



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 October 2023 To 30 September 2024

Charity name: Cambridge Churches Homeless Project

Charity registration number: 1174768

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of people in and around Cambridge who are rough sleeping, homeless or vulnerably housed by provision of warm secure shelter and food during the winter months, by provision of emergency, temporary and longer term accommodation for those unable to access statutory provision and by provision of pastoral and practical support to the wider homeless community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Support of the Cambridge winter homeless shelter at Crossways by<ol style="list-style-type: none">a) provision of evening meals for residents, volunteers and staff,b) provision of volunteers from its volunteer database to undertake provision of those meals and other support activities, andc) provision of a paid project co-ordinator to organise the volunteer input and provide support to the shelter managers.2. Provision of emergency short-term hotel accommodation for rough sleepers referred to the charity by various statutory and voluntary bodies working with the homeless. Usually these are people considered at risk on the street and who have no recourse to public funding or are awaiting

		<p>statutory provision. A total of 19 homeless people were accommodated for a total of 205 nights during the year.</p> <p>3. Provision of longer-term accommodation in shared houses for 3 vulnerable individuals with no recourse to public funding over the summer period when no shelter provision was available.</p> <p>4. Provision of funding for the role of Bishop of Ely's Officer for the Homeless to provide chaplaincy services to the homeless community and practical support to the Bishop's Officer in undertaking this role, including provision of a part-time paid chaplaincy assistant. Th Bishop's Officer role was sadly vacant for most of the year but a new full-time appointee took up post from 1st September 2024. In the absence of an incumbent our chaplaincy assistant continued to provide support where needed and practicable.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have taken due regard to the Charity Commission guidance on public benefit in the fulfilment of their obligations.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make grants.
Policy on social investment including program related investment	Para 1.38	To spend our limited resources wisely in delivering the purposes of the charity
Contribution made by volunteers	Para 1.38	106 active volunteers took part in provision of meals and support at the Cambridge winter homeless shelter between November 2023 and March 2024.

		In addition the trustees undertook co-ordination with various statutory and charitable bodies involved in the sector to arrange emergency accommodation for a number of homeless people without recourse to public funds throughout the year.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>CCHP provided evening meals and support at the Cambridge winter homeless shelter for up to 20 guests per night. Over the winter period 48 different individuals were accommodated at the shelter and provided with safe, warm and comfortable accommodation and food and provided with support to move on. In addition it provided a part-time paid co-ordinator for the duration of the winter shelter to undertake the complex task of organising the volunteer rota and provide support to the shelter managers.</p> <p>Emergency accommodation in hotels and supported housing was provided for a total of 205 nights for 19 rough sleepers considered vulnerable. These were people awaiting local authority provision and/or were without recourse to public funds. This accommodation was often organised at short notice over weekends when statutory provision was inaccessible and maintained until longer-term provision could be arranged.</p> <p>In addition, 3 individuals without recourse to public funds were accommodated for a total of 826 nights in shared houses provided by a partner charitable organisation over the summer period when no accommodation was available in formal shelters. These individuals were awaiting resolution of</p>

		<p>their residency status and would otherwise have been rough sleeping.</p> <p>CCHP has also continued to support the role of Bishop of Ely's Officer for the Homeless. This is an honorary position which provides chaplaincy and practical support to the wider homeless community in and around Cambridge but receives no direct funding from the Diocese. Unfortunately, the previous part-time incumbent relinquished the role just before the end of the previous reporting period and the replacement was not able to take up the role until 1st September 2024. However, the new incumbent is appointed full-time to the role and will be fully funded by CCHP for the duration of the appointment. CCHP is also funding a part-time chaplaincy assistant, who was in place over the summer and was able to provide support to the homeless in the absence of the incumbent.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Income showed a significantly decrease compared with 2022-23, partly due to the lack of an appointee to the role of Bishop's Officer for the Homeless which had attracted significant dedicated support in the previous year. Individual giving and support from local churches remained strong but grant funding was significantly down. However, due to the reduced need for funding for the Bishop's Officer for the Homeless the year ended with a small surplus of £1,353 and the charity continues to hold healthy reserves, which are sufficient to cover some three years' budgeted expenditure. Notwithstanding this, it is recognised that the funding of a full-time Bishop's Officer for the Homeless will require a significant increase in income over the coming years and this will need to be addressed during 2024-25.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Policy is to hold reserves equal to</p> <ul style="list-style-type: none"> • 50% of unrestricted fund expenditure in the previous financial year plus • three months' employment costs plus • three months' funding for the role of Bishop's Officer for the Homeless. <p>It is necessary to maintain this substantial level of reserves to ensure that that we can continue to provide these people centred services through a full winter season as a sudden termination due to lack of funds would be potentially catastrophic for the beneficiaries.</p>
Amount of reserves held	Para 1.22	<p>As at 30 September 2024 the charity held unrestricted cash reserves totalling £153,814.</p>
Reasons for holding zero reserves	Para 1.22	<p>Not applicable.</p>
Details of fund materially in deficit	Para 1.24	<p>Not applicable.</p>

Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Apart from a small number of local fundraising events (realising approx. £900 in 2023-24) and grant funding (£5,000 in 2023-24) the charity is wholly dependent on charitable giving by individuals, local places of worship and commercial organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity holds no investments. All funds are held in a current account and a bank deposit account.
A description of the principal risks facing the charity	Para 1.46carry it through a short-term	The principal financial risk is a significant reduction in giving. The charity is confident that the current level of cash reserves are sufficient to carry it through a short-term event of this nature.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO Foundation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nomination and secondment by Trustees in a Trustee meeting followed by a vote of the full Trustee Board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is divided into the operational running of activities at the winter shelter at Crossways by a delegated Operations Group, supported by a seasonal paid part-time project co-ordinator, and the administration and housing activities and oversight of the chaplaincy role which are undertaken by the Trustee Board as a whole.
Relationship with any related parties	Para 1.51	The charity works jointly with <i>It Takes a City</i> in the running of the winter shelter at Crossways. It also works collaboratively with other charities in the homeless sector including Wintercomfort, Jimmy's Night Shelter and Cambridge Cyrenians.
Other		

