

Charity Number: 1174718

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

LEGAL & ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2023

Trustees

Rev Andrew Bennison
Rev Jane Bartlett
Jonathan Smith
Susan Clay
Edward Downes
Louise Smith
Anthony Rathbone
Gillian Robertson
Christopher Davis
John Tyson
Ian Tompkin
William Payne
Rebecca Allinson
Sarah Sayers
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Mark Potter
Samantha Johnson
Terence Clark

Charity number

1174718

Principal address and registered office

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Parochial Church Council of St Mary de Haura present their annual report, together with the financial statements for the year ended 31 December 2023.

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I. ST MARY DE HAURA THE CHARITY

Aim and Purposes as a charity

1. The charity's full title is 'The Parochial Church Council of the Ecclesiastical Parish of St Mary de Haura, New Shoreham'. It is registered with the Charity Commission (No 1174718). Full details of its registration and its previous annual reports and accounts can be found on the Charity Commission website¹.
2. The primary objective of St Mary de Haura's PCC is 'the promotion in the parish the whole mission of the church' that is, the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility for co-operating with the incumbent, the Reverend Andrew Bennison, in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical. In addition, it also has responsibility for maintaining the church building, a Grade I listed heritage site.

¹ Details of the charity St Mary de Haura, New Shoreham can be found via <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5104466/governance>

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3. The PCC is required by the regulations in the Church Representation Rules² to have a Standing Committee which has the power to transact the business of the PCC between meetings and when it is not practicable to convene a full meeting. No Standing Committee meetings took place during 2023 as all relevant business was able to be transacted by the full PCC, which met on six occasions during the year. Occasionally, it transacted some business by correspondence.
4. The PCC has oversight of two charities: the Friends of St Mary's Church, New Shoreham³ and the New Shoreham Church Trust⁴ which manages the premises in New Road and East Street of which the church owns the freehold. The Incumbent and Churchwardens are the sole trustees of both charities.
5. The PCC has an informal Committee ('Mission 2020') which was established in 2018 and is focussed on supporting the trustees of the New Shoreham Church Trust. A summary of the work of this Committee is provided in paragraphs 34 - 36. In March 2023 the PCC also formally established a Churchyard Committee to support the Vicar and Churchwardens in discharging the responsibilities the church has for the churchyard (which is no longer used for burials), including liaising with the local authority who are responsible for its day-to-day management. The PCC also set up another informal group to take forward its commitment to becoming more sustainable by adopting the approach that the A Rocha Eco Church initiative has set out. A summary of its work is provided in paragraphs 26 – 28.

Activities and Achievements

6. After three years which were preoccupied with the impact of the Covid pandemic and subsequent recovery, 2023 was perhaps the first year in which the ministry and mission of St Mary de Haura resumed a more recognisable shape. The activity of a vibrant, town-centre church is never static, but combines tradition and routine with a constant flow of new activities, relationships and demands. The appointment of a new Vicar (who arrived in October 2022 after a mercifully short interregnum since his predecessor left in January 2022) has also enabled the church community to build on existing strengths whilst welcoming new insights and direction.
7. Highlights from the year are detailed below. Particular thanks are due to those individuals who stepped down from key roles in 2023 – including John Tyson as Churchwarden and Sue Clay as Parish Administrator – and to those who ably stepped into their shoes (Ed Downes and Louise Smith respectively), as well as to long-serving staff members, ministers, retired clergy and volunteers who continued to give sacrificially of their time and energies in support of the church. Together with the Vicar and PCC, their efforts ensured that prayer and worship, pastoral care and outreach, administration and hospitality (and many more things!) were all maintained and developed within the organic web of relationships and activity that make up our common life at St Mary's.
8. Our thanks are also due to the Revd Steven Emerson who moved on his role as Curate in the benefice in September 2023 to take up the role of Rector of Maybridge and West Tarring in the Deanery of Worthing. Steve made an immense and valued contribution to the life of the benefice during his four years with us and his departure was marked by much gratitude and love.



² Details of the Church Representation Rules can be found via <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules/contents>

³ Details of the charity The Friends of St Mary's can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

⁴ The New Shoreham Church Trust details of which can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

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II. REVIEW OF THE YEAR 2023

Highlights

9. 2023 was a year of both familiarity and fresh direction at St Mary's. Having emerged from both the Covid years and an interregnum in a position of enviable strength, it was gratifying to see much of the familiar pattern of services, events and activities take place. As a 900-year-old institution in a prominent town-centre location, the charitable purposes of St Mary's depend on the cultivation an organic web of activities and relationships within which the mission of God is discerned and the contribution of the Church to the wider community is realised. Hence, the regular pattern of activity includes both a full programme of worship and pastoral ministry (especially through life events: baptisms, weddings and funerals) as well as community events including concerts, children's



activities, coffee mornings and fundraising activities. Meanwhile, the commitment of the church to be open 365 days a year reflects our recognition of the importance of providing a place of sanctuary and hospitality within the life of our town. Indeed, much valuable administrative and practical activity behind the scenes is devoted to sustaining this important day-to-day ministry and witness.

10. Highlights from the year thus included both familiar events – such as the liturgies of Holy Week and Easter and as the annual Arts Festival – and new initiatives. During Lent, for instance, over 50 people from across the benefice participated in a Lent course written by Revd Andrew. Participants remarked on the valuable opportunity to develop friendships and relationships across both churches whilst



exploring matters of faith and spirituality. In a very different way, a series of 'Pop-up Shops' and events created fresh opportunities for community and friendship-building during the second half of the year. A glance at our weekly Parish Newsletter throughout the year would reveal a characteristic mix of sacred and secular, congregational and community – reflecting our charism at St Mary's to be community of both depth and openness.



11. Of course, the year has not been without challenges. A dominant preoccupation during 2023 was the need to address our financial deficit and efforts in this direction were mounted with vigour and some success. Plans to redevelop the New Road building near the church and to improve our facilities in church have also required significant attention. Nonetheless, on a more down-to-earth level, a healthy Sunday attendance, a steady trickle of newcomers (of varied ages and backgrounds), a committed ministry of life events and a full and joyful turnout at Christmas and Easter services all thankful a Christian community which is in good heart. No church is perfect but we have much to be grateful to God for at St Mary's.

