

Charity Number: 1174718

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

LEGAL & ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

Rev Andrew Bennison
Rev Jane Bartlett
Jonathan Smith
Susan Clay
Edward Downes
Louise Smith
Anthony Rathbone
Gillian Robertson
Christopher Davis
John Tyson
Ian Tompkin
William Payne
Rebecca Allinson
Sarah Sayers
Louise Gill
Mark Potter
Samantha Johnson
Terence Clark

Charity number

1174718

Principal address and registered office

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Independent Examiners

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Bankers

HSBC Bank PLC
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BN11 3DE

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

The Parochial Church Council of St Mary de Haura present their annual report, together with the financial statements for the year ended 31 December 2024.

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I. ST MARY DE HAURA THE CHARITY

Aim and Purposes as a charity

1. The charity's full title is 'The Parochial Church Council of the Ecclesiastical Parish of St Mary de Haura, New Shoreham'. It is registered with the Charity Commission (No 1174718). Full details of its registration and its previous annual reports and accounts can be found on the Charity Commission website¹.
2. The primary objective of St Mary de Haura's PCC is 'the promotion in the parish the whole mission of the church' that is, the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility for co-operating with the

¹ Details of the charity St Mary de Haura, New Shoreham can be found via <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5104466/governance>

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incumbent (when in post) in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. In addition, it also has responsibility for maintaining the church building, a Grade I listed heritage site. Revd Andrew Benison was incumbent until 3rd March 2024 since which time the post has been vacant. During vacancy, the PCC maintains the mission of the church and charity.

3. The PCC is required by the regulations in the Church Representation Rules² to have a Standing Committee which has the power to transact the business of the PCC between meetings and when it is not practicable to convene a full meeting. No Standing Committee meetings took place during 2024 as all relevant business was able to be transacted by the full PCC, which met on six occasions during the year. Occasionally, it transacted some business by correspondence.
4. The PCC has oversight of two charities: the Friends of St Mary's Church, New Shoreham³ and the New Shoreham Church Trust⁴ which manages the premises in New Road and East Street of which the church owns the freehold. The Incumbent and Churchwardens are the sole trustees of the Friends of St Mary's Church. The Incumbent and Churchwardens are trustees of the New Shoreham Church Trust. On 30th October Gillian Robertson and John Tyson were made additional trustees of the New Shoreham Church Trust.
5. The PCC has an informal Committee ('Mission 2020') which was established in 2014 and is focussed on supporting the trustees of the New Shoreham Church Trust. A summary of the work of this Committee is provided in paragraphs 34-36. In March 2023 the PCC also formally established a Churchyard Committee to support the Vicar and Churchwardens in discharging the responsibilities the church has for the churchyard (which is no longer used for burials), including liaising with the local authority who are responsible for its day-to-day management. The PCC also set up another informal group to take forward its commitment to becoming more sustainable by adopting the approach that the A Rocha Eco Church initiative has set out. A summary of its work is provided in paragraphs 26-28. In May 2024 these two groups were combined to form the Churchyard and Eco committee.

Activities and Achievements

6. Following the stability of 2023 in which our new incumbent, Revd Andrew Benison (having arrived in October 2022) quickly established himself as an inspirational priest with a strong pastoral style, 2024 began with the unexpected announcement of his departure. Rev Andrew moved back to his native Manchester to start a roll as a hospital Chaplain and as such St Mary's found itself back in Interregnum. This state of vacancy lasted the rest of the year but wonderfully, we were, shortly before Christmas, able to announce that Revd Dominic Fenton of Broadstairs in Kent would be assuming the incumbent roll in early 2025.
7. We would like to extend our deep appreciation for Revd Andrew whose time with us touched many in the congregation and wider community. A warm and personable man, Andrew threw himself into his first



² Details of the Church Representation Rules can be found via <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules/contents>

³ Details of the charity The Friends of St Mary's can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

⁴ The New Shoreham Church Trust details of which can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

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posting as incumbent priest. He rapidly established his caring and supportive style, rooted in deep theological understanding. His final service with us was well-attended and Revd Andrew was presented with a farewell card signed by a great many as well as a John Lewis voucher and flowers. The occasion was emotional, as befitted a well-loved vicar leaving his parish.

8. Immense gratitude is due to our associate vicar, Revd Jane, the retired clergy, lay-ministers and volunteers who have continued to provide worship during the vacancy. We are blessed with a depth of experience and numbers of retired clergy in the area and this has allowed St Mary's to continue to provide a full range of services throughout the year. Great thanks are also due to those individuals who stepped down from key roles in 2024 – including Sue



Sue Clay

Clay as Churchwarden and Louise Smith as Parish Administrator who both stood down in October. Louise had worked tirelessly in the office bringing efficiency and diligence to the role alongside a wonderfully welcoming approach to the parish centre. Sue's contributions as churchwarden cannot be overstated as her knowledge and enthusiasm were limitless and our thanks to Sue continue as she has since taken on the administrator role on a temporary basis and her experience in this position has been invaluable.



Louise Smith

II. REVIEW OF THE YEAR 2024

Highlights

9. 2024 was a year of both challenge and uncertainty but also great teamwork and optimism. Though it was disappointing to find ourselves in interregnum again, it was gratifying to see much of the familiar pattern of services, events and activities take place. As a 900-year-old institution in a prominent town-centre location, the charitable purposes of St Mary's depend on the cultivation of organic web of activities and relationships within which the mission of God is discerned and the contribution of the Church to the wider community is realised. Hence, the regular pattern of activity includes both a full programme of worship and pastoral ministry (especially through life events: baptisms, weddings and funerals) as well as community events including concerts, children's activities, coffee mornings and fundraising activities. Meanwhile, the commitment of the church to be open 365 days a year reflects our recognition of the importance of providing a place of sanctuary and hospitality within the life of our town. Indeed, much valuable administrative and practical activity behind the scenes is devoted to sustaining this important day-to-day ministry and witness.

10. Highlights from the year thus included both familiar events – such as the liturgies of Holy Week and Easter, the Arts Festival and Christmas Tree Festival – and new initiatives. The wonderful 'Pop-up Shops' and similar events, fantastically spearheaded by Louise Smith continued to create fresh opportunities for community and friendship as well as generating funds. A glance at our weekly Parish Newsletter throughout the year would reveal a characteristic mix of sacred and secular, congregational and community – reflecting our charism at St Mary's to be community of both depth and openness.



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reflecting our charism at St Mary's to be community of both depth and openness.



