



# Trustees' Annual Report for the period

Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
From 1	12	2021	To	30	11	2022	

## Section A Reference and administration details

Charity name	The Soulsby Foundation
Other names charity is known by	none
Registered charity number (if any)	1174783
Charity's principal address	12 Aynsley Court
	Sandwich
	Postcode CT13 9DU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Judy MacArthur Clark	Chair	Whole period	
2	Dr Babulal Sethia		Whole period	Royal Society of Medicine
3	Prof David Heymann		Whole period	Royal Society for Tropical Medicine & Hygiene
4	Lord Trees of the Ross		Until Dec 2021	
	Professor Kris Murray		From Apr 2022	
6	Dr Peter Jinman		Whole period	Royal College of Veterinary Surgeons
7	Dr Jennifer Brazier	Hon. Treasurer	Whole period	
8	Ms Suzanne Jarvis	Hon. Secretary	Whole period	
9	Dr Gabrielle Laing		Whole period	
10	Dr Simon Wheeler		Until Dec 2021	
11	Prof Andrew Peters		Whole period	
12	Prof Donald Kelly		Whole period	
13	Prof John Amuasi		From Apr 2022	
14	Dr Lian Thomas		From Nov 2022	
15				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Legal Adviser	Martyn Robinson	Hewitson's, 42 Newmarket Rd, Cambridge, CB5 8EP
Website adviser	Tim Green	Dewar Green, St Michaels, Tenterden, Kent, TN30 6PR

### Name of chief executive or names of senior staff members (Optional information)

None
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Open advertisement and/or recommendations by Board members and others. Final selection by the full Board. In addition, one trustee may be nominated by each of the Royal College of Veterinary Surgeons (RCVS), the Royal Society of Medicine (RSM) and the Royal Society for Tropical Medicine & Hygiene (RSTMH) in accordance with the Constitution which requires approval of the Board.

### Additional governance issues (Optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees.</li> <li>• the charity's organisational structure and any wider network with which the charity works.</li> <li>• relationship with any related parties.</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>The main activity of the Foundation is to appoint Soulsby Traveling Fellows who will carry out approved projects in the general field of One Health internationally. In addition, the Board appoints a current leader in One Health globally to deliver the annual Soulsby Lecture, usually in association with a major conference. Lecturers appointed generally alternate between medical, veterinary, and other professional disciplines related to One Health.</p> <p>The Board has defined the policy and criteria for Fellowship, and a written procedure is followed. This has been published on the Foundation's website as part of openness and transparency and will remain under review as each appointment cycle takes place. Eligibility for consideration for a Fellowship has been expanded geographically to include affiliation to a relevant academic institution anywhere in the world. Fellows must hold a qualification in a relevant discipline which may include veterinary and human medicine as well as ecology and environmental sciences, social sciences, and economics.</p> <p>Two trustees retired during the year. Three new trustees were appointed, one of whom had been awarded a Soulsby Fellowship in 2019. The Foundation is formally connected with the RCVS, the RSM and the RSTMH with each organisation having a representative on the Board.</p> <p>Nineteen Soulsby Fellows have so far been appointed and they have now formed a Community of Fellowship to provide advice to the Board as well as to each other. One Fellow, selected by the Community, attends Board meetings as a non-trustee to participate in Board discussions and provide</p>
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feedback to and from all the Fellows.

The daughter of Lord Soulsby continues to be a Patron of the charity and Lord Trees of the Ross, one of the founding trustees, became a Patron in December 2021 when he retired as a member of the Board.

A volunteer non-trustee serves as administrative support to the Board, especially in relation to arranging meetings and preparing reports as well as managing the processes for selecting Fellows. This individual receives a small honorarium.

A formal system to identify any Conflict of Interest in relation to any of the Foundation's work, including awarding Fellowships, has been put in place and is described on the website.

The Board has established a Finance sub-committee chaired by the Hon. Treasurer with three other Trustees and terms of reference have been agreed. An anti-bribery policy has been developed and a system for internal reporting of suspicions has been agreed.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are, for the public benefit, the advancement of science and public health, in particular by promoting research, education, healthcare delivery and advocacy around the connections between animal and human health and the environment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Soulsby Fellowships:**

The Board has completed the fifth cycle of advertising for applicants for Fellowships, selection and appointment of five Soulsby Fellows for 2022.

