

Trustees' Annual Report

For the period: 02/09/2021 to 01/09/2022

Charity name: Embassy

Charity number: 1174728

A. Objectives and Activities

A.1 Summary of the purposes of the charity

The purpose of the charity is to deliver the following public benefits:

- To relieve the need of people in England and Wales who are rough sleeping, homeless or vulnerably housed; and in particular (but without prejudice to the generality of the foregoing) by providing or arranging for emergency and temporary accommodation within a Christian ethos; and
- To advance the Christian faith by the propagation of Christianity according to the Bible.

Although Embassy is a Christian charity, we welcome equally whoever is referred to us, of any faith or none.

A.2 Summary of the main activities

The intention of the charity is to deliver these public benefits through the following activities:

- 1 Help those who are homeless to restore their lives and become part of healthy communities by doing the following:
 - i. Work with partner agencies, including local councils, to identify those who are homeless and are serious about turning their lives around.
 - ii. Provide each resident with their own room plus shared access to a kitchen, bathroom and living area.
 - iii. Employ a team of resettlement workers to welcome our homeless guests and to take each of them through a programme of resettlement activities, which includes:
 - Weekly house meetings in each house
 - Weekly one to one mentoring session with each resident
 - Weekly twelve steps course for unpacking past trauma
 - Practical instruction on food shopping
 - One to one cooking lessons in line with the two-week meal plan we provide to help residents budget and eat healthily
 - Training around bill, rent and tax payment
 - Optional bible and prayer times
 - Optional weekly sports sessions
 - Assistance with benefits, ID recovery, bank account and email set up.
 - iv. Help our homeless residents to obtain suitable permanent employment through the contacts that the charity has established with local companies.
 - v. Talk to our homeless residents about our Christian faith, as we know from our own experience that nothing can restore lives as well and as permanently as the truth about Jesus.

- vi. Help our homeless residents to successfully find and move into suitable permanent housing when the time is right. As each resident enters into a rental contract with the charity, we are able to write a reference for future landlords to help them move on.
 - vii. Help those who have moved into permanent housing to settle in and remain, through regular ongoing visits by our resettlement workers. This will include introducing them to an appropriate church near their new home if they wish us to.
- 2 Help our residents to help themselves by making the provision of accommodation subject to, by prior agreement:
- i. The person remaining sober and free from drug abuse.
 - ii. The person engaging in the resettlement activities described above.
- 3 Ensure the safety and well-being of all residents, staff and volunteers by doing the following:
- i. Adhering to a comprehensive Safeguarding Vulnerable Adults policy.
 - ii. Only accept residents that come by risk assessed referrals from partner agencies.

A.3 Statement on Public Benefit

The trustees have noted and continue to follow the guidance issued by the Charity Commission on public benefit when defining the charity's objectives and activities.

B. Achievements and Performance

B.1 Resettlement work

Operationally, the charity had a very good year in terms of great outcomes for the men we housed and cared for. We were really pleased to see the job market open up again and to be able to get several of our men into work, and even one man being housed by a different charity because we had that many opportunities. A stark contrast to the years under COVID. We had the joy of seeing almost all the men who left the project do so on good terms and move on to good accommodation and almost all with employment. However, one man had to be asked to leave for aggressive behaviour and racism. The only exceptions to finding work were a unique situation with a man who needed a place to stay for a week while his council home was being prepared in a different city and another man whose learning difficulties and serious physical health issues made it impossible for him to work but we did help him learn to manage a home, budget, cook, look after himself and found him good accommodation with support, and then continue to visit him. He had lived with us for two years. Our operation also saw three other men move out to full time work and new homes locally; and a fourth man did the same but to a property in London as a job was secured there. We also looked after six other men still living with us at the end of the report period. One of them we helped into full time work, another began part time and two were in college learning English.

We have also helped 6 other ex-residents with various things, including external recovery sessions, many hours of continued support in their new homes with benefit checks, tenancy support, medical appointments, support at work, etc.