Pop Up Shop Plants

11. Of course, the year has not been without challenges. Some sporadic anti-social behaviour in church lead to a decision to close the building earlier which has proved effective. And a dominant preoccupation during 2024 was the need to address our financial deficit and efforts in this direction were mounted with vigour and some success. Plans to redevelop the New Road building near the church and to improve our facilities in church have also required significant attention. Nonetheless, on a more down-to-earth level, a healthy Sunday attendance, a steady trickle of newcomers (of varied ages and backgrounds), a committed ministry of life events and a full and joyful turnout at Christmas and Easter services all indicate a Christian community which is in good heart. No church is perfect but we have much to be grateful to God for at St Mary's



Volunteers working on

Services and other church activities

12. Trends for both regular and occasional worship at St Mary's continue to reflect patterns which are observed nationally. On the one hand, church attendance on Sundays has continued a recovery towards pre-Covid levels and attendance at Christmas and Easter reflected a level of vitality last seen in 2019. On the other hand, the overall trend of decline in baptisms, confirmations and weddings has continued. This is a national phenomenon and reflects changes in legal possibilities (e.g. a wider range of wedding venues) as well as social-cultural changes in patterns of family life and rites of passage. The Vicar, Churchwardens and PCC endeavour to be as alert as possible to this changing landscape whilst continuing to give thanks for a rich and vibrant worshipping life.

Attendance at services	2019	2020	2021	2022	2023	2024
Baptisms	30	7	12	21	8	8
Confirmations	4	0	0	6	1	0
Admission to Communion before Confirmation	2	0	0	0	0	0
Easter Communicants	237	0	89	155	235	160
Christmas Communicants	227	0	144	153	211	195
Church attendance on an average Sunday	189	c.75	c.90	c.100	c.105	c.105
Weddings and Marriage Blessings	7	5	5	12	4	6

13. During Holy Week and Easter 2024 a full programme of services was held, and thanks must be given to Archdeacon Martin Lloyd-Williams who delivered the Triduum Easter services which were well-attended and much enjoyed. In consecutive weeks in April, we were honoured that first Bishop Martin and then Bishop Will came and presided over a Eucharist. Later in the year we were able to host the Town Remembrance Service. Church was full for this service and the continued popularity of Remembrance Day testifies to the ongoing civic role of St Mary's within the life of the town.

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It was like wise gratifying to welcome back Shoreham College and Shoreham Academy – two large secondary schools in the town – for their annual carol services, as well as services for local primary schools.

14. Our overall pattern of worship continues to reflect our aspiration to offer high quality worship in the best of the Anglican tradition, combining dignity with variety and accessibility for different ages. This approach reflects our identity as a parish and our commitment to maintain an open and hospitable ethos, rather than a sectarian and niche appeal. It is worth noting that our monthly services (Choral Evensong, Compline, Taizé Evening Prayer and Teatime Worship) attract distinct and sometimes sizeable and very different congregations. Sadly, in interregnum, the one service we could not continue has been evening prayer, but it is impressive that that has been the sole 'casualty' of vacancy and the overall 'reach' of our prayer and worshipping life at St Mary's is therefore pleasingly large and not merely limited to Sunday mornings.
15. Alongside the church services and the range of pastoral work which underpins them, the wider life of the church continued to grow and flourish. Within the life of the congregation, groups such as Mothers' Union and Julian Group continued to provide opportunities for spiritual nurture and fellowship under confident lay leadership. Lent groups provided similar opportunities for faith formation and discipleship, and it was particularly encouraging to prepare four adult candidates for baptism and/or confirmation over the course of the year.

16. One of the distinctive features of St Mary's continues to be its role within the wider community. During the year the church was host to a range of community events and initiatives (several of which were arranged under by the charity Music at St Mary de Haura details of which can be found in paragraphs 46-48). The Art Festival, which Gillian Goldsmith with the support of The Friends of St Mary's organised, was held once again at the beginning of June and was well attended.



Some Arts Festival Submissions

The weekly guided tours of St Mary's during the summer months and during the national Heritage Open Days festival in September also attracted people to the church from near and far. In October, Wordfest – Shoreham's annual literary festival – held events in church including a very well-attended evening in conversation with Hugh Bonneville. Additionally, the church continued to open its doors for 'Light Up Shoreham' and the monthly Farmers' Market. Last but not least, the Christmas Tree Festival in early December – held in aid of the Friends of St Mary's – was again a tremendous success, with over a thousand visitors over the



Christmas Tree Festival

weekend sharing in a beautiful festive atmosphere in church and particular thanks are owed to Jayne and Phil Crompton for this and all they do for The Friends of St Mary's. All these events testify to the importance of the church as a space for wonder, hospitality, fun and relationship-building.

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17. Finally, the social and fundraising life of the church continued 2024, providing a corresponding boost both to congregational morale and church funds. The efforts of the newly formed Fundraising Group and particularly Louise Smith, our Parish Administrator, are particularly worthy of mention in this respect: her continued use of the Parish Centre for regular 'Pop-up Shops' have drawn together the skills and talents of many members of the St Mary's community.



Pop Up Shop Produce

18. Inevitably, this report provides only a partial snapshot of what was an immensely full and rewarding year in the life of St Mary's. Further detail is provided in the reports below and thanks are due to everyone involved in producing them.

Children & Families - report by Sarah Sayers, Children and Families Co-ordinator

19. **Children and Family Activities at St Marys Annual Report covering from January 2024 to January 2025**

Children and Families continue to be a solid foundation at St Mary de Haura with preschool children, primary age children with their families and families from the wider church community attending various services and groups run by Sarah Sayers our Children and Family's Co-ordinator.

March 2024 saw the departure of Rev Andrew which meant St Marys has been in vacancy.

This has proved challenging however, working closely with and organising other members of supporting clergy either retired or from other churches we were able to provide a stable and expected presence at our monthly Teatime worship and Christmas services.

General update

- **Shine Sunday School** continues to flourish with good numbers attending on average 8 -12 children with some accompanying parents with cross overs from Toddler Time and Mary's Music children attending.
Shine takes place every 2nd and 4th Sunday of the month for primary age children. It starts in our hall before all children and accompanying adults return to the church during the main Eucharist.
- **Marys Music and Toddler Time** continues to run with a good mix of people attending (mums, dads, and grandparents) bringing their little ones to connect and support one another. Good friendships have been made amongst those attending some of which exist outside these groups.
- **Toddler Time**
Toddler Time is very popular 15-25 children plus adults attending.
There are crafts, singing and a story time held within the church all of which I have to set up, run and pack away!

I now offer refreshments each week from the trial period (Jan 2024) at Toddler Time.

This has proved a popular addition in the church and I have a wide mix of people attending this session who love the church at the heart of this morning.

- **Teatime Worship**
Teatime Worship continues to attract on average 35-40 persons once a month. This still continues to be an important service for families due to its simple relaxed service format and maintaining an important connection to the church for worship and pastoral care.

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20. **Easter 2024/2025**

I organised a Good Friday community craft and story activity which saw 80 plus people attending and taking part in the crafts and discussions of the Easter story in the church.

