

Period start date

Day 01 Month 10 Year 2020

Period end date

Day 30 Month 09 Year 2021

From

To

Section A

Reference and administration details

Charity name

Cambridge Churches Homeless Project

Other names charity is known by

CCHP

Registered charity number (if any)

1174768

Charity's principal address

PO Box 1454

Cambridge

Postcode

CB1 0LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Heather Simmons	Chair (from June 2021)		
2	Stephen Barwise	Treasurer (to February 2021)	To September 2021	
3	Petra Tucker	Safeguarding Officer		
4	Vera Schuster-Beesley			
5	Keith Cowley	Treasurer (from February 2021)		
6	Robert Mackley		From July 2021	
7	Marie Bull	Secretary	To February 2021	
8	Kevin Appleby		To March 2021	
9	Jonathan Canessa	Chair	To June 2021	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CIO Foundation Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	CIO Foundation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Nominated and seconded by a current Trustee in a Trustee meeting and voted for by the Trustee board.

#### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The governance is divided into the operational running of the Winter Night Shelter, run by the Winter Shelter Group, and the administrative running of the Charity which is led by the Trustees.

The Finance Committee is a sub-committee of Trustees who hold the Treasurer to account.

**Summary of the objects of the charity set out in its governing document**

TO ADVANCE THE CHRISTIAN FAITH FOR THE BENEFIT OF THE PUBLIC BY THE PROPAGATION OF CHRISTIANITY ACCORDING TO THE BIBLE. TO RELIEVE THE NEEDS OF PEOPLE IN CAMBRIDGE AND THE SURROUNDING AREAS WHO ARE ROUGH SLEEPING, HOMELESS OR VULNERABLY HOUSED, AND IN PARTICULAR (BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING) BY PROVIDING, OR ARRANGING FOR EMERGENCY, TEMPORARY AND LONGER-TERM ACCOMMODATION WITHIN A CHRISTIAN ETHOS.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The primary purpose of the charity has been to run a Winter Night Shelter for up to 17 Homeless Guests (the capacity of our smallest venue) from December until the end of March, working in collaboration with the local statutory authorities, other Charities and individuals to bring in homeless guests and offer services to aid them in gaining employment and longer-term housing. We offer a warm welcome, a hot meal, a bed for the night and a hot drink in the morning. This is all made possible through a database of over 400 different volunteers provided by more than ten Churches and one Synagogue involved in hosting the Winter Night Shelter, with the shelter hosted at a different location each night.

In addition, in the case of a particularly vulnerable Guests, we aim to facilitate short-term Bed & Breakfast accommodation while the statutory services arrange long-term accommodation.

We have also provided small grants to individuals if needed to buy such things as equipment essential for employment or for electronic devices (e.g., a mobile phone to keep in touch with statutory authorities, the benefit offices or an individual's project worker). These grants are only given with a reference from one of our partner agencies.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

There are many reasons why someone becomes homeless. The Cambridge Churches Homeless Project (CCHP) offers anyone with a little time and compassion a way to offer practical support to the local homeless community. Many of our guests face difficulties that include addiction, poor mental and physical health, debt problems and exposure to abuse including domestic violence. For some of our guests, English is not their first language, and some have no access to public funds so have fewer housing options available to them.

The CCHP model is simple – a warm welcome, a hot cooked meal and a clean, warm bed in a safe and welcoming environment. Together our guests and volunteers create a relaxed and friendly atmosphere each evening. CCHP provides a listening ear where volunteers and guests alike can each be a blessing to the other. Guests and volunteers talk over a meal, sharing as much or as little as they want, without expectation or agenda. These conversations – often banter, sometimes touching or profound – can be a catalyst for change.

CCHP is clear about the role it plays within the homeless sector and does not offer counselling or therapy. Rather we signpost guests to appropriate services, such as those offered by Winter Comfort, CGL Drug & Alcohol Service or to their GP. All volunteers undertake safeguarding training and CCHP works within Ely Diocese Safeguarding guidelines.

CCHP gained the Housing Justice quality mark accreditation in 2020 and works with other agencies from the homeless sector to support those known to be rough sleeping on the streets of Cambridge.

With the consent of our guests, CCHP provides vital information for other services and contributes to the 'Inform' database used by the city's homeless sector and provides anonymous data for the national winter night shelter network and the MHCLG.

Unfortunately, since the start of the Covid pandemic, the charity has been unable to operate its usual church-based night shelters to comply with government guidelines, under which all winter shelter provision was provided by local authorities. However, a few of the charity's volunteers were able to provide some limited support to the local authority shelter over the winter of 2020-21, where permitted to do so in a personal capacity.