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Services and other church activities

12. Trends for both regular and occasional worship at St Mary's continue to reflect patterns which are observed nationally. On the one hand, church attendance on Sundays has continued a recovery towards pre-Covid levels and attendance at Christmas and Easter reflected a level of vitality last seen in 2019. On the other hand, after a flurry of delayed post-Covid weddings and baptisms, the overall trend of decline in baptisms, confirmations and weddings has continued. This is a national phenomenon and reflects changes in legal possibilities (e.g. a wider range of wedding venues) as well as social-cultural changes in patterns of family life and rites of passage. The Vicar, Churchwardens and PCC endeavour to be as alert as possible to this changing landscape whilst continuing to give thanks for a rich and vibrant worshipping life.

Attendance at services	2018	2019	2020	2021	2022	2023
Baptisms	36	30	7	12	21	8
Confirmations	8	4	0	0	6	1
Admission to Communion before Confirmation	3	2	0	0	0	0
Easter Communicants	263	237	0	89	155	235
Christmas Communicants	179	227	0	144	153	211
Church attendance on an average Sunday	194	189	c.75	c.90	c.100	c.105
Weddings and Marriage Blessings	7	7	5	5	12	4

13. During Holy Week and Easter 2023 a full programme of services was held. Later in the year we were able to host the Town Remembrance Service. Church was full for this service and the continued popularity of Remembrance Day testifies to the ongoing civic role of St Mary's within the life of the town. It was likewise gratifying to welcome back Shoreham College and Shoreham Academy – two large secondary schools in the town – for their annual carol services, as well as to host a Sussex-wide carol service for St John Ambulance. In May, meanwhile, we hosted a successful service of Choral Mattins to mark the King's Coronation.
14. Our overall pattern of worship continues to reflect our aspiration to offer high quality worship in the best of the Anglican tradition, combining dignity with variety and accessibility for different ages. This approach reflects our identity as a parish and our commitment to maintain an open and hospitable ethos, rather than a sectarian and niche appeal. It is worth noting that our monthly services (Choral Evensong, Compline, Taizé Evening Prayer and Teatime Worship) attract distinct and sometimes sizeable and very different congregations. The daily discipline of Evening Prayer also provides a bedrock of prayer and presence in the building that many other parish churches have lost. The overall 'reach' of our prayer and worshipping life at St Mary's is therefore pleasingly large and not merely limited to Sunday mornings.
15. Alongside the church services and the range of pastoral work which underpins them, the wider life of the church continued to grow and flourish. Within the life of the congregation, groups such as Mothers' Union and Julian Group continued to provide opportunities for spiritual nurture and fellowship under confident lay leadership. Lent groups provided similar opportunities for faith formation and discipleship and it was particularly encouraging to prepare four adult candidates for baptism and/or confirmation over the course of the year.

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16. One of the distinctive features of St Mary's continues to be its role within the wider community. During the year the church was host to a range of community events and initiatives (several of which were arranged under by the charity Music at St Mary de Haura details of which can be found in paragraphs 46-48). In May we partnered with Adur Voluntary Action to host a 'Volunteer Fair' over the Coronation weekend, with a large number of local charities and voluntary organisations represented. The Art Festival, which Gillian Goldsmith with the support of The Friends of St Mary's organised, was held once again at the



beginning of June and was well attended. The weekly guided tours of St Mary's during the summer months and during the national Heritage Open Days festival in September also attracted people to the church from near and far. In October, Wordfest – Shoreham's annual literary festival – held events in church and the church continued to open its doors for 'Light Up Shoreham' and the monthly Farmers' Market. Last but not least, the Christmas Tree Festival in early December – held in aid of the Friends of St Mary's – was a tremendous success, with over a thousand visitors over the weekend sharing in a beautiful festive atmosphere in church and particular thanks are owed to Jayne and Phil Crompton for this and all they do for The Friends of St Mary's. All these events testify to the importance of the church as a space for wonder, hospitality, fun and relationship-building.



17. Finally, the social and fundraising life of the church grew significantly during 2023, providing a corresponding boost both to congregational morale and church funds. The efforts of the newly-formed Fundraising Group and particularly Louise Smith, our new Parish Administrator, are particularly worthy of mention in this respect – as well as the tremendous commitment of Mark Potter, who once again raised significant funds for St Mary's through his sponsored walk, matched



by a donation from his employer, Legal & General, raising £12,000 in total, including gift aid. A welcome addition to the mix has been the use of the Parish Centre for regular 'Pop-up Shops' drawing together the skills and talents of many members of the St Mary's community.

18. Inevitably, this report provides only a partial snapshot of what was an immensely full and rewarding year in the life of St Mary's. Further detail is provided in the reports below and thanks are due to everyone involved in producing them.

Children & Families

19. Our Children & Families ministry, coordinated by Sarah Sayers (one of the church's four part-time paid members of staff⁵) has continued its strong recovery from the pandemic. Not only has there been a resumption of the full range of those activities, but attendance has grown and the feedback from them has been very positive. The main activities of the Children & Families ministry, which is aimed principally for nursery and primary school aged children, are:

⁵ The four part-time paid members of staff are the Director of Music, the Children & Families Coordinator, the Parish Administrator and the Verger.