Reference and Administrative details

Charity name	Cambridge Churches Homeless Project
Other name the charity uses	CCHP
Registered charity number	1174768
Charity's principal address	PO Box 1454 Cambridge CB1 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gavin Howard	Chair		
2	Keith Cowley	Treasurer		
3	George Hawker	Operations Lead		
4	Ank Rigelsford		From 7 th November 2023	
5	Robert Mackley			
6	Ann-Marie Morgan			
7	James Ferguson		From 7 th May 2024	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Independent Examiner of Accounts	Prentis & Co LLP	115c Milton Road, Cambridge CB4 1XE

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure



Reason for non-disclosure of key personnel details

Not applicable**Other optional information****During the year the trustees were reimbursed expenses amounting to £600 (£5,496 in 2022-23)**

Declarations

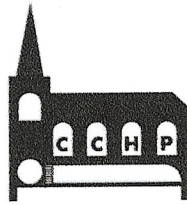
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GAVIN HOWARD	GEORGE HAWKER
Position (eg Secretary, Chair, etc)	CHAIR	OPERATIONS LEAD

Date

8/4/2025



Cambridge Churches' Homeless Project

November 2024

Dear Sir or Madam

Thank you for your interest in delving deeper into our accounts. We appreciate your interest and the fact that you are taking care over whether you might consider giving us money.

I am very proud of this charity and excited about its future, while being very grateful for our forebears who saw the need in this great city and galvanised the churches to respond.

We are in a very exciting phase; a month before these accounts closed, on 1st September 2024, the Bishop of Ely appointed Revd. Kristian Hewett as the new Bishop's Officer for the Homeless. This is a full-time appointment with a remit to provide practical and chaplaincy support to the homeless community in the Cambridge area. Kristian has made a great start in the role, which is wholly funded by CCHP and the Cambridge South Deanery, and he works very closely with us. His support team are also employed by and wholly funded by CCHP.

Our approach to the work is shifting somewhat and we are pleased to be able to develop a chaplaincy course in association with Ridley Hall in Cambridge. The emphasis is on helping church members to minister to the homeless and vulnerable in our city and equipping them to serve. We are not doing this to be the churches' response to homelessness, we are seeking to galvanise and improve the way in which the churches serve.

Please be in touch with us to find out more. I can guarantee you that this is a very worthwhile organisation to get behind (well, I would say that, wouldn't I?) and a little money goes a long way.

Please email me (gavin@cchp.org.uk) if you want to find out more about our approach.

In Him

Registered Charity 1174768



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Cambridge Churches Homeless Project

No (if any)
1174768

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/10/2023

To

Period end date
30/09/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	5,000	-	5,000	14,500
Income from Charitable Activities (fundraising events)	895	-	-	895	1,703
Income from Donations and Legacies	61,911	30	-	61,941	57,218
Investment Income	3,859	-	-	3,859	2,065
Other Incoming Resources (funding for Bishop's Officer for the Homeless)	-	-	-	-	11,400
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	66,664	5,030	-	71,694	86,886
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	66,664	5,030	-	71,694	86,886
A3 Payments					
Charity Management & Administration	3,349	-	-	3,349	2,947
Cost of Fundraising Events	-	-	-	-	181
Employee Costs	15,156	2,500	-	17,656	10,168
Homeless Support	40,687	393	-	41,081	29,163
Winter Shelter	1,990	-	-	1,990	2,177
Support of Bishop's Officer for the Homeless	650	4,905	-	5,555	15,599
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	61,832	7,799	-	69,631	60,235
A4 Asset and investment purchases. (see table)					
Office equipment and telephones	465	245	-	710	-
	-	-	-	-	-
Sub total	465	245	-	710	-
Total payments	62,298	8,043	-	70,341	60,235
Net of receipts/(payments)	4,366	- 3,013	-	1,353	26,651
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	149,448	4,768	-	154,216	127,565
Cash funds this year end	153,814	1,755	-	155,569	154,216

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	3,820	-	-
	Deposit Account	150,241	1,755	-
	Payroll costs outstanding	247	-	-
	Total cash funds	153,814	1,755	-
(agree balances with receipts and payments account(s))				

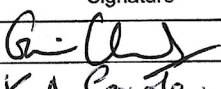

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop computers	Unrestricted	265	-
	Laptop computers	Bishop's Officer for the Homeless	133	-
	Smartphones	Unrestricted	200	-
	Printer/scanner	Bishop's Officer for the Homeless	112	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	See B1 above		-	
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gavin Howard (Chair)	8/4/25
	Keith Cowley (Treasurer)	08/04/25



Section A

Independent Examiner's Report

Report to the trustees/
members of

CAMBRIDGE CHURCHES HOMELESS PROJECT

On accounts for the year
ended

30TH SEPTEMBER 2024

Charity no
(if any)

1174768

Set out on pages

CC16A PAGES 1 AND 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30th September 2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16th April 2025

Name:

Ian W Shipley FCCA

Relevant professional
qualification(s) or body

FCCA

Address:

Prentis & Co LLP

115c Milton Road

Cambridge, CB4 1XE

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.