However, there remained homeless people with no recourse to public funds (NRPFs) and therefore ineligible for local authority support and those who were for various reasons, often of personal safety, unable to use the local authority provision. For these people, the charity was able to continue to provide support in the form of emergency accommodation in hotels or bed and breakfast accommodation. In addition, it was able to provide short-term emergency accommodation for those awaiting local authority provision.

From July 2021 CCHP has also employed the Bishop of Ely's Officer for the Homeless. This is an honorary part-time position with no direct funding from the Diocese but is considered an essential role in providing pastoral support to the homeless community in Cambridge. By undertaking to employ the incumbent CCHP is providing physical and administrative resources to enable her to undertake her vital role.

**Brief statement of the charity's policy on reserves**

It is the policy of CCHP to hold reserves equivalent to the amount needed to operate for a full winter should donations falter. This is currently a minimum of £60,000. These reserves are held to smooth out fluctuations in cash flow and to provide for emergencies.

Funding for the Bishop's Office for the Homeless is held separately in a ring-fenced restricted fund.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

CCHP fundraises in the community, and at many churches and other places of worship in Cambridge and the surrounding area. Churches and Synagogue. We also received a number of small grants from various commercial and charitable organisations.

Expenditure in 2020-21 was predominantly on the funding of accommodation for NRPFs and also temporary emergency accommodation for those awaiting statutory provision or unable to use the statutory provision for reasons of safety.

**Section F**

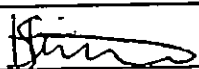
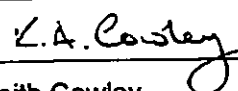
**Other optional information**

In winter 2021-22 the charity's activities have reverted to the more traditional split of provision of food and pastoral support, albeit through partnership with the local authority and other charitable organisations in a central shelter rather than church-based shelters.

In addition, provision of emergency accommodation has continued where necessary, as has provision of pastoral support through the Bishop's Officer for the Homeless. .

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Heather Simmons	Keith Cowley
Position (e.g., Secretary, Chair, etc)	Chair	Treasurer

Date 19.07.2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	Cambridge Churches Homeless Project	1174768
<b>Receipts and payments accounts</b>		
For the period from	01/10/2020	To
		30/09/2021

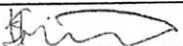
CC16a

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	7,825	-	-	7,825	24,184
Donations	39,704	-	-	39,704	53,547
Charitable Activities	-	-	-	-	1,997
Other	7	6,787	-	6,794	181
<b>Sub total (Gross income for AR)</b>	<b>47,536</b>	<b>6,787</b>	<b>-</b>	<b>54,323</b>	<b>79,909</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>47,536</b>	<b>6,787</b>	<b>-</b>	<b>54,323</b>	<b>79,909</b>
<b>A3 Payments</b>					
Winter Shelter for Homeless	774	1,080	-	1,854	30,272
Housing Provision	12,261	9,465	-	21,726	-
Homeless Support Activity	-	1,649	-	1,649	13,984
Charity Administration & Governance	3,598	8	-	3,606	5,487
Other	43	-	-	43	197
<b>Sub total</b>	<b>16,676</b>	<b>12,202</b>	<b>-</b>	<b>28,878</b>	<b>49,940</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>16,676</b>	<b>12,202</b>	<b>-</b>	<b>28,878</b>	<b>49,940</b>
<b>Net of receipts/(payments)</b>	<b>30,860</b>	<b>- 5,415</b>	<b>-</b>	<b>25,445</b>	<b>29,969</b>
<b>A5 Transfers between funds</b>	<b>-876</b>	<b>876</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>62,909</b>	<b>13,803</b>	<b>-</b>	<b>76,712</b>	<b>46,743</b>
<b>Cash funds this year end</b>	<b>92,893</b>	<b>9,264</b>	<b>-</b>	<b>102,157</b>	<b>76,712</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	92,893	9,264	-
	<b>Total cash funds</b>	92,893	9,264	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details None	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details None		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details None		-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Heather Simmons	19.07.22	
	K.A. Cowley	Keith Cowley	19/07/22	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

CAMBRIDGE CHURCHES HOMELESS PROJECT

On accounts for the year  
ended

30<sup>TH</sup> SEPTEMBER 2021

Charity no  
(if any)

1174768

Set out on pages

CC16A AND 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30<sup>th</sup> September 2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20<sup>th</sup> July 2022

Name:

Ian W Shipley FCCA

Relevant professional  
qualification(s) or body

FCCA

Address:

Prentis & Co LLP

115c Milton Road

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**