

# HOUGHTON REGIS HERITAGE SOCIETY

England & Wales · Charity number 1174720

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-09-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 17 Long Meadow  
Houghton Regis  
Dunstable  
LU5 5RR

**Phone** 07305433950

**Email** [information.hrhs@gmail.com](mailto:information.hrhs@gmail.com)

**Website** [hrhs.org.uk](http://hrhs.org.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE HISTORY AND HERITAGE OF THE TOWN OF HOUGHTON REGIS, IN PARTICULAR BUT NOT EXCLUSIVELY THROUGH THE COLLECTION, PRESERVATION AND MAKING AVAILABLE TO THE PUBLIC OF MATERIAL AND ARTEFACTS OF HISTORIC SIGNIFICANCE BY THE ESTABLISHMENT AND MAINTENANCE OF AN ARCHIVE AND COLLECTION FOR THE PRESERVATION OF SUCH MATERIAL AND ARTEFACTS AND BY THE PRODUCTION OF LITERATURE, FILMS AND RECORDINGS.

**Activities:** To advance the education of the public in the history and heritage of Houghton Regis, through the collection, preservation and making available to the public of material and artefacts of historic significance by the establishment and maintenance of an archive and collection for the preservation of such material and artefacts and by the production of literature, films and recordings.

## Classification

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- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** LOCAL
- Central Bedfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£2,130	£2,351	-	-
2023-12-31	£2,097	£2,576	-	-
2022-12-31	£2,034	£2,055	-	-
2021-12-31	£724	£1,204	-	-
2020-12-31	£1,916	£563	-	-

## Trustees

Name	Role	Appointed
DAVID HILL	Chair	2017-05-15
Catherine Aganoglu		2021-05-01
DUDLEY SMY		2017-05-15
JANET EILEEN SMY		2018-01-01
James Carroll		2024-07-01
Lorna Morison		2024-02-27
Mark Dominic Bolan		2024-03-05
ROGER TURNER		2017-05-15
TRACEY MCMAHON		2017-05-15

**HOUGHTON REGIS HERITAGE SOCIETY**

England & Wales - Charity number 1174720

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# Accounts

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**Houghton Regis Heritage Society  
(Charitable Incorporated Organisation)**

**Annual Report of the Trustees  
and Financial Statements  
for the Period Ended 31<sup>st</sup> December 2024**

**Charity Number 1174720**

**Trustees Report  
for the period to December 31<sup>st</sup> 2024**

**Charity Name**                    Houghton Regis Heritage Society  
Charity Number                    1174720  
Registered Office                C/O Houghton Regis Town Council  
   Peel Street  
   Houghton Regis  
   LU5 5EY

<b>Trustees</b>	<b>Office Held</b>	<b>Term of Office Ends</b>
David Hill	Chair	June 2025
Roger Turner	Treasurer	June 2025
Dudley Smy		June 2025
Janet Smy	Secretary	June 2025
Tracey McMahon		June 2025
Catherine Aganoglu		June 2025
James Carroll		June 2025
David Woods		June 2025
Lorna Morrison		June 2025

Bankers                                Nat West, Dunstable

# **Trustees' Report**

## **for the period to 31<sup>st</sup> December 2024**

### **Aims and objectives**

To advance the education of the public in the history and heritage of the town of Houghton Regis, in particular but not exclusively through the collection, preservation and making available to the public of material and artefacts of historic significance by the establishment and maintenance of an archive and collection for the preservation of such material and artefacts and by the production of literature, films and recordings.

### **Governance and management**

The Society is managed by the Trustees whose are elected at the Annual General Meeting. The committee elect the Chair, Secretary and Treasurer. The powers of the management committee are set out in the Constitution agreed at the Annual General Meeting.

### **Summary of the main achievements during the period**

The Society has concentrated on two main projects.

#### **The Red House**

The Society worked to maintain the building for Community and Society use. Houghton Regis Town Councilors agreed to work with the Society to try to ensure Community use of the building. The property is owned by Central Bedfordshire Council (CBC). To fund such a project, we have drafted a business plan in order to apply for grants. This is an ongoing project to save a valuable Heritage building for public use.

#### **Vane Cottage**

This 14<sup>th</sup> century, Grade II listed building is sited on Park Road North, and has been left vacant after the previous occupier moved into a care home. When the property was sold after being empty for over two years, the new purchaser stripped the garden of trees, shrubs and grass and started to do work on the cottage without Listed Building or Conservation Area consent. Subsequently a planning application was submitted to CBC to demolish the cottage and replace it with a new building. The Society mounted an email and social media campaign to make members and the residents of Houghton Regis aware of the danger of losing a valuable heritage asset. We received support from over 150 residents. The planning application was subsequently withdrawn. No further application has been submitted to date. The Society is keeping a watchful eye out for further developments.

The Society's Archive ([hrhsarchive.org.uk](http://hrhsarchive.org.uk)) is a valuable asset in making the heritage of Houghton Regis available to all. It is financed with assistance from the Houghton Regis Town Council. We continue to receive pictures and stories from the public and several new items have been added to the Society's Archive.