Our target was to grow our capacity from 6 residents to 12. Unfortunately, this didn't happen because the housing market was so difficult for us to compete in. Estate agents in Manchester and Salford were only dealing with cash buyers as the market was such a strong seller's market. We attempted to rent a new house for men, and a landlord kindly offered us 6 months free rent and then a competitive lease on a 4 bedrooomed house that seemed suitable. However, after a couple

of weeks spent renovating the property, we realised that the next-door neighbours were drug dealers and so couldn't proceed as it was an inappropriate setting for vulnerable adults.

B.2 Preparation for women's work

The charity has considered it necessary to avoid mixing men and women for reasons of safety and dignity, whether on the bus or in a house. Therefore, as there are far more homeless men than women in Greater Manchester, we have focussed just on helping men. However, now that the charity has started to use houses, we made the decision to expand our operations to enable us to help women as well. We have recruited an experienced female resettlement worker, Emmalee, who is now ready to start working with homeless women.

In December 2021 we received £40,000 from the Wates Family Enterprise Trust and we put that and £10,000 of our reserves towards a deposit for an apartment. We found a lender called Charity Bank willing to lend us a mortgage to buy our first property to house women. Frustratingly, after five wasted months, the sale fell through because the management company at the block of apartments did not want homeless women moving in. We have encountered the same frustration elsewhere and so resolved to further fundraise and buy freehold. Then a company called Sigma Capital offered to lend us one of their two bed apartments (very nice double ensuite) for a nominal £10 a year for two years. It was supposed to be in our possession to support women at the end of August 2022 but held up by some internal legal complications at Sigma. (At the time of writing following the end of the report period we are pleased to report that the issues have now been resolved and we are expecting to take possession of the apartment very shortly).

B.3 Preparation for the creation of a homeless village

The charity has had a long-term aspiration to create a '40 home village' in Greater Manchester for homeless men, where they could have their own front door and receive resettlement training and enjoy social activities, as they do now. The Village will be 40 single occupancy homes, each being a bedsit and self-contained, meaning men will practice running their own home and their own space as well as their finances, cooking, shopping, etc. We will also build a 'Village Hall', which will provide somewhere to gather everyone for social and training purposes. The Village Hall will also provide office space for the team of staff, a training kitchen, a laundry, counselling room and spare toilets and showers. Also on the village site will be gardens and a multi sports pitch.

A large landowner in the region has offered the charity some land in a central location in the city on a 125-year lease, which is surrounded by waterways on three sides making it secure and manageable. The site is known as the "Arches" as it is below a railway viaduct.

Planning permission has now been secured and we have received a pledge from The Mouldings Foundation for £3,500,000, allowing work to commence. Work is frustratingly slow, partly due to a redesign being needed due to the increase in the cost of steel caused by the war in Ukraine. However, we are planning for the Village to start welcoming residents by the end of 2023.

We began the period expecting to begin the construction of the Embassy Village by the autumn but in practice we were held back by several factors. The Moulding Foundation had originally pledged £3 million. The cost of building the village was estimated to be £2.8 million but the funders appreciated that building projects tend to go over budget, hence the £3 million offer was made. But then war broke out in Ukraine and the price of steel doubled, and timber and most other materials also rose in 3 months by the amount that you'd expect in perhaps 10 years. This all meant that our build was re-estimated at £4 million and so we had to pause our build schedule while further funds were raised. Our funders understandably took some time to deliberate whether they felt they had sufficient funds to meet the new cost and came back with an offer of £3.5 million, leaving £500,000 for us to try and raise, value engineer, save in gifted material, etc.

Our other major setback was the loss of our pro bono architects. This came about because they had expected the Embassy Village to be a modular build and so at RIBA 2 stage of design had the package ready to hand to a modular housing manufacturer who would have undertaken all further detailed design elements through to completed product. But the materials associated with modular were those most badly hit and so we had to part ways with our modular manufacturer and look at design and build via a traditional methodology. This meant we needed a further £46,000 of architectural work to be undertaken by a new architect. For a while we struggled to find one with any availability but eventually found a company willing to do the work for £20,000. By the end of August 2022, we were beginning to gather the design team again, but we had lost time and momentum because of the increased cost of materials. (At the time of writing following the end of the report period we are pleased to report that a lot of very good progress has been made since August and the project is back on track).

