

Charity Number: 1174718

**THE PAROCHIAL CHURCH COUNCIL OF
ST MARY DE HAURA, NEW SHOREHAM**

**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

LEGAL & ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees	See pages 16-17 for the list of Trustees
Charity Number	1174718
Principal address and registered office	St. Mary De Haura Parish Office 1 New Road Shoreham-By-Sea BN43 6RA
Independent Examiners	TC Group The Courtyard Shoreham Road Upper Beeding Steyping West Sussex BN44 3TN
Bankers	HSBC Bank PLC 1/3 Warwick St Worthing BN11 3DE

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

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PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

TRUSTEES ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Parochial Church Council of St Mary de Haura present their annual report, together with the financial statements for the year ended 31 December 2022.

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I. ST MARY DE HAURA THE CHARITY

Aim and Purposes as a charity

1. The charity's full title is 'The Parochial Church Council of the Ecclesiastical Parish of St Mary de Haura, New Shoreham'. It is registered with the Charity Commission (No 1174718). Full details of its registration and its previous annual reports and accounts can be found on the Charity Commission website¹.

¹ Charity Commission website <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5104466/governance>

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2. The primary objective of St Mary de Haura's PCC is 'the promotion in the parish of the whole mission of the church' that is, the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Reverend Andrew Bennison, in promoting in the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, social and ecumenical – besides the usual maintenance responsibilities that an ancient Grade I listed church building presents.
3. The PCC is required by the *Church Representation Rules* to have a Standing Committee which has the power to transact the business of the PCC between meetings and when it is not practicable to convene a full meeting. No Standing Committee meetings took place during 2022 as all relevant business was able to be transacted by the full PCC, which met on six occasions during the year. One further meeting took place (the 'Section 11 meeting') to agree with the PCC of the Church of the Good Shepherd, Shoreham Beach, arrangements for selecting a new incumbent following Canon Ann's retirement.
4. The PCC has oversight of two charities: the Friends of St Mary's Church, New Shoreham²; and the New Shoreham Church Trust which manages the church-owned premises in New Road and East Street. The Incumbent and Churchwardens are the sole trustees of both charities.
5. The PCC has one Committee ('Mission 2020') which was established in 2018 and is now focussed on plans for the redevelopment of the two-storey property close to the church. The freehold of this property is held in trust for the church by the New Shoreham Church Trust³. A summary of the work of this Committee is provided in paragraphs 38-39.

Activities and Achievements

6. For St Mary de Haura, 2022 has been a year of transition. In many ways, the priorities of the church reflected the ongoing task of post-Covid recovery: renewing our pastoral, missional and liturgical activities whilst adapting to new realities, including changing patterns of church attendance and financial realities. Such priorities are inevitably linked to the changing dynamics of the town which St Mary de Haura reflects and serves; our aspiration and commitment to remain at the heart of the community as a space of hospitality and welcome remains undimmed.
7. 2022 has also been a year of transition for St Mary de Haura since the parish was, for most of the year, in interregnum. After ten years of inspiring and committed ministry at St Mary's, the Revd Canon Ann Waizeneker retired in January 2021. Ann's loss was keenly felt across the church and community but her legacy was clearly apparent in the strength of lay leadership during the interregnum: the PCC and Churchwardens moved swiftly to exercise their responsibilities during the vacancy and, as a result, the benefice experienced only an eight-month interregnum (relatively short by Church of England



Figure 1: Reverend Canon Ann's leaving party

² Details of the charity The Friends of St Mary's can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

³ The New Shoreham Church Trust details of which can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

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standards) and a new incumbent was able to be appointed at the beginning of October. In the meantime, the curate and the wider team of associate clergy ensured that pastoral, spiritual and liturgical ministry in the parish continued and flourished. Particular thanks are also due to all those members of the congregation who gave so willingly of their time and energy to sustain our vibrant range of church activities during the interregnum – a remarkable feat made possible by generous and sacrificial commitments.

8. The churchwardens, John Tyson and Sue Clay would also like to extend their utmost gratitude for the support from Revd Steven Emerson, the PCC and the congregation during the interregnum, which made this period much easier to navigate. With special thanks to all those involved in the three major services held during this time, Mattins for a Monarch, the Commemorative Service for Her Majesty the Queen and the Licensing Service for Reverend Andrew.
9. The appointment of a new Vicar, the Revd Andrew Bennison, in October 2022 coincided with the busy autumn and Advent season of the church year. Ably assisted by colleagues, Churchwardens, PCC members and staff, Revd Andrew was able to begin taking forward the ongoing ministry and mission of the parish from a position of considerable strength.

II. REVIEW OF THE YEAR 2022

Highlights

10. After the disruption occasioned by the pandemic in 2020 and 2021, 2022 was the first year in which the regular pattern of services, events and activities at St Mary's began to re-assume a sense of stability. Particularly due to the leadership during the pandemic of the outgoing Vicar, the PCC was able to begin 2022 (and shortly afterwards, the interregnum) with a sense of clarity and confidence about its charitable purposes.
11. Indeed, the occasion of an interregnum is often an opportunity for such purposes to be strengthened and clarified as thought is given to the Parish Profile and the gifts needed in a new incumbent. The coherence, clarity and appeal of the Parish Profile bears witness to this process of self-reflection being undertaken deliberately and maturely. Conversations with the Archdeacon of Brighton and Lewes and the Bishop of Chichester during this process confirmed that St Mary de Haura continues to be viewed as a 'flagship' parish in the Diocese of Chichester with significant and enviable strengths.
12. Undertaking this process of advertisement and recruitment for a new Vicar alongside friends at the Church of the Good Shepherd testified to both the strength and flexibility of the relationship between the two parishes (this being the first time both parishes have been in interregnum as a joint benefice). The Benefice of New Shoreham and Shoreham Beach is unusual in having two vibrant and quite independent parish churches serving two equally vibrant and distinct areas of the town, yet with a shared commitment to collaboration and drawing upon one another's strengths. A shared clergy team and administrative arrangements enables each parish to 'take up the slack' for the other at different points, whilst all the while ensuring that effective parish-focussed ministry is preserved. The resilience of the benefice during the interregnum provides clear evidence that these arrangements are working well for the charitable purposes of both churches and the benefit of the whole community.

13. As well as providing an occasion for demonstrating the strength of lay leadership, the retirement of Canon Ann in January 2022 also provided an opportunity for demonstrating the ongoing strength of St Mary de Haura as a 'training parish' for curates. Having been priested in 2021, Revd Steve was able to step into the interregnum with confidence, benefitting from the effective working relationships and high level of competence among the PCC. Particular highlights were the liturgies of Holy Week and the Triduum; the missional and fundraising activities such as the Teddy Bears' Party and Zip Wire in August and the summer Arts Festival; and two special services marking the unique service the late HM Queen Elizabeth gave to the country and the church. The continued contribution to church life of our lay Reader, Dr Jonathan Smith, and several retired clergy who live in the parish was also deeply appreciated.