The Society has also maintained a website (hrhs.org.uk), a Facebook page and an email contact list to keep members and residents updated on the work of the Society.

We attended the Annual Houghton Regis Carnival and a Craft Fare in the Memorial Hall. We also gave presentations to the Tibbs Dementia Charity.

An information board describing the History of the Brandreth Family in Houghton Regis was installed in Houghton Hall Park in September and unveiled by the Town Mayor Cllr Elaine Cooper.



## **Financial Review**

The Charity reported a deficit of £221.27

Principal Funding Sources:

Membership subscriptions amounted to £100.00

Houghton Regis Town Council Key Partner Grant and other Grants £800.00

A donation of £500.00 was received from D Woods. Other donations amounted to £57.00.

Future funding will be via Member Subscriptions, fund raising activities and grants.

## **Structure, Governance and Management**

### Governing Document

The Charity is governed by its Constitution (Articles of Association) and is a Charitable Incorporated Organisation (CIO), registered as a Charity on 19<sup>th</sup> September 2017. A copy of the Articles of Association can be found on our website – [www.hrhs.org.uk](http://www.hrhs.org.uk) In the event of the CIO being wound up members are required to contribute an amount not exceeding £1, which was paid with their initial subscriptions and is held in the Member Liability Fund.

### Recruitment and Appointment of Trustees

The directors of the company are also the Charity Trustees for the purposes of charity law. The Trustees form the management committee for the Charity. The Trustees are appointed for a period of three years, by election at the Annual General Meeting. All trustees give their time voluntarily and receive no benefits from the charity.

### Responsibility of the Trustees

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Balance Sheet for the Period ended 31<sup>st</sup> December 2024

		<b>2024</b>		<b>2023</b>
	£	£	£	£
<b>Fixed Assets</b>				
Tangible Assets	0.00			0.00
				0.00
<b>Current Assets</b>				
Current Account				2069.45
Less Outstanding Cheques	1996.28			
	<b>-235.17</b>			
		<b><u>1761.11</u></b>		<b><u>2069.45</u></b>
<b>Debtors</b>				
Current Balance		1761.11		2069.45
Cash		121.86		30.79
<b>Total Assets</b>		<b><u>1882.97</u></b>		<b><u>2100.24</u></b>
<b>Current Liabilities</b>				
Creditors				
Member Liability Fund		34.00		33.00
New Member Liability for the Year		4.00		1.00
Less Members Leaving		<b>-3.0</b>		
		<b><u>35.00</u></b>		<b><u>34.00</u></b>
<b>Total Assets Less Current Liabilities</b>		<b><u>1847.97</u></b>		<b><u>2066.24</u></b>
<b>Represented by</b>				
General Reserve B/F	2100.24		2590.62	
Surplus/(Deficit) for the Year	<b>-221.27</b>		<b>-479.88</b>	
Member Liability for the Year	4.00			
General Reserve C/F		<b><u>1882.97</u></b>		<b><u>2100.24</u></b>
Member Liability		<b>-35.00</b>		<b>-34.00</b>
		<b><u>1847.97</u></b>		<b><u>2066.24</u></b>

## Receipts and Payments for the Period Ended 31<sup>st</sup> December 2024

<b>Receipts</b>	£
Subscriptions	100.00
Society Meetings	0.00
Quiz	421.30
Shows	6.10
Book Sales	103.40
Walks	0.00
Archive Web Site	12.00
Grants/Donations	1357.00
Vane Cottage Donations	<u>130.00</u>
<b>Total Income</b>	<b><u>2129.80</u></b>

<b>Payments</b>	
Stamps	0.00
Web Site	1304.10
Society Meetings	12.49
Quiz	99.17
Shows	25.32
Insurance	96.00
Equipment	441.39
Expenses	<u>372.06</u>
<b>Total Expenditure</b>	<b><u>2351.07</u></b>

**Surplus/Deficit**     **-221.27**

<b>Bank and Cash</b>	
Bank at the start of the period	2069.45
Cash at the start of the period	<u>30.79</u>
<b>Total</b>	<b><u>2100.24</u></b>
Bank at the end of the period	1761.11
Cash at the end of the period	<u>121.86</u>
<b>Total</b>	<b><u>1882.97</u></b>

This statement includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Approved by the Trustees on 30<sup>th</sup> March 2025 and signed on its behalf by

**Roger Turner Treasurer**

## Statement of assets and liabilities at 31<sup>st</sup> December 2024

### Cash Assets

	£
Current Account	1761.11
Cash	121.86
<b>Total Cash Assets</b>	<hr/> <b>1882.97</b> <hr/>

### Other assets

2 Digital Recorders & 2 Lapel Microphones  
Panel Display Stand  
PC Projector  
Gazebo

**Notes to the Accounts**  
**for the Period Ended 31<sup>st</sup> December 2024**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Subscriptions of £5 per member will be due in January 2025.

