



Swindon & Gloucestershire Mind

TRUSTEES ANNUAL REPORT

AND FIANCIAL STATEMENTS

FOR THE YEAR ENDED

31 JANUARY 2021

Registered Charity No:1174786

Registered Company No: 10573231

Swindon & Gloucestershire Mind

FINANCIAL STATEMENTS AND A REPORT

FOR THE YEAR ENDED 31ST JANUARY 2021

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Swindon & Gloucestershire Mind

TRUSTEES REPORT

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, present their Annual Report and Financial Statements for the year ended 31 January 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) (second edition – October 2019) in the preparing of this annual report and financial statements of the charity.

1. Objectives and Activities

Swindon & Gloucestershire Mind's Memorandum of Association sets out the organisational principle purposes, which are for the public benefit and are compatible with the requirements of the Charities Act 2006. Swindon & Gloucestershire Mind is affiliated to National Mind and adhere to National Minds vision: 'We won't give up until everyone experiencing a mental health problem gets both support and respect'.

Specific aims are to:

- To promote preservation of good mental health in particular by enabling and empowering everyone experiencing mental health problems to live, manage and recover.
- To support the needs of people with mental ill health by working to increase understanding of mental health by gathering and disseminating information and working to raise awareness to promote understanding and challenging stigma and discrimination.

Our Vision

Our Mind Quality Mark ensures our membership of the Mind Federation and that we have adopted their vision –

"We won't give up until everyone experiencing a mental health problem gets both support and respect"

Our Mission

We will provide opportunities and support for anyone who is experiencing mental health problems

We will help people live the best lives possible, enabling and working with people.

To support our local community through commissioned and non-commissioned services working in partnership with statutory services.

Continue to raise awareness of mental health in the public and business sector.

Our Values

We share the National Mind Values and place these at the centre of all we do:

Open – we reach out to anyone who needs us.

Together – we're stronger in partnership

Responsive – we listen, we act.

Independent – we speak out fearlessly.

Unstoppable – we never give up.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

Activities

Community Mental Health and Wellbeing service, Swindon:

This service provides self-referral day support throughout the year for 16+ via the following projects –

Community sessions based on the 5 Ways to Wellbeing that offers a variety of groups that are supported by a mix MIND staff and volunteers. The groups include, Walking, Be Active Football, Everyday Maths, Cookery, Job Club, Young Minds, Ladies Swimming, Yoga, Games afternoon, Needle Craft, Support and Connect and recrafting.

Evening Wellbeing support sessions.

121 wellbeing support sessions with a dedicated support worker.

A variety of training delivery that includes, Mental Health First Aid, ASSIST and a range of bespoke workshops to all sectors.

A specialist counselling service for self-harm and self-injury, Self-Harmony has been designed 'in house' to meet this specific counselling need.

STEPS programme, working with Avon and Wiltshire NHS Trust to provide a supported for people being discharged from adult and child community mental health teams.

Swindon Mindful Employer Network – 'SMEN'. This project supports employers with annual events and online engagement to support their workforce.

365 Wellbeing House, to provide, Gloucestershire:

Five-bedroom wellbeing house in Gloucestershire offering a preventative approach for people experiencing mild to moderate mental health challenges and to those who may be at risk of mental health admission, crisis and/or relapse. Set in a non-clinical environment providing two weeks stays, with staff on site to provide support whilst promoting recovery, rest and independence. Access to therapeutic activities, including arts & crafts, gardening, cooking, exercise is provided on site and supported by the MIND team alongside 121 wellbeing support and peer support.

The Junction, to provide, Swindon:

A 365-evening service launched in 2019 aiming to provide a safe, therapeutic, supportive environment for individuals who are experiencing or recovering from a mental health crisis. The project is based upon the national calming café models and offers practical support, skilled de-escalation alongside skilled mental health nursing intervention. This service is working in partnership with Avon and Wiltshire Mental Health Partnership NHS Trust and Swindon Clinical Commissioning Group.

Mind Line Service (NHSE Support Line):

During 2020 and as a result of the Covid-19 pandemic we were commissioned to run a dedicated support line. This is a confidential listening service which provides a safe place to talk if a person, or someone they know, is in distress. This service can also give basic information about mental health and local support services. The listeners treat all callers, regardless of background, in a non-judgmental way with dignity and respect.

