

BROOKVALE COMMUNITY ASSOCIATION

REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30th APRIL, 2025

Charity Registration Number 1174719



**BROOKVALE COMMUNITY ASSOCIATION
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REFERENCE AND ADMINISTRATIVE INFORMATION

BCA TRUSTEES FOR THE PERIOD ENDING 30th APRIL 2025

MALCOLM MACINNES

TED BLACKMORE SQUIRES

CATHY WILLIAMS

HELEN CAMPER

ARUN MUMMALANENI

ALISON THACKER

CATHY MAWER (Stepped down on 26 October 2024)

REGISTERED AND PRINCIPAL ADDRESS

25 Highfield Chase

Basingstoke

Hampshire

RG21 7SA

BANKERS

Lloyds Bank PLC

25 Gresham Street

London

EC2V 7HN

INDEPENDENT EXAMINER

David Fields

Daybooks

44 Pennington Close

Colden Common

Winchester

Hampshire

SO21 1UR

**TRUSTEES' REPORT
FOR THE YEAR ENDED 30th APRIL 2025**

The Trustees are pleased to present their Report together with the Financial Statements of the Charity for the year ended 30th April 2025, which were approved by the Committee on 7 August, 2025. The financial statements comply with current statutory requirements and the Charity Commission's guidance applicable to charities preparing Receipts and Payments Accounts.

BCA Governing Document

Brookvale Community Association (BCA) is a charity governed by its constitution that was adopted 24th February 1975 and updated May 2008. It is registered as a charity with the Charity Commission. Charity No 1174719. Its registered address is Brookvale Village Hall, Lower Brook St, Basingstoke RG21 7RP. Brookvale Community Association held an EGM on 24th November 2016 when it was agreed to adopt a new Constitution as a Charitable Incorporated Organisation (CIO).

BCA Appointment of Trustees.

Trustees and honorary officers are elected by the members at the AGM. The trustees shall retire from office at the end of the annual general meeting three years after his or her appointment but shall be eligible for re-election. Trustees can be nominated by members associate members or existing Trustees. Our trustees benefit from ongoing professional development to help keep up-to-date.

BCA Constitutional Objects

To promote the benefit of the inhabitants of Brookvale and the neighbourhood (hereinafter called 'the area of benefit') without distinction of sex or of political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants. To establish and secure the Village Hall (hereinafter called the 'Hall') and to maintain, or to co-operate with any local statutory authority in the maintenance and management of such a Hall for activities promoted by the Association and its constituent bodies in furtherance of the above objects. To promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in

religion. The area of benefit shall be Brookvale and the neighbourhood together defined by Basingstoke.

BCA Reserves Policy

It is the policy of the charity to maintain free reserves at a level that balances our objective to develop and support services with our need to remain financially stable. A minimum level of free reserves equating to at least 3 months of unrestricted expenditure without any income is considered sufficient to cover management, administration and support costs and to respond to emergency needs which arise from time to time. We currently have more than six months cover. We are holding £8,200 “Designated” funding for a future electric to gas conversion at the hall which may need further bids to complete as an in-house solution.

Assets Managed by the Trustees

BCA manages Brookvale Village Hall and fundraise to maintain and develop the building and ensure the building is there for community use. The building is currently provided by the Basingstoke and Deane Borough Council for a “peppercorn” ground rent and free of business rates. The Council do not envisage an increase in charges for the lease and rent being levied on the Charity in future years. The Charity Commission is Trustee for the lease, being for 80 years from 1 May 2008.

Meetings

The Annual General Meeting of the Association was held in-person on Thursday 7th September 2024, followed by a talk from Roger Cansdale of the Basingstoke Canal Society about the “Last 5 Miles” walking route to the canal. The BCA Management Committee meets monthly with an annual Trustee Review Meeting to address strategy risks, policies and processes.

Development Sub Committee

Members continue to work on behalf of the Brookvale community to ensure developments are what the local residents want and that issues of access around the Ward of Brookvale Kings Furlong and Town Centre are addressed.

Hirers and Costs

Families were affected by the continually increasing cost of living with childrens’ parties being held for special occasions and not each year. Regular



hirers and ad hoc hirers are gradually increasing. Our energy costs increased four fold and continue to be paid under a “fixed” energy contract

BCA Public Benefit for the Year Ending 2024-25

The BCA observes the Charity Commission’s guidance on public benefit. Free to attend and open to all Local Resident’s group meetings may use one of our hall spaces free of charge. There is increasing footfall within the Village Hall across the wide range of hosted group events and activities, family parties, community events and educational support.

Activities & Events (Free of charge)

Brookvale Community Garden continues to be available for residents’ use, supported by Gardening Volunteers Sarah and Janice (beds), Mencap Green Fingers (grass cutting) and the County (hedge cutting). Brookvale in Bloom 15th year gave local residents the opportunity to show their garden work making Brookvale beautiful. Our Annual Thornycroft Day and Clock Project fundraising day included the popular factory memorabilia display by Garry Bone, heritage film footage and transport models and activities.

Our weekly Thursday Community Coffee Mornings are well attended and followed by Warm Hub “low cost” hot snacks, giving Residents the opportunity to also meet committee members and plan events. Our 2nd Saturday Community Coffee Mornings give Residents the opportunity to talk about their concerns, consultations, new projects and local news. The Halloween and Santa Grotto children’s tea parties were held again in October and December. At the beginning of December we have a Saturday open morning for Residents to meet committee, help Christmas decorate and share festive food.