B.5 Preparing to become a Registered Housing Provider

Salford Council have been able to begin awarding us exempt housing benefit, substantially increasing the housing benefit paid from £75.50 to £189.25 per person per week for each of our residents who are unemployed. However, other councils have been unable to do this, and Salford Council have indicated that they may not be able to continue once we have up to 40 residents in the village plus others in the women's homes. Therefore, it was agreed that Embassy should apply to become a Registered Housing Provider, as this will ensure that we receive exempt housing benefit for all of our residents who are on benefits, without needing to rely on the generosity of local councils. There is an 18-month registration process, and the cost of consultants' and solicitors' fees is expected to be around £80,000.

Manchester City Council asked if Embassy could build 10 villages, such is the scale of need, so we took this opportunity to challenge the council to pay for Embassy to become a registered housing provider. By the end of the period of this report, this was just a bit of a long shot ask but now writing in February I'm pleased to say we have had that funding approved and begun the with central government. (At the time of writing following the end of the report period we are pleased to report that Manchester City Council have agreed to fund our application and the process has begun).

B.6 Continuous improvement

The charity will continue to refine how it operates, aiming to efficiently provide its residents with a good experience while helping each one to find a job and to be re-housed without delay. This approach includes regular meetings of the director and resettlement workers to identify changes that are needed and how they should be implemented. Such learnings will be transferred to the operating of the women's houses and the Village. We have also developed a 'working group' with Manchester City Council's adult social services, homeless team and revenue and benefits unit in order to plot a workable way forward both for referrals and income. We have a steering group for the Village, which includes Peel (the landowner), Capital & Centric (who are developers) and The Greater Manchester Mayor's Charity.

C. Financial Review

C.1 Charity's financial position

The charity's finances are currently healthy, with a net income for the year. A summary of the finances (to the nearest £) at the end of the year are shown in the table below:

	Amount
Opening balance (carried forward from previous year):	£126,495
Income (unrestricted):	£266,164
Income (restricted):	£81,389
Total income:	£347,553
Staff payroll:	£164,496
Other operating costs:	£91,681
Total outgoing:	£256,177
Balance for the year:	£91,376
Funds carried over to the next year:	£217,870

C.2 Reserves policy

The charity aims to maintain reserves that are sufficient to cover three months of operating costs, including salaries. At the end of the year our reserves exceed this, which is due to funds being held as contingency for the Village build and operation.

C.3 Fundraising strategy

The charity relies mainly on donations for funding the work that we do and therefore effective fundraising is essential. The charity has been blessed by the donations that we have received so far, especially the increasing number of individuals and businesses that give monthly, for which we are very grateful.

Another source of income is rent paid by our residents, either from their wages if employed or from their benefits. We are able to claim £189.25 per person per week exempt housing benefit from Salford Council for those residents who are unemployed (also see B.5 above).

The income that the charity received during the year is shown in the table below.

Source of income	Amount	Proportion
Churches and other charities	£111,271	32%
Businesses	£107,204	31%
Individuals (including Gift Aid reclaim from previous year)	£97,559	28%
Charitable trusts and foundations	£9,277	3%
Housing	£22,243	6%

C.4 Principal risks facing the charity

The principal financial risk facing the charity is inevitably concerning the building of the Village. In particular, there is a risk that the cost of the build will exceed the estimate and therefore the amount pledged by the Moulding Foundation. This risk would be mitigated by additional fund raising and/or limiting the extent of the build to, for example, just 20 homes, until further funds can be raised.

D. Structure, Governance and Management

How the charity is constituted:	A Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees ('Foundation' model constitution).
The governing document:	A Constitution document that follows Charity Commission guidelines.
Trustee selection method:	The name of suitable person known by one or more of the trustees, who has the necessary experience and background, is brought to a formally convened trustees meeting. A vote is then taken and recorded in the meeting minutes.
Size of charity:	Income during the past financial year was £347,553
How the charity is governed:	Regularly convened meetings of the trustees, at which minutes are taken.
Policies in place:	Safeguarding vulnerable adults policy; GDPR policy; risk assessment; operating procedures to ensure the safety of residents, volunteers and employees.