Figure 2: Teddy's Zip Wire



Figure 3: Commemorating the Queen

14. The arrival of a new Vicar is a cause of both excitement and apprehension for any parish, but especially so when – as in the case of St Mary's – the previous incumbent's tenure was lengthy and successful. Careful thought, practical support and financial investment (including on the Vicarage) were provided to help ensure as seamless a transition as possible. Having experienced Churchwardens and a wider clergy team to draw upon was also very helpful in allowing Revd Andrew Bennison to get to grips quickly with the demands of the role. Although different to Canon Ann in experience and background, Revd Andrew has brought focus and diligence to the role and the parish community has been heartened by the appointment of a new Vicar in a timely fashion. The very large numbers who attended Revd Andrew's induction service in October underlined the high esteem with which St Mary's continues to be held in the wider community.



Figure 4: Induction of Revd Andrew Bennison

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15. The Community of the Sacred Passion had been an integral part of church life and in August we were sad to say goodbye to Mother Philippa and Sister Gillian Mary and Sister Jacqueline as they left the White House in Buckingham Road after 18 years. Community numbers had declined over the years and it was felt this was the right time to move to sheltered accommodation in Littlehampton. We wished them new joy and fulfilment as they start a new stage of their lives and thanked them for the years of prayer and care they had given our community.



Figure 5: A Fond Farewell to Mother Philippa, Sister Gillian Mary and Sister Jacqueline


16. Of course, the year has not been without challenges. Like many parishes, St Mary's is experiencing financial pressures and these became more apparent towards the end of the year. With the appointment of a new incumbent, decisions have also needed to be made regarding the proposed redevelopment of the New Road building near the church. We have also been faced with a reduction in the number of volunteers available to help with services and events. These challenges have been faced, however, from a position of undoubted strength and from a secure, confident rootedness in the faith that sustains and guides us as a parish community.

Services and other church activities

17. 2022 was the first year since 2019 that public worship was able to take place entirely free of restrictions. As national figures indicate, the process of post-Covid recovery is a complex one. There have been some changes in patterns of behaviour (for example in family life) that are unlikely to be reversed, and in other cases (such as life events - baptisms, weddings and funerals) the pandemic has accelerated trends that were already in evidence. Nonetheless, overall levels of church attendance showed clear signs of recovery and the renewed sense of a confident worshipping community – especially towards the end of the year – has been heartening.

Attendance at services	2018	2019	2020	2021	2022
Baptisms	36	30	7	12	21
Confirmations	8	4	0	0	6
Admission to Communion before Confirmation	3	2	0	0	0
Easter Communicants	263	237	0	89	155
Christmas Communicants	179	227	0	144	153
Church attendance on an average Sunday	194	189	75	90	125
Weddings and Marriage Blessings	7	7	5	5	12

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18. During Holy Week and Easter 2022 a full programme of services was held, with restrictions on numbers lifted for the first time since the pandemic. Advent and Christmas likewise saw the return of our large-scale carol services with increased capacity and correspondingly higher levels of attendance.
19. Our overall pattern of worship continues to reflect our aspiration to offer high quality worship in the best of the Anglican tradition, combining dignity with variety and accessibility for different ages. This approach reflects our identity as a parish and our commitment to maintain an open and hospitable ethos, rather than an appeal to narrower interests. This is reflected in the fact that the range of our monthly services (which in addition to the services of Holy Communion on Sunday and Tuesday mornings include Choral Evensong, Compline, Taizé Evening Prayer and Teatime Worship) attract distinct and sometimes sizeable congregations. The daily discipline of Evening Prayer throughout the week also provides a bedrock of prayer and presence in the building that many other parish churches have lost. The overall 'reach' of our prayer and worshipping life at St Mary's is therefore pleasingly large and not merely limited to Sunday mornings.
- 
- Figure 6: Pets Service*
20. Later in the year we were able to host the Town Remembrance Service – again, with restrictions on numbers lifted. Church was full for this service and the continued popularity of Remembrance Day testifies to the ongoing civic role of St Mary's within the life of the town. It was likewise gratifying to welcome back Shoreham College and Shoreham Academy – two large secondary schools in the town – for their annual carol services..
21. A number of special services were also held during the year which attracted large attendances. These included a service of Choral Mattins to mark the late Queen's Platinum Jubilee in June and, sadly, the Memorial Service to mark the Queen's death in September. Particular credit must be paid to all who assisted in putting together the latter service at short notice and in dealing with the civic and community responsibilities that coincided with it – especially the Churchwardens, Curate and Director of Music. Many hundreds of people were able to pay their respects to the late Queen in St Mary's and, though sombre, there was a clear sense of St Mary's 'rising to the challenge' of the occasion.
22. Alongside the church services and the range of pastoral work which underpins it, the wider life of the church continued to grow and flourish post-Covid. Within the life of the congregation, groups such as Mothers' Union, the Julian Group and the Lectio Divina continued to provide opportunities for spiritual nurture and fellowship under confident lay leadership. Lent and Advent groups provided other opportunities for faith formation and discipleship and it was particularly encouraging to be able to prepare six candidates (both adult and children) for confirmation for the first time since 2019.
23. One of the most encouraging signs of post-Covid recovery in 2022 was the welcome return of many community groups, organisations and activities to St Mary's. The Art Festival was held once again at the beginning of June coinciding with the 2022 Art Trail in the town. In this year's exhibition, 'For the beauty of the earth', artists (including pupils of St Nicolas and St Mary's School) interpreted the theme in a variety of mediums and the Meet the Artists' evening proved as popular as ever. The exhibition raised £1,544 for the church.

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A scheduled of guided tours of St Mary's took place during July, August and September. The tours were led by a group of volunteers and were very well attended with over £200 in voluntary donations being made.

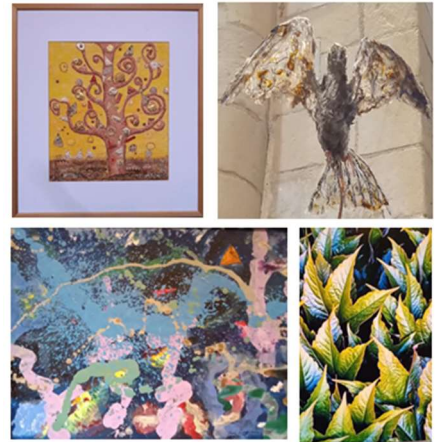


Figure 7: Some entries For the Beauty of the Earth

24. In October, Wordfest – Shoreham's annual literary festival – held several of its events in church and underlined the vibrancy and fruitfulness of these sorts of community partnerships. Opening the church for events such as 'Light Up Shoreham' (when free hot chocolate was on offer!) and the monthly farmers' market also helped to ensure a steady stream of visitors through the doors. A particular success in this respect was the Christmas Tree Festival held in early December – organised 'in-house' for the first time – which brought hundreds of families and visitors through the door and coincided effectively with our 'Pop-up Nativity'. Informal conversation and relationship-building at such events testifies to the importance of the church as a space for wonder, hospitality, fun and relationship-building. A more detailed account of the strength of the church's ministry to Children and Families is provided below.