**2. Grants & Donations**

	£
D Woods	500.00
Houghton Regis Town Council	800.00
Donations from Talks to Organisations	50.00
Miscellaneous	7.00
<b>Total</b>	<b><u>1357.00</u></b>

**3. Trustees Remuneration**

No Trustee received any remuneration during the year.

**HOUGHTON REGIS HERITAGE SOCIETY**

England & Wales - Charity number 1174720

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# Accounts

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**Houghton Regis Heritage Society  
(Charitable Incorporated Organisation)**

**Annual Report of the Trustees  
and Financial Statements  
for the Period Ended 31<sup>st</sup> December 2023**

**Charity Number 1174720**

**Trustees Report  
for the period to December 31<sup>st</sup> 2023**

**Charity Name** Houghton Regis Heritage Society  
Charity Number 1174720  
Registered Office C/O Houghton Regis Town Council  
Peel Street  
Houghton Regis  
LU5 5EY

<b>Trustees</b>	<b>Office Held</b>	<b>Term of Office Ends</b>
David Hill	Chair	June 2024
Roger Turner	Treasurer	June 2024
Dudley Smy		June 2024
Janet Smy	Secretary	June 2024
Tracey McMahon		June 2024
Joanna Hillyard		Resigned March 2020
Allan Grubb		Resigned March 2024
Susan Thorne		Resigned march 2024
Catherine Agagnoglu		June 2024
Bankers	Nat West, Dunstable	

## **Trustees' Report for the period to 31<sup>st</sup> December 2023**

### **Aims and objectives**

To advance the education of the public in the history and heritage of the town of Houghton Regis, in particular but not exclusively through the collection, preservation and making available to the public of material and artefacts of historic significance by the establishment and maintenance of an archive and collection for the preservation of such material and artefacts and by the production of literature, films and recordings.

### **Governance and management**

The Society is managed by the Trustees whose are elected at the Annual General Meeting. The committee elected the Chair, Secretary and Treasurer. The powers of the management committee are set out in the Constitution agreed at the Annual General Meeting.

Rae Bird has been a member of the Society's Management Committee for some years and has decided to step down. We would like to thank her for supporting our work and wish her well.

### **Summary of the main achievements during the period**

During this Year we have seen increases in viewing figures to our website and archive, we have at the present time in the archive 1,667 items 171 collections [www.hrhs.archive.org.uk](http://www.hrhs.archive.org.uk)

There was an increase in the people visiting or Stand at the Town Council's Annual Carnival on the Village Green. On the stand we had the ever-popular Duke of Bedford's 1762 map of Houghton Regis and a collection of items found by one of our Member's field walking in Houghton Regis. We had a few new members joining us after visiting our stand.

We also promoted our new book 'The Family On The Green' which tells the story of The Brandreth family at the old Manor house and Houghton Hall. There will be an information Board in Houghton Hall Park showing the Brandreth history. On display also was Sarah Gelsthorp's book 'Up Above The Streets and Houses'. Pictures of the Mesolithic Pits, dating back to ~9,600 – 4,000 BC and Roman brooches and bracelets, discovered recently during archeological surveys prior to building Houses at Linmere, HRN1 generated a lot of interest. This has been described as a 'nationally important prehistoric site'.

Later in the Year we organised a public meeting in which we had an informative talk and slide show from Albion Archeology about the pits. This was well attended. The Society Trustees visited The Red House to see the interior after it's refurbishment. As many will know the Red House is a property the Society is interested in for possible Community use. Our local, MP Andrew Selous, came along and was interested in our proposals for the building.

Just before Christmas we placed an advert in the Town Cryer for more members and someone to help us with inputting information in to our archive, this produced two individuals who have now joined us.

In the last few years, we found a need to bring more people in to become active Trustees, we would like to have more public meetings but these take time to organise. Our membership numbers at present are 32. We look forward to 2024 and hope to increase our membership.

We continue to receive pictures and stories from the public and several new items have been added to the Heritage Society's Archive – [www.hrhsarchive.org.uk](http://www.hrhsarchive.org.uk) .

We will be pleased to accept any photographs, documents, etc, which you may have so that we can continue to add to it. The Archive is a record of the past history of Houghton Regis for today and for tomorrow's generations to enjoy and learn from. However, it is not a static record and today's images are tomorrow's heritage. The Town is changing rapidly with the massive development of HRN1 and other house building and we hope that this development can be recorded.

## Financial Review

The Charity reported a deficit of £479.88

Principal Funding Sources:

Membership subscriptions amounted to £135.00

Houghton Regis Town Council Key Partner Grant and other Grants £350

Central Bedfordshire Council Ward Councillor Grant £350.00

Donations £398.00 of which £300 was a Donation from the Town Mayor.

Future funding will be via Member Subscriptions, fund raising activities and grants.

## Structure, Governance and Management

### Governing Document

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### Recruitment and Appointment of Trustees

The directors of the company are also the Charity Trustees for the purposes of charity law. The Trustees form the management committee for the Charity. Mrs Rae Bird was appointed to the Management Committee. The Trustees are appointed for a period of three years, by election at the Annual General Meeting. All trustees give their time voluntarily and receive no benefits from the charity.

