

FEMINIST LIBRARY AND INFORMATION CENTRE

Charity number 1174735

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2021



FEMINIST LIBRARY AND INFORMATION CENTRE

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FEMINIST LIBRARY AND INFORMATION CENTRE

STATEMENT OF FINANCIAL ACTIVITY FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	2021 Total	2020 Total
	Note	£	£	£	£
Income					
Donations & legacies	2	48,102	-	48,102	49,325
Charitable activities	3	1,721	1,000	2,721	13,916
Other trading income	4	2,539	-	2,539	1,507
Total Income		52,361	1,000	53,361	64,749
Expenditure					
Charitable activities	5	32,581	-	32,581	72,025
Cost of raising funds		1,760	400	2,160	2,351
Total Expenditure		34,341	400	34,741	74,376
Net Income/(Expense)		18,020	600	18,620	(9,627)
Transfer between funds		-	-	-	-
Total funds at 1 April 2020		41,310	-	41,310	50,937
Total funds at 31 March 2021		59,330	600	59,930	41,310

The notes on page 3 - 4 form part of these financial statements.


FEMINIST LIBRARY AND INFORMATION CENTRE

BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Current Assets			
Debtors		-	30
Cash at bank and in hand		<u>60,902</u>	<u>42,106</u>
Total Current Assets		<u>60,902</u>	<u>42,136</u>
Current Liabilities			
Creditors	6	972	826
Total assets		<u>59,930</u>	<u>41,310</u>
Unrestricted Funds		59,330	41,310
Restricted Funds		<u>600</u>	<u>-</u>
Total Funds		<u>59,930</u>	<u>41,310</u>

The Trustees declare that they have approved the accounts.

Signed



Date

25/01/2022

FEMINIST LIBRARY AND INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

Cash Flow

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

Incoming resources

Grants receivable are recognised in the accounts when conditions for their receipt are satisfied. Grants with conditions attached to their use are included in restricted funds. Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable.

Resources expended

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to a particular heading they have been allocated to activities on a basis consistent with the use of the resources.

Costs classified as governance relate to the general running of the charity and include the operations of the Board of Trustees and addressing constitutional audit and other statutory matters.

Resources expended include attributable VAT, which cannot be recovered.

2. Donations and legacies

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Donations	45,955	-	45,955	36,209
Gift aid	2,146	-	2,146	13,116
	<u>48,102</u>	<u>-</u>	<u>48,102</u>	<u>49,325</u>

3. Income of charitable activities

	Unrestricted	Restricted	2021	2020
	£	£	£	£
Grants	-	1,000	1,000	13,187
Other	1,721	-	1,721	729
	<u>1,721</u>	<u>1,000</u>	<u>2,721</u>	<u>13,916</u>

FEMINIST LIBRARY AND INFORMATION CENTRE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

4. Other trading income	Unrestricted	Restricted	2021	2020
	£	£	£	£
Sales	2,539	-	2,539	1,507
	<u>2,539</u>	<u>-</u>	<u>2,539</u>	<u>1,507</u>
5. Expenditure of charitable activities	Unrestricted	Restricted	2021	2020
	£	£	£	£
Wages	27,225	-	27,225	31,254
Direct expenses	59	-	59	2,085
Audit and accountancy	146	-	146	624
Coordination/performance	550	-	550	3,258
General expenses	91	-	91	1,914
Insurance	60	-	60	1,116
Printing, postage & stationery	278	-	278	266
Moving costs	-	-	-	26,761
IT software and consumables	3,358	-	3,358	2,700
Repairs & maintenance	-	-	-	130
Staff training	150	-	150	-
Telephone & internet	663	-	663	1,824
Travel - national	-	-	-	94
	<u>32,581</u>	<u>-</u>	<u>32,581</u>	<u>72,025</u>
6. Creditors			2021	2020
			£	£
Accruals			972	826
			<u>972</u>	<u>826</u>

7. Staff

No staff were paid more than £60,000 per annum.

8. Related Parties

There were no related parties within the year.

None of the Trustees received any remuneration during the year.

9. Going Concern

The charity is operating on a going concern basis

FEMINIST LIBRARY AND INFORMATION CENTRE

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts of Feminist Library and Information Centre for the year ended 31 March 2021 which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

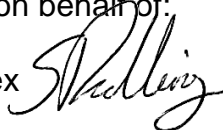
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date

25/01/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020 To 31 March 2020

Charity name: Feminist Library & Information Centre

Charity registration number: 1174735

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	TO ADVANCE EDUCATION FOR THE PUBLIC BY: 1) OPERATING AND MAINTAINING FOR GENERAL USE A SPECIALIST LIBRARY OF FICTION, NON-FICTION AND ARCHIVE RESEARCH MATERIALS RELATING TO THE POSITION OF WOMEN IN SOCIETY AND; 2) PROVIDING OTHER FACILITIES FOR EDUCATION AND RESEARCH INTO THE POSITION OF WOMEN IN SOCIETY.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Keeping the Library open to the public – throughout the pandemic the team has worked to do so in line with government restrictions, including implementing health and safety procedures and a booking system to ensure social distancing. While it was not possible to open to the public due to restrictions, the Feminist Library has offered online events, book clubs, resources and presentations from the archive in order to advance the organisation's purposes despite challenging circumstances.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have considered the Charity Commission's guidance on public benefit when planning the charity's activities, and have remained mindful of public benefit and of the charity's stated purposes. We have consistently provided facilities and activities open to the public and worked to develop our audience to allow as many people as possible to benefit from the work of the organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	<ul style="list-style-type: none"> - Volunteers have organised events online and in person, including the exhibition 'We Are Here', marking Black History Month, with iterations online and in the physical space. - Volunteers have worked to maintain the collection. - Volunteers have run the bookshop and launched an online shop to help with fundraising throughout the pandemic. - Volunteers have also contributed to other fundraising activities including grant applications.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> - Running book clubs, in English, Spanish and occasional other languages including Polish. Throughout the year these were held online to reach an international audience. - Running online events, including a series of webinars around Care, book launches, workshops and meditation sessions. - Publishing, including the zine 'Care in a Pandemic,' 'Queer Zine Dictionary' and the bilingual Spanish/English annual Calendar. - Over 1000 people attending online events during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total funds t 31 March 2021: £59,930
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We ensure to retain at least £6,500 in our savings account to cover staffing and related expenses for a 'winding up' period, should the organisation cease its activities.
Amount of reserves held	Para 1.22	£6,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations through our Friends scheme, grant funding, events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees named as founding members of CIO, additional Trustees may be nominated and elected at Annual General Meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Feminist Library & Informtion Centre
Other name the charity uses	Feminist Library
Registered charity number	1174735
Charity's principal address	Sojourner Truth Community Centre 161 Sumner Rd London SE15 6JL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gail Chester	Chair		
2	Patrizia Dibello	Secretary		
3	Anna Pigott	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Anna Pigott	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23/01/2021	