Fiaure 8: Christmas Tree Festival Winners

- 25 Finally, the social and fundraising life of the church was likewise reinvigorated during 2022, providing a corresponding boost both to congregational morale and church funds. We are fortunate at St Mary's to benefit from regular fundraising activities of church members – which include such popular prosecco parties, 'chilli and sparklers' evening and the Teddy Bear's Picnic – and also special events. With regard to the latter, particular thanks are due to Mark Potter for once again raising £11,322 for St Mary's through his sponsored walk and from the match-funding his employer, Legal & General provided. Legal & General also provided £3,097 match-funding for Sam Johnson's involvement in the Teddy Bear's party in the churchyard and our Christmas Tree Festival. We are very grateful to Legal and General for their community support.

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Children & Families

26. Our efforts in this ministry have been on building upon all the foundations of post-pandemic recovery laid last year. Sarah Sayers, our Children and Families Co-ordinator, continues with great enthusiasm, tenacity and novel ideas to engage and reach out to our children and families who attend church as well as those who don't but engage from the wider community. Here too the variety of services and events reflect our openness and determination to reach beyond those familiar with church attendance.
27. The year has seen more families repeatedly attending our Sunday school 'Shine' aimed at children aged under 11 years and our preschool group Mary's Music. Mums, dads, carers and grandparents bring children with sometimes more than 30 attending activities in the church hall and the churchyard (during the summer months) as well as the church. In addition:
- Our new 'Toddler Time' is held in the church attended by families who may or may not normally come to church, coming together in a beautiful place taking part in interactive bible stories, songs and crafts using all parts of the church.
 - 'Teatime Worship' is held once a month on Sunday afternoons with our special annual teddy bear picnic taking place in August - this year saw a fun teddy bear zip line for all soft toys to experience a ride from the church tower to the church yard below. Of course, this was whilst raising over £450, bringing much delight to those young and old at heart and of course to those toys taking part!
 - Our Children's Good Friday service with Easter crafts was well attended by those in the wider community, as was the Queen's Jubilee children's service with crown making and flag waving as part of the event.



Figure 9: Queen's Jubilee Children's Service

28. Our summer club held over four days during the holidays was very well attended with as many as forty children attending each session – many regular church-goers and many not. All joined in with singing, games and crafts centred around four themes from the Bible.
29. During December the Christingle and Pop-Up Nativity services and activities were also popular; and the crib service again saw the church full with families. Our Sunday school 'Shine' entered a tree in the Christmas tree festival and came third overall in the public vote.



Figure 10: Christingle Service

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30. Raising the profile of our Children & Families work is also key to its success. Sarah keeps up Facebook page with links to posters being on our noticeboards, in the church, Parish Centre and in the church school St Nicolas and St Mary's. She also produces a monthly newsletter for children and families sent to all those who have attended previous services and forthcoming events.



Figure 11: Shine Pop Up Nativity

Safeguarding

31. Safeguarding responsibility in the parish in 2022 continued in the highly competent hands of Ash Sayers, our Parish Safeguarding Officer (PSO). In his professional life Ash is a serving police officer and brings a great deal of diligence and expertise to the role, particularly in ensuring compliance with the evolving framework of safeguarding training for PCC members, staff and others. As a result, all PCC members, clergy and staff were either fully up-to-date with their mandatory safeguarding training and DBS checks (if applicable) at the year's end, or had a date in the diary to update their training/certification at the earliest possibility opportunity in 2023.
32. For most of the year there were no safeguarding matters of concern. This changed in October when a serious safeguarding disclosure of a historic nature – unrelated to St Mary de Haura but disclosed in the course of our ministry – occurred. With the support of the PSO and Assistant Diocesan Safeguarding Advisor, this matter was swiftly reported to the Diocese who took over responsibility for resolving it. It also had the welcome side-effect of establishing a positive and productive working relationship between the new incumbent and the Diocesan Safeguarding Team at an early stage.
33. With a new Vicar from October onwards, the PSO has continued the tradition of working closely with the incumbent. Revd Andrew is particularly grateful for Ash's proactive approach to the role and the way in which he resources and supports the congregation and PCC.
34. More formally, the parish continues to be registered with Thirtyone:Eight, the independent Christian safeguarding charity. Also, we are required to state in this report that the PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Church buildings

35. St Mary's remains on the Historic England Heritage at Risk Register and the condition is listed as "poor". In 2023 a Quinquennial Review by our Inspecting Architect will be conducted which will report on the condition of the fabric of the church. This will provide us with a clear sense of priorities for maintenance and repair work on the church fabric.

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36. In the course of 2022 repairs were undertaken to the stonework at the East elevation of the South transept roof. The £3,180 cost of this work, which required scaffolding, was met by the Friends of St Mary's who also paid for repairs to the boiler (£855) and the lighting (£779) - the latter involved the replacement of lamps, rewiring lighting at the altar and the installation of a new bank of switches. In addition, the gutters were cleared and routine annual inspections of the lightning conductor, flagpole, fire extinguishers, blower room and the security alarm were completed together with regular tuning of the organ..
37. In the churchyard two new benches replaced ones which had fallen into a poor state of repair, the cost of which was met by the families whose deceased family members they commemorated. Following agreement with the Bereavement Services and the arboriculture teams some of the trees surrounding the Garden of Remembrance were pruned to make the area lighter and more pleasant.
38. Towards the end of 2021 the PCC considered a matter which was raised by members of our congregation who are wheelchair-users. They pointed out that they are positioned during services either in the South aisle, where visibility is poor, or at the back of the church by the font, which is outside the body of the congregation. In 2022, having consulted the church architect, the PCC decided to remove the front two pews on the South side of the Nave so as to provide room for at least two wheelchair-users and their escorts. This arrangement was formally approved by means of an 'Interim Faculty' from the Diocesan Registrar for a trial period of fifteen months. The arrangement has proved successful and in due course we will consult the congregation with regard to making the adjustment a permanent one.