### Responsibility of the Trustees

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Balance Sheet for the Period ended 31<sup>st</sup> December 2023

		<b>2023</b>		<b>2022</b>
	£	£	£	£
<b>Fixed Assets</b>				
Tangible Assets	0.00			0.00
				0.00
<b>Current Assets</b>				
Current Account	2943.65			2643.56
Less Outstanding Cheques	-874.50			90.0
		<b><u>2069.15</u></b>		<b><u>2553.56</u></b>
<b>Debtors</b>				
Current Balance		2069.15		2553.56
Cash		30.79		37.06
<b>Total Assets</b>		<b><u>2099.94</u></b>		<b><u>2590.62</u></b>
<b>Current Liabilities</b>				
Creditors				
Member Liability Fund		33.00		31.00
Member Liability for the Year		1.00		2.00
		<b><u>34.00</u></b>		<b><u>33.00</u></b>
<b>Total Assets Less Current Liabilities</b>		<b><u>2065.94</u></b>		<b><u>2557.62</u></b>
<b>Represented by</b>				
General Reserve B/F	2590.62		2611.63	
Surplus/(Deficit) for the Year	-479.88		-21.01	
2022 Expenditure	-10.80			
General Reserve C/F		<b><u>2099.94</u></b>		<b><u>2590.62</u></b>
Member Liability		-31.00		-31.00
		<b><u>2065.94</u></b>		<b><u>2557.62</u></b>

## Receipts and Payments for the Period Ended 31<sup>st</sup> December 2023

<b>Receipts</b>	£
Subscriptions	135.00
Member Liability	3.00
Society Meetings	114.00
Quiz	377.75
Shows	9.00
Book Sales	210.00
Walks	0.00
Archive Web Site	0.00
Grants/Donations	<u>1248.00</u>
<b>Total Income</b>	<b><u>2096.75</u></b>

<b>Payments</b>	
Stamps	39.44
Member Liability	0.00
Web Site	1202.63
Society Meetings	68.99
Quiz	107.00
Shows	46.04
Insurance	96.00
Equipment	0.00
Expenses	<u>158.53</u>
<b>Total Expenditure</b>	<b><u>2576.63</u></b>

**Surplus/Deficit**     **-479.88**

<b>Bank and Cash</b>	
Bank at the start of the period	2553.56
Cash at the start of the period	<u>37.06</u>
<b>Total</b>	<b><u>2590.62</u></b>
Bank at the end of the period	2069.15
Cash at the end of the period	<u>30.79</u>
<b>Total</b>	<b><u>2099.94</u></b>

This statement includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Approved by the Trustees on 30<sup>th</sup> March 2024 and signed on its behalf by

**Roger Turner Treasurer**

## Statement of assets and liabilities at 31<sup>st</sup> December 2023

### Cash Assets

Current Account	£ 2069.15
Cash	30.79
<b>Total Cash Assets</b>	<hr/> <b>2099.94</b> <hr/>

### Other assets

2 Digital Recorders & 2 Lapel Microphones  
Panel Display Stand  
PC Projector  
Gazebo

**Notes to the Accounts**  
**for the Period Ended 31<sup>st</sup> December 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Subscriptions of £5 per member will be due in January 2023

**2. Grants & Donations**

	£
Key Partner Grant HRTC	500.00
Ward Councillor Grant	350.00
J Carroll Donation	20.00
Dunstable Historical Society	50.00
S Goodchild Donation	25.00
P Hamil Donation	3.00
Twon Mayor Donation	300.00
<b>Total</b>	<b>1248.00</b>

**3. Trustees Remuneration**

No Trustee received any remuneration during the year.

**HOUGHTON REGIS HERITAGE SOCIETY**

England & Wales - Charity number 1174720

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# Accounts

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**Houghton Regis Heritage Society  
(Charitable Incorporated Organisation)**

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**Charity Number 1174720**

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for the period to December 31<sup>st</sup> 2022**

**Charity Name**                    Houghton Regis Heritage Society

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Registered Office                    C/O Houghton Regis Town Council  
Peel Street  
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Bankers	Nat West, Dunstable	

# **Trustees' Report**

## **for the period to 31<sup>st</sup> December 2022**

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### **Governance and management**

The Society is managed by the Trustees whose are elected at the Annual General Meeting. The committee elected the Chair, Secretary and Treasurer. The powers of the management committee are set out in the Constitution agreed at the Annual General Meeting.

### **Summary of the main achievements during the period**

2022 has been a year in which the Society has seen our Archive website maintain a steady number of visitors, we have also seen a growth in picture contributions from residents. The work of Roger Turner in inputting pictures and information into the archive ([www.hrhsarchive.org.uk](http://www.hrhsarchive.org.uk)) and updating our website ([www.hrhs.org.uk](http://www.hrhs.org.uk)) is acknowledged.

In July we had a stand at the Town Carnival, the first after Covid. It was a great success, interest in the Society was huge and we had many visitors to our stand. We were hoping for our membership to grow but it did not really materialise to a great degree.