Easter Sunday 2024 I organised a fund-raising event “The Easter Bunny Hop” for families to take part after the main service with children hoping and jumping around the church!

The event was match funded by a congregation member’s supportive company and raised £1000. This fund-raising event will take place again for Easter 2025 as well as the Good Friday craft event in the church. A special Easter Sunday Shine (Sunday School) will take place as well as an egg hunt for the young and young at heart in the church yard!

Christmas 2024

Christmas 2024 saw high numbers attend our now established Christmas programme of activities and family services

The **Pop-up Nativity** saw over 100 persons attending which this year was a stand-alone family service unlike last year was part of the tree festival.

The **Christingle** and **Christmas Eve Crib** services are now firm favourites among the community seeing over 200 persons attending each one.

Building on the previous year I ran another Christingle making session which saw volunteers from our regular families and the Ukraine support group come together to make over 100 Christingles for the service.

All of the Christmas services – Pop up Nativity, Christingle and Crib service saw a high cross over of families from the various groups I run and co-ordinate (Shine /Marys Music /Toddler Time/Teatime worship) as well as families from the wider town community attending.

21. **Advertising and Social Media** – To ensure that the many weekly and special events throughout the year are advertised I also manage the Children & families Facebook page and email account which also requires the use of and creation of numerous electronic and real-world posters for the various notice boards and online space.

Safety Compliance - This year I renewed my required Diocese Safeguarding Leadership Training which was undertaken and ensured my Enhanced DBS was submitted.

First Aid - To ensure safety and compliance I completed and gained Level 3 award in Emergency First Aid at Work in October 2024.

These were both in my own time.

Other

In addition to the above, I organised an interactive art display for the wider community to contribute to during the Art festival held in the church, maintained Sunday school throughout the summer holidays, organised and run a community Teddy Bears picnic and held summer specials for Marys Music preschool singing in the church yard and a Toddler Time in the church.

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22. Reflecting

It is important to reflect how accessible our services are for families today. One in particular I wanted to focus on is our All-Age Service which takes place every 3rd Sunday of the month.

In January 2025 I selected 3 churches who advertise All Age Services in Hove and Worthing to see how this particular service is run and engaging families.

I look forward to working with Rev Dominic who is to be our new resident vicar (March 2025) and develop our All-Age service to encourage future family's participation at St Marys.

Sarah Sayers

Children and Families Coordinator

Safeguarding

23. Safeguarding responsibility in the parish in 2023 continued in the highly competent hands of Ash Sayers, our Parish Safeguarding Officer (PSO). In his professional life Ash is a serving police officer and brings a great deal of diligence and expertise to the role, particularly in ensuring compliance with the evolving framework of safeguarding training for PCC members, staff and others. As a result, all PCC members, clergy and staff were fully up-to-date with their mandatory safeguarding training and DBS checks (if applicable) at the year's end.
24. There were no safeguarding reports or events in 2024. That said, some of the antisocial behaviour in church (as mentioned above) was reported to the police and this triggered them to make safeguarding interventions in respect of some of the young persons involved.
25. More formally, the parish continues to be registered with Thirtyone:Eight, the independent Christian safeguarding charity.

Eco Church and Churchyard committee - Report submitted by Anthony Rathbone

26. Eco Church

The Eco Church Working Group (ECWG) first met in March 2023. Its purpose was to help the church become more environmentally aware and take actions to reduce the church's impact on the environment. The chosen means for doing this was by participating in the A Rocha 'Eco Church' initiative. Currently the church has Bronze status.



One of the areas that the ECWG was most actively involved in was the churchyard. A subgroup had been set up and was in the process of developing a Churchyard Management Plan (CMP). Membership of this subgroup included not only church members but also the local community and Adur Council's Bereavement Team.

In May 2024 the PCC agreed to simplify structures by amalgamating the ECWG and the CMP group and constituting a new Eco Church and Churchyard Committee as a formal subgroup of the PCC.

(NB A Churchyard Committee had been set up by the Revd Andrew Bennison in June 2023 but this had only met once and there are no official minutes of that meeting. The main purpose of the

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committee was to ensure that the work of the Church and Churchyard Memorial Researcher was officially recognised and that their records would be preserved and made accessible to others.)

27. The purpose of the new Eco Church and Churchyard Committee is to:

- Advise the PCC on all matters relating to environmental issues and sustainability and in particular how the Church of St Mary de Haura itself can reduce its environmental impact.
- Promote awareness of environmental matters among the church membership.
- Advise the PCC on all matters relating to the churchyard, including the memorials and graves contained therein and any records associated with them.
- Further the church's participation in the A Rocha 'Eco Church' initiative. The aim is for the church to achieve Gold status.

The committee meets quarterly. Its membership comprises a minimum of five members of the congregation, a churchwarden, a representative of the Friends of St Mary's, the church and churchyard memorial researcher, a representative of the Church of the Good Shepherd (observer status). Others may be co-opted as necessary.

One of its first visible activities was our contribution to Great Big Green Week in June. On a fine summer's day, we brought together in the churchyard several local environmental groups, including SDOS (birdwatchers), the Bat Conservation Trust, and Shoreham by Cycle. There were various activities organised, including a nature trail, and the afternoon ended with an event called 'Holding Hope Together'. Gathering Light Choir lead us in song as we expressed our concern for the environment and renewed our commitment to caring for God's creation.

In September we developed and took to the PCC a Tree Planting Policy. The main reason for doing this was that several people had approached the church wanting to plant a tree in the churchyard, either as a memorial for a relative or as a symbol of hope and faith. It was agreed:



Churchyard

28. Our other main achievement over the year was drawing up a Churchyard Management Plan for 2024-25. This was ratified by the PCC in November. Our priorities for action in 2024-25 are:

- Bigger, better litter bins
- Provision of dog waste bins
- Conserving/repairing the surrounding flint walls
- Hot composter
- Explanatory notice boards
- Keeping the churchyard weed and litter free
- Improving communication with the congregation and local community.

My thanks to everyone who served on the old groups and those who are now serving on the new committee. We have made a great start but there is still a long way to go!

Anthony Rathbone (Chair)

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Church buildings

29. The 2023 Quinquennial Inspection identified necessary works to the external stonework on the South and East walls of the South Aisle, on the pinnacles of the Flying Buttress on the South wall of the South Aisle and internal repairs to the stonework on the East wall of the Nave and the west wall of the tower. Grants were sought successfully from the National Churches Trust and the Wolfson Foundation of £8k and £5k respectively. The Trustees were extremely grateful to both bodies. Together with £16k repurposed from a bequest – with Charity Commission approval – a total of £29,000 was received towards the repairs.