Mission 2020

39. The Mission 2020 committee and the PCC have continued to progress the re-development of the property the church owns in New Road Shoreham. This property has for many years been a drain on our resources as it is in a very poor state of repair. Following a positive informal meeting with senior officers of the local authority in late 2021, a pre- planning application meeting with officers from the planning department of the local authority was held in May 2022. The outcome was also positive and our architect and planning consultant considered that the minor amendments to the plans the officers suggested could be made without impairing the financial viability of the scheme. Accordingly, the PCC was advised that the project could continue as conceived to the next stage which is to make a full planning application.
40. In considering whether to proceed with a full planning application, the PCC was mindful of the significant costs entailed in the necessary preparatory work our professional advisers will need to undertake in preparing the application. Fortunately, the PCC was able to commit funds to meet these costs thanks to a very generous recent bequest made to the church. However, having reached its decision to proceed before the new incumbent was in post, the decision was held over until after his arrival. It was therefore not until November, after Revd Andrew had carefully considered all the relevant information and discussed it with the PCC, that our professional advisers were instructed to prepare the full planning application. Full details of what is proposed will become public once the planning application has been submitted. The process will involve proper consultation with the church membership, local community interests and the wider public. Until then the plans remain confidential. We expect that consultation to take place in the first half of 2023.

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Deanery Synod

41. The Deanery Synod, which is chaired jointly by the Rural Dean and a Lay person, acts as an intermediary between the PCCs of each parish in the deanery and the synod of the diocese as a whole. Its members are all the licensed clergy in the Deanery and those lay people elected by the parishes at their Annual Parish Church Meeting. The lay members serve for three years. There are 21 deaneries each with its own synod in the Diocese of Chichester. St Mary's belongs to the Hove Deanery Synod and its elected representatives are Chris Davis, Edith Leslie, Louise Gill and Jenny Innes. As members of the Deanery Synod they are also ex officio members of the PCC.
42. The Deanery Synod met three times in 2022. Prominent among the issues it discussed were finances, including the Parish Share (the amount each parish is asked to contribute to the cost of running the diocese); and arrangements to support parishes implement their Mission Action Plans. It was recognised that it may be difficult for some parishes to meet their parish share in full. However, where possible parishes were urged to pledge to provide an amount higher than the parish share so as to help support those parishes which are much less fortunate. It was calculated that the total cost of parish ministry across the diocese, based on each parish having one full-time incumbent, is £76,967 each year.
43. The Mission Action Plan St Mary's drew up in 2021, anticipating Canon Ann's retirement, focussed principally on the redevelopment of the New Road property because of the potential that has to enable us to do more in the future. It also included a continuation of initiatives which have, in spite of the pandemic, continued to attract interest, most significantly the various groups (Lent Groups, bible groups) that have taken place. The deanery has some resources based at All Saints church in Hove to support parishes take forward their plans.

The Church School, St Nicolas and St Mary's Church of England Primary School

44. 2022 has been an exciting year in the history of St Nicolas and St Mary's CE Primary school. In June, after many years in the planning, the school became the founding school in the Bishop Otter Academy Trust. This also saw the Andy Lincoln taking over as Headteacher with David Etherton, the former Headteacher, becoming the Chief Executive of the Bishop Otter Academy Trust. Underpinning this development was the establishment of two Deputy Headteacher roles to which Hannah Wing and Victoria Bishop were appointed.
45. The year also marked a return to some sort of normality following the restrictions and school closures imposed to manage the risks of the pandemic. The opportunity for children to be able to enjoy school visits, have visitors into school, participate in school to school fixtures and collectively worship as one school together, has been a joy to experience.
46. One of the highlights of the year has been our parents and children giving up time at the weekend to create exciting new outdoor play equipment for the children. Our 'DIY Saturdays' have been a huge success and the school is keen to ensure that the church and school communities continue to come together for the benefit of our children.
47. Another milestone we passed was Canon Ann Waizeneker retirement as our Vicar. It was sad to say goodbye to her as she was such a positive and welcoming presence in the school. But we were delighted

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to welcome Revd Andrew her successor. In a very short period of time he made a positive and constructive contribution to the life of the school.

Director of Music's report

48. Music continues to play a significant and motivating role in the worship and life of St Mary's. Our Services are enriched by choral and organ music – and we support the local community in being able to provide quality music at weddings, funerals, memorial services, and school services. In addition, we host many concerts and other events, attended by large numbers of the local community and beyond. Many of these events are produced under the auspices of Music at St Mary de Haura (see separate report below).
49. Following the suspension of choral activity as a result of the Covid pandemic of 2019, 2020 and much of 2021, it has been a joy to pick up the momentum of a normal schedule. During 2022, the Choir sang at four Weddings/Blessings and 12 Funerals/Memorial services compared to 2021 when four Weddings/Blessings and just four Funerals/Memorial services took place.
50. Particularly memorable events in 2022 include *Mattins for a Monarch* on 6th June, a Service of Thanksgiving for the Platinum Jubilee of Her Majesty Queen Elizabeth II. This was followed all too soon by a Memorial Service for the Queen in September. Both Services were well attended by our regular congregation and community leaders. Once again, the Choir were augmented by guest singers (when numbers in the choir swell to 14-16) for the annual *Town Carol Service* and the additional *Carols at St Mary's*. Repertoire this year included music from Ukraine – and many who attended commented on the quality of the music and singing (including Ukrainians now living with members of the church).
51. The Choir was honoured to sing at the Marriage of choir member Jane Kemp and to pay tribute to long serving member Peggie Elford at her funeral.

St Mary's Choir

52. The invaluable contribution of St Mary's Choir is key to the music in our worship. The Choir rehearses on Friday evenings and sings at Sunday Eucharist, Choral Evensong (every third Sunday in the month) and on important dates in the liturgical calendar – including Advent, Christmas, Ash Wednesday, Holy Week and on Easter day. The Choir is an Affiliated Member of the Royal School of Church Music and is committed to the RSCM *Voice for Life* training and awards scheme. It is a voluntary organisation, and there is much musical reward in regularly singing the repertoire of cathedral-style music on just minimal rehearsal.

We have a fine team of dedicated singers who perform a wide repertoire of music from all centuries during the Church year.

53. Rehearsals are held in the Study Room (St Mary's Hall) and the Choir benefits hugely from use of this facility, being a more practical and economic rehearsal space (especially in winter months!) than the large church. We are particularly grateful to Barbara Sealy and Louise Gill for giving many voluntary hours in the administration of music, to Pauline Cakebread for maintenance of choir robes, and thanks

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also to Tim Williams for his accomplished solos as choir Cantor – and not forgetting his design, printing and editing skills.

