing mild to moderate mental health challenges and to those who may be at risk of mental health admission, crisis and/or relapse. Set in a non-clinical environment providing two weeks stays, with staff on site to provide support whilst promoting recovery, rest and independence. Access to therapeutic activities, including arts & crafts, gardening, cooking, exercise is provided on site and supported by the MIND team alongside 121 wellbeing support and peer support. Additional funding has been agreed for 2022 / 2023 to extend provision to a sixth bed and 24/7 staffing model.

The Junction, Swindon:

A 365-evening service launched in 2019 aiming to provide a safe, therapeutic, supportive environment for individuals who are experiencing or recovering from a mental health crisis. The project is based upon the national calming café models and offers practical support, skilled de-escalation alongside skilled mental health nursing intervention. This service is working in partnership with Avon and Wiltshire Mental Health Partnership NHS Trust and Swindon Clinical Commissioning Group. The service provides support between 4pm -11pm 7 days per week.

Mind Line Service (NHSE Support Line):

During 2020 and as a result of the Covid-19 pandemic we were commissioned to run a dedicated support line. This is a confidential listening service which provides a safe place to talk if a person, or someone they know, is in distress, call handlers are able to de-escalate crisis situations for people needing support during the day and also evening when statutory services are closed. This service can also give basic information about mental health and local support services. The listeners treat all callers, regardless of background, in a non-judgmental way with dignity and respect.

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SMI (Serious Mental Illness) Annual Health Checks,

In January 2021 we were asked to support a pilot providing SMI annual health checks with a wrap round of wellbeing support in a non-clinical setting. The aim of the pilot is to support not just the physical health check but offer wellbeing support alongside this. The health check service has been mobilised during the day within our Junction service site and will work in partnership with an NHS approved and selected Nursing Agency.

Volunteers

The volunteering project has around 14 volunteers, without whom Swindon & Gloucestershire MIND could not provide many of the valued services. Our committed volunteers help provide weekly groups, fund-raising, mental health promotion, support to our Board and recruitment processes.

Wellbeing of our staff and volunteers

Our staff wellbeing and needs are our priority. Since the pandemic the resilience and care in the team's ability to work flexibly supporting people remains. Despite national workforce challenges, our staff team has continued to grow. Our existing staff wellbeing provision has been reviewed and extended. We have also retained some of the additional support introduced for staff during the pandemic -

- Peer support sessions
- Regular team meetings
- Coffee catch ups
- External supervision groups for all staff
- Catch up calls
- Flexible working arrangements, including supporting family and childcare needs.

As we move on from the pandemic, we continue to offer a range of hybrid services, ensuring we are supporting the needs of our communities and workforce with a flexible approach. We continue to manage and review social distancing, along with infection protection control measures in conjunction with supporting people accessing our services and our workforce

Future Plans

Moving forward from the pandemic, we are in the process of developing our new three-year strategic plan for 2022 -2025 collaboratively with S&G Mind staff. We are continuing to develop priority areas of the organisation as key objectives to our growth, Governance structure and service delivery in the new financial year. National workforce challenges may slow this over the coming months, we will continue to monitor this closely to minimise delay where possible as we move forward, whilst ensuring continuity in our service provision.

- Review and revise our recruitment process for Volunteers, Staff and Trustees, alongside reviewing staff personal development.
- Strengthen the Junction service, expand service offer and access pathways alongside our evening support line.
- Continue to develop our Training delivery. Recruit additional personnel and expand business sector & CYP Educational programmes / workshops.
- Develop and embed the new Community Mental Health services framework model in partnership with ICB, ICA, our Statutory partners and our locality and system community partners.

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- Expand our Gloucestershire services and partnerships, including establishing our Self Harmony Counselling services as part of our service offer.
- Refresh and expand our marketing and media - Implement and grow marketing, media and fundraising strategies.
- Review and strengthen staff support, including expanding on fluid organisational interaction.
- Revise access points to our services, ensuring ease of access for people is priority.

Our priority for the year ahead remains to ensure the voice of people is front and centre of our provision. We continue to work on developing models of care that focus on early intervention and prevention, with a focus on expanding the non-clinical workforce across the Swindon VCSE and third sector to make better use of our collective resources.

2. Structure, Governance and Management

The Company: Swindon & Gloucestershire Mind, the company was incorporated on the 5 September 2017 as a private limited company by guarantee with no share capital in England and Wales (Company Number 10573231). The company was registered with the Charity Commission on the 21 September 2017 (Charity Number 1174786). The governing documents are the Memorandum and Articles of Association. The Charity continues to review its governing document regularly in line with best practice, aligning to National Minds Quality Mark.