Our new book 'The Family on the Green' by Rosemary Harris was launched, we managed to obtain the rights for publication from Rosemary, and we have had a steady stream of sales. A considerable amount of work has gone in to updating the Brandreth Family Tree which has been inserted in the book and in addition will be displayed on a board in Houghton Hall Park. Work on this has been carried out by Allan Grubb, Roger Turner and Dorothy Jones.

We have a membership of 30 at present. Several public meetings were arranged, but most had very few in attendance. There were some exceptions, a Talk on the Leighton Buzzard Railway and a talk on the History of the Hospital.

We need more volunteers to become Trustees and can help the Society continue with the important work of protecting and informing the residents of the Town's heritage.

We continue to receive pictures and stories from the public and several new items have been added to the Heritage Society's Archive – [www.hrnsarchive.org.uk](http://www.hrnsarchive.org.uk) .

We will be pleased to accept any photographs, documents, etc, which you may have so that we can continue to add to it. The Archive is a record of the past history of Houghton Regis for today and for tomorrow's generations to enjoy and learn from. However, it is not a static record and today's images are tomorrow's heritage. The Town is changing rapidly with the massive development of HRN1 and other house building and we hope that this development can be recorded.

## **Financial Review**

The Charity reported a deficit of £21.01

Principal Funding Sources:

Membership subscriptions amounted to £119.00

Houghton Regis Town Council Key Partner Grant and other Grant £600

Central Bedfordshire Council Ward Councillor Grant £700.00

Donations £75.

Future funding will be via Member Subscriptions, fund raising activities and grants.

## **Structure, Governance and Management**

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- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Balance Sheet for the Period ended 31<sup>st</sup> December 2022

		<b>2022</b>		<b>2021</b>
	£	£	£	£
<b>Fixed Assets</b>				
Tangible Assets	0.00			0.00
				0.00
<b>Current Assets</b>				
Current Account	2643.56			2611.63
Less Outstanding Cheques	90.00			0.00
		<b><u>2553.56</u></b>		<b><u>2611.63</u></b>
<b>Debtors</b>				
Current Balance		2553.56		2611.63
Cash		37.06		0.00
<b>Total Assets</b>		<b><u>2590.62</u></b>		<b><u>2611.63</u></b>
<b>Current Liabilities</b>				
Creditors				
Member Liability Fund		30.00		30.00
Member Liability for the Year		2.00		1.00
		<b><u>33.00</u></b>		<b><u>31.00</u></b>
<b>Total Assets Less Current Liabilities</b>		<b><u>2557.62</u></b>		<b><u>2580.63</u></b>
<b>Represented by</b>				
General Reserve B/F	2611.63		3091.41	
Surplus/(Deficit) for the Year	-21.01		-479.98	
General Reserve C/F		<u>2590.62</u>		<u>2611.63</u>
Member Liability		-31.00		-31.00
		<b><u>2557.62</u></b>		<b><u>2580.63</u></b>

## Receipts and Payments for the Period Ended 31<sup>st</sup> December 2022

<b>Receipts</b>	£
Subscriptions	119.00
Member Liability	2.00
Society Meetings	6.00
Quiz	368.00
Shows	12.50
Book Sales	151.50
Walks	0.00
Archive Web Site	0.00
Grants/Donations	<u>1375.00</u>
<b>Total Income</b>	<b><u>2034.00</u></b>

<b>Payments</b>	
Stamps	28.81
Member Liability	0.00
Web Site	1022.96
Society Meetings	190.00
Quiz	79.06
Shows	44.82
Insurance	96.00
Equipment	40.00
Expenses	<u>111.36</u>
<b>Total Expenditure</b>	<b><u>2034.00</u></b>
<b>Surplus/Deficit</b>	<b>-21.01</b>

<b>Bank and Cash</b>	
Bank at the start of the period	2611.63
Cash at the start of the period	0
<b>Total</b>	<b>2611.63</b>
Bank at the end of the period	2553.56
Cash at the end of the period	37.06
<b>Total</b>	<b><u>2590.62</u></b>

This statement includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Approved by the Trustees on 30<sup>th</sup> May 2023 and signed on its behalf by

**Roger Turner Treasurer**

## Statement of assets and liabilities at 31<sup>st</sup> December 2022

### Cash Assets

	£
Current Account	2553.56
Cash	37.06
<b>Total Cash Assets</b>	<hr/> <b>2590.62</b> <hr/>

### Other assets

2 Digital Recorders & 2 Lapel Microphones  
Panel Display Stand  
PC Projector  
Gazebo

**Notes to the Accounts**  
**for the Period Ended 31<sup>st</sup> December 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Subscriptions of £5 per member will be due in January 2023

**2. Grants & Donations**

	£
Key Partner Grant HRTC	500.00
HRTC Grant	100.00
Ward Councillor Grant	700.00
J Carroll Donation	10.00
Olive Tree Church Donation	30.00
S Thorne Donation	5.00
T McMahon Donation	5.00
A Kings Donation	5.00
R Bird Donation	20.00
<b>Total</b>	<b>1375.00</b>

**3. Trustees Remuneration**

No Trustee received any remuneration during the year.