Resources (St Mary's Choir)

54. Fees received for singing at weddings and funerals are distributed among the Choir and other local singers who support us. Most of the singers choose not to take their personal fee, making generous donations to the St Mary de Haura Church Choir fund. Total funds held as of 31 December 2022: £3,431. From these funds the Choir spent £1,253 on music, resources, and expenses in 2022 (compared with £528 in 2021 which reflects the scale of activity which has resumed since the pandemic).
55. The church has a fine three-manual Norman & Beard organ of 1894 (restored in 1994 by Pat Christian). Maintenance continues to be provided by Pat Christian, to whom we are grateful for his care and attention. The organ suffered a few mechanical and electrical faults in 2022, all due to humidity, resultant corrosion and shrinkage. Rehearsals in the Study Room are supported by a portable Roland digital piano, purchased in 2014 with funds from *Music at St Mary de Haura*.
56. Currently, the church does not possess its own acoustic piano. The PCC benefits from the long-term loan of a Yamaha C3 grand piano. We are most grateful to Ann Wroe for this generosity, which greatly facilitates our music in worship and concert. *Music at St Mary de Haura* promotes at least one event a year raising funds for *Gospel Oak Action Link* (GOAL) - the charity founded in 1992 by Ann's husband Malcolm Wroe. The church will need to buy its own piano at some point in the future. *Music at St Mary de Haura* currently holds reserved funds of just over £7,235 towards the future purchase of a piano (a new piano comparable to the one on loan would cost £29,000). The charity also holds the David Bennet Memorial fund (£6,041), established in 1989 to encourage young organists with financial support for organ tuition.

Music at St Mary's

57. Following the interruption caused by the pandemic, the church's charity Music at St Mary's was pleased that several events took place:
- In March Shoreham Oratorio Choir performed Fauré's Requiem and in April, Vocal Fusion Acapella and the Bourne Chorus gave a concert in aid of Motor Neurone Disease.
 - In June, Brighton Consort performed *The Lord's Song in a Strange Land* and Brighton Youth Orchestra String Ensemble put on an end of tour concert.
 - As part of the Shoreham literary festival ('Wordfest') in October, an event with the Shoreham Chamber Choir including English Songs and Sussex Poetry, to celebrate National Poetry Day, took place.



Figure 12: Wordfest event in church

Trustees Annual Report for 2022

- In November Shoreham Oratorio Choir performed *Music for an Autumn Evening*; and in December Sussex Voiceworks presented 'Five Gold Rings', a concert of classical and festive music, featuring Schubert's 'Mass in G' and favourite carols.
- Seaford College Chapel Choir sang carols for their annual Christmas concert in aid of 4Sight and Shoreham Chamber Choir performed *O Magnum Mysterium*, a concert of music and poetry for Advent.
- Adur Arts Forum put on four lunchtime concerts in their Autumn series: Folk in Adur, Yoko Ono (*piano*) and Paul Gregory (*guitar*), 2 Violas & Piano by Peter Mallinson and Matthias Wiesner (*violas*) with Evgenia Startseva (*piano*) and The Wellington Wailers sang Sea Shanties.
- A Sunday afternoon concert was given by the Rude Mechanicals.

58. This reflects the diverse range of music which the church is pleased to host, encouraging people who may otherwise not visit the church to enter and appreciate not only its lovely acoustics but its remarkable architecture too.

III. FINANCIAL REVIEW

Income and expenditure

59. In 2021 we received a bequest of £90,000 which strengthened our resources, and in 2022 we received a final payment from the same bequest for £13,954. However, with the upcoming redevelopment of the premises in New Road/East Street – the site of the old church hall - the PCC is facing considerable costs in relation to obtaining planning consent for the premises.
60. The total receipts received on the general unrestricted fund were £133,324 (2021: £222,149) and are detailed in the financial report. Total expenditure on the general unrestricted fund was £157,577 (£2021: £123,122). A deficit of £8,000 had been projected for 2022 and the increased figure is due to payments of £7668 for redevelopment costs, £8k refurbishments to the vicarage during the vacancy, £9k to salaries which are offset by fees received in respect of the Director of Music, and general increases in the cost of maintenance and upkeep of services.
61. Increased costs were incurred due to three major services in 2022, a special service of Mattins for the Queen to celebrate her jubilee, a commemorative service on the death of the Queen and the Licensing Service for our new vicar.
62. A grant of £7,000 was received from New Shoreham Church Trust in respect of our Families and Children's Worker. We continued to receive regular giving through the Parish Giving Scheme (PGS), standing orders and the contactless card terminal installed in 2020.
63. Outward Giving also increased in 2022. On receiving the bequest, the PCC agreed to make a donation to the Worthing Homeless charity, Turning Tides of £1,000 and also to the Shoreham and Adur Community Foodbank in two amounts of £500. A donation was sent from a collection from the congregation to the Disaster Emergency Appeal for Ukraine of £750, and a second donation £108.00.
64. Monies raised at Harvest totalling £626.79 were divided between Family Support Work, Turning Tides and the Foodbank.

65. Fundraising provided much needed income in 2022 and the final total for the year was an incredible £12,842 (2021: £12,268). Our grateful thanks go once more to everyone involved, especially to Mark Potter again for his sponsored walk from St Mary's to Chichester Cathedral with the money raised being match funded by his employer, Legal and General and raising £11,322 in total, including gift aid. This year members of the church organised the Christmas Tree Festival which raised a total of £5,236 for the Friends of St Mary's, including the match-funding contribution from Legal & General thanks to Sam Johnson's involvement.
66. All income, except the grant detailed previously, are raised from the congregation and by fundraising, as St Mary's does not have a hall or any other external way to raise funds.

Parish Share, Staff costs & Trustee payments

67. The largest expenditure of the PCC was the sum of £60k paid to the Diocese for our share of all churches' Parish Ministry costs incurred by the Diocese (2021: £57,594). This amount covers the housing, stipend and pension costs of the clergy, and a standard sum for diocesan central costs and clergy training. We are pleased to report that in 2022 we were able to pay our Parish Share in full.

The PCC employed four part-time staff: for a Director of Music, Parish Administrator, Children, Family and Youth Coordinator and a Verger. Two of those positions that of the Parish Administrator and the Children, Family and Youth Coordinator, are members of the PCC – Sue Clay and Sarah Sayers respectively.

Other costs incurred and paid included Council Tax, water charges and expenses for travelling and telephone for the vicarage and curate's house which, with the clergy expenses amounted to £10,647 (£5,747 in 2021) This figure is higher than in 2021 as it includes refurbishments costs to the vicarage during the vacancy paid by the PCC.

Giving

68. The table below sets out the church's giving for 2023, some donations are sent through the PCC bank account and some are raised in church by parishioners and sent by them directly to the charity concerned.