E. Reference and administration details

Charity name:	Embassy
Charity number:	1174728
Date registered:	19/09/2017
Registered address:	2 Whitley Avenue, Barnton, Northwich, Cheshire CW8 4LW
Founders:	Mr. Sid Williams Mrs. Tess Williams
Charity trustees:	Mr. Richard Ayres (Chair) Mr. Richard Selby (Treasurer) Mr. Antony Bullivant Mr. Derek Gough
Charity Director:	Mr. Sid Williams
Independent examiner:	Mr. David Mitchell

F. Declaration

The trustees declare that they have approved this report.

Signed on behalf of the charity's trustees:

Signature:


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Name:

Mr. Richard Ayres

Position:

Chair of trustees

Date:

7. 02 - 23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: Embassy		Charity No (if any)	1174728
Annual accounts for the period			
Period start date	02/09/2021	To	Period end date 01/09/2022

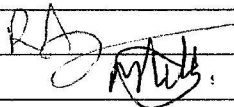
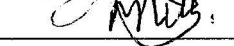
Section A Statement of financial activities

Recommended categories by activity		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Incoming resources (Note 3)							
Income and endowments from:							
Donations and legacies	Includes Gift Aid reclaim	S01	243,921	81,389	-	325,310	228,546
Charitable activities	Housing income	S02	22,243	-	-	22,243	12,463
Other trading activities		S03	-	-	-	-	-
Investments		S04	-	-	-	-	-
Separate material item of income		S05	-	-	-	-	-
Other		S06	-	-	-	-	-
Total		S07	266,164	81,389	-	347,553	241,009
Resources expended (Note 6)							
Expenditure on:							
Raising funds		S08	2,138	-	-	2,138	4,030
Charitable activities		S09	210,260	43,779	-	254,039	201,964
Separate material item of expense		S10	-	-	-	-	-
Other		S11	-	-	-	-	-
Total		S12	212,398	43,779	-	256,177	205,994
Net income/(expenditure) before investment gains/(losses)							
Net gains/(losses) on investments		S13	53,766	37,610	-	91,376	35,016
Net income/(expenditure)		S14	-	-	-	-	-
Extraordinary items		S15	53,766	37,610	-	91,376	35,016
Transfers between funds		S16	-	-	-	-	-
Other recognised gains/(losses):		S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use		S18	-	-	-	-	-
Other gains/(losses)		S19	-	-	-	-	-
Net movement in funds		S20	53,766	37,610	-	91,376	35,016
Reconciliation of funds:							
Total funds brought forward		S21	116,435	10,060	-	126,495	91,479
Total funds carried forward		S22	170,200	47,670	-	217,870	126,495

Section B Balance sheet

	Guidance Notes					
		Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	1,650	15,000	-	16,650	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	1,650	15,000	-	16,650	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	170,200	47,670	-	217,870	126,495
Total current assets	B10	170,200	47,670	-	217,870	126,495
Creditors: amounts falling due within one year (Note 20)	B11	-	-	-	-	-
Net current assets/(liabilities)	B12	170,200	47,670	-	217,870	126,495
Total assets less current liabilities	B13	171,850	62,670	-	234,520	126,495
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	171,850	62,670	-	234,520	126,495
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	62,670	-	62,670	10,060
Unrestricted funds	B19	171,850	-	-	171,850	116,435
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	171,850	62,670	-	234,520	126,495

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Richard Ayres	30/3/23
	Richard Selby	30/3/23

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
	Analysis				£	£
Donations and legacies:	Donations and gifts from individuals	81,109	575	-	81,684	-
	Gift Aid	15,875	-	-	15,875	-
	Donations from businesses	76,371	30,833	-	107,204	-
	Grants from charitable trusts, foundations, other charities and churches	70,567	49,981	-	120,547	-
	Legacies	-	-	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
	Total	243,921	81,389	-	325,310	-
Charitable activities:	Housing income	22,243	-	-	22,243	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	22,243	-	-	22,243	-
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		266,164	81,389	-	347,553	-