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- **'Sunday Shine'** (our weekly Sunday School): the focus of each event is shaped by the liturgical calendar. Crafts and games complementary to the bible reading engenders a fun and positive atmosphere which encourages children (on average between eight and 15 children attend each week) and their parents/carers to engage as well. It's been particularly encouraging to see more Dads attend!
 - **'Toddler Time'** (an hourly session each Wednesday morning is held in the church which is furnished appropriately) involves interactive play, story-telling and crafting as well as singing on a Christian theme and concludes with a prayer. As well as parents, several grandparents attend, and attendance is regularly up to 20 children. Feedback is particularly encouraging about welcoming the church space as well as the activities are - which is why we are keen to pursue the creation of a more permanent place for children and families in the church which the PCC is actively considering.
 - **'Mary's Music'**, (a two-hour weekly session on Monday mornings): though none of the sessions is that formal, Mary's Music by its nature engenders an informal atmosphere with time to chat and have light refreshments, sharing fellowship. Up to 15 children (plus their parents/carers) attend each week.
 - **'Teatime Workshop'** (a once-a-month short Sunday afternoon service in church): what has been most encouraging about this event is the increasing numbers of families attending it and Sunday Shine or the main church service (previously there was a tendency for families to attend one or the other). On average attendance is up to 40 at each of these services.
20. Over the **Summer holiday period**, we continued with all the usual activities and supplemented them with summer activities into the fabric of our usual events, established a closer connection with what routinely do rather than taking a 'summer break'. The results were encouraging. We held 'Summer Family Fun' days on 6th, 7th, 16th and 21st August as well as our annual Teddy Bears' Picnic encouraging the community to attend. The Family Walk which was part of summer events held on 21st August we joined forces with our friends from the Church of the Good Shepherd on Shoreham Beach.
21. As expected, due to our now well-established family-orientated focus the **Christmas services** aimed at children and families during December proved very popular. Highlights included:
- Over 100 attended the Pop-up Nativity which replaced the routine Teatime Worship. Together with our entry to the Christmas Tree Festival broadened the range of people attending.
 - Over 200 attended both the Christingle and Crib services – and a Christingle-making morning to prepare for the service with some willing volunteers added to the fun and festive spirit!
22. All in all, another good year! We are grateful to Sarah's unflagging energy and commitment to this important part of our work to reach into the community as well as to sustain the interest of the youngest members of the church and their parents and carers.



Safeguarding

23. Safeguarding responsibility in the parish in 2023 continued in the highly competent hands of Ash Sayers, our Parish Safeguarding Officer (PSO). In his professional life Ash is a serving police officer and brings a great deal of diligence and expertise to the role, particularly in ensuring compliance with the evolving framework of safeguarding training for PCC members, staff and others. As a result,

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all PCC members, clergy and staff were fully up-to-date with their mandatory safeguarding training and DBS checks (if applicable) at the year's end.

24. During the year, very few safeguarding concerns arose. One involved the disclosure of a historic nature – unrelated to St Mary de Haura but disclosed in the course of our ministry. This was referred to Sussex Police with no further action needed. Our positive and productive relationship with the Diocesan Safeguarding Team continued.
25. More formally, the parish continues to be registered with Thirtyone:Eight, the independent Christian safeguarding charity.

Eco Church Working Group

26. To take forward its commitment to becoming more sustainable the PCC set up an Eco Church Working Group in January 2023. It is based on the approach set out by the A Rocha 'Eco Church' initiative⁶ which the diocese supports. The Working Group met every three months and its membership is drawn from across the congregation. It began work by conducting a reassessment of our church's environmental awareness and activity using the A Rocha survey of five areas of church life: worship and teaching; the management of church buildings; the management of church land; community and global engagement; and personal lifestyle. When St Mary's first conducted this self-assessment in 2019, we achieved the Bronze status. Given that the pandemic had since intervened, it wasn't altogether surprising that we rated ourselves Bronze again in 2023.



27. Inevitably, with a church building which is very old and Grade I listed and the uncertainty about the church hall building which is in a poor state, it will be difficult for us to be as environmentally friendly and sustainable as a more modern church. The Working Group therefore concentrated its activities on these other areas:

- Publishing articles on Green issues in each monthly edition of the Parish Magazine
- Linking up with other local environmental groups
- Reviewing the arrangements for coffee and refreshments in church
- Reducing printing costs in the parish office and using recycled paper
- Making the churchyard an even more environmentally friendly place than it is at present

28. The more immediately visible impact of what can be achieved in the churchyard encouraged particular efforts to prepare a Churchyard Management Plan (CMP). Thanks in no small part to the energies and effort of Anthony Rathbone who has led and coordinated all this work, the Churchyard Management Plan has attracted the interest and support of the wider community, including Adur Council (who have responsibility for the upkeep of most of the churchyard), the local ward councillor, the Shoreham Society and the Sussex Wildlife Trust.

⁶ <https://ecochurch.arocha.org.uk/>

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Church buildings

29. The Quinquennial Review was conducted in early 2023 by our Inspecting Architect. He reported:

“this church remains on the Historic England ‘Churches at Risk’ register and the condition is listed as “poor”. As I have commented before, this is no reflection of neglect, only of the effect of anno domini and a marine environment on the Caen stone of which the church is substantially built. While the masonry continues to decay, inside and out, the parish continue to look after the fabric conscientiously as much as their funds allow”.

30. The report also noted that “Internally the church is in generally good order”; that “The roof slopes are generally in sound order”; and that “the external masonry warrants repair on most elevations. The worst are the south-facing windows on the south transept and south aisle.” The latter require repairs to the external stonework on the South aisle South wall and the East wall, the internal masonry in the bell ringing chamber and the opening of the Nave. The cost of this is estimated at c.£36,000 + VAT to meet which the PCC has resolved to repurpose a restricted fund and apply for grants the preparation of which the diocesan adviser has helped. Additionally, other priority works identified in the Quinquennial inspection – clearing the gutters and removing vegetation from the stonework – were completed.

31. Other work undertaken in the course of the year included:

- the five yearly inspection of the electrical circuitry in the church, which is generally in good condition, and such repairs as were necessary were carried out at a cost of £6,203, which was met by The Friends of St Mary’s;
- repairs to the memorial stones in the main aisle of the Nave which had become bowed and lifted at the edges forming a trip hazard (the corners of the Purbeck slab were eased and ground down, and the surrounding York stone slabs rebbed flush with the memorial slab). The cost of this (£1,800) was met by the Friends of St Mary’s;
- repairs to the boiler which cost £975 which The Friends of St Mary’s also met;
- routine inspections of the lightning conductor, flagpole, fire extinguishers and the security alarm; and,
- the organ was also tuned and we are very fortunate to have secured the services of a new organ tuner, Neil Lacey, following the retirement of Pat Christian our longstanding organ tuner who restored the organ in 1994.

32. Following the successful trial which began in 2022 of removing the two front pews from the South side of the Nave to enable wheelchair users to have better access to services, we applied and were granted a Faculty to make this a permanent arrangement.