Internal Church Repairs

30. All routine inspections took place: the lightning conductor, flagpole, fire extinguishers, security alarm, PAT testing, gutter clearance, organ blower, and church clock. When the annual maintenance check on the two boilers took place, unfortunately one of the boilers failed and was condemned. The heating system has been operating on only one boiler while a working group assesses the best way forward.

31. In the churchyard, a further two benches were installed along the east side of the churchyard the cost of which was met by the families whose deceased family members they commemorate.

The churchyard continues to be looked after by Adur Council for grass cutting and by an enthusiastic team of volunteers who look after the graves and flower beds.

We are very grateful for their hard work which helps to make the churchyard a much used and valued green space within the town.



Jenny's Bench

32. The work the Eco Church and Churchyard Committee has undertaken strengthens further St Mary's commitment to look after this beautiful local amenity. The Burial Ground Management System now forms part of the Eco Church and Churchyard Committee, and work continues on maintaining and updating the important information held by the system.
33. The PCC is responsible for the maintenance of the Medieval Ruined Nave, a scheduled ancient monument.

The Friends continue to support the Parochial Church Council by covering all maintenance costs for the church for which the PCC is very grateful.

Mission 2020

34. The Mission 2020 committee has continued to meet to consider the best way of progressing with the proposed development of the property that the church owns in New Road, Shoreham. As previously reported the property has for many years been a drain on our financial resources as it is in a poor state of repair. The vision had been to prepare plans for a residential development incorporating better facilities for the Parish centre. It was also envisaged that the completed development would deliver a steady income stream for the church. This would have provided greater financial security and enable us to enhance our work in the wider community.

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35. Increased costs in the post-covid area made the affordability of our achieving this vision on our own unrealistic. Accordingly, different options were explored. This included considering the less-desirable option of selling the site. The other option was to explore the possibility of working with a local company in a joint venture. This option was favoured and a number of local developers were approached with three invited to present their ideas.
36. With the assistance of professional advice, a local developer with experience in developing similar projects is in the process of being appointed to work with the Trust. The aim is to redevelop the site, keeping the main structure intact and converting to part residential and part community space, the community space to be retained by the Trust for the benefit of the Church and local community. This approach reduces the project risk, secures the financial future of the Church as well as being a more environmentally friendly approach.

The Church School, St Nicolas and St Mary's Church of England Primary School.

Report by Headteacher Mr Andrew Lincoln.

37. 2024 can best be described as a year of Change and New Beginnings for us all at the school. After two years as part of the Bishop Otter Academy Trust, the difficult decision was taken for the Trust to cease operations which meant we needed to look for a new home and happily since December 2024 the school is now part of the Diocese of Chichester Academy Trust (DCAT).
38. The school like many across the country has continued to have to operate in an extremely challenging financial climate and this alongside the move to DCAT meant we said goodbye to a number of much-loved staff including our Deputy Headteacher, Hannah Wing and our former headteacher and Executive Headteacher David Etherton (now headteacher of Seaford Primary School). We have however welcomed new class teachers and support staff to the St Nic's Team and our streamlined Senior Leadership Team continues to lead the school with Courage, Faith, Hope and Love.
39. We were extremely pleased to see the culmination of the refurbishment work on our ARK teaching block. Staff and children coped wonderfully with the challenges of the temporary teaching classrooms/reduced outdoor space. However, we are all in agreement as to the hugely positive impact we have seen from being able to once again access our excellent teaching facilities.
40. Finally, the school was incredibly pleased to have received two very positive inspection reports following our SIAMS (Statutory Inspection of Anglican & Methodist Schools) in October 2024 and Ofsted in December 2024. We are incredibly proud of how the reports reflect the wonderful work of our whole school community (Staff, governors, parents and children) and of the all the quotes in the reports the line below to me perfectly sums up the experience I want for every child and adult at St Nicolas and St Mary's:

'This is a school where people know they are loved' (SIAMS Oct 2024).

Music

41. Music continues to play a significant role in the worship and life of St Mary's. Our Services are enriched by choral and organ music – and we support the local community in being able to provide quality music at weddings, funerals/memorial services and school services. In addition, the church hosts concerts some of which are arranged by the charity Music at St Mary de Haura, and other events, attended by many from the local community and beyond.

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In December 2024 we announced that:

After over 16 years of devoted service to the church of St Mary de Haura, Stuart Hutchinson is relinquishing his post as Director of Music and Organist to accommodate a busy schedule of professional engagements as Conductor and Musical Director.

We thank Stuart for his many years of service to the church and wish him well in all his future endeavours. We would also like to extend warm thanks to the number of local organists who have been available to play not just on Sundays but over Christmas services etc. Most notably we would like to thank Phillip Bailey and Peter Lewis between whom virtually all services have benefitted from the majestic impact of the organ

42. We are particularly grateful to Louise Gill for giving many voluntary hours in the administration of music. In recent months Louise has taken on a far greater organisational role in the choir and for this we are incredibly grateful. Thanks are also due to Pauline Cakebread who maintains the choir robes as she has done for many years.

Choir report – by Louise Gill.

43. During a time of uncertainty, we have been able to maintain a choir presence at Sunday services with the help of organists, Philip Bailey and Peter Lewis. Thanks must go to Helen, Naomi, Sarah, Gill and Richard for their loyalty and perseverance. The music during Darkness to Light was much appreciated and proved that a few voices can be effective in creating a quiet and meaningful service.

The choir were enthusiastic in their wish to sing the music set.

44. The Town Carol Service was possible because guest singers were happy to give up their time to support it. Richard Evans contacted them, and we are grateful to him for his time and enthusiasm. Without the help of Pauline Cakebread we would not have looked a cohesive choir and she has offered to continue looking after the choir and server's robes. Lastly, wedding couples and families of those attending funerals ask if a choir is available to sing at these services. Without the support of St. Nicolas church choir, we would not have been able to supply singers for these important occasions. So, heartfelt thanks must go to St Nic's, especially Ro Hotston who liaises with us.
45. The church has a fine 3-manual Norman & Beard organ of 1894 which suffered a few mechanical and electrical faults in 2024 due to humidity, resultant corrosion, and shrinkage. Rehearsals are supported by a portable Roland digital piano, purchased in 2014 with funds from 'Music at St Mary de Haura'. Although the church does not possess its own acoustic piano, we are very grateful to Ann Wroe for the long-term loan of a Yamaha C3 grand piano ('Music at St Mary de Haura' promotes at least one event a year raising funds for 'Gospel Oak Action Link', the charity founded by Malcolm Wroe). At some point the church will need to consider buying its own piano (a new piano comparable to that on loan which cost £31,000).

Music at St Mary's

46. 'Music at St Mary de Haura' is a charity⁵ which was set up in 2006 to enable the church "to promote, improve, develop and maintain public education and appreciation of the arts and science of music in all its aspects by the presentation of public concerts and recitals". As well as arranging and hosting concerts and other events, it holds the David Bennet Memorial fund (£6,041.19), established in 1989 to encourage young organists, with financial support for organ tuition.