Volunteers

The volunteering project has around 16 volunteers, without whom Swindon & Gloucestershire MIND could not provide many of the valued services. Our committed volunteers help provide weekly groups, fund-raising, mental health promotion, support to our Board and recruitment processes.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

2. Structure, Governance and Management

The Company: Swindon & Gloucestershire Mind, the company was incorporated on the 5 September 2017 as a private limited company by guarantee with no share capital in England and Wales (Company Number 10573231). The company was registered with the Charity Commission on the 21 September 2017 (Charity Number 1174786). The governing documents are the Memorandum and Articles of Association. The Charity continues to review its governing document regularly in line with best practice, aligning to National Minds Quality Mark.

Public Benefit: The Trustees report the charitable activities have due regard to public benefit guidance published by the Charities Commission.

Risk Management: The Trustees have assessed the risks to which the charity is exposed and are satisfied that the systems are in place to mitigate those risks.

3. Chair's Report

Emma Lord

The last year has been one of challenge, growth, and opportunity for Swindon and Gloucestershire Mind.

While the pandemic presented significant challenges, it also provided opportunity to support emerging models of care from the National Health Service (NHS). We have seen growth in partnerships with NHS services and partners, including Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG), and Avon and Wiltshire Mental Health Partnership NHS Trust (AWP).

Swindon and Gloucestershire Mind have taken a role as a key partner in the new model Community Mental Health Services Framework. This sits as part of the NHS Long Term Plan, in which community mental health services are a priority. One of its key objectives is to develop new integrated models of primary and community mental health care, supporting adults with mental ill health. Swindon and Gloucestershire Mind are the third sector signed partner to deliver this model for Swindon, alongside the wider Voluntary, Charitable, and Social Enterprise sector, and statutory partners.

The organisation continues to ensure delivery of support across all projects. In May 2020, face-to-face services were reintroduced to offer support to those who needed an alternative to online services. This has continued over the year, with more face-to-face support being delivered, both to individuals and groups. The organisation now offers a blend of remote and face-to-face services, which has enabled many more to access mental health support.

During the Summer of 2020, we were asked to assist the NHS mental health support line service with AWP. This evolved into a dedicated MIND Line service running over several days of the week. We hope to expand this service in 2021/22 to offer support 9am -11pm 7days per week.

In January 2021 we were asked to support a pilot of SMI (Serious Mental Illness) Annual Health Checks with a wrap round of wellbeing support in a non-clinical setting. The aim of the pilot is to support not just the physical health check but offer wellbeing support alongside this. The health check service is being mobilised during the day within our Junction service site, and will work in partnership with an NHS approved and selected Nursing Agency.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

During the year the staff team has increased, despite recruitment challenges. The team have shown resilience and care in their ability to work flexibly to support people, during the challenges of the pandemic. The wellbeing of the team and volunteers remains a priority, existing wellbeing provision has been reviewed and extended. We have also introduced additional support, including:

- Peer support sessions
- Coffee catch ups
- Walking bubbles (up to 6 staff walking sessions, monthly)
- External supervision groups for all staff
- Flexible working arrangements

Our financial position at the end of the year leaves us at a healthy point to continue to build our reserves to our forecasted 3-year business plan by the end of 2022, in line with charity commission recommendations. Our Business Development plan continues to seek and build opportunities and partnerships with our training and learning programmes, generating unrestricted income.

The priority for the year ahead remains to ensure the voice of people is front and centre of our provision. We will continue to work on developing models of care that focus on early intervention and prevention, with a focus on expanding the non-clinical workforce across the Swindon VCSE and third sector to make better use of our collective resources.

Sincere thanks from the Board to the CEO, Hazel Howe, and the team at Swindon and Gloucestershire Mind for their dedication and commitment to the organisation. It has been another challenging year, which has called for a high degree of flexibility and adjustment for all staff. During the height of the pandemic, and in the months following, the work of Swindon and Gloucestershire Mind has been more important than ever. Whether paid staff or volunteer, your work is priceless to so many people, and you have all done exceptionally well to continue to offer mental health support services during this time.

4. Future Plans

We are working to develop four areas of the organisation as key objectives to our growth and service delivery in the new financial year. Covid-19 may slow this over the coming months, we are monitoring the development of this pandemic closely to minimise delay where possible as we move forward, whilst ensuring continuity in our service provision.