	2022	2021
The Children's Society	£407	£371
Turning Tides	£1,780	£345
Shoreham and Adur Community Foodbank	£1,209	-
Family Support Work	£ 364	-
Christian Aid	£590	£600
St Mary's Pickering	-	£25
Disaster Recover Ukraine	£858	-

Trustees Annual Report for 2022

Reserves and other funds

69. The PCC's policy is to maintain a balance in the general unrestricted funds which equates to approximately three months of unrestricted payments as contingency fund and to allow time to identify and develop new sources of income or to cut back on related expenditure. Three months' worth of essential expenditure, approximately £19,000, comprises salaries, utilities, photocopier rates and contingency. The unrestricted reserves are approximately equal to 6 (2022: 10) month's essential expenditure based on the expenditure of the year ended 31st December 2022 which is considered sufficient and in line with the policy. Free reserves totalled £104,636 (2022: £129,169) at the balance sheet date.
70. St Mary de Haura is a Grade 1 listed building and the Friends of St Mary's is a separate charity with the responsibility for raising finance with which to support the on-going restoration of St Mary's. The Trustees are the Vicar and Churchwardens.

The PCC holds three designated (that is, restricted) funds which are invested within the Church of England Central Board of Finance Deposit Accounts:

- The Reginald Brown Bequest 1944: the balance at 31st December 2022 was £3,182. The conditions attached to the use of this fund are that a sermon must be preached from a prescribed text on Quinquagesima Sunday. The interest from this fund is used by the Incumbent at their discretion.
- The Rice Bequest: the balance at 31st December 2022: £19,236. This fund is designated for the maintenance of a stained-glass window.
- The Clement Bequest: balance at 31st December 2022: £988.49. This fund, the disbursement of which is at the discretion of the Vicar and Churchwardens, is designated for the maintenance of a grave in the churchyard.

IV. MANAGEMENT OF THE CHARITY

Structure and Governance

71. The trustees of the charity are the *ex officio* and elected members of the PCC. The *ex officio* members are the priests of the benefice; the Churchwardens; and the members of the Deanery, Diocesan or General Synods. The other lay members of the PCC are elected at the Annual Parochial Church Meeting (APCM) by those on the electoral roll attending that meeting. The PCC may also co-opt additional members but did co-opt one person. The members of the PCC throughout 2022 were:

Ex officio	Revd Canon Ann Waizeneker Revd, Incumbent (until 23rd January 2022) Revd Andrew Bennison Incumbent (from 3rd October 2022) Revd Jane Bartlett, Associate Priest Revd Steven Emerson, Assistant Curate
	Sue Clay, Churchwarden John Tyson, Churchwarden

Louise Gill, Deanery Synod Member
Chris Davis, Deanery Synod Member
Jenny Innes, Deanery Synod Member
Edith Leslie, Deanery Synod Member

Elected lay members

Terry Clark	(Until APCM 2023)
Ed Downes	(Until APCM 2023)
Katie Westcott	(Resigned November 2022)
Jenny Innes	(Until APCM 2023)
Rebecca Allinson	(Until APCM 2024)
William Payne	(Until APCM 2024)
Mark Potter	(Until APCM 2024)
Ian Tompkin	(Until APCM 2024)
Sam Johnson	(Until APCM 2025)
Anthony Rathbone	(Until APCM 2025)
Louise Smith	(Until APCM 2025)
Gillian Robertson	(Until APCM 2025)
Jonathan Smith (Licensed Lay Reader)	

Co-opted

Sarah Sayers

72. Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent and curate, the churchwardens and members of the Deanery, Diocesan or General Synods) and 12 members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.
73. The PCC has two Committees, the Standing Committee, which did not meet in 2022, and the 'Mission 2020' Committee which was established in 2018, to plan for the redevelopment of the two-storey property close to the church. The freehold of this property is held in trust for the church by a separate charity⁴ of which the Incumbent and the two churchwardens are the sole trustees. A summary of the work of this Committee is provided in paragraphs 37 - 38.
74. In addition, the responsibilities of the PCC for the maintenance and upkeep of the church, parts of which are nine centuries old, are supported by the work of another charity, The Friends of St Mary's Church, New Shoreham⁵. The Incumbent and Churchwardens are also the sole trustees of this.

Public Benefit

75. In accordance with our duties as stated in section 17(5) of the 2011 Charities Act, we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit has been demonstrated by the activities undertaken since the inception of the charity outlined in the 'Objectives and Activities' section above.

⁴ The New Shoreham Church Trust details of which can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/5160031>

⁵ Details of the charity The Friends of St Mary's can be found through this link: <https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/280315>

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 DECEMBER 2022

76. The trustees/executive committee are required by law of England and Wales to prepare financial statements for each financial year which give a true and fair view of the Association's financial activities during the year and the financial position at the end of the year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures, disclosed and explained in the financial statements; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees/Executive Committee are responsible for keeping accounting records which disclose with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by the Reverend Andrew Bennison, PCC Chairman



Reverend Andrew Bennison
PCC Chairman

Date: 28 March 2023

**PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA,
SHOREHAM-BY-SEA**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, NEW SHOREHAM**

I report on the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Cummins FCCA
for and on behalf of TC Group

The Courtyard
Shoreham Road
Upper Beeding
Steyning
West Sussex
BN44 3TN

Dated: 30 March 2023

**PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA,
SHOREHAM-BY-SEA**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds 2022	Restricted funds 2022	Endowed funds 2022	Total funds 2022	Total funds 2021
Income and endowments from:	4	£	£	£	£	£
Donations and legacies		94,880	-	-	94,880	193,103
Charitable activities		15,553	-	-	15,553	28,098
Other trading activities		12,842	-	-	12,842	12,268
Investments		938	-	-	938	786
Other		9,111	3,097	-	12,208	8,556
Total income		133,324	3,097	-	136,421	242,811
Expenditure on:	5					
Charitable activities		157,464	1,682	-	159,146	140,349
Fundraising		113	-	-	113	236
Total expenditure		157,577	1,682	-	159,259	140,585
Net gains/(losses) on investments	10	(953)	-	(3,144)	(4,097)	4,616
Net movement in funds		(25,206)	1,415	(3,144)	(26,935)	106,842
Reconciliation of funds:	14					
Total funds brought forward		135,808	25,309	26,550	187,667	80,825
Total funds carried forward		110,602	26,724	23,406	160,732	187,667

The notes on pages 22 to 32 form part of these accounts.

**PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA,
SHOREHAM-BY-SEA**

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	£	2022 £	£	2021 £
Fixed assets	10				
Unrestricted investments			5,966		6,919
Endowed investments			23,406		26,550
			<hr/>		<hr/>
			29,372		33,469
Current assets					
Debtors	12	17,611		4,160	
Cash at bank and in hand		122,897		160,366	
		<hr/>		<hr/>	
		140,508		164,526	
Creditors: amounts falling due within one year	13	(9,148)		(10,328)	
		<hr/>		<hr/>	
Net current assets			131,360		154,198
			<hr/>		<hr/>
Total assets less current liabilities			160,732		187,667
			<hr/>		<hr/>
Net assets			160,732		187,667
			<hr/>		<hr/>
The funds of the charity	14				
Endowed funds			23,406		26,550
Restricted funds			26,724		25,309
Unrestricted funds			110,602		135,808
			<hr/>		<hr/>
Total charity funds			160,732		187,667
			<hr/>		<hr/>

This Annual Financial Report, for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by



Reverend Andrew Bennison
PCC Chairman

Dated: 28 March 2023

Charity Number- 1174718

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Legal Status

The Church is an unincorporated charity registered in England and Wales, further details can be found on the front cover of these accounts.

2 Accounting policies

2.1 Accounting convention

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current (2015) Statement Of Recommended Practice, Accounting and Reporting by Charities SORP (FRS 102).

Parochial Church Council of St Mary De Haura meets the definition of a public benefit entity under FRS 102. There are no material uncertainties about Parochial Church Council of St Mary De Haura's ability to continue as a going concern. This conclusion takes into account the financial effect of the Covid-19 pandemic.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

2.2 Funds accounting

Funds held by the PCC are:

Unrestricted funds - general funds which can be used for PCC ordinary purposes

Restricted funds - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

Endowment funds - funds the capital of which must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 Accounting policies

(continued)

2.3 Income and endowments

All income and endowments are accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Donations and legacies

Collections are recognised when received.

Planned giving receivable is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

Gift aid recovered is recognised when the income to which it is attached is recognised.

Grants and legacies are recognised when the formal offer in writing of the funding, is received by the PCC and the charity becomes entitled to the income.

Charitable activities

Income from charitable activities is recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

Fees are recognised as services are provided.

Other trading activities

Sales of magazines and study notes are recognised when received.

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the cease of concerts: for the year in question, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised in accordance with the above overall policy.

Gains and losses on investments

Realised gains are recognised when the investments are sold.

Investment gains and losses are accounted for on revaluation at 31 December.

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

2 Accounting policies (continued)

2.4 Expenditure

Expenditure is accounted for on an accruals basis and accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church Activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

2.5 Fixed Assets

Investments

Investments are stated at fair value at the balance sheet date.

2.6 Cash Flow Statement

In accordance with Section 7 of FRS 102 the charity is claiming exemption from the requirement to prepare a cash flow statement on account of its size.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The Trustees seek to use short term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

2.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

2.9 Trustee remuneration

All the trustees donate their time spent running the charity on a voluntary basis and do not receive any remuneration for their work.

2.10 Estimates and judgements

Estimates and underlying assumptions are reviewed by trustees on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3 Comparative Funds Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted funds 2021 £	Restricted funds 2021 £	Endowed Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income and endowments from:					
Donations and legacies	193,103	-	-	193,103	112,737
Charitable activities	8,962	19,136	-	28,098	17,823
Other trading activities	12,268	-	-	12,268	10,458
Investments	786	-	-	786	675
Other	7,030	1,526	-	8,556	9,300
Total income	222,149	20,622	-	242,811	150,993
Expenditure on:					
Charitable activities	122,886	17,463	-	140,349	133,533
Fundraising	236	-	-	236	1,123
Total expenditure	123,122	17,463	-	140,585	134,656
Net gains/(losses) on investments	1,518	-	3,098	4,616	167
Net movement in funds	100,545	3,199	3,098	106,842	16,504
Reconciliation of funds:					
Total funds brought forward	35,263	22,110	23,452	80,825	64,321
Total funds carried forward	135,808	25,309	26,550	187,667	80,825

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

4	Analysis of income and endowments:	Unrestricted Funds	Restricted Funds	Endowed Funds	Total Funds	Total Funds
		2022	2022	2022	2022	2021
		£	£	£	£	£
	Planned giving (excl. tax refunds)	16,116	-	-	16,116	20,933
	Loose cash collections	12,727	-	-	12,727	6,667
	Grants	7,000	-	-	7,000	18,815
	Gift Aid recoverable	5,881	-	-	5,881	11,462
	Sundry donations and appeals	29,960	-	-	29,960	113,234
	Parish Giving Scheme	23,196	-	-	23,196	21,995
	Donations and legacies	94,880	-	-	94,880	193,103
	Fees for weddings and funerals	10,754	-	-	10,754	5,541
	Wall Box	-	-	-	-	2,990
	Church Hiring Fees	1,394	-	-	1,394	-
	Stonework repairs/Historic England grant	-	-	-	-	19,136
	Regular Events	-	-	-	-	431
	Other sales	3,405	-	-	3,405	-
	Charitable activities	15,553	-	-	15,553	28,098
	Trading Activities	12,842	-	-	12,842	12,268
	Other trading activities	12,842	-	-	12,842	12,268
	Dividends and interest	938	-	-	938	786
	Investments	938	-	-	938	786
	St Mary de Haura Choir	-	1,872	-	1,872	940
	Music at St Mary de Haura	-	816	-	816	471
	Belfy Fund	-	409	-	409	115
	Children's activities	775	-	-	775	-
	Other (Shared costs – COGS)	8,336	-	-	8,336	7,030
	Other	9,111	3,097	-	12,208	8,556
	Total received on all funds	133,324	3,097	-	136,421	242,811

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

5	Analysis of expenditure on:	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowed Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
	Missionary and charitable giving	4,276	-	-	4,276	651
	Ministry:					
	Diocesan parish	60,000	-	-	60,000	57,594
	Other clergy costs	10,647	-	-	10,647	5,747
	Staff (note 7)	37,565	-	-	37,565	28,022
	Upkeep of services	12,506	-	-	12,506	11,234
	Church running	5,033	-	-	5,033	5,156
	Belfry Fund	-	150	-	150	9
	St Mary de Haura Choir	-	1,253	-	1,253	528
	Music at St Mary de Haura	-	279	-	279	126
	Church maintenance and repair	7,874	-	-	7,874	3,232
	Parish office administration	9,855	-	-	9,855	9,590
	Children's activities	170	-	-	170	-
	Redevelopment Costs	7,668	-	-	7,668	16,800
	Church groups	400	-	-	400	220
	Support costs (note 8)	1,470	-	-	1,470	1,440
	Charitable activities	157,464	1,682	-	159,146	140,349
	Fundraising costs	113	-	-	113	236
	Raising funds	113	-	-	113	236
	Total expended on all funds	157,577	1,682	-	159,259	140,585

**PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA,
SHOREHAM-BY-SEA**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