We held a collection to plant a commemorative tree in our Community Garden for one of our departed volunteers Erik Baker.

Signed..... M. MacInnes Chair Date.....

Signed.....C Williams Treasurer Date.....

Independent Examiner's Report to the Trustees of Brookvale Community Association

I report to the Trustees on my examination of the accounts of the Brookvale Community Association (the Charity) for the year ended 30th April, 2025, which are set out on pages 8 to 10.

Responsibilities and basis of report

As the Charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) the accounting records were not kept in accordance with section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this Report in order to enable a proper understanding of the accounts to be reached.



David Fields FCMA
Chartered Management Accountant
15th August, 2025

Daybooks
44 Pennington Close
Colden Common
Winchester
Hampshire
SO21 1UR

Receipts and Payments Account for Financial Year Ending 30th April 2025

Prior Year Total £	Receipts	Current Year		
		Unrestricted £	Restricted £	Total £
24,838	Hall Hire	38,094		38,094
3,575	Hire deposits	4,000		4,000
418	Events	621		621
568	Donations	30		30
964	Lottery fund collections	761		761
50	Lottery fund donations	337		337
4,416	Grants	23,160		23,160
2,637	SSE FIT	6,607		6,607
777	Other	2,210		2,210
0	Thornycroft project inc donations	3,629		3,629
30	Interest received	420		420
38,273	Total Receipts	79,869	0	79,869
Payments				
<u>Direct Hall Expenditure:</u>				
533	Utilities - Water	1,133		1,133
4,014	Utilities - Power	3,447		3,447
2,769	Maintenance	2,126		2,126
0	Thornycroft Project	30,000		30,000
6,539	Cleaning, materials and gardening	6,941		6,941
960	Lottery fund draws	320		320
3,657	Hall deposit refunds	3,624		3,624
2,226	Insurance	2,454		2,454
1,584	Equipment Purchase	1,540		1,540
769	Safety Protection/ Certification	1,629		1,629
23,051	Sub totall Hall expenditure	53,214	0	53,214
<u>Administration including:</u>				
244	Stationery	144		144
2,685	Events	2,163		2,163
1,798	Projects	625		625
1,050	Blurb costs	1,335		1,335
1,455	Grant income returned	0		0
0	Other - Licenses and accounting fees	616		616
0	Training	49		49
4,473	Grant expenditure	128		128
2,343	Contractors	150		150
1,965	Internet	1,281		1,281
16,013	Sub total admininstration	6,491	0	6,491
	Asset purchases	0		0
39,064	Total Payments	59,705	0	59,705
(791)	Net surplus or (deficit)	20,164	0	20,164
54,194	Cash balances brought forward	53,403	0	53,403
53,403	Cash funds carried forward	73,567	0	73,567

Statement of Assets and Liabilities as at 30th April, 2025

Prior Year		Current Year		
Total		Unrestricted	Restricted	Total
£		£	£	£
Cash funds				
40,423	Lloyds Bank Current Account	18,047		18,047
12,265	Shawbrook Funds	12,684		12,684
0	CAF Bond	20,000		20,000
615	Lottery cash	736		736
0	Lottery funds account	22,000		22,000
100	Cash held for floats	100		100
53,403	Total assets	73,567	0	73,567
Other monetary assets				
Assets retained for Charity use				
3,625	Held as custodian - Clock Project	0	26,335	26,335
3,625	Total other assets	0	26,335	26,335
Liabilities				
0	Creditors	0		0
0	HMRC taxes and social security	0		0
0	Total Liabilities	0	0	0

The notes on page 10 form part of these accounts

The Charity's governing document does not require the Charity to obtain an audit of its financial statements for the year ended 30th April, 2025 and in accordance with Section 145 of the Charities Act 2011 the Charity Trustees have elected to have the accounts independently examined. The Trustees confirm they have provided all information and explanations to the Independent Examiner in accordance with Section 33 of The Charities (Accounts and Reports) Regulations 2008.

These financial statements were approved by the Trustees on 7 August, 2025

Signed _____
C Williams, Hon Treasurer

Signed _____
M Macinnes Chair

**BROOKVALE COMMUNITY ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30th APRIL, 2025**

1. Accounting Policies

a) Basis of Accounting

The Charity's gross income in the financial year does not exceed £250,000 and the Charity Trustees have therefore elected to prepare –

a) a receipts and payments account, and

b) a statement of assets and liabilities

in accordance with Section 133 of The Charities Act 2011.

The principal policies of the Charity are set out as follows.

b) Financial Statements

The content and format of these financial statements are compliant with recommendations provided by the Charity Commission.

c) Funds Structure Policy

Restricted funds are subject to restrictions on their expenditure by the donor. Unrestricted funds are available for use at the discretion of the Committee in furtherance of the general objectives of the Charity.

2. Staff costs and trustee remuneration

There was no employee during the year. During the year one Member was paid £2,248 for services in accordance with s185 Charities Act 2011. One other Member was reimbursed for expenses incurred of £2,681.

3. Value Added Tax

The Charity is not registered for VAT and thus any VAT incurred is wholly irrecoverable and is charged to the specified activity for which it was incurred.

4. Taxation

The Charity is a registered charity and as such is exempt from tax on its income under Part 11 of the Income and Corporation Taxes Act 2010, as long as its income is applicable and applied for charitable purposes only. During the year all of the income was applicable and applied towards charitable purposes.

5. Funds held as custodian

The Charity holds the funds for the Clock Project as custodian in a separate Lloyds bank account. The Clock Project is a joint partnership with Thorneycroft.