



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2021 To 31 March 2022

Charity name: Feminist Library and Information Centre

Charity registration number: 1174735

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE EDUCATION FOR THE PUBLIC BY: 1) OPERATING AND MAINTAINING FOR GENERAL USE A SPECIALIST LIBRARY OF FICTION, NON-FICTION AND ARCHIVE RESEARCH MATERIALS RELATING TO THE POSITION OF WOMEN IN SOCIETY AND; 2) PROVIDING OTHER FACILITIES FOR EDUCATION AND RESEARCH INTO THE POSITION OF WOMEN IN SOCIETY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The library received funding from the Heritage Lottery Fund to help conserve and develop our collection. This allowed us to hire a new library assistant to work on the collection, open the library for extra days and arrange a wide programme of events, exhibitions and collaborate with many artists, academics and other organizations. We had to close again at certain points in the year due to covid so a lot of activities were stalled. We also employed an Administrator and Finance coordinator on PAYE for three days a week to help with the day-to-day running of the library.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustee's have considered the Charity Commission's guidance on public benefit when planning to charity's activities, and have remained mindful of public benefit and of the charity's stated purposes. We have consistently provided facilities and activities open to the public and worked to develop our audience to allow as many people as possible to benefit from the work of the organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<ul style="list-style-type: none"> • Volunteers have helped with the daily running of the library, including opening up, helping visitors with queries and directing them to specific research areas • Volunteers have worked to maintain the collection, cataloguing and conserving journals and books • Volunteers have been running the bookshop every weekend and our online shop • Volunteers have ran and organised book clubs in Spanish and English • Volunteers have also contributed by helping out with in person events
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • Running book clubs, in English, Spanish and occasional other languages including Polish. Throughout the year these were held online to reach an international audience. • Hosting exhibitions such as The Mobile Feminist Library at Mostyn in Wales, Dreaming Reconstructions, No Loose Strands • Events as part of our Heritage Lottery Funding such as Bare Minimum Collective, TRANSfer, Whose curry is it anyway? • Publishing, including the bilingual Spanish/English annual Calendar. • Sister Library founder Aquí Thami came for a residency at the library • Over 1000 people attending online and in person events during the year.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total funds at 31 March 2022: £58,991
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We ensure to retain at least £6,500 in our savings account to cover staffing and related expenses should the organisation cease its activities
Amount of reserves held	Para 1.22	£6,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations through our Friends scheme, grant funding, events and bookshop sales
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees named as founding members of CIO, additional Trustees may be nominated and elected at Annual General Meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Feminist Library and Information Centre
Other name the charity uses	Feminist Library
Registered charity number	1174735
Charity's principal address	Sojourner Truth Community Centre 161 Sumner Road London SE15 6JL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gail Chester	Chair		
2	Patrizia DiBello	Secretary		
3	Anna Pigott	Treasurer		
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anna Pigott	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28/12/2022	

FEMINIST LIBRARY AND INFORMATION CENTRE

Charity number 1174735

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022



FEMINIST LIBRARY AND INFORMATION CENTRE

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FEMINIST LIBRARY AND INFORMATION CENTRE

STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total £	2021 Total £
Income					
Donations & legacies	2	24,305	-	24,305	48,102
Charitable activities	3	8,043	13,180	21,223	2,721
Other trading income	4	9,949	-	9,949	2,539
Total Income		42,297	13,180	55,477	53,361
Expenditure					
Charitable activities	5	34,391	21,510	55,901	32,581
Cost of raising funds		515	-	515	2,160
Total Expenditure		34,907	21,510	56,416	34,741
Net Income/(Expense)		7,391	(8,330)	(939)	18,620
Transfer between funds		(7,730)	7,730	-	-
Total funds at 1 April 2021		59,330	600	59,930	41,310
Total funds at 31 March 2022		58,991	-	58,991	59,930

The notes on page 3 - 4 form part of these financial statements.

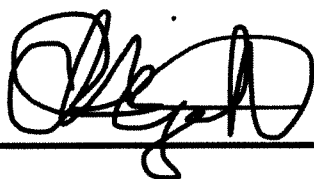
FEMINIST LIBRARY AND INFORMATION CENTRE

BALANCE SHEET AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Current Assets			
Cash at bank and in hand		78,523	60,902
Total Current Assets		78,523	60,902
Current liabilities			
Creditors	6	19,532	972
Net assets		58,991	59,930
Unrestricted funds		58,991	59,330
Restricted funds		-	600
Total funds		58,991	59,930

The Trustees declare that they have approved the accounts.

Signed



Date

16/12/2022

FEMINIST LIBRARY AND INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Incoming resources

Grants receivable are recognised in the accounts when conditions for their receipt are satisfied. Grants with conditions attached to their use are included in restricted funds. Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of the resources.

Costs classified as governance relate to the general running of the charity and include the operations of the Board of Trustees and addressing constitutional audit and other statutory matters.

Resources expended include attributable VAT, which cannot be recovered.

Going concern

The trustees of the charity deem that there are sufficient funds available to continue operating on a going concern basis for the foreseeable future

2. Donations and legacies	Unrestricted	Restricted	2022	2021
	£	£	£	£
Donations	21,705	-	21,705	45,955
Gift aid	2,600	-	2,600	2,146
	<u>24,305</u>	<u>-</u>	<u>24,305</u>	<u>48,102</u>

3. Income of charitable activities	Unrestricted	Restricted	2022	2021
	£	£	£	£
Grants	8,000	13,180	21,180	1,000
Other	43	-	43	1,721
	<u>8,043</u>	<u>13,180</u>	<u>21,223</u>	<u>2,721</u>

FEMINIST LIBRARY AND INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

4. Other trading income	Unrestricted	Restricted	2022	2021
	£	£	£	£
Sales	9,949	-	9,949	2,539
	<u>9,949</u>	<u>-</u>	<u>9,949</u>	<u>2,539</u>

5. Expenditure of charitable activities	Unrestricted	Restricted	2022	2021
	£	£	£	£
Wages	5,320	5,177	10,497	27,225
Subcontractor wages	14,083	10,725	24,808	-
Direct expenses	1,057	2,354	3,411	59
Audit and accountancy	441	-	441	146
Other professional fees	129	1,876	2,005	-
Coordination/performance	3,864	-	3,864	550
General expenses	3,311	457	3,768	91
Insurance	2,912	-	2,912	60
Printing, postage & stationery	1,176	-	1,176	278
Advertising & marketing	20	-	20	-
IT software and consumables	1,387	787	2,174	3,358
Staff training	-	134	134	150
Subscriptions & membership	483	-	483	-
Telephone & internet	15	-	15	663
Travel - national	192	-	192	-
	<u>34,391</u>	<u>21,510</u>	<u>55,901</u>	<u>32,581</u>

6. Creditors	2022	2021
	£	£
Accruals	512	972
Deferred income	19,020	-
	<u>19,532</u>	<u>972</u>

7. Staff

No staff were paid more than £60,000 per annum.

An average of 2 staff were employed during the year.

8. Related parties

There were no related parties within the year.

None of the Trustees received any remuneration during the year.

FEMINIST LIBRARY AND INFORMATION CENTRE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

I report on the accounts of Feminist Library and Information Centre for the year ended 31 March 2022 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

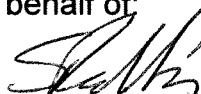
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date 28th December
2022