Public Benefit: The Trustees report the charitable activities have due regard to public benefit guidance published by the Charities Commission.

Risk Management: The Trustees have assessed the risks to which the charity is exposed and are satisfied that the systems are in place to mitigate those risks.

Key management personnel remuneration controls.

The Board of Trustees and the CEO and Directors comprise the key management personnel if the charity in charge of the directing and controlling of the charity and running and operating the charity on a day-to-day basis. The Board of Trustees give their time freely and no trustee remuneration was paid in the year.

Trustees are required to disclose all relevant interests and register them and in accordance with the charities policy and withdraw from decisions where a conflict of interest arises.

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Quality Management.

The National Mind Federations 'Quality Management/ Mark' scheme enables, supports and guides organisational improvement through external assessment, reviewed throughout the year and fully every three years. Continuing to meet the National Mind Quality Mark standards ensures our membership to the Mind Federation and meet charity standards.

Managing Organisational Risk.

The management of possible to risk to income is reduced by having multiple income streams with varying commitment of timelines. Contracted income such as local authority and NHS contracts have overlap in their length of commitment. In to our contracted income we have fluid income from grants, training income, donations and fundraising

Our thanks to fundraisers, business and supporters,

Every year, we would not be able to carry out the work and support without the generosity from our donors, business and fundraisers. A huge thank you to everyone who supports us. During the year February 2021 to January 2022, some of these were –

Gloucester Cricket Club
Swindon Shuffle
North Cotswold Rotary Club
Newland Homes LTD
National Farmers Union Mutual Insurance
Amazon
Ogbourne Downs Golf Club
Punch Drunk LTD
Much Loved
Charities Trust
William Spiers, Camervin co LTD.
University of Gloucestershire, UOG.
Stonewater LTD
Outside Clinic
Honda
Churchdown School Academy.

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3. Administrative Structure.

Chief Executive Officer – Hazel Howe

Company Secretary – Hazel Howe

The Trustee Board will have no less than three and no more than 10

The Trustee Board are appointed for a term of no more than two terms of three years.

The Trustee Board agree to act in accordance with the Memorandum and Articles

Management of the day to day business is delegated to the CEO – Hazel Howe.

During the year the Board was made up of the following –

Elected Chair – Matthew Hatherall

Trustees – Malgorzata Wisniewska

Philip Murphy

Peter Crayford – Resigned August 2020

Emma Lord – Resigned October 2021

Prospective Trustees are requested to attend an interview and at least two Trustee Board Meetings before appointment or election. Following appointment, Trustees are required to complete an Induction process.

4. Statement of the Board of Trustees Responsibilities

The trustees (who are also the directors of Swindon & Gloucestershire Mind for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP (FRS102).
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

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The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity.

5. Financial Review

The total income for the year is £1,321,789 of which £1,192,422 is from contracted income for contracted services as per note 4. The charity has three contracts funded by Swindon Borough Council, BSW (Barnes, Swindon & Wiltshire) ICB and Gloucestershire Health & Care NHS Foundation Trust.

Expenditure totalled £974,413 the larger proportion of this consisting of salary costs and service delivery due to the nature of our contracted funding. Net income for the year is £347,376 of which £87,158 is unrestricted mainly due to training income and donations.

Total Net assets at the end of the year are £531,904 of which restricted funds are £348,219 and unrestricted funds are £183,685.

6. Reserves Policy

The charity sets and reviews budgets ahead of the financial year and continues to review income and expenditure against budgets regularly through the year.

The charity aims to hold reserves of 3 months running costs and looks to set this in its policy. At 31 January 2022, we held £183,685 (2021 - £96,527) of unrestricted reserves.

Currently the reserves fall below the organisational requirements and agreed plans have been put in place to build this.

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7. Principal Office and Professional Advisers

The Principal Office of the organisation is :

Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Bankers Santander UK plc, Bootle, Merseyside, L30 4GB

Independent Examiner T B Bollen BSc FCA ATII
Chartered Accountant
89 Groundwell Rd
Swindon
SN1 2NA

Solicitors Royds Withy King
34 Regent Circus, Swindon, SN1 1PY

Disclosure of Information to auditor

Trustees have taken steps that they ought to have taken as a member in order to make themselves aware of any relevant audit information and to establish that the charities auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

Small Company's provision statement.

This report has been prepared in accordance with the small company's regime under the Companies Act 2006.

This annual report was approved by the trustees on the 3/10/22 and signed on its behalf by:

M. HatherallChair of Trustees, Matthew Hatherall.

Swindon & Gloucestershire Mind

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SWINDON & GLOUCESTERSHIRE MIND

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 January 2022.