Other information:

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	151,279	124,676
Social security costs	8,680	7,153
Pension costs (defined contribution scheme)	4,537	3,739
Other employee benefits	-	-
Total staff costs	164,496	135,569

This year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party	Not applicable
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Last year:

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party	Not applicable
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Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000	TRUE
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Band	Number of employees	
	This year	Last year
£60,000 to £69,999	-	-
£70,000 to £79,999	-	-
£80,000 to £89,999	-	-
£90,000 to £99,999	-	-
£100,000 to £109,999	-	-

	This year £	Last year £
Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.	35,693	34,320

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising FTE	0.5	0.5
Charitable Activities FTE	5	3.5
Governance FTE	1	1
Other	-	-
Total	6.5	5.0

11.3 Ex-gratia payments to employees and others (excluding trustees)

Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

This year	Not applicable
Last year	Not applicable

Please state the legal authority or reason for making the payment

This year	Not applicable
Last year	Not applicable

Please state the amount of the payment (or value of any waiver of a right to an asset)

This year	Last year
£	£
-	-

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

This year	Last year
£	£
-	-

The nature of the payment (cash, asset etc.)

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The extent of redundancy funding at the balance sheet date

This year	Last year
£	£
-	-

Please state the accounting policy for any redundancy or termination payments

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Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.

12.1 Please complete this note if a defined contribution pension scheme is operated.

Amount of contributions recognised in the SOFA as an expense

This year	Last year
£	£
4,537	3,739

Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.

Pension contributions have been included in a single line item "Payroll and Pension". This item is apportioned to Unrestricted and Restricted activities as appropriate (e.g. the employment costs of the women's work is put against the restricted income for women's work).

12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.

Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.

Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different

12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details

Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details

Section C	Notes to the accounts	(cont)
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Note 14 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

14.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£
At the beginning of the year	-	-	-	-	-
Additions	-	-	16,650	-	16,650
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers *	-	-	-	-	-
At end of the year	-	-	16,650	-	16,650

14.2 Depreciation and impairments

**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB	SL or RB
** Rate					
At beginning of the year	-	-	-	-	-
Disposals	-	-	-	-	-
Depreciation	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers*	-	-	-	-	-
At end of the year	-	-	-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-	-	-
Net book value at the end of the year	-	-	16,650	-	16,650

14.4 Impairment

This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

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Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

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14.5 Revaluation

If an accounting policy of revaluation is adopted, please provide:

the effective date of the revaluation

the name of independent valuer, if applicable

the methods applied and significant assumptions

the carrying amount that would have been recognised had the assets been carried under the cost model.

This year	Last year
-	-

14.6 Other disclosures

(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.

(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.

(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.

This year	Last year
£	£
-	-
-	-

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

Section C	Notes to the accounts	(cont)
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Note 24 **Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
217,870	126,495
-	-
217,870	126,495

Note 28 Transactions with trustees and related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.

28.1 Trustee remuneration and benefits

This year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

Last year

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)

TRUE

In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-

Please give details of why remuneration or other employment benefits were paid.

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Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

TRUE

Type of expenses reimbursed	This year	Last year
	£	£
Travel	-	-
Subsistence	-	-
Accommodation	-	-
Other (please specify):	-	-
	-	-
TOTAL	-	-

Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.

This year

There have been no related party transactions in the reporting period (True or False)

FALSE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
Antony Bullivant	Trustee	Payment to his business for graphic design work	105.00	0.00	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

Bank transfer upon completion of work

For any related party, please provide details of any guarantees given or received.

Last year

There have been no related party transactions in the reporting period (True or False)

TRUE

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period
			£	£	£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

For any related party, please provide details of any guarantees given or received.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Embassy

On accounts for the year
ended

1st September 2022

Charity no
(if any)

1174728

Set out on pages

One to two

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01/09/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

D. Mitchell

Date:

26th March 2023

Name:

David Mitchell

Relevant professional
qualification(s) or body
(if any):

FCA (member number 7286569)

Address: 4 Mill Stream Close

Goostrey

Cheshire CW4 8JG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.