- Strengthen the Junction pilot, expand service offer and access pathways.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

- Continue to develop our Training delivery. Recruit additional personnel and expand business sector & CYP Educational programmes / workshops.
- Develop new model of community-based support in collaboration with PCN's and secondary care services.
- Expand our Gloucestershire services and partnerships, including establishing our Self Harmony Counselling services as part of our service offer.

In addition to the four key areas, development of the below is planned.

- Embed our newly awarded contract, focusing on CYP, Assertive Outreach and Primary care links / services.
- On Board a new Business and Development Coordinator post. Implement and grow marketing, media and fundraising strategies.
- Review and strengthen staff support, including expanding on fluid organisational interaction.
- Review and revise our recruitment process for Volunteers, Staff and Trustees, alongside reviewing staff personal development.

5. Administrative Structure.

The Trustee Board will have no less than three and no more than 10

The Trustee Board are appointed for a term of no more than two terms of three years.

The Trustee Board agree to act in accordance with the Memorandum and Articles

Management of the day to day business is delegated to the CEO – Hazel Howe.

During the year the Board was made up of the following –

Elected Chair – Emma Lord – appointed February 2020

Trustees – Malgorzata Wisniewska

Mathew Hatherall

Philip Murphy

Peter Crayford – Resigned August 2020

Prospective Trustees are requested to attend an interview and at least two Trustee Board Meetings before appointment or election. Following appointment, Trustees are required to complete an induction process.

6. Statement of the Board of Trustees Responsibilities

The trustees (who are also the directors of Swindon & Gloucestershire Mind for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102).
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

All members of the Board of Trustees give their time voluntarily and received no benefits from the charity.

7. Financial Review

The total income for the year is £732,457 of which £670,961 is from contracted income for contracted services as per note 4. The charity has three contracts funded by Swindon Borough Council, BSW (Banes, Swindon & Wiltshire) CCG and Gloucestershire Health & Care NHS Foundation Trust.

Expenditure totalled £672,148, the larger proportion of this consisting of salary costs and service delivery due to the nature of our contracted funding. Net income for the year is £60,309 of which £42,894 is unrestricted mainly due to training income and donations.

Total Net assets at the end of the year are £184,528, of which restricted funds are £88,001 and unrestricted funds are £96,527.

8. Reserves Policy

The charity sets and reviews budgets ahead of the financial year and continues to review income and expenditure against budgets regularly through the year.

The charity aims to hold reserves of 3 months running costs and looks to set this in its policy.

Currently the reserves fall below the organisational requirements and agreed plans have been put in place to build this.

Swindon & Gloucestershire Mind

TRUSTEES REPORT

1. Principal Office and Professional Advisers

The Principal Office of the organisation is :

Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1HE

Bankers Santander UK plc, Bootle, Merseyside, L30 4GB

Independent Examiner T B Bollen BSc FCA ATII
Chartered Accountant
89 Groundwell Rd
Swindon
SN1 2NA

Solicitors Royds Withy King
34 Regent Circus, Swindon, SN1 1PY

Small Company's provision statement.

This report has been prepared in accordance with the small company's regime under the Companies Act 2006.

This report was approved by the trustees on the11.10.21..... and signed on its behalf by:



..... Chair of Trustees, Emma Lord.

Swindon & Gloucestershire Mind

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SWINDON & GLOUCESTERSHIRE MIND

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 January 2021.

Responsibilities and basis of the report.

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a registered member of one of the listed bodies.

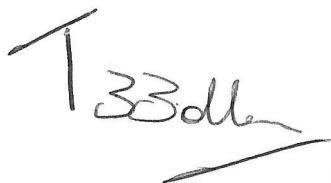
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not at matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