**HOUGHTON REGIS HERITAGE SOCIETY**

England & Wales - Charity number 1174720

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# Accounts

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**Houghton Regis Heritage Society  
(Charitable Incorporated Organisation)**

**Annual Report of the Trustees  
and Financial Statements  
for the Period Ended 31<sup>st</sup> December 2021**

**Charity Number 1174720**

**Trustees Report  
for the period to December 31<sup>st</sup> 2020**

**Charity Name**                    Houghton Regis Heritage Society

Charity Number                1174720

Registered Office            C/O Houghton Regis Town Council  
Peel Street  
Houghton Regis  
LU5 5EY

<b>Trustees</b>	<b>Office Held</b>	<b>Term of Office Ends</b>
David Hill	Chair	June 2024
Roger Turner	Treasurer	June 2022
Dudley Smy		June 2023
Janet Smy	Secretary	June 2023
Tracey McMahon		June 2024
Joanna Hillyard		Resigned March 2020
Allan Grubb		June 2023
Susan Thorne		June 2023
Catherine Agagnoglu		June 2023
Bankers	Nat West, Dunstable	

## **Trustees' Report for the period to 31<sup>st</sup> December 2021**

### **Aims and objectives**

To advance the education of the public in the history and heritage of the town of Houghton Regis, in particular but not exclusively through the collection, preservation and making available to the public of material and artefacts of historic significance by the establishment and maintenance of an archive and collection for the preservation of such material and artefacts and by the production of literature, films and recordings.

### **Governance and management**

The Society is managed by the Trustees who are elected at the Annual General Meeting. The committee elected the Chair, Secretary and Treasurer. The powers of the management committee are set out in the Constitution agreed at the Annual General Meeting.

### **Summary of the main achievements during the period**

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the first six months of operation of the Charity. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Covid measures, which came in to force in late January 2020, meant that the Society was unable to hold public meetings, which was very disappointing for the Trustees as public meetings are a key element of the Society's remit. A virtual AGM with members was held, but few members could attend.

All Saints Church held an open day last September and the Society at which the Society had a stand. This was a highly successful event, with lots of interest in the Society's stand from those attending and there were many people we had not spoken with before.

During this year the Management Committee met via Microsoft Teams, and towards the end of last year we had a meeting in one of the small rooms at the Houghton Hall Visitor Centre.

We are pleased that we have been able to maintain good viewing figures throughout the Pandemic with our website and archive pages.

We continue to receive pictures and stories from the public and several new items have been added to the Heritage Society's Archive – [www.hrhsarchive.org.uk](http://www.hrhsarchive.org.uk) .

We will be pleased to accept any photographs, documents, etc, which you may have so that we can continue to add to it. The Archive is a record of the past history of Houghton Regis for today's and tomorrow's generations to enjoy and learn from. However it is not a static record and today's images are tomorrow's heritage. The Town is changing rapidly with the massive development of HRN1 and other house building and we hope that this development can be recorded.

Our website has also been updated regularly with news items.

## **Financial Review**

The Charity reported a deficit of £479.78

Principal Funding Sources:

Membership subscriptions amounted to £105.

Houghton Regis Town Council Key Partner Grant £500.

Donations £45.

Future funding will be via Member Subscriptions, fund raising activities and grants.

## **Structure, Governance and Management**

### Governing Document

The Charity is governed by its Constitution (Articles of Association) and is a Charitable Incorporated Organisation (CIO), registered as a Charity on 19<sup>th</sup> September 2017. A copy of the Articles of Association can be found on our website – [www.hrhs.org.uk](http://www.hrhs.org.uk) In the event of the CIO being wound up members are required to contribute an amount not exceeding £1, which was paid with their initial subscriptions and is held in the Member Liability Fund.

### Recruitment and Appointment of Trustees

The directors of the company are also the Charity Trustees for the purposes of charity law. The Trustees form the management committee for the Charity. Mrs Rae Bird was appointed to the Management Committee. The Trustees are appointed for a period of three years, by election at the Annual General Meeting. All trustees give their time voluntarily and receive no benefits from the charity.

### Responsibility of the Trustees

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Balance Sheet for the Period ended 31<sup>st</sup> December 2021

		2021		2020
	£	£		£
<b>Fixed Assets</b>				
Tangible Assets	0.00			0.00
				<b>0.00</b>
<b>Current Assets</b>				
Current Account	2611.63			3151.91
Less Outstanding Cheques	<u>0.00</u>			<u>-60.50</u>
				<b>3091.41</b>
<b>Debtors</b>				
Current Balance		2611.63		3091.41
Cash		0.00		<u>0.00</u>
				<b>3091.41</b>
<b>Total Assets</b>		<u><b>2611.63</b></u>		<u><b>3091.41</b></u>
<b>Current Liabilities</b>				
Creditors				
Member Liability Fund		30.00		29.00
Member Liability for the Year		<u>1.00</u>		<u>1.00</u>
		<b>31.00</b>		<b>30.00</b>
<b>Total Assets Less</b>				
<b>Current Liabilities</b>		<u><b>2580.63</b></u>		<u><b>3061.41</b></u>
<b>Represented by</b>				
General Reserve B/F	3091.41		1698.50	
Surplus/(Deficit) for the Year	<u>-479.78</u>		<u>1352.91</u>	
General Reserve C/F		2611.63		3091.41
Member Liability		<u>-31.00</u>		<u>-30.00</u>
		<b>2580.63</b>		<b>3061.41</b>