33. In the churchyard, two new benches were installed along the East wall, the cost of which was met by the families whose deceased family members they commemorate. The plans showing the plots in the Garden of Remembrance were updated. The churchyard continues to be looked after by Adur Council for grass cutting and an enthusiastic team of volunteers who look after the graves and flower beds. We are very grateful for their hard work which helps to make the churchyard a much used and valued green space within the town. The work the Eco Church Working Group has undertaken (see paragraph 28 above) strengthens further our commitment to look after this beautiful local amenity.

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Mission 2020

34. The Mission 2020 committee has continued to meet to consider the best way of progressing with the proposed development of the property that the church owns in New Road, Shoreham. As previously reported the property has for many years been a drain on our financial resources as it is in a poor state of repair. The vision had been to prepare plans for a residential development incorporating better facilities for the Parish centre. It was also envisaged that the completed development would deliver a steady income stream for the church. This would have provided greater financial security and enable us to enhance our work in the wider community.
35. However, with the significant increase in construction costs and interest rates, our financial property consultant advised that the scheme was no longer viable. Given this and the other demands on church funds, we were unable to incur the very significant costs of making a formal planning application. This prompted the committee to consider a wide range of possible options, including the sale of the building. However, amongst other disadvantages it would leave the church with no Parish centre and office accommodation.
The whole matter has therefore been very challenging in deciding on the best course of action.
36. Towards the end of the year the PCC decided to explore the opportunity of finding a suitable joint venture partner to share the risks and rewards of taking the development forward. Accordingly, instructions were given to our financial property consultant to investigate this option and we await the outcome of that work.

The Church School, St Nicolas and St Mary's Church of England Primary School

37. 2023 was the first full year of our new Senior Leadership Team in role. As with all schools we are working in an extremely challenging financial climate which sadly has meant that we were not able to retain all our temporary staff at the end of the school year. However, while managing this was not easy, the feedback from staff was that the process was carried out with care, compassion and fairness. The important role of the school's Board of Governors in supporting the staff must also be recognised. The Board includes as an ex officio governor the vicar St Mary de Haura (the vicar of St Nicolas is also a governor) and two representatives of St Mary's: we are grateful to Ed Downes and Pauline Higgins for their contributions in this role.
38. The school embarked on a multi-million pound refurbishment of our new(-ish) teaching block, partly to resolve some latent defects. This has meant half the school moving to temporary accommodation but


these works will be completed by August 2024. Improvements include new solar panels, new windows and doors, better insulation and a complete redecoration.
39. Following a slight dip in the number of new pupils joining the school during the pandemic, we are now experiencing a high demand for places once again. Prospective parents recognise our warm welcome, care for children, high academic results and inspirational, innovative and inclusive curriculum. In September we launched our new vision statement, following consultation and development work with stakeholders over the previous year:

'Be courageous! In God's faith, **hope** and love
be empowered to be *inspirational, inclusive* and *innovative*.'

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40. This is based on Joshua 1:9 and 1 Corinthians 13:13. The school's Latin motto which is on our school badge, remains *Nihil Sine Deo* which means 'Nothing Without God'. As a school we want to be courageous like Moses before the burning bush. We want to explore faith, have hope and love our neighbour as ourselves.

Director of Music's report

41. Music continues to play a significant role in the worship and life of St Mary's. Our Services are enriched by choral and organ music – and we support the local community in being able to provide quality music at weddings, funerals/memorial services and school services. In addition, the church hosts concerts several of which are arranged by the charity Music at St Mary de Haura, and other events, attended by many from the local community and beyond.
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42. During the year the choir sang at three weddings/blessings and at ten funerals/memorial services (fewer than in 2022 when the numbers were respectively four and 12). Among the memorable events in 2023, the 'Mattins for a Monarch' on 7th May in commemoration of the coronation of King Charles III, was well attended by more than our regular congregation as well as community leaders. For both the annual town carol service and the 'Carols at St Mary's' the choir was augmented by guest singers. Many who attended these Christmas Services commented on the quality of the music and singing.
43. The choir is an Affiliated Member of the Royal School of Church Music and is committed to the RSCM Voice for Life training and awards scheme. The choir makes an invaluable contribution to worship, singing at the 10.00am Sunday Eucharist, at Choral Evensong every third Sunday and at other important dates in the liturgical calendar – including Advent, Christmas, Ash Wednesday, Holy Week, Easter. The choir is a voluntary organisation, and there is much musical reward in regularly singing a wide repertoire of cathedral-style music with just one rehearsal a week (Friday evenings (7.30pm – 8.45pm)). It comprises a fine small team of dedicated singers whose numbers are augmented by local singers to as many as 16 for services of Choral Evensong, weddings and funerals. Most of the personal fees received for singing at weddings and funerals are generously donated to the choir fund (which stood at £3,423.88 at the end of the year) from which purchases music and other expenses are paid.
44. We are particularly grateful to Louise Gill for giving many voluntary hours in the administration of music, to Pauline Cakebread for maintenance of choir robes, and thanks also to Tim Williams for his accomplished solos as choir Cantor and his design, printing and editing skills.
45. The church has a fine 3-manual Norman & Beard organ of 1894 which suffered a few mechanical and electrical faults in 2023 due to humidity, resultant corrosion, and shrinkage. Rehearsals are supported by a portable Roland digital piano, purchased in 2014 with funds from 'Music at St Mary de Haura'. Although the church does not possess its own acoustic piano, we are very grateful to Ann Wroe for the long-term loan of a Yamaha C3 grand piano ('Music at St Mary de Haura' promotes at least one event a year raising funds for 'Gospel Oak Action Link', the charity founded in the Malcolm Wroe). At some point the church will need to consider buying its own piano (a new piano comparable to that on loan which cost £31,000).