T B Bollen BSc FCA ATII
Chartered Accountant
89 Groundwell Rd
Swindon
SN1 2NA

Date 21st September 2021



Swindon & Gloucestershire Mind

STATEMENT OF FINANCIAL ACTIVITIES (Including Income and Expenditure Account) FOR THE YEAR ENDED 31 JANUARY 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total Funds 2021	Combined Funds 2020
Income and Endowments from:					
Donations and legacies	3	34,607	-	34,607	21,378
Charitable activities	4	-	670,961	670,961	619,023
Other income	4	26,528	-	26,528	29,083
Investment income	5	361	-	361	375
		-----	-----	-----	-----
Total income		61,496	670,961	732,457	669,859
		-----	-----	-----	-----
Expenditure on:					
Charitable activities	6	18,602	653,546	672,148	637,016
		-----	-----	-----	-----
Total Expenditure		18,602	653,546	672,148	637,016
		-----	-----	-----	-----
Net income		42,894	17,415	60,309	32,843
Transfer between funds		-	-	-	-
Transfer between funds					
Net movement in funds		42,894	17,415	60,309	32,843
Reconciliation of funds					
Total funds brought forward		53,633	70,586	124,219	91,376
		-----	-----	-----	-----
Total funds carried forward		96,527	88,001	184,528	124,219
		-----	-----	-----	-----

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year.

Swindon & Gloucestershire Mind

BALANCE SHEET AS AT 31 JANUARY 2021

	Note	2021	Combined 2020
Fixed assets			
Tangible assets	12	7,266	1,546
			-
Current assets			
Debtors	13	3,827	7,083
Cash at bank and in hand		<u>184,528</u>	<u>124,219</u>
		195,621	132,848
Creditors: Amounts falling due within one year	14	(11,093)	(8,629)
		-----	-----
Net current assets		177,262	122,673
Net assets		184,528	124,219
Funds of the charity:			
Restricted funds		88,001	70,586
Unrestricted income funds			
Unrestricted funds		96,527	53,633
Total funds	17	184,528	124,219
		-----	=-----


These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

For the financial year ending 31 January 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The Financial Statements were approved and authorised for issue by the Trustees on the.....11.10.21.... 2021 and signed on their behalf by



..... Chair, Trustee

E Lord

Swindon & Gloucestershire Mind

STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 31 JANUARY 2021

	Note 20	2021 £	Combined 2020 £
Cash flow from operating activities			
Net cash income		60,309	32,843
Adjustments to cash flows from non-cash items			
Depreciation		2871	1,102
Investment income		(361)	(375)
		<u>62,819</u>	<u>33,570</u>
Working capital adjustments			
(Increase)/decrease in debtors		3,256	(4,239)
Increase/(decrease) in creditors		11,093	<u>8,629</u>
Net cash flows from operating activities		<u>70,656</u>	<u>37,960</u>
Cash flows from investing activities			
Interest receivable and similar income		361	375
Purchase of tangible fixed assets		(10,708)	(1,076)
Net cash flows from investing activities		<u>(10,347)</u>	<u>(701)</u>
Net increase in cash and cash equivalents		60,309	37,259
Cash and cash equivalents at 1 February		124,219	86,960
Cash and cash equivalents at 31 January		184,528	124,219

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

1. Charity status

The charity is a private limited company by guarantee registered in England and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation. At the 31st January 2021 the company had four members and the total amount guaranteed was therefore £4.

The charity registered office is: Sanford House
Sanford Street
Swindon
Wiltshire
SN1 1PN

2. Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below.

The policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their account in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition – October 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

Basis of preparation

Swindon & Gloucestershire Mind meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. These accounts are prepared under the merger basis (see note 21).

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity. For this reason, they continue to adopt the going concern basis in preparing these financial statements.

The global Coronavirus that emerged early 2020, The Trustees consider that little impact will be made to the ability to act as going concern and consider that there is adequate resources in place for the next 12months and in to the next financial year.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of the income receivable can be measured reliably.

NOTES TO THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are

fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred. If entitlement is not met then these amounts are deferred.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash of a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to asset having been transferred to the charity.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example staff costs by time spent and other costs by their usage.

Pension Contributions

The Association operates a defined contribution pension plan under Auto enrolment. The costs of these contributions will be written off in the year they become payable.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

Taxation

The charity is an exempt charity within the meaning of Schedule 3 of the Charities Act 2011 and passes the test of Paragraph 1 of Schedule 6 of the Finance Act 2010.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	33% straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measure at amortised cost using effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for the specific purposes at the discretion of the Trustees.

Restricted income funds are those donated for use in a particular area of specific purposes, the use of which is restricted to that area of purpose.