Responsibilities and basis of the report.

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a registered member of one of the listed bodies.

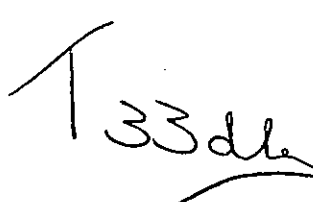
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not at matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

T B Bollen BSc FCA ATII
Chartered Accountant
89 Groundwell Rd
Swindon
SN1 2NA

Date 6th September 2022



Swindon & Gloucestershire Mind

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account) FOR THE YEAR ENDED 31 JANUARY 2022

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Combined Funds 2021
Income and Endowments from:					
Donations and legacies	3	97,973	-	97,973	34,607
Charitable activities	4	-	1,192,422	1,192,422	670,961
Other income	4	31,046	-	31,046	26,528
Investment income	5	348	-	348	361
		-----	-----	-----	-----
Total income		129,367	1,192,422	1,321,789	732,457
		-----	-----	-----	-----
Expenditure on:					
Charitable activities	6	42,209	932,204	974,413	672,148
		-----	-----	-----	-----
Total Expenditure		42,209	932,204	974,413	672,148
		-----	-----	-----	-----
Net income		87,158	260,218	347,376	60,309
Transfer between funds					
		-	-	-	-
Transfer between funds					
Net movement in funds		87,158	260,218	347,376	60,309
Reconciliation of funds					
Total funds brought forward		96,527	88,001	184,528	124,219
		-----	-----	-----	-----
Total funds carried forward		183,685	348,219	531,904	184,528
		-----	-----	-----	-----

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Swindon & Gloucestershire Mind

BALANCE SHEET AS AT 31 JANUARY 2022

	Note	2022	Combined 2021
Fixed assets			
Tangible assets	12	9,067	7,266
			-
Current assets			
Debtors	13	4,112	3,827
Cash at bank and in hand		<u>531,904</u>	<u>184,528</u>
		545,083	195,621
Creditors: Amounts falling due within one year	14	(13,179)	(11,093)
		-----	-----
Net current assets		522,837	177,262
Net assets		531,904	184,528
Funds of the charity:			
Restricted funds		348,219	88,001
Unrestricted income funds			
Unrestricted funds		183,685	96,527
Total funds	17	531,904	184,528
		-----	-----

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

For the financial year ending 31 January 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The Financial Statements were approved and authorised for issue by the Trustees on the 3/10/ 2022 and signed on their behalf by

M. Hatherall
Chair, Trustee

Matthew Hatherall

Swindon & Gloucestershire Mind

STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 JANUARY 2022

	Note	2022 £	Combined 2021 £
Cash flow from operating activities	20		
Net cash income		407,685	60,309
Adjustments to cash flows from non-cash items			
Depreciation		3006	2,871
Investment income		<u>(348)</u>	<u>(361)</u>
		<u>410,343</u>	<u>62,819</u>
Working capital adjustments			
(Increase)/decrease in debtors		4,112	3,256
Increase/(decrease) in creditors		<u>(13,179)</u>	<u>(11,093)</u>
Net cash flows from operating activities		<u>419,410</u>	<u>70,656</u>
Cash flows from investing activities			
Interest receivable and similar income		348	361
Purchase of tangible fixed assets		<u>(72,382)</u>	<u>(10,708)</u>
Net cash flows from investing activities		<u>(72,034)</u>	<u>(10,347)</u>
Net increase in cash and cash equivalents		347,376	60,309
Cash and cash equivalents at 1 February		184,528	124,219
Cash and cash equivalents at 31 January		531,904	184,528

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

1. Charity status

The charity is a private limited company by guarantee registered in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation. At the 31st January 2022 the company had four members and the total amount guaranteed was therefore £3.

The charity registered office is: Sanford House

Sanford Street

Swindon

Wiltshire

SN1 1PN

2. Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

The policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition – October 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Basis of preparation

Swindon & Gloucestershire Mind meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity. For this reason, they continue to adopt the going concern basis in preparing these financial statements.

The global Coronavirus that emerged early 2020, The Trustees consider that little impact will be made to the ability to act as going concern and consider that there is adequate resources in place for the next 12 months and in to the next financial year.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of the income receivable can be measured reliably.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are

fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred. If entitlement is not met then these amounts are deferred.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to asset having been transferred to the charity.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example staff costs by time spent and other costs by their usage.