The fifth cycle of advertising was started on 1<sup>st</sup> November 2021 with applications being accepted until 31<sup>st</sup> January 2022. The new Fellows were announced in June 2022.

Soulsby Fellows are required to produce a report of their Fellowship project, and encouraged to make this a public report, either as a presentation or poster at a relevant conference, or as an openly published scientific paper or report.

### **Soulsby Lectures:**

- o The sixth Soulsby Lecture was delivered in December 2021 at a major One Health meeting held at the Royal Society of Medicine in London. It was presented by Dr Richard Horton, Editor in Chief of the Lancet. He spoke about the Covid-19 pandemic in relation to One Health. A recording of his lecture has been placed on the Foundation's website.

The Trustees have regard to the guidance issued by the Charity Commission on public benefit in selecting Soulsby Fellows and the topic and delivery of the annual Soulsby Lecture.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;

The Board has published the following on its website to ensure its policy on grant making is transparent:

- The definition of One Health applied by the Trustees in considering applications for Fellowships;

- policy programme related investment;
- contribution made by volunteers.

- Criteria for Fellowships and the process for applying;

Both these documents have been updated during 2022 and the revised versions will be published on the website in 2023.

- The process followed by the Trustees in selecting Fellows from applications received;
- The Foundation's Conflict of Interest Policy; and
- A full list of the Trustees who all serve in a voluntary capacity.

The Board has agreed that expenses of Board members will be reimbursed only exceptionally in order to maximise the impact of donations in the field of One Health.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Foundation has appointed five further Soulsby Fellows for 2022 (in addition to the two inaugural Fellows in 2018, three Fellows in 2019, five Fellows in 2020 and four Fellows in 2021). They are:

- **Dr Aliyu Ahmed – Human-animal contact to inform zoonotic disease risk across land-use change in rural The Gambia.**
- **Dr Ben Ndayambaje - Linking child stunting with pathogens (Campylobacter, E. coli & Salmonella) shared with livestock, and water quality: a One Health study in Rwanda.**
- **Dr Gemma Bowsher - One Health Tropical Wetlands: an integrative evaluation of the risks of emerging zoonotic disease in the Brazilian Pantanal.**
- **Dr Joanishka Dsani - Assessing One Health approach in the surveillance of six priority zoonotic diseases, Accra, Ghana.**
- **Dr Khadija Omar - Emergence and spread of antibiotic-resistant zoonotic food pathogens along the poultry value chain in Tanzania: a pilot study.**

All five Fellows are actively pursuing their projects and providing regular reports to the Trustees and blogs for the website. In addition, the Fellows appointed in 2018 and 2019 have completed their projects and those appointed in 2020 and 2021 are all working actively towards completing their projects.

The Trustees are aware that the Covid-19 pandemic had the effect of restricting opportunities for travel for many Fellows. The Trustees have approved no-cost extensions to awards to allow for unavoidable delays.

The sixth cycle of advertising for Fellowship applications was postponed by one year to allow the Trustees to consider changes to the criteria for Fellowship including extending the geographical and professional criteria. This project will be completed in 2023 and it is anticipated the sixth cycle will be launched on 1<sup>st</sup> November 2023 with applications being accepted until 31<sup>st</sup> January 2024. The new 2024 Fellows will be announced in June 2024.

### The Sixth Soulsby Lecture:

- The sixth Soulsby Lecture was delivered in December 2021.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Foundation's policy is to hold sufficient funds in its regular bank accounts to cover one to two year's predictable expenditure. This is building resilience in a young charity and is mostly in a savings account earning modest interest.

The remainder of the Foundation's funds are held in the investment account of the Royal Society of Medicine who invest the funds on our behalf in their general investment account overseen by Cazenove Investment Advisors. This is a relatively low risk account but is nevertheless vulnerable to market fluctuations as have been experienced during the 2021-22 financial year.

A small Finance sub-Committee, chaired by the Treasurer, reviews the Foundation's investment and reserves policy. The Committee reports to the Trustees.

### Details of any funds materially in deficit

The Foundation does not have any funds materially in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Foundation's initial funding in July 2016 was through a £100K legacy donated by Lord Soulsby. Since achieving charitable status in September 2017, the Trustees have sought additional donations, mainly from friends and colleagues of Lord Soulsby. This has added about £85K to the total. In addition, and based on the number of high-quality applications we have received and the robust selection process we have in place, we have been awarded a grant from the Alborada Trust of £125K over five years (2020-24).