## Receipts and Payments for the Period Ended 31<sup>st</sup> December 2021

<b>Receipts</b>	£
Subscriptions	105.00
Member Liability	1.00
Society Meetings/Quiz	0.00
Shows	0.00
Book Sales	48.00
Walks	0.00
Archive Web Site	25.35
Grants/Donations	5.00
<b>Total Income</b>	<b><u>724.35</u></b>

<b>Payments</b>	
Stamps	0.00
Web Site	1020.64
Society Meetings	0.00
Shows	0.00
Insurance	141.90
Equipment	11.99
Expenses	29.60
<b>Total Expenditure</b>	<b><u>1204.13</u></b>
<b>Surplus/Deficit</b>	<b><u>-479.78</u></b>

<b>Bank and Cash</b>	
Bank at the start of the period	3091.41
Cash at the start of the period	0.00
<b>Total</b>	<b><u>3091.41</u></b>
Bank at the end of the period	2611.63
Cash at the end of the period	0.00
<b>Total</b>	<b><u>2611.63</u></b>

This statement includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Approved by the Trustees on 1<sup>st</sup> February 2022 and signed on its behalf by

**Roger Turner Treasurer**

## Statement of assets and liabilities at 31<sup>st</sup> December 2021

### Cash Assets

	£
Current Account	2611.63
Cash	0.00
<b>Total Cash Assets</b>	<b><u>2611.93</u></b>

### Other assets

2 Digital Recorders & 2 Lapel Microphones  
Panel Display Stand  
PC Projector

**Notes to the Accounts**  
**for the Period Ended 31<sup>st</sup> December 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Subscriptions of £5 per member will be due in January 2022

**2. Grants & Donations**

	£
Key Partner Grant HRTC	500.00
J Carroll Donation	15.00
S Goodchild Donation	20.00
S Thorne Donation	<u>10.00</u>
<b>Total</b>	<b><u>545.00</u></b>

**3. Trustees Remuneration**

No Trustee received any remuneration during the year.

**HOUGHTON REGIS HERITAGE SOCIETY**

England & Wales - Charity number 1174720

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# Accounts

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**Houghton Regis Heritage Society  
(Charitable Incorporated Organisation)**

**Annual Report of the Trustees  
and Financial Statements  
for the Period Ended 31<sup>st</sup> December 2020**

**Charity Number 1174720**

**Trustees Report  
for the period to December 31<sup>st</sup> 2020**

**Charity Name**                      Houghton Regis Heritage Society

Charity Number                      1174720

Registered Office                      C/O Houghton Regis Town Council  
Peel Street  
Houghton Regis  
LU5 5EY

<b>Trustees</b>	<b>Office Held</b>	<b>Term of Office Ends</b>
David Hill	Chair	June 2021
Roger Turner	Treasurer	June 2022
Dudley Smy		June 2020
Janet Smy	Secretary	June 2020
Tracey McMahon		June 2021
Joanna Hillyard		Resigned March 2020
Allan Grubb		June 2023
Susan Thorne		June 2023

Bankers                                      Nat West, Dunstable

# **Trustees Report for the period to 31<sup>st</sup> December 2020**

## **Aims and objectives**

To advance the education of the public in the history and heritage of the town of Houghton Regis, in particular but not exclusively through the collection, preservation and making available to the public of material and artefacts of historic significance by the establishment and maintenance of an archive and collection for the preservation of such material and artefacts and by the production of literature, films and recordings.

## **Governance and management**

The Society is managed by the Trustees who are elected at the Annual General Meeting. The committee elected the Chair, Secretary and Treasurer. The powers of the management committee are set out in the Constitution agreed at the Annual General Meeting.

## **Summary of the main achievements during the period**

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the first six months of operation of the Charity. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The Society has been unable to hold public meetings, but the Committee has met on several occasions using video conferencing. Who would have thought, at the end of 2019, virtual meetings would be common place?

Several new items have been added to the Heritage Society's Archive – [www.hrhsarchive.org.uk](http://www.hrhsarchive.org.uk) - and we will be pleased to accept any photographs, documents, etc, which you may have so that we can continue to add to it. The Archive is a record of the past history of Houghton Regis for today's and tomorrow's generations to enjoy and learn from. However it is not a static record and today's images are tomorrow's heritage. The Town is changing rapidly with the massive development of HRN1 and other house building and we hope that this development can be recorded.