Financial Instruments

The Association only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured and amortised cost using the effective interest method.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

3. Income from donations, including Grants and legacies

	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021	Total Funds 2020
Mind, IT Capital Grant	5,000	-	5,000	
	-	-		
Gifts less than £5,000	29,607		29,607	21,378
	<u>34,607</u>		<u>34,607</u>	<u>21,378</u>

4. Income from charitable activities

	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021	Total Funds 2020
Contractual income	-	670,961	670,961	
Sale of goods and services – T Training Courses	26,528		26,528	648,106
	<u>26,528</u>	<u>670,961</u>	<u>697,489</u>	<u>648,106</u>
Contractual payments				
Community Mental Health & Wellbeing, SBC	-	390,587	390,587	259,646
GHC NHS Foundation Trust	-	97,000	97,000	83,333
Junction Service Revenue	-	171,999	171,999	106,062
Junction Service Capital	-	-	-	65,000
Junction Agency Staff	-	-	-	<u>104,982</u>
BSW CCG, MH Support Lines		5,000	5,000	
SBC, Rough Sleeper		<u>6,375</u>	<u>6,375</u>	
		<u>670,961</u>	<u>670,961</u>	<u>489,074</u>

5. Investment income

	Unrestricted funds	Restricted funds	Total funds 2021	Total Funds 2020
Interest receivable on bank deposits	<u>361</u>	-	<u>361</u>	<u>375</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

6. Expenditure on charitable activities

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£
Direct costs				
Human Resources	-	512,336	512,366	450,161
Direct project costs	-	69,441	69,441	78,023
Travel, subsistence & accommodation	-	3,061	3,061	10,985
Office	2,425	47,887	50,312	61,943
Support	7,994	9,736	17,700	13,082
	<u>10,419</u>	<u>642,461</u>	<u>652,880</u>	<u>614,194</u>
Non Direct costs				
Governance	-	7,203	7,203	7,820
Office Costs	3,042	3,882	6,924	7,774
Support Costs	5,141	-	5,141	7,228
	<u>8,183</u>	<u>11,085</u>	<u>19,268</u>	<u>22,822</u>
Total Expenditure on charitable activities	<u>18,602</u>	<u>653,546</u>	<u>672,148</u>	<u>637,016</u>

7. Governance costs

	2021 £	2020 £
Independent Examination	1,510	1,236
Accountancy	1,047	961
Legal	4,676	5,623
Other governance costs	-	-
	<u>7,203</u>	<u>7,820</u>

8. Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	2,871	1,102
Independent Examination	1,510	1,236

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses from the charity during the year.

Swindon & Gloucestershire Mind

NOTES TO THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

10. Staff costs

The payroll costs were as follows:

	2021	2020
	£	£
Wages and salaries	449,516	414,148
Social security costs	39,975	27,257
Pension contributions	<u>13,422</u>	<u>8,756</u>
	<u>502,913</u>	<u>450,161</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2021	2020
	<u>No</u>	<u>No</u>
Community Mental Health & Wellbeing	16	11
Alexandra Wellbeing House	4	4
Junction Evening Service	<u>5</u>	<u>7</u>
	<u>25</u>	<u>22</u>

No employee received emoluments of more than £60,000 during the year. None of the Directors received any emoluments.

The Chief Executive Officer and Senior Leadership Team were considered the key management personnel. The total employee benefits of the key management personnel of the charity were £111,501 (2020 - £82,000).

11. Taxation

The charity is a registered charity and is therefore exempt from taxation.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

12. Tangible fixed assets

	Furniture & equipment £	Total £
Cost		
As at 1 February 2020	3,063	3,063
Additions	<u>8,591</u>	<u>8,591</u>
At 31 January 2021	<u>11,654</u>	<u>11,654</u>
Depreciation		
As at 1 February 2020	1,517	1,571
Charge for the year	<u>2,871</u>	<u>2,871</u>
At 31 January 2021	<u>4,388</u>	<u>4,442</u>
Net book value		
At 31 January 2021	<u>7,266</u>	<u>7,266</u>
At 31 January 2020	<u>1,546</u>	<u>1,546</u>

13. Debtors

	2021 £	2020 £
Trade debtors	<u>3,827</u>	<u>7,083</u>

14. Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	1,240	1,047
Other taxation and social security	6,421	4,663
Accruals	984	928
Deferred income	2,085	1,638
Other Creditors	363	353
	<u>11,093</u>	<u>8,629</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINACIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