⁵ Details of the charity can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/4025481/trustees>

Trustees Annual Report for 2024

47. The charity helps the church to diversify its reach into the local community by encouraging the community to make use of the wonderful space the church provides. Two concerts were held in 2024:

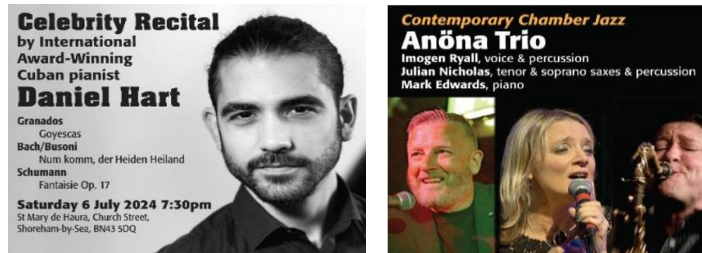
Saturday 6th July

A Celebrity Recital, by Cuban pianist Daniel Hart, included works by Granados, Bach-Busoni and Schumann.

Saturday 13th July

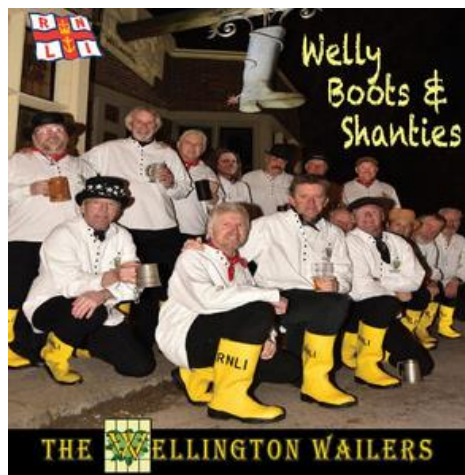
A Contemporary Chamber Jazz concert was given by the Anöna Trio.

Imogen Ryall voice & percussion, Julian Nicholas tenor & soprano saxes & percussion and Mark Edwards piano.



Concerts at St Mary's

48. **Adur Arts Forum** put on five Saturday lunchtime concerts in their Autumn series. The Rude Mechanicals Folk Ensemble. Paul Richards Classical/Jazz Guitar, Peter Mallinson and Matthias Wiesner Violas, Paul Gregory Classical Guitar and Yuri Paterson-Olenich Piano. Sunday afternoon concerts were given by The Wellington Wailers *Sea Shanties* and Klio Blonz *Flute* with Jane Beament *Piano*.



Other Concerts performed in St Mary de Haura

In April, Shoreham Wordfest celebrated Shakespeare in Words and Music.

In October, Shoreham Wordfest celebrated National Poetry Day. Poetry In Motion and The Charlotte Glasson Trio gave an evening of poetry, song and jazz. Also in October, New Sussex Opera Chorus performed Bethlehem, by Rutland Boughton.

In December, Seaford College Chapel Choir sang carols for their annual Christmas concert in aid of 4Sight and Shoreham Oratorio Choir performed a Christmas Concert including works by Mendelssohn and Handel and favourite carols.

Trustees Annual Report for 2024

We acknowledge the important contribution Gillian Goldsmith and Ian Tompkin have played as trustees of the charity in supporting its many activities.

St Mary's Bellringers - report by Ian Vaughan, Acting Tower Secretary.

49. St. Mary's has a friendly and close-knit band of bell ringers led by Tower Captain Hamish McKenzie. During the year the bells were rung regularly for the 10am Sunday Eucharists and also for Tuesday Evening Practices. Other occasions included ringing for weddings and "Light Up Shoreham".

In November, the ringers were deeply saddened by the untimely death of Cynthia Costelloe, who was one of only three experienced Change Ringers in the band and had carried out her duties as Tower Secretary extremely well. She is very sadly missed by everyone.

50. The ringers are always looking to recruit new members to the band in order to try and ensure that sufficient people are available to ring all eight bells when there are absences arising from holidays, sickness, work commitments, etc. If anyone would like further information, please contact Hamish or Ian, who will be happy to help.



The Bell Ringing Team

Mothers' Union

51. October 2023, I went to Autumn Diocesan Day, where I was persuaded by Karen Hill then diocesan president, and Rev Emma Ham-Riche to resume our monthly meetings which had stopped some months previously. I restarted meetings in November 2023. Here, we would like to thank Jenny Innes for her years of work as branch leader. We meet the 2nd Monday of the month in the parish rooms. We enjoy tea/coffee, biscuits and a chat together, as well as having some interesting speakers, and even the enjoyment of learning to play Rummikubs!

We have raised money for "Away From It All Holidays (AFIA) for vulnerable families by eating Smarties, praying Smarties and filling the tubes with coins! I'm grateful for the support I've had in this money raising, as well as at our meetings. We have been fortunate to have Rev Emma Ham-Riche to lead us in a course called Metamorphosis. She led us in morning and evening monthly meetings for the first 3 sessions. We're hoping she is able to lead us for the final 3 sessions.

Please come and join us. You will be most welcome. You do not have to be a member, or a mother. We are all mothers and fathers in many different ways.

Please pray for two of our members. Cynthia who passed away very suddenly in November and Barbara who has had a stroke. They are very much missed.

Valerie Bennett

Family Support Work

52. I am the parish rep on the deanery committee for FSW. They work with vulnerable families throughout the diocese. There is further information on the board in the church or on the website. They also work very closely with Mothers' Union giving them recommendations for families who need a holiday in one of their 2 caravans.

Trustees Annual Report for 2024

Martin Auton-Lloyd the CEO of the charity spoke after a 10am service about their work with families. There were many generous donations after hearing him speak.

At Christmas with much help from Sarah Sayers, and her contact with children and families, we were inundated with new and good second-hand toys for children whose families are unable to buy their children presents. My thanks to Sarah for work to organise this, and to the people who gave so generously.

Valerie Bennett

III Financial Review

Income & expenditure

- 53. The total receipts received on the general unrestricted fund were £104,484 (2023: £129,364) and are detailed in the financial report. Total expenditure on the general unrestricted fund was £157,309 (2023: £166,412).
- 54. A grant of £2,000 was received from New Shoreham Church Trust in respect of our Families and Children's Worker. We continued to receive regular giving through the Parish Giving Scheme (PGS), standing orders and the contactless card terminal.
- 55. Once again fundraising provided much needed income in 2024 and the final total for the year was £6,392 (2023: £17,719). Our grateful thanks go once more to everyone involved. Match funding from L&G was also received also for the Pop Up shop Events held in the Parish Centre by Louise and helpers and We are very grateful to Legal and General for their community support over the last few years, matching that raised in the Pop Up shops.
- 56. All income, except the grant detailed previously, are raised from the congregation and by fundraising, as St Mary's does not have a hall or any other external way to raise funds.