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Music at St Mary's

46. 'Music at St Mary de Haura' is a charity⁷ which was set up in 2006 to enable the church "to promote, improve, develop and maintain public education and appreciation of the arts and science of music in all its aspects by the presentation of public concerts and recitals". As well as arranging and hosting concerts and other events, it holds the David Bennet Memorial fund (£6,041.19), established in 1989 to encourage young organists, with financial support for organ tuition.
47. The charity helps the church to diversify its reach into the local community by encouraging the community to make use of the wonderful space the church provides. The range of musical events in 2023 was again broad and deep
- In February, the 'Create Music' Youth String Ensemble (formerly 'BYOSE') gave its end of tour concert
 - The Shoreham Oratorio Choir performed Mozart's *Requiem* in March Saint-Saëns' *Oratorio de Noël* in December
 - In April, Shoreham Wordfest organised an event which celebrated Shakespeare in words and music
 - Shoreham Chamber Choir performed *Sacred Music, Madrigals and Folk Songs* in May and in October 'The Seasons' in support of national poetry day as part of Shoreham's literary festival 'Wordfest'
 - In July, Brighton Consort sang *a cappella* 'The Byrds & The Bees' music for summer inspired by nature
 - Bessie Matthews and Neal Richardson performed 'An Evening of Jazz' in September to help raise funds for the Friends of St Mary's
 - The saxophone quartet Changing Winds (Spencer Bundy, Tony Kent, Naomi Rides and Jenni Norman) gave a concert in October
 - In December Sussex Voiceworks' concert featured Vivaldi's *Gloria*, and Seaford College Chapel Choir sang carols for their annual Christmas concert in aid of 4Sight
48. In addition, Adur Arts Forum put on five Saturday lunchtime concerts in the Autumn. The Rude Mechanicals, Parker and Ridge folk duo, Peter Mallinson (Viola) and Lynn Arnold (Piano), Yoko Ono (Piano) and The Wellington Wailers - Sea Shanties. And Sunday afternoon concerts were given by the Pastores Early Music Ensemble and the Contemporary Music Ensemble. We acknowledge the important contribution Gillian Goldsmith and Ian Tompkin have played as trustees of the charity is supporting its many activities.

St Mary's Bellringers

49. 2023 was a successful year for St Mary's bellringers. With now nine regular ringers the bells have been rung for the 10am Sunday service every week, often on all eight bells. The Bellringers rang for three weddings and two funerals this year, and also for the 'Light up Shoreham' event in December.



⁷ Details of the charity can be found via: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/4025481/trustees>

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50. In May an outing to ring at four towers in the Adur Valley was thoroughly enjoyed; and in November three of St Mary's ringers were joined by five experienced ringers from the Sussex County Association to ring a quarter peal of Grandsire Triples to mark Ian Vaughan's 70 years of membership of the Association.

III. FINANCIAL REVIEW

Income and expenditure

51. The total receipts received on the general unrestricted fund were £129,364 (2022: £133,324) and are detailed in the financial report. Total expenditure on the general unrestricted fund was £166,412 (£2022: £157,577). A deficit of £16,400 had been projected for 2023 and the reduced deficit is due to robust fundraising and a Stewardship drive which attracted an increase in the numbers signing up for the Parish Giving Scheme (PGS). The deficit of £33,773 is due to the completion of the refurbishment of the vicarage (£4,676) an increase in the parish office costs (£3,770) and £2k to salaries which are offset by fees received in respect of the Director of Music, and general increases in the cost of maintenance and upkeep of services.
52. A grant of £5,000 was received from New Shoreham Church Trust in respect of our Families and Children's Worker. We continued to receive regular giving through the Parish Giving Scheme (PGS), standing orders and the contactless card terminal installed in 2020.
53. Outward Giving - a donation was sent from a collection from the congregation to the Disaster Emergency Appeal for the Syria/Turkey earthquake of £350. Donations were also made to the British Legion of £438, The Children's Society from the Christingle collection of £186 and to Worthing based charity Turning Tides following the Christmas services collections of £575.
54. Once again fundraising provided much needed income in 2023 and the final total for the year was an incredible £17,719 (2022: £12,842). Our grateful thanks go once more to everyone involved, especially to Mark Potter again for his sponsored walk from St Mary's to Chichester Cathedral with the money raised being match funded by his employer, Legal and General, and raising £12,000 in total, including gift aid. Match funding from L&G was also received also for the Pop Up shop Events held in the Parish Centre by Louise and many Helpers and the Fashion show run by Cheryl and Louise was also a great success. We are very grateful to Legal and General for their community support over the last few years, matching what we have raised to a great sum of up to £5,000. Sadly, this was the last year where they were able to match funds to such a large amount, going forward they are reverting to pre-covid levels.
55. All income, except the grant detailed previously, are raised from the congregation and by fundraising, as St Mary's does not have a hall or any other external way to raise funds.

Parish Share, Staff costs & Trustee payments

56. The largest expenditure of the PCC was the sum of £62,500 paid to the Diocese for our share of all churches' Parish Ministry costs incurred by the Diocese (2022: £60,000). This amount covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs and clergy training. We are pleased to report that in 2023, we were able to pay our Parish Share in full once again

Trustees Annual Report for 2023

57. The PCC employed four part time staff: a Director of Music, Parish Administrator, Children Family and Youth Coordinator and a Verger. Two of those positions (that of the Parish Administrator and the Children, Family and Youth Coordinator are members of the PCC – Louise Smith and Sarah Sayers respectively).
58. Other costs incurred and paid included Council Tax, water charges and expenses for travelling and telephone for the vicarage and curate's house (until October 2023) which with the clergy expenses amounted to £9,187 (£10,647 in 2022). This figure has been higher than usual for the last two years as it includes refurbishments costs to the vicarage paid by the PCC, expenditure will be reduced in 2024.

Giving

59. The table below sets out the church's giving for 2023, some donations are sent through the PCC bank account and some are raised in church by parishioners and sent by them directly to the charity concerned.

	2023	2022	2021
The Children's Society	£186	£407	£371
Turning Tides	£575	£1,780	£345
Disasters Emergency Appeal (DEC) Turkey/Syria earthquake	£350	£108	-
British Legion	£438	-	-
Shoreham and Adur Community Foodbank	-	£1,209	-
Family Support Work	£150	£364	-
Christian Aid	-	£590	£600
Disaster Recover Ukraine	-	£858	-

60. The PCC's policy is to maintain a balance in the general unrestricted funds which equates to approximately three months of unrestricted payments as contingency fund and to allow time to identify and develop new sources of income or to cut back on related expenditure. Three months' worth of essential expenditure, approximately £19,000, comprises salaries, utilities, photocopier rates and contingency. The unrestricted reserves are approximately equal to 4 (2022: 6) month's essential expenditure based on the expenditure of the year ended 31st December 2023 which is considered sufficient and in line with the policy. Free reserves totalled £67,588 (2022: £104,636) at the balance sheet date.
61. St Mary de Haura is a Grade 1 listed building and the Friends of St Mary's is a separate charity with the responsibility for raising finance with which to support the on-going restoration of St Mary's. The Trustees are the Vicar and Churchwardens.