Pension Contributions

The Association operates a defined contribution pension plan under Auto enrolment. The costs of these contributions will be written off in the year they become payable.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Taxation

The charity is an exempt charity within the meaning of Schedule 3 of the Charities Act 2011 and passes the test of Paragraph 1 of Schedule 6 of the Finance Act 2010.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	33% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measure at amortised cost using effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for the specific purposes at the discretion of the Trustees.

Restricted income funds are those donated for use in a particular area of specific purposes, the use of which is restricted to that area of purpose.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

Financial Instruments

The Association only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured and amortised cost using the effective interest method.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

3. Income from donations, including Grants and legacies

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total Funds 2021
Glos Cricket Club	5,000		5,000	5,000
Swindon Shuffle	5,016		5,016	
North Cotswold Rotary Club	8,000		8,000	
Newland Homes Ltd	5,000		5,000	
	-	-		
Gifts less than £5,000	74,597		74,597	29,607
	<u>97,973</u>		<u>97,973</u>	<u>34,607</u>

4. Income from charitable activities

	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Total Funds 2021
Contractual income	-	1,192,422	1,192,422	670,961
Sale of goods and services – T Training Courses	31,046		31,046	26,528
	<u>31,046</u>	<u>1,192,422</u>	<u>1,223,468</u>	<u>697,489</u>
Contractual payments				
Community Mental Health & Wellbeing, SBC.	-	390,586	390,586	390,587
GHC NHS Foundation Trust.	-	99,999	99,999	97,000
Junction Service Revenue.	-	171,999	171,999	171,999
BSW ICB - SMI.	-	30,127	30,127	
BSW ICB, Autism Diagnostic Support.	-	30,590	30,590	
BSW CCG, MH Support Lines.		118,850	118,850	5,000
SBC, Rough Sleeper.		18,541	18,541	6,375
BSW ICB CSF Mobilisation lead.		49,000	49,000	
SBC ICA Funding.		25,750	25,750	
BSW ICB CSF Core.		246,525	246,525	
PSW Core Funding.		10,455	10,455	
		<u>1,192,422</u>	<u>1,192,422</u>	<u>670,961</u>

5. Investment income

	Unrestricted funds	Restricted funds	Total funds 2022	Total Funds 2021
Interest receivable on bank deposits	<u>348</u>	-	<u>348</u>	<u>361</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

6. Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Direct costs				
Human Resources	-	675,923	675,923	512,366
Direct project costs	-	114,262	114,262	69,441
Travel, subsistence & accommodation	-	5,078	5,078	3,061
Office	5,904	94,661	100,565	50,312
Support	9,062	19,059	28,121	17,700
	<u>14,966</u>	<u>908,983</u>	<u>923,949</u>	<u>652,880</u>
Non Direct costs				
Governance	-	8,004	8,004	7,203
Office Costs	17,842	15,217	33,059	6,924
Support Costs	9,401	-	9,401	5,141
	<u>27,243</u>	<u>23,221</u>	<u>50,464</u>	<u>19,268</u>
Total Expenditure on charitable activities	<u>42,209</u>	<u>932,204</u>	<u>974,413</u>	<u>672,148</u>

7. Governance costs

	2022 £	2021 £
Independent Examination	1,590	1,510
Accountancy	1,203	1,047
Legal	5,211	4,676
Other governance costs	-	-
	<u>8,004</u>	<u>7,203</u>

8. Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	3,006	2,871
Independent Examination	1,590	1,510

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

Swindon & Gloucestershire Mind

NOTES TO THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

10. Staff costs

The payroll costs were as follows:

	2022	2021
	£	£
Wages and salaries	449,516	449,516
Social security costs	39,975	39,975
Pension contributions	<u>13,422</u>	<u>13,422</u>
	<u>502,913</u>	<u>502,913</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022	2021
	<u>No</u>	<u>No</u>
Community Mental Health & Wellbeing	13	16
GHC NHS FT	2	4
Junction Evening Service	4	5
BSW ICB MHSupport Lines	3	
Rough Sleeper	1	
SMI	2	
Autism Diagnostic support	2	
	1	
CSF BSW ICB		
	<u>28</u>	<u>25</u>

No employee received emoluments of more that £60,000 during the year. None of the Directors received any emoluments.

The Chief Executive Officer and Senior Leadership Team were considered the key management personnel. The total employee benefits of the key management personnel of the charity were £154,000 (2021 - £111,501).