6 Missionary and charitable giving:

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowed Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
General	20	-	-	20	306
Christian Aid	200	-	-	200	-
Family Support Work	209	-	-	209	-
Worthing Homelessness	1,780	-	-	1,779	345
Foodbank	1,209	-	-	1,209	-
Disaster Emergency Committee (Ukraine)	750	-	-	750	-
Disaster Emergency Committee	108	-	-	108	-
	<u>4,276</u>	<u>-</u>	<u>-</u>	<u>4,276</u>	<u>651</u>

7 Staff costs

Remuneration

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowed Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Operational	24,849	-	-	24,849	20,553
Administration and other	12,716	-	-	12,716	7,469
	<u>37,565</u>	<u>-</u>	<u>-</u>	<u>37,565</u>	<u>28,022</u>

Summary of Staff Costs

	Total Funds 2022 £	Total Funds 2021 £
Gross Pay	36,866	27,438
Employer's contribution to defined contribution scheme	699	584
	<u>37,565</u>	<u>28,022</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

7 Staff costs (continued)

Notes

During the year none of the staff earned more than £60,000pa (2021: none). An average of 4 staff were employed this year (2021: 5).

8 Support costs (including Governance costs)

	Unrestricted Funds	Restricted Funds	Endowed Funds	Total 2022	Total 2021
	£	£	£	£	£
Independent examination	1,470	-	-	1,470	1,440
	<u>1,470</u>	<u>-</u>	<u>-</u>	<u>1,470</u>	<u>1,440</u>

9 Trustees and Key Management Personnel:

Key management of the church consist of the Clergy and the Church Wardens. The Clergy are paid a stipend directly by the Diocese and the church wardens are voluntary positions. As such, the key management of the church did not receive any remuneration either in 2021 or 2022. The PCC are not remunerated for their services as PCC members and have not received any reimbursement for expenses. Sue Clay, Parish Administrator and Sarah Sayers, Families and Children's Worker, are both Trustees and salaried members of staff who each received a market rate payment for their work. The PCC paid Council Tax, water charges and expenses for travelling and telephone for the vicarage together with curate expenses amounting to £10,647 (2021: £6,017).

10 Fixed Asset Investments

	Unrestricted Funds	Restricted Funds	Endowed Funds	Total 2022	Total 2021
	£	£	£	£	£
Fair Value 1 January 2022	6,919	-	26,550	33,469	28,853
Net gains and revaluation	(953)	-	(3,144)	(4,097)	4,616
Fair value 31 December 2022	<u>5,966</u>	<u>-</u>	<u>23,406</u>	<u>29,372</u>	<u>33,469</u>

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Analysis of net assets by fund

For the year ended 31 Dec 2022

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2022 £	Total 2021 £
Investment fixed assets	5,966	-	23,406	29,372	33,469
Current assets	113,784	26,724	-	140,508	164,526
Current liabilities	(9,148)	-	-	(9,148)	(10,048)
	<u>110,602</u>	<u>26,724</u>	<u>23,406</u>	<u>160,732</u>	<u>187,947</u>

Analysis of net assets by fund

For the year ended 31 Dec 2021

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2021 £	Total 2020 £
Investment fixed assets	6,919	-	26,550	33,469	28,853
Current assets	139,217	25,309	-	164,526	60,785
Current liabilities	(10,328)	-	-	(10,048)	(8,813)
	<u>135,808</u>	<u>25,309</u>	<u>26,550</u>	<u>187,667</u>	<u>80,825</u>

12 Debtors

	Unrestricted Funds £	Restricted Funds £	Endowed Funds £	Total 2022 £	Total 2021 £
Gift Aid recoverable	622	-	-	622	2,582
Prepayments and accrued income	14,873	-	-	14,873	-
Shared Costs due from Good Shepherd	2,116	-	-	2,116	1,578
	<u>17,611</u>	<u>-</u>	<u>-</u>	<u>17,611</u>	<u>4,160</u>

**PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA,
SHOREHAM-BY-SEA**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Creditors	Unrestricted Funds	Restricted Funds	Endowed Funds	Total 2022	Total 2021
	£	£	£	£	£
Utilities	1,611	-	-	1,611	975
HMRC PAYE	-	-	-	-	1,069
Other creditors	3,062	-	-	3,062	3,809
Independent examiner	1,500	-	-	1,500	1,500
Hymn book loan	2,975	-	-	2,975	2,975
	9,148	-	-	9,148	10,328

	1 Jan 2022	Income	Expenditure	Gains / (losses)	31 Dec 2022
	£	£	£	£	£
14 Statement of funds					
General fund	135,808	133,324	(157,577)	(953)	110,602
Unrestricted Funds	135,808	133,324	(157,577)	(953)	110,602
St Mary de Haura Choir	2,812	1,872	(1,253)	-	3,431
Music at St Mary de Haura	16,697	816	(279)	-	17,234
Belfry	3,169	409	(150)	-	3,428
Historic England	2,336	-	-	-	2,336
Youth Group	295	-	-	-	295
Restricted Funds	25,309	3,097	(1,682)	-	26,724
Browne Bequest	3,606	-	-	(424)	3,182
Clements Bequest	1,142	-	-	(154)	988
Rice Bequest	21,802	-	-	(2,566)	19,236
Endowed Fund	26,550	-	-	(3,144)	23,406
	187,667	136,421	(159,259)	(4,097)	160,732

PAROCHIAL CHURCH COUNCIL OF ST MARY DE HAURA, SHOREHAM-BY-SEA

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

14 Statement of funds (continued)

Endowed funds are required by the donors to be invested and the income spent on specific objectives:

The Reginald Browne Bequest 1944, and is invested in the CBF Investment Fund shares. If a prescribed text is preached on the Sunday Next before Lent then the Vicar may claim the accrued amount of interest on the capital.

The Clements Bequest is invested in the CBF Investment Fund shares. The fund is held for the maintenance of a grave in the churchyard.

The Rice Bequest is invested in the CBF Investment Fund shares. The fund is held for maintenance of the stained glass window in St Mary's dedicated to Edwin Rice and for the Rice graves.

Restricted Funds are not invested permanently but are to be spent within reasonable timescales:

The Belfry Fund holds the funds of the St Mary de Haura bell ringers.

The Youth Group Fund holds funds for the Youth Group based at St Mary and St Nicolas' school.

The Historic England Fund relates to grant income received towards repairs to the church fabric.

St Mary Church Choir holds funds for the church choir.

Music at St Mary de Haura holds funds relating to music at St Mary de Haura.

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides.

15 Control

The charity is under the control of the Trustees.

16 Taxation

As a charity, Parochial Church Council of St Mary De Haura is exempt from tax on income and gains to the extent that these are applied to its charitable objects.

17 Related party transactions

Other than the items detailed in note 9 of the accounts, there are no related party transactions to report (2021: none).