Trustees Annual Report for 2023

62. The PCC holds three designated (that is, restricted) funds which are invested within the Church of England Central Board of Finance Deposit Accounts:
- The Reginald Brown Bequest 1944: the balance at 31st December 2023 was £3,481. The conditions attached to the use of this fund are that a sermon must be preached from a prescribed text on Quinquagesima Sunday. The interest from this fund is used by the Incumbent at their discretion.
 - The Rice Bequest: the balance at 31st December 2023: £21,046. This fund is designated for the maintenance of a stained-glass window.
 - The Clement Bequest: balance at 31st December 2023: £1,043. This fund, the disbursement of which is at the discretion of the Vicar and Churchwardens, is designated for the maintenance of a grave in the churchyard.
63. At the meeting on the 21st November, the PCC agreed to repurpose £16,000 from the Rice bequest to go towards the cost of necessary stonework repairs identified in the 2023 Quinquennial report and the Charity Commission have been informed. The cost of the repairs is £36,655 plus VAT (which will be reclaimed from the Listed Place of Worship Grants Scheme). Applications for grants have been submitted for the remaining balance.

IV. MANAGEMENT OF THE CHARITY

Structure and Governance

64. The trustees of the charity are the ex officio and elected members of the PCC. The ex officio members are the priests of the benefice; the Churchwardens; and the members of the Deanery, Diocesan or General Synods. The other lay members of the PCC are elected at the Annual Parochial Church Meeting (APCM) by those on the electoral roll attending that meeting. The PCC may also co-opt additional members but did co-opt one person. The members of the PCC throughout 2022 were:

Ex officio	Revd Andrew Bennison Incumbent Revd Jane Bartlett, Associate Vicar Revd Steven Emerson, Assistant Curate (until September 2023) Jonathan Smith (from April 2023)
	Sue Clay, Churchwarden John Tyson, Churchwarden (until April 2023) Ed Downes, Churchwarden (from April 2023)
	Louise Gill, Deanery Synod Member (until April 2023) Chris Davis, Deanery Synod Member (until 2023) Jenny Innes, Deanery Synod Member (until 2023) Edith Leslie, Deanery Synod Member (until 2023) Louise Smith, Deanery Synod Member (from April 2023 and until April 2026)

Trustees Annual Report for 2023

Elected lay members

Rebecca Allinson	(until APCM 2024)
Chris Davis	(until APCM 2026)
Louise Gill	(until APCM 2026)
Sam Johnson	(until APCM 2025)
Mark Potter	(until APCM 2024)
William Payne	(until APCM 2024)
Anthony Rathbone	(until APCM 2025)
Gillian Robertson	(until APCM 2025)
Sarah Sayers	(until APCM 2026)
Jonathan Smith, Lay Reader	(until APCM 2023)
Louise Smith	(until APCM 2023)
Ian Tompkin	(until APCM 2024)
John Tyson	(until APCM 2026)
Co-opted	
Terry Clark	(until APCM 2024)

65. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.
66. The PCC has two Committees, the Standing Committee, which did not meet in 2023, and the 'Mission 2020' Committee which was established in 2018, to plan for the redevelopment of the two-storey property close to the church. The freehold of this property is held in trust for the church by a separate charity⁸ of which the Incumbent and the two churchwardens are the sole trustees. A summary of the work of the Mission 2020 Committee is provided in paragraphs 34 - 36.
67. In addition, the responsibilities of the PCC for the maintenance and upkeep of the church, parts of which are nine centuries old, are supported by the work of another charity, The Friends of St Mary's Church, New Shoreham⁹. The Incumbent and Churchwardens are also the sole trustees of this.

Public Benefit

68. In accordance with our duties as stated in section 17(5) of the 2011 Charities Act, we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit has been demonstrated by the activities undertaken since the inception of the charity outlined in the 'Objectives and Activities' section above.

⁸ The New Shoreham Church Trust details of which can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

⁹ Details of the charity The Friends of St Mary's can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2023

69. The trustees/executive committee are required by law of England and Wales to prepare financial statements for each financial year which give a true and fair view of the Association's financial activities during the year and the financial position at the end of the year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures, disclosed and explained in the financial statements; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees/Executive Committee are responsible for keeping accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by the Deputy Chairman of the PCC, Ed Downes.



Ed Downes
Deputy PCC Chairman

Date: 19th March 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY DE HAURA, NEW SHOREHAM**

I report on the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Cummins FCCA FCIE
for and on behalf of TC Group
The Courtyard
Shoreham Road
Upper Beeding
Steyping
West Sussex
BN44 3TN

Dated: 3 April 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds 2023	Restricted funds 2023	Endowed funds 2023	Total funds 2023	Total funds 2022
Income and endowments from:	4	£	£	£	£	£
Donations and legacies		90,905	-	-	90,905	94,880
Charitable activities		10,609	-	-	10,609	15,553
Other trading activities		17,719	-	-	17,719	12,842
Investments		1,087	-	-	1,087	938
Other		9,044	3,182	-	12,226	12,208
Total income		129,364	3,182	-	132,546	136,421
Expenditure on:	5					
Charitable activities		166,278	2,028	-	168,306	159,146
Fundraising		134	-	-	134	113
Total expenditure		166,412	2,028	-	168,440	159,259
Net gains/(losses) on investments	10	(43)	-	2,164	2,121	(4,097)
Net movement in funds		(37,091)	1,154	2,164	(33,773)	(26,935)
Reconciliation of funds:	14					
Total funds brought forward		110,602	26,724	23,406	160,732	187,667
Total funds carried forward		73,511	27,878	25,570	126,959	160,732

The notes on pages 20 to 30 form part of these accounts.