11. Taxation

The charity is a registered charity and is therefore exempt from taxation.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

12. Tangible fixed assets

	Furniture & equipment £	Total £
Cost		
As at 1 February 2021	11,654	11,654
Additions	<u>4,807</u>	<u>4,807</u>
At 31 January 2022	<u>16,461</u>	<u>16,461</u>
Depreciation		
As at 1 February 2021	4,388	4,388
Charge for the year	<u>3,006</u>	<u>3,006</u>
At 31 January 2022	<u>7,394</u>	<u>7,394</u>
Net book value		
At 31 January 2022	<u>9,067</u>	<u>9,067</u>
At 31 January 2021	<u>7,266</u>	<u>7,266</u>

13. Debtors

	2022 £	2021 £
Trade debtors	<u>4,112</u>	<u>3,827</u>

14. Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,006	1,240
Other taxation and social security	7,849	6,421
Accruals	1,031	984
Deferred income	1,996	2,085
Other Creditors	297	363
	<u>13,179</u>	<u>11,093</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

15. Deferred Income

	2022	2021
	£	£
As at 1 February 2021	2,085	-
Additions during the year	2,491	<u>2,085</u>
Amounts released to income	2,085	
As at 31 January 2022	<u>2,491</u>	<u>2,085</u>

16. Provision for Liabilities

	£
As at 1 February 2021	-
As at 31 January 2022	-
	<u>-</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

17. Funds

	Balance at 1 February 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2022 £
Unrestricted funds					
General					
Unrestricted fund	96,527	129,367	42,209	-	183,685
Total Unrestricted funds	<u>96,527</u>	<u>129,367</u>	<u>42,209</u>	=	<u>183,685</u>
Restricted funds					
Community Mental Health & Wellbeing SBC	76,066	390,586	(357,111)	-	109,541
GHC NHS Foundation Trust	-	99,999	(77,473)	-	22,526
Junction Service Revenue	11,935	171,999	(171,999)	-	11,935
BSW Autism Support	-	30,590	(30,590)	-	-
BSW Mobilisation Lead	-	49,000	(37,000)	-	12,000
BSW MH Support Lines	-	118,850	(89,292)	-	29,558
SBC Rough Sleeper	-	18,541	(18,541)	-	-
SBS ICA Funding		25,750	(17,550)		8,200
BSW CSF Core		246,525	(92,066)		154,459
PSW Core		10,455	(10,455)		-
BSW ICB SMI		30,127	(30,127)		-
Total restricted funds	<u>88,001</u>	<u>1,192,422</u>	<u>932,204</u>	=	<u>348,219</u>
Total funds	<u>184,528</u>	<u>1,321,789</u>	<u>974,413</u>	=	<u>531,904</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2021 £
Unrestricted funds					
General					
Unrestricted fund	53,633	61,496	18,602	-	96,527
Total Unrestricted funds	<u>53,633</u>	<u>61,496</u>	<u>18,602</u>	:	<u>96,527</u>
Restricted funds					
Community Mental Health & Wellbeing SBC	63,382	390,587	(377,903)	-	76,066
GHC NHS Foundation Trust	-	97,000	(97,000)	-	-
Junction Service Revenue	7,204	171,999	(167,268)	-	11,935
Junction Service Capital	-	-	-	-	-
Junction Agency Staff	-	-	-	-	-
BSW CCG MHSupport Lines	-	5,000	(5,000)	-	-
SBC Rough Sleeper	-	6,375	(6,375)	-	-
Total restricted funds	<u>70,586</u>	<u>670,961</u>	<u>653,546</u>	:	<u>88,001</u>
Total funds	<u>124,219</u>	<u>732,457</u>	<u>672,148</u>	:	<u>184,528</u>

The purposes for which the funds are to be applied are as follows:
For a description of each restricted fund, please see pages 2-9 of the trustees report

The transfers between funds are to cover resources expended in excess of incoming resources within the restricted funds and have been made from the General funds.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2022

18. Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total Funds
	General	Designated		
	£	£	£	£
2022				
Tangible fixed assets	7,266	-	-	7,266
Current assets	176,419	-	348,219	524,638
Total	<u>183,685</u>		<u>348,219</u>	<u>531,904</u>
2021				
Tangible fixed assets	9,329	-	-	9,329
Current assets	87,527	-	80,001	175,199
Total	<u>96,527</u>		<u>80,001</u>	<u>184,528</u>

19. Related Party Transactions

There were no related party transactions during the period (2021-nil)

20. Analysis of net funds

	At 1 February 2021 £	Financing cash flows £	At 31 January 2022 £
Cash at bank and in hand	<u>184,528</u>	<u>347,376</u>	<u>531,904</u>
Net debt	<u>184,528</u>	<u>347,376</u>	<u>531,904</u>
	At 1 February 2020 £	Financing cash flows £	At 31 January 2021 £
Cash at bank and in hand	124,219	<u>60,309</u>	<u>184,528</u>
Net debt	124,219	<u>60,309</u>	<u>184,528</u>