15. Deferred Income

	2021	2020
	£	£
As at 1 February 2020	1,638	-
Additions during the year	2,085	<u>1,638</u>
Amounts released to income	1,638	
As at 31 January 2021	<u>2,085</u>	<u>1,638</u>

16. Provision for Liabilities

	£
As at 1 February 2020	-
As at 31 January 2021	-
	<u>-</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

17. Funds

	Balance at 1 February 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2021 £
Unrestricted funds					
General					
Unrestricted fund	53,633	61,496	18,602	-	96,527
Total Unrestricted funds	<u>53,633</u>	<u>61,496</u>	<u>18,602</u>	=	<u>96,527</u>
Restricted funds					
Community Mental Health & Wellbeing SBC	63,382	390,587	(377,903)	-	76,066
GHC NHS Foundation Trust	-	97,000	(97,000)	-	-
Junction Service Revenue	7,204	171,999	(167,268)	-	11,935
Junction Service Capital	-	-	-	-	-
Junction Agency Staff	-	-	-	-	-
BSW CCG MHSupport Lines	-	5,000	(5,000)	-	-
SBC Rough Sleeper	-	6,375	(6,375)	-	-
Total restricted funds	<u>70,586</u>	<u>670,961</u>	<u>653,546</u>	=	<u>88,001</u>
Total funds	<u>124,219</u>	<u>732,457</u>	<u>672,148</u>	=	<u>184,528</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 January 2020 £
Unrestricted funds					
General					
Unrestricted fund	31,524	50,836	21,039	(7,688)	53,633
Restricted funds					
Community Mental Health SBC	59,034	259,646	(255,298)	-	63,382
Wellbeing Contract 2g	(3,068)	83,333	(87,953)	7,688	-
365 Evening Service Revenue	3,886	106,062	(102,744)	-	7,204
365 Evening Service Capital	-	65,000	(65,000)	-	-
Junction Agency Staff	-	104,982	(104,982)	-	-
Total restricted funds	<u>59,852</u>	<u>619,023</u>	<u>615,977</u>	-7,668	<u>70,586</u>
Total funds	<u>91,376</u>	<u>669,859</u>	<u>637,016</u>	=	<u>124,219</u>

The purposes for which the funds are to be applied are as follows:

For a description of each restricted fund, please see pages 2-8 of the trustees report

The transfers between funds are to cover resources expended in excess of incoming resources within the restricted funds and have been made from the General funds.

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

18. Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total Funds
	General	Designated		
	£	£	£	£
2021				
Tangible fixed assets	9,329	-	-	9,329
Current assets	87,198	-	88,001	175,199
Total	<u>96,527</u>		<u>88,001</u>	<u>184,528</u>
2020				
Tangible fixed assets	1,546	-	-	1,546
Current assets	52,087	-	70,586	122,673
Total	<u>53,633</u>		<u>70,586</u>	<u>124,219</u>

19. Related Party Transactions

There were no related party transactions during the period (2020-nil)

20. Analysis of net funds

	At 1 February 2020 £	Financing cash flows £	At 31 January 2021 £
Cash at bank and in hand	<u>124,219</u>	<u>60,309</u>	<u>184,528</u>
Net debt	<u>124,219</u>	<u>60,309</u>	<u>184,528</u>
	At 1 February 2019 £	Financing cash flows £	At 31 January 2020 £
Cash at bank and in hand	<u>86,960</u>	<u>37,259</u>	<u>124,219</u>
Net debt	<u>86,960</u>	<u>37,259</u>	<u>124,219</u>

Swindon & Gloucestershire Mind

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2021

21. Response to Covid-19

Since the Government announcement in March 2020, placing England in Lockdown due to Covid-19. Swindon & Gloucestershire Mind responded rapidly, moving the services to remote delivery to maintain the support for people. Services were adapted so that our workforce and those who access services could remain safe.

We continue to offer a variety of ways to support our staff, volunteers and communities with a range of alternatives that include Digital, zoom group sessions, zoom training, phone support in addition to face to face services.

Swindon & Gloucestershire Mind continue to support and build a strong & dedicated workforce. All provision is reviewed regularly in line with Government guidance and adhering to strict risk assessment and infection / protection control measures.

The Trustees continue to review the impact on the charity and the assets of the charity, they do not consider them to be impaired with losses from projected training income being recuperated in grants related to Covid-19.