All activities are classed as continuing.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	£	2023 £	£	2022 £
Fixed assets	10				
Unrestricted investments			5,923		5,966
Endowed investments			25,570		23,406
			<u>31,493</u>		<u>29,372</u>
Current assets					
Debtors	12	6,770		17,611	
Cash at bank and in hand		97,700		122,897	
		<u>104,470</u>		<u>140,508</u>	
Creditors: amounts falling due within one year	13	(9,004)		(9,148)	
		<u></u>		<u></u>	
Net current assets			<u>95,466</u>		<u>131,360</u>
Total assets less current liabilities			<u>127,139</u>		<u>160,732</u>
Net assets			<u>126,959</u>		<u>160,732</u>
The funds of the charity	14				
Endowed funds			25,570		23,406
Restricted funds			27,878		26,724
Unrestricted funds			73,511		110,602
			<u>126,959</u>		<u>160,732</u>
Total charity funds			<u>126,959</u>		<u>160,732</u>

This Annual Financial Report, for the year ended 31st December 2023, including the notes following, was approved by the PCC and signed on its behalf by



Ed Downes
Deputy PCC Chairman

Dated 19/3/24

Charity Number- 1174718

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Legal Status

The Church is an unincorporated charity registered in England and Wales, further details can be found on the front cover of these accounts.

2 Accounting policies

2.1 Accounting convention

The financial statements have been prepared under the Charities Act 2011 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

Parochial Church Council of St Mary De Haura meets the definition of a public benefit entity under FRS 102. There are no material uncertainties about Parochial Church Council of St Mary De Haura's ability to continue as a going concern.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

The functional currency of the church is pounds sterling. Items in the accounts are rounded to the nearest pound.

2.2 Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

2 Accounting policies (continued)

2.3 Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC and the charity becomes entitled to the income.

Charitable activities

Income from charitable activities is recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Fees are recognised as services are provided.

Other trading activities

Sales of magazines and study notes are recognised when received.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the cease of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Investment gains and losses are accounted for on revaluation at 31 December.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

2 Accounting policies (continued)

2.4 Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

2.5 Fixed Assets

Investments

Investments are stated at fair value at the balance sheet date.

2.6 Cash Flow Statement

In accordance with Section 7 of FRS 102 the charity is claiming exemption from the requirement to prepare a cash flow statement on account of its size.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.9 Trustee remuneration

All the trustees donate their time spent running the charity on a voluntary basis and do not receive any remuneration for their work.

2.10 Estimates and judgements

Estimates and underlying assumptions are reviewed by trustees on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

**NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

3 Comparative Funds Statement of Financial Activities for the year ended 31 December 2022

	Unrestricted funds 2022 £	Restricted Funds 2022 £	Endowed Funds 2022 £	Total Funds 2022 £
Income and endowments from:				
Donations and legacies	94,880	-	-	94,880
Charitable activities	15,553	-	-	15,553
Other trading activities	12,842	-	-	12,842
Investments	938	-	-	938
Other	9,111	3,097	-	12,208
Total income	133,324	3,097	-	136,421
Expenditure on:				
Charitable activities	157,464	1,682	-	159,146
Fundraising	113	-	-	113
Total expenditure	157,577	1,682	-	159,259
Net gains/(losses) on investments	(953)	-	(3,144)	(4,097)
Net movement in funds	(25,206)	1,415	(3,144)	(26,935)
Reconciliation of funds:				
Total funds brought forward	135,808	25,309	26,550	187,667
Total funds carried forward	110,602	26,724	23,406	160,732

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

4	Analysis of income and endowments:	Unrestricted Funds	Restricted Funds	Endowed Funds	Total Funds	Total Funds
		2023	2023	2023	2023	2022
		£	£	£	£	£
	Planned giving (excl. tax refunds)	13,429	-	-	13,429	16,116
	Loose cash collections	12,448	-	-	12,448	12,727
	Grants	5,000	-	-	5,000	7,000
	Gift Aid recoverable	15,962	-	-	15,962	5,881
	Sundry donations and appeals	19,437	-	-	19,437	29,960
	Parish Giving Scheme	24,629	-	-	24,629	23,196
	Donations and legacies	90,905	-	-	90,905	94,880
	Fees for weddings and funerals	5,594	-	-	5,594	10,754
	Church Hiring Fees	1,867	-	-	1,867	1,394
	Other sales	3,148	-	-	3,148	3,405
	Charitable activities	10,609	-	-	10,609	15,553
	Trading Activities	17,719	-	-	17,719	12,842
	Other trading activities	17,719	-	-	17,719	12,842
	Dividends and interest	1,087	-	-	1,087	938
	Investments	1,087	-	-	1,087	938
	St Mary de Haura Choir	-	1,317	-	1,317	1,872
	Music at St Mary de Haura	-	1,660	-	1,660	816
	Belfry Fund	-	205	-	205	409
	Children's activities	765	-	-	765	775
	Other (Shared costs -- COGS)	8,279	-	-	8,279	8,336
	Other	9,044	3,182	-	12,226	12,208
	Total received on all funds	129,364	3,182	-	132,546	136,421

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

5	Analysis of expenditure on:	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowed Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
	Missionary and charitable giving (note 6)	1,549	-	-	1,549	4,276
	Ministry:					
	Diocesan parish	62,500	-	-	62,500	60,000
	Other clergy costs	9,187	-	-	9,187	10,647
	Staff (note 7)	34,464	-	-	34,464	37,565
	Upkeep of services	10,442	-	-	10,442	12,506
	Church running	10,590	-	-	10,590	5,033
	Belfry Fund	-	254	-	254	150
	St Mary de Haura Choir	-	1,324	-	1,324	1,253
	Music at St Mary de Haura	-	450	-	450	279
	Church maintenance and repair	5,346	-	-	5,346	7,874
	Parish office	12,735	-	-	12,735	9,855
	Children's activities	22	-	-	22	170
	Redevelopment Costs	17,603	-	-	17,603	7,668
	Church groups	100	-	-	100	400
	Support costs (note 8)	1,740	-	-	1,740	1,470
	Charitable activities	166,278	2,028	-	168,306	159,146
	Fundraising costs	134	-	-	134	113
	Raising funds	134	-	-	134	113
	Total expended on all funds	166,412	2,028	-	168,440	159,259