Parish Share, Staff costs & Trustee payments

- 57. The largest expenditure of the PCC was the sum of £52,500 paid to the Diocese for our share of all churches' Parish Ministry costs incurred by the Diocese (2023: £62,500). This amount covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs and clergy training.
- 58. The PCC employed four part time staff: a Director of Music, Parish Administrator, Children Family and Youth Coordinator and a Verger. Two of those positions (that of the Parish Administrator and the Children, Family and Youth Coordinator are members of the PCC – Louise Smith and Sarah Sayers respectively).
- 59. Other costs incurred and paid included Council Tax, water charges and expenses for travelling and telephone for the vicarage which with the clergy expenses amounted to £ 2,703 (£9,187 in 2023). These were reduced as Revd Andrew Bennison left in March.

Trustees Annual Report for 2024

Giving

60. The table below sets out the church's giving for 2024, some donations are sent through the PCC bank account, and some are raised in church by parishioners and sent by them directly to the charity concerned.

	2024	2023	2022
The Children's Society	0	186.00	
Turning Tides	483.50	575.13	£2,124.53
Disasters Emergency Appeal			
Turkey/Syria earthquake	0	350.00	
British Legion	200.00	438.14	
Shoreham and Adur Community Foodbank	0		£1,208.93
Family Support Work	360.00	£150.00	£ 363.93
Christian Aid	253.50		£200.00
Mothers Union	153.00		

61. The PCC's policy is to maintain a balance in the general unrestricted funds which equates to approximately three months of unrestricted payments as contingency fund and to allow time to identify and develop new sources of income or to cut back on related expenditure. Three months' worth of essential expenditure, approximately £19,000, comprises salaries, utilities, photocopier rates and contingency. Free reserves (including unrestricted investments) were £24,771 (2023: £73,511) which equates to approximately 4 months essential expenditure based on the expenditure of the year ended 31 December 2023.
62. St Mary de Haura is a Grade 1 listed building, and The Friends of St Mary's is a separate charity with the responsibility for raising finance with which to support the on-going restoration of St Mary's. The Trustees are the Vicar and Churchwardens.
63. The PCC holds three designated (that is, restricted) funds which are invested within the Church of England Central Board of Finance Deposit Accounts:
- The Reginald Browne Bequest 1944: the balance at 31st December 2024 was £3,561. The conditions attached to the use of this fund are that a sermon must be preached from a prescribed text on Quinquagesima Sunday. The interest from this fund is used by the Incumbent at their discretion.
 - The Rice Bequest: the balance at 31st December 2024 £5,239. This fund is designated for the maintenance of a stained-glass window.
 - The Clement Bequest: balance at 31st December 2024 £1,074. This fund, the disbursement of which is at the discretion of the Vicar and Churchwardens, is designated for the maintenance of a grave in the churchyard.

Trustees Annual Report for 2024

64. At the meeting on the 21st of November 2023, the PCC agreed to repurpose £16,000 from the Rice Bequest to go towards the cost of necessary stonework repairs identified in the 2023 Quinquennial report and the Charity Commission have been informed. The cost of the repairs was £36,655 plus VAT (which was reclaimed from the Listed Place of Worship Grants Scheme). Applications for grants have been submitted for the remaining balance.

IV. MANAGEMENT OF THE CHARITY

Structure and Governance

65. The trustees of the charity are the ex officio and elected members of the PCC. The ex officio members are the priests of the benefice; the Churchwardens; and the members of the Deanery, Diocesan or General Synods. The other lay members of the PCC are elected at the Annual Parochial Church Meeting (APCM) by those on the electoral roll attending that meeting. The PCC may also co-opt additional members but did co-opt one person. The members of the PCC throughout 2024 were:

Ex officio: Revd Andrew Bennison Incumbent (until March 2024)
Revd Jane Bartlett, Associate Vicar
Sue Clay, Churchwarden (Until Oct 2024, then co-opted)
Ed Downes, Churchwarden.

Elected Lay Members

	Rebecca Allinson	(until APCM 2027)
	Chris Davis	(until APCM 2026)
	Louise Gill	(until APCM 2026)
	Sam Johnson	(until APCM 2025)
	Jonathan Smith (Lay Reader)	(until APCM 2025)
	Mark Potter	(until APCM 2027)
	Anthony Rathbone	(until APCM 2025)
	Gillian Robertson	(until APCM 2025)
	Sarah Sayers	(until APCM 2026)
	Louise Smith	(until APCM 2026)
	Ian Tompkin	(until APCM 2027)
	John Tyson	(until APCM 2026)
Co-opted	Terry Clark	(until APCM 2027)

66. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.
67. The PCC has two Committees, the Standing Committee, which did not meet in 2024, and the 'Mission 2020' Committee which was established in 2014, to plan for the redevelopment of the two-storey property close to the church. The freehold of this property is held in trust for the church by

Trustees Annual Report for 2024

a separate charity⁶ of which the Incumbent and the two churchwardens were the sole trustees but in October, John Tyson and Gillian Robertson were added as trustees. A summary of the work of the Mission 2020 Committee is provided in paragraphs 34-36.

68. In addition, the responsibilities of the PCC for the maintenance and upkeep of the church, parts of which are nine centuries old, are supported by the work of another charity, The Friends of St Mary's Church, New Shoreham⁷. The Incumbent and Churchwardens are also the sole trustees of this.

Public Benefit

69. In accordance with our duties as stated in section 17(5) of the 2011 Charities Act, we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit has been demonstrated by the activities undertaken since the inception of the charity outlined in the 'Objectives and Activities' section above.

⁶ The New Shoreham Church Trust details of which can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

⁷ Details of the charity The Friends of St Mary's can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2024

70. The trustees/executive committee are required by law of England and Wales to prepare financial statements for each financial year which give a true and fair view of the Association's financial activities during the year and the financial position at the end of the year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
 - observe the methods and principles in the Charities SORP;
 - make judgements and estimates that are reasonable and prudent;
 - state whether applicable UK Accounting Standards have been followed, subject to any material departures, disclosed and explained in the financial statements; and
 - prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
71. The Trustees/Executive Committee are responsible for keeping accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.
72. This Trustees' Annual Report was approved by the PCC and signed on their behalf by the Deputy Chairman of the PCC, Ed Downes.