The Trustees awarded a total of £50K in 2018 (two Fellowships) and 2019 (three Fellowships). Since 2020, we have been able to match the Alborada Trust grant and hence award about £50K per year (four or five Fellowships). We anticipate this will enable us to have a cadre of some 30 Fellows appointed by 2025 who are active in the field of One Health. We hope this demonstrated success will enable us to apply for further substantial grants at that stage though we recognise the current environment for fund-raising is very challenging.

The fund-raising strategy and policy of the Foundation is under regular review. Meanwhile, our ethical investment policy is aligned with that of the Royal Society of Medicine which does not permit the holding of investments in any company with tobacco interests. It also does not permit the direct holding of investments whose primary business (more than 10% of group turnover) is in Fossil Fuels, Gambling, Arms or Pornography. In addition, the total value of the funds invested indirectly should not be more than 5% in those areas.

## Section F

## Other optional information

None.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Judy MacArthur Clark	
<b>Position (eg Secretary, Chair, etc)</b>	Chair	
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Soulsby Foundation

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
12/1/2021

To

Period end date  
11/30/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Contributions to Capitol (small donations)	922	-	-	922	155
Contributions to Capitol (single large donation)	-	-	-	-	-
Contributions to Capitol (recurring donations)	28,000	-	-	28,000	28,500
Transfer from investment account	-	-	-	-	5,632
Interest earned	78	-	-	78	7
Gift Aid received	1,963	-	-	1,963	-
Return of unspent fellowship grants	1,763	-	-	1,763	-
Authors license fee	119	-	-	119	60
<b>Sub total (Gross income for AR)</b>	<b>32,845</b>	<b>-</b>	<b>-</b>	<b>32,845</b>	<b>34,354</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,845</b>	<b>-</b>	<b>-</b>	<b>32,845</b>	<b>34,354</b>
<b>A3 Payments</b>					
Fellowship grants awarded	35,111	-	-	35,111	24,624
Expenses- website license	288	-	-	288	288
Expenses-design costs	-	-	-	-	-
expenses-foreign exchange	103	-	-	103	48
Expenses-trustees	-	-	-	-	-
expenses Administration costs	1,200	-	-	1,200	1,200
expenses -Just giving costs	-	-	-	-	-
expenses-Bank fees	56	-	-	56	-
	-	-	-	-	-
<b>Sub total</b>	<b>36,758</b>	<b>-</b>	<b>-</b>	<b>36,758</b>	<b>26,160</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,758</b>	<b>-</b>	<b>-</b>	<b>36,758</b>	<b>26,160</b>
<b>Net of receipts/(payments)</b>	<b>- 3,913</b>	<b>-</b>	<b>-</b>	<b>- 3,913</b>	<b>8,194</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>65,369</b>	<b>-</b>	<b>-</b>	<b>65,369</b>	<b>57,175</b>
<b>Cash funds this year end</b>	<b>61,456</b>	<b>-</b>	<b>-</b>	<b>61,456</b>	<b>65,369</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC checking account balance	7,384	-	-
	HSBC savings account balance	54,072	-	-
		-	-	-
	<b>Total cash funds</b>	<b>61,456</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Invested Reserve Funds	RSM FUND	-	65,695
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Grant Payments outstanding 2020	Grant Awards	15,289	
	Grant Payments outstanding 2021	Grant Awards	15,256	
	Grant Payments outstanding 2022	Grant Awards	25,236	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Jennifer Brazier	Jennifer Brazier	6/28/2023	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name:  
The Soulsby Foundation

**On accounts for the year  
ended**

30/11/2022

**Charity no  
(if any)**

1174783

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/ 11 / 2022**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Corrie L McLean

**Date:**

4/9/23

**Name:**

CORRIE L. MCCLENN

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW - ACA

Address:

10A MANOR ROAD	NORTH
ESHER	
SURREY	KT10 0SH

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Soulsby Foundation

To: (if any)

## Receipts and payments accounts

CC16a

For the period from	Period start date 12/1/2021	To:	Period end date 11/30/2022
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### Section A Receipts and payments

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	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>32,845</b>	<b>-</b>	<b>-</b>	<b>32,845</b>	<b>34,354</b>
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	<b>Total cash funds</b>	<b>61,456</b>	-	-
(agree balances with receipts and payments account(s))				
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Invested Reserve Funds	RSM FUND	-	65,695
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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