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

6 Missionary and charitable giving:

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Endowed Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
General	-	-	-	-	20
Christian Aid	-	-	-	-	200
Family Support Work	-	-	-	-	209
Worthing Homelessness	575	-	-	575	1,780
Foodbank	-	-	-	-	1,209
Disaster Emergency Committee (Ukraine)	-	-	-	-	750
Disaster Emergency Committee	350	-	-	350	108
British Legion	438	-	-	438	-
The Children's Society	186	-	-	186	-
	<u>1,549</u>	<u>-</u>	<u>-</u>	<u>1,549</u>	<u>4,276</u>

7 Staff costs

Remuneration

	Total 2023 £	Total 2022 £
Operational	23,011	24,849
Administration and other	11,453	12,716
	<u>34,464</u>	<u>37,565</u>

All staff costs in the current and prior year were unrestricted.

Summary of Staff Costs

	Total 2023 £	Total 2022 £
Gross Pay	33,640	36,866
Employer's contribution to defined contribution scheme	824	699
	<u>34,464</u>	<u>37,565</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

7 Staff costs (continued)

Notes

During the current and prior year, none of the staff earned more than £60,000 p.a. An average of 4 staff were employed this year (2022: 4).

8 Support costs (including Governance costs)

	Total 2023 £	Total 2022 £
Independent examination	1,680	1,470
	1,680	1,470

9 Trustees and Key Management Personnel:

Key management of the church consist of the Clergy and the Church Wardens. The Clergy are paid a stipend directly by the Diocese and the church wardens are voluntary positions. As such, the key management of the church did not receive any remuneration either in 2023 or 2022. The PCC are not remunerated for their services as PCC members and have not received any reimbursement for expenses. Sue Clay, Parish Administrator and Sarah Sayers, Families and Children's Worker, are both Trustees and salaried members of staff who each received a market rate payment for their work. The PCC paid Council Tax, water charges and expenses for travelling and telephone for the vicarage together with curate expenses amounting to £9,187 (2022: £10,647).

10 Fixed Asset Investments

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2023 £	Total 2022 £
Fair Value 1 January 2023	5,966	-	23,406	29,372	33,469
Net gains and revaluation	(43)	-	2,164	2,121	(4,097)
Fair value 31 December 2023	5,923	-	25,570	31,493	29,372

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

11 Analysis of net assets by fund

For the year ended 31 Dec 2023

	Unrestricted Funds	Restricted Funds	Endowed Funds	Total 2023
	£	£	£	£
Investment fixed assets	5,923	-	25,570	31,493
Current assets	76,592	27,878	-	104,470
Current liabilities	(9,004)	-	-	(9,004)
	<u>73,511</u>	<u>27,878</u>	<u>25,570</u>	<u>126,959</u>

Analysis of net assets by fund

For the year ended 31 Dec 2022

	Unrestricted Funds	Restricted Funds	Endowed Funds	Total 2022
	£	£	£	£
Investment fixed assets	5,966	-	23,406	29,372
Current assets	113,784	26,724	-	140,508
Current liabilities	(9,148)	-	-	(9,148)
	<u>110,602</u>	<u>26,724</u>	<u>23,406</u>	<u>160,732</u>

12 Debtors

	Total 2023	Total 2022
	£	£
Gift Aid recoverable	3,500	622
Prepayments and accrued income	1,352	14,873
Shared Costs due from Good Shepherd	1,918	2,116
	<u>6,770</u>	<u>17,611</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF ST MARY DE HAURA, NEW SHOREHAM**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

13 Creditors	Total 2023 £	Total 2022 £
Utilities	1,586	1,611
Other creditors	2,763	3,062
Independent examiner	1,680	1,500
Hymn book loan	2,975	2,975
	9,004	9,148

	1 Jan 2023	Income	Expenditure	Gains / (losses)	31 Dec 2023
	£	£	£	£	£
14 Statement of funds					
General fund	110,602	129,364	(166,412)	(43)	73,511
Unrestricted Funds	110,602	129,364	(166,412)	(43)	73,511
St Mary de Haura Choir	3,431	1,317	(1,324)	-	3,424
Music at St Mary de Haura	17,234	1,660	(450)	-	18,444
Belfry	3,428	205	(254)	-	3,379
Historic England	2,336	-	-	-	2,336
Youth Group	295	-	-	-	295
Restricted Funds	26,724	3,182	(2,028)	-	27,878
Browne Bequest	3,182	-	-	299	3,481
Clements Bequest	988	-	-	55	1,043
Rice Bequest	19,236	-	-	1,810	21,046
Endowed Fund	23,406	-	-	2,164	25,570
	160,732	132,546	(168,440)	2,121	126,959

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY DE HAURA, NEW SHOREHAM

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

14 Statement of funds (continued)

Endowed funds are required by the donors to be invested and the income spent on specific objectives:

The Reginald Browne Bequest 1944, and is invested in the CBF Investment Fund shares. If a prescribed text is preached on the Sunday Next before Lent then the Vicar may claim the accrued amount of interest on the capital.

The Clements Bequest is invested in the CBF Investment Fund shares. The fund is held for the maintenance of a grave in the churchyard.

The Rice Bequest is invested in the CBF Investment Fund shares. The fund is held for maintenance of the stained glass window in St Mary's dedicated to Edwin Rice and for the Rice graves.

Restricted Funds are not invested permanently but are to be spent within reasonable timescales:

The Belfry Fund holds the funds of the St Mary de Haura bell ringers.

The Youth Group Fund holds funds for the Youth Group based at St Mary and St Nicolas' school.

The Historic England Fund relates to grant income received towards repairs to the church fabric.

St Mary Church Choir holds funds for the church choir.

Music at St Mary de Haura holds funds relating to music at St Mary de Haura.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides.

15 Control

The charity is under the control of the Trustees.

16 Taxation

As a charity, Parochial Church Council of St Mary De Haura is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

17 Related party transactions

Other than the items detailed in note 9 of the accounts, there are no related party transactions to report (2022: none).