Ed Downes
Deputy PCC Chairman

Date:

11/5/25

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY DE HAURA, NEW SHOREHAM

I report on the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

TC Group

Mark Cummins FCCA FCIE
for and on behalf of TC Group
The Courtyard
Shoreham Road
Upper Beeding
Steyping
West Sussex
BN44 3TN

Dated: 12 May 2025.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted funds 2024	Restricted funds 2024	Endowed funds 2024	Total funds 2024	Total funds 2023
Income and endowments from:	4	£	£	£	£	£
Donations and legacies		78,762	-	-	78,762	90,905
Charitable activities		10,026	-	-	10,026	10,609
Other trading activities		6,392	-	-	6,392	17,719
Investments		1,385	-	-	1,385	1,087
Other		7,919	1,094	-	9,013	12,226
Total income		104,484	1,094	-	105,578	132,546
Expenditure on:	5					
Charitable activities		156,721	1,032	16,000	173,753	168,306
Fundraising		588	-	-	588	134
Total expenditure		157,309	1,032	16,000	174,341	168,440
Net gains/(losses) on investments	10	4,085	-	304	4,389	2,121
Net movement in funds		(48,740)	62	(15,696)	(64,374)	(33,773)
Reconciliation of funds:	14					
Total funds brought forward		73,511	27,878	25,570	126,959	160,732
Total funds carried forward		24,771	27,940	9,874	62,585	126,959

The notes on pages 23 to 33 form part of these accounts.

All activities are classed as continuing.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	£	2024 £	£	2023 £
Fixed assets	10				
Unrestricted investments			10,008		5,923
Endowed investments			9,874		25,570
			<u>19,882</u>		<u>31,493</u>
Current assets					
Debtors	12	3,255		6,770	
Cash at bank and in hand		59,784		97,700	
		<u>63,039</u>		<u>104,470</u>	
Creditors: amounts falling due within one year	13	(20,336)		(9,004)	
			<u>42,703</u>		<u>95,466</u>
Net current assets					
			<u>62,585</u>		<u>126,959</u>
Total assets less current liabilities					
			<u>62,585</u>		<u>126,959</u>
Net assets					
			<u>62,585</u>		<u>126,959</u>
The funds of the charity	14				
Endowed funds			9,874		25,570
Restricted funds			27,940		27,878
Unrestricted funds			24,771		73,511
			<u>62,585</u>		<u>126,959</u>
Total charity funds			<u>62,585</u>		<u>126,959</u>

This Annual Financial Report, for the year ended 31st December 2024, including the notes following, was approved by the PCC and signed on its behalf by



Ed Downes
Deputy PCC Chairman

Dated..... 11/9/25

Charity Number- 1174718

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Legal Status

The Church is an unincorporated charity registered in England and Wales, further details can be found on the front cover of these accounts.

2 Accounting policies

2.1 Accounting convention

The financial statements have been prepared under the Charities Act 2011 in accordance with applicable accounting standards and the current (2019) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

Parochial Church Council of St Mary De Haura meets the definition of a public benefit entity under FRS 102. There are no material uncertainties about Parochial Church Council of St Mary De Haura's ability to continue as a going concern.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The functional currency of the church is pounds sterling. Items in the accounts are rounded to the nearest pound.

2.2 Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

2 Accounting policies

(continued)

2.3 Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC and the charity becomes entitled to the income.

Charitable activities

Income from charitable activities is recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Fees are recognised as services are provided.

Other trading activities

Sales of magazines and study notes are recognised when received.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Investment gains and losses are accounted for on revaluation at 31 December.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024

2 Accounting policies (continued)

2.4 Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

2.5 Fixed Assets

Investments

Investments are stated at fair value at the balance sheet date.

2.6 Cash Flow Statement

In accordance with Section 7 of FRS 102 the charity is claiming exemption from the requirement to prepare a cash flow statement on account of its size.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.9 Trustee remuneration

All the trustees donate their time spent running the charity on a voluntary basis and do not receive any remuneration for their work.

2.10 Estimates and judgements

Estimates and underlying assumptions are reviewed by trustees on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

3 Comparative Funds Statement of Financial Activities for the year ended 31 December 2023

	Unrestricted funds 2023 £	Restricted Funds 2023 £	Endowed Funds 2023 £	Total Funds 2023 £
Income and endowments from:				
Donations and legacies	90,905	-	-	90,905
Charitable activities	10,609	-	-	10,609
Other trading activities	17,719	-	-	17,719
Investments	1,087	-	-	1,087
Other	9,044	3,182	-	12,226
Total income	129,364	3,182	-	132,546
Expenditure on:				
Charitable activities	166,278	2,028	-	168,306
Fundraising	134	-	-	134
Total expenditure	166,412	2,028	-	168,440
Net gains/(losses) on investments	(43)	-	2,164	2,121
Net movement in funds	(37,091)	1,154	2,164	(33,773)
Reconciliation of funds:				
Total funds brought forward	110,602	26,724	23,406	160,732
Total funds carried forward	73,511	27,878	25,570	126,959

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

4	Analysis of income and endowments:	Unrestricted Funds	Restricted Funds	Endowed Funds	Total Funds	Total Funds
		2024	2024	2024	2024	2023
		£	£	£	£	£
	Planned giving (excl. tax refunds)	12,789	-	-	12,789	13,429
	Loose cash collections	10,315	-	-	10,315	12,448
	Grants	2,000	-	-	2,000	5,000
	Gift Aid recoverable	10,481	-	-	10,481	15,962
	Sundry donations and appeals	12,698	-	-	12,698	19,437
	Parish Giving Scheme	30,479	-	-	30,479	24,629
	Donations and legacies	78,762	-	-	78,762	90,905
	Fees for weddings and funerals	6,511	-	-	6,511	5,594
	Church Hiring Fees	127	-	-	127	1,867
	Other sales	2,671	-	-	2,671	3,148
	Other Charitable activities	717	-	-	717	-
	Charitable activities	10,026	-	-	10,026	10,609
	Trading Activities	6,392	-	-	6,392	17,719
	Other trading activities	6,392	-	-	6,392	17,719
	Dividends and interest	1,385	-	-	1,385	1,087
	Investments	1,385	-	-	1,385	1,087
	St Mary de Haura Choir	-	561	-	561	1,317
	Music at St Mary de Haura	-	322	-	322	1,660
	Belfry Fund	-	211	-	211	205
	Children's activities	653	-	-	653	765
	Other (Shared costs – COGS)	7,266	-	-	7,266	8,279
	Other	7,919	1,094	-	9,013	12,226
	Total received on all funds	104,484	1,094	-	105,578	132,546