Our website has also been updated regularly with news items, such as the wreath laying at the War Memorial on Armistice Day, 11<sup>th</sup> November – [www.hrhs.org.uk](http://www.hrhs.org.uk)  
We were sad to hear of the death of Robert Brandreth-Gibbs earlier this year. He lived in Canada and visited Houghton Regis on several occasions. He was a supporter of the Society and, over many years, compiled a substantial family tree.

The Society has been working to prepare a plaque in remembrance of Robert. It has been decided that an oak tree will be planted in Houghton Hall Park and an interpretation board with the Brandreth Family Tree and other information about Houghton Regis will be erected in front of the tree. Allan Grubb, a Trustee, has been working hard to make the Family Tree suitable for printing on the interpretation board. We will keep you informed of developments.

We have been given permission to publish a book detailing the history of the Brandreth Family and their time in Houghton Regis called *The Family on the Green*. The book was researched and written by Rosemary Harris and we hope to publish it as soon as we can.

## **Financial Review**

The Charity generated a surplus of £1352.91

Principal Funding Sources:

Membership subscriptions amounted to £130.

Future funding will be via Member Subscriptions, fund raising activities and grants.

## **Structure, Governance and Management**

### Governing Document

The Charity is governed by its Constitution (Articles of Association) and is a Charitable Incorporated Organisation (CIO), registered as a Charity on 19<sup>th</sup> September 2017. In the event of the CIO being wound up members are required to contribute an amount not exceeding £1, which is held in the Member Liability Fund.

### Recruitment and Appointment of Trustees

The directors of the company are also the Charity Trustees for the purposes of charity law. The Trustees form the management committee for the Charity. The Trustees are appointed for a period of three years, by election at the Annual General Meeting.

All trustees give their time voluntarily and receive no benefits from the charity.

### Responsibility of the Trustees

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Balance Sheet for the Period ended 31<sup>st</sup> December 2020

	£	2020 £		2019 £
<b>Fixed Assets</b>				
Tangible Assets	0.00			0.00
				<b>0.00</b>
<b>Current Assets</b>				
Current Account	3146.60			
Less Outstanding Cheques	<u>-95.19</u>			
		<b>3051.41</b>		<b>1698.50</b>
<b>Debtors</b>				
Current Balance		3051.41		
Cash		0.00		<u>0.00</u>
		<u><b>3051.41</b></u>		<u><b>1698.50</b></u>
<b>Current Liabilities</b>				
Creditors				
Member Liability Fund		29.00		29.00
Member Liability for the Year		1.00		
		<u><b>30.00</b></u>		<u><b>29.00</b></u>
<b>Total Assets Less</b>				
<b>Current Liabilities</b>		<u><b>3021.41</b></u>		<u><b>1669.50</b></u>
<b>Represented by</b>				
General Reserve B/F	1698.50		1643.50	
Surplus/(Deficit) for the Year	<u>1352.91</u>		<u>55.00</u>	
General Reserve C/F		3051.41		1698.50
Member Liability		<u>-30.00</u>		<u>-29.00</u>
		<u><b>3021.41</b></u>		<u><b>1669.50</b></u>

## Receipts and Payments for the Period Ended 31<sup>st</sup> December 2020

### Receipts

<b>Receipts</b>	
Subscriptions	130.00
Member Liability	1.00
Society Meetings/Quiz	280.00
Shows	0.00
Book Sales	0.00
Walks	0.00
Grants/Donations	1505.00
<b>Total Income</b>	<b><u>1916.00</u></b>

<b>Payments</b>	
Stamps	0.00
Web Site	179.60
Society Meetings	90.37
Shows	0.00
Insurance	138.64
Walks	0.00
Expenses/Equipment	154.48
<b>Total Expenditure</b>	<b><u>563.09</u></b>
<b>Surplus</b>	<b><u>1352.91</u></b>

<b>Bank and Cash</b>	
Bank at the start of the period	1698.50
Cash at the start of the period	0.00
<b>Total</b>	<b><u>1698.50</u></b>
Bank at the end of the period	3051.41
Cash at the end of the period	0.00
<b>Total</b>	<b><u>3051.41</u></b>

This statement includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

Approved by the Trustees on 20<sup>th</sup> January 2020 and signed on its behalf by

**Roger Turner Treasurer**

## Statement of assets and liabilities at 31<sup>st</sup> December 2020

### Cash Assets

	£
Current Account	3051.41
Cash	0.00
<b>Total Cash Assets</b>	<b><u>3051.41</u></b>

### Other assets

2 Digital Recorders & 2 Lapel Microphones 6  
Panel Display Stand  
PC Projector

**Notes to the Accounts**  
**for the Period Ended 31<sup>st</sup> December 2020**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

The Trustees decided not to ask for a subscription for 2020. Subscriptions of £5 per member will be due in January 2021

**2. Grants & Donations**

	£
J. Carroll	15.00
J Hillyard	5.00
Key Partner Grant HRTC	500.00
Catherine Siscoe	<u>985.00</u>
<b>Total</b>	<b><u>1505.00</u></b>

**3. Trustees Remuneration**

No Trustee received any remuneration during the year.