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

5	Analysis of expenditure on:	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowed Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
	Missionary and charitable giving (note 6)	938	-	-	938	1,549
	Ministry:					
	Diocesan parish	52,500	-	-	52,500	62,500
	Other clergy costs	2,703	-	-	2,703	9,187
	Staff (note 7)	48,672	-	-	48,672	34,464
	Upkeep of services	10,401	-	-	10,401	10,442
	Church running	10,279	-	-	10,279	10,590
	Belfry Fund	-	202	-	202	254
	St Mary de Haura Choir	-	830	-	830	1,324
	Music at St Mary de Haura	-	-	-	-	450
	Church maintenance and repair	288	-	-	288	5,346
	Parish office	12,733	-	-	12,733	12,735
	HR Consultation	11,939	-	-	11,939	-
	Children's activities	149	-	-	149	22
	Redevelopment Costs	3,000	-	-	3,000	17,603
	Church groups	251	-	-	251	100
	Subscription fee	351	-	-	351	-
	Other Charitable activities	717	-	-	717	-
	Stonework repairs	-	-	16,000	16,000	-
	Support costs (note 8)	1,800	-	-	1,800	1,740
	Charitable activities	156,721	1,032	16,000	173,753	168,306
	Fundraising costs	588	-	-	588	134
	Raising funds	588	-	-	588	134
	Total expended on all funds	157,309	1,032	16,000	174,341	168,440

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

6 Missionary and charitable giving:

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowed Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Worthing Homelessness	484	-	-	484	575
Disaster Emergency Committee	-	-	-	-	350
British Legion	200	-	-	200	438
The Children's Society	254	-	-	254	186
	<u>938</u>	<u>-</u>	<u>-</u>	<u>938</u>	<u>1,549</u>

7 Staff costs

Remuneration

	Total 2024 £	Total 2023 £
Operational	38,331	23,011
Administration and other	10,341	11,453
	<u>48,672</u>	<u>34,464</u>

All staff costs in the current and prior year were unrestricted.

Summary of Staff Costs

	Total 2024 £	Total 2023 £
Gross Pay	46,334	32,738
Employer's contribution to defined contribution scheme	1,024	824
National Insurance	1,314	903
	<u>48,672</u>	<u>34,464</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

7 Staff costs (continued)

Notes

During the current and prior year, none of the staff earned more than £60,000 p.a. An average of 4 staff were employed this year (2023: 4).

The church incurred termination payments during the year of £10,000 (2023: £nil)

8 Support costs (including Governance costs)

	Total 2024 £	Total 2023 £
Independent examination	1,800	1,740
	<u>1,800</u>	<u>1,740</u>

9 Trustees and Key Management Personnel:

Key management of the church consist of the Clergy and the Church Wardens. The Clergy are paid a stipend directly by the Diocese and the church wardens are voluntary positions. As such, the key management of the church did not receive any remuneration either in 2024 or 2023. The PCC are not remunerated for their services as PCC members and have not received any reimbursement for expenses. Sue Clay, Parish Administrator and Sarah Sayers, Families and Children's Worker, are both Trustees and salaried members of staff who each received a market rate payment for their work. The PCC paid Council Tax, water charges and expenses for travelling and telephone for the vicarage together with curate expenses amounting to £2,703 (2023: £9,187).

10 Fixed Asset Investments

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2024 £	Total 2023 £
Fair Value 1 January 2024	5,923	-	25,570	31,493	29,372
Utilised: Stonework repairs (Friends of St Mary's Church)	-	-	(16,000)	(16,000)	-
Net gains and revaluation	4,085	-	304	4,389	2,121
Fair value 31 December 2024	<u>10,008</u>	<u>-</u>	<u>9,874</u>	<u>19,882</u>	<u>31,493</u>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

11 Analysis of net assets by fund

For the year ended 31 Dec 2024

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2024 £
Investment fixed assets	10,008	-	9,874	19,882
Current assets	35,099	27,940	-	63,039
Current liabilities	(20,336)	-	-	(20,336)
	<u>24,771</u>	<u>27,940</u>	<u>9,874</u>	<u>62,585</u>

Analysis of net assets by fund

For the year ended 31 Dec 2023

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2023 £
Investment fixed assets	5,923	-	25,570	31,493
Current assets	76,592	27,878	-	104,470
Current liabilities	(9,004)	-	-	(9,004)
	<u>73,511</u>	<u>27,878</u>	<u>25,570</u>	<u>126,959</u>

12 Debtors

	Total 2024 £	Total 2023 £
Gift Aid recoverable	1,324	3,500
Prepayments and accrued income	440	1,352
Shared Costs due from Good Shepherd	1,491	1,918
	<u>3,255</u>	<u>6,770</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

13 Creditors	Total 2024	Total 2023
	£	£
Utilities	1,956	1,586
Other creditors	1,903	2,763
Independent examiner	1,800	1,680
Hymn book loan	2,975	2,975
HMRC Creditor	1,702	-
Accruals	10,000	-
	20,336	9,004

14 Statement of funds	1 Jan 2024	Income	Expenditure	Gains / (losses)	31 Dec 2024
	£	£	£	£	£
General fund	73,511	104,484	(157,309)	4,085	24,771
Unrestricted Funds	73,511	104,484	(157,309)	4,085	24,771
St Mary de Haura Choir	3,424	561	(830)	-	3,155
Music at St Mary de Haura	18,444	322	-	-	18,766
Belfry	3,379	211	(202)	-	3,388
Historic England	2,336	-	-	-	2,336
Youth Group	295	-	-	-	295
Restricted Funds	27,878	1,094	(1,032)	-	27,940
Browne Bequest	3,481	-	-	80	3,561
Clements Bequest	1,043	-	-	31	1,074
Rice Bequest	21,046	-	(16,000)	193	5,239
Endowed Fund	25,570	-	(16,000)	304	9,874
Total Funds	126,959	105,578	(174,341)	4,389	62,585

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

14 Statement of funds (continued)

Endowed funds are required by the donors to be invested, and the income spent on specific objectives:

The Reginald Browne Bequest 1944 and is invested in the CBF Investment Fund shares. If a prescribed text is preached on the Sunday Next before Lent, then the Vicar may claim the accrued amount of interest on the capital.

The Clements Bequest is invested in the CBF Investment Fund shares. The fund is held for the maintenance of a grave in the churchyard.

The Rice Bequest is invested in the CBF Investment Fund shares. The fund is held for maintenance of the stained-glass window in St Mary's dedicated to Edwin Rice and for the Rice graves.

Restricted Funds are not invested permanently but are to be spent within reasonable timescales:

The Belfry Fund holds the funds of the St Mary de Haura bell ringers.

The Youth Group Fund holds funds for the Youth Group based at St Mary and St Nicolas' school.

The Historic England Fund relates to grant income received towards repairs to the church fabric.

St Mary Church Choir holds funds for the church choir.

Music at St Mary de Haura holds funds relating to music at St Mary de Haura.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides.

15 Control

The charity is under the control of the Trustees.

16 Taxation

As a charity, Parochial Church Council of St Mary De Haura is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

17 Related party transactions

Other than the items detailed in note 9 of the accounts, there are no related party transactions to report (2023: none).