



## **Trustees' Annual Report**

***Reporting Period: Year to 31<sup>st</sup> December 2020***

***Charity registration number: 1174704***

### **Achievements and Performance**

The operation of the charity was significantly constrained by the Government lockdown which started in March 2020 and lasted intermittently throughout the remaining of the reporting year. However, within the government constraints, we made all possible efforts to provide pastoral and material support to our parishioners particularly the more vulnerable ones.

#### *Liturgical Life*

For the period outside the lockdown we celebrated Vespers, Matins and Divine Liturgy on Sundays and on Feast days. The services are attended by Orthodox people of several nationalities, including Greek, Greek Cypriots, English, Russian, Serbian, Bulgarian, Romanian, Albanian and Latvian.

The Apostolic reading, the Gospel reading, the sermon and some prayers were in Greek and English. Books that contain the Divine Liturgy in Greek and English were provided. Vespers and Petition to the Most Holy Theotokos were held every Tuesday, Wednesday and Thursday evening.

The community continued to make all efforts to ensure the liturgical life remains faithful to the Typicon of the Orthodox Church and to meet the demands from chanters during the Holy week, it retained the services of the chanter from Paros, Greece. This contributed significantly to creating the appropriate liturgical environment for the period.

Catechesis was offered on three evenings during the week, involving 2 catechumens, one of whom has since been baptised. The catechesis is in English and takes the form of informal conversation in the church using resources provided by the Church (textbook and liturgical texts).

#### *Education*

For the period outside the government lockdown we continued to operate a Saturday Greek School with 12 students in the age group 6 to 16 years old between the hours of 10:30 to 13:30. The lessons were held in the Church Hall and were provided by three qualified teachers and one to two teaching assistants as appropriate. The Saturday Greek School provided Greek Language resources, including Greek Language text books and educational material, which were obtained through the Archdioceses or through resources on the internet.



## GREEK ORTHODOX CHURCH OF ST BASIL & ST PAISIOS

### Greek Orthodox Archdiocese of Thyateira & G. Britain

#### *Philanthropic Work*

Provided ongoing moral and material support to Greeks, Greek Cypriots, English, Romanians, Bulgarians, Albanians and all without exemption – Orthodox and non-Orthodox – in accordance to our Lord's Gospel and through a large variety of issues and problems. Homeless people and anybody in need were allowed to use the church premises to take refuge for a few hours particularly during the winter, use the facilities and occasionally provide them with small financial help, food and drink.

#### *Premises for Worship*

We continued to make progress towards the purchase of our Church building from the Church of England. The discussions completed the second round of negotiations of stakeholders led by the relevant Church of England Westminster team and a decision for the sale of the church to our community has been taken in December. It is expected the sale to go through the legal process and be completed by summer 2021. a

We continued to assess, manage and plan urgent repairs to the fabric of the building we moved in in 2018 and which was left in a state of disrepair by the previous congregation. This included:

- Disassembly and removal of the unused organ.
- Installation of two vestry walls.
- Decorating the new vestry walls.

#### *Fund Raising Events*

The charity held no significant fund raising events because of the government lockdown. We must acknowledge with gratitude and humility and over - generous support of our parishioners for the period the church was allowed to remain open.

#### **Investments**

The charity does not have any investments.

#### **Financial Review**

The charity's primary sources of fund raising for this period were:

1. Sunday collection after the Divine Liturgy.
2. One-off donations from individuals.

#### **Financial Review**

Total receipts during the reporting period were £31,860 below the amount reported last (£34,786). Receipts are made up primarily by Sunday collection (48%) and



## **GREEK ORTHODOX CHURCH OF ST BASIL & ST PAISIOS**

### **Greek Orthodox Archdiocese of Thyateira & G. Britain**

individual donations (24%). The remaining is made mostly of the Gift Aid tax repayment .

The expenditure was £10,452 mostly (76%) related to continued repairs to the church building, notably the removal of the organ, the building of two vestry walls and their redecoration. The remaining of the expenditure covers the running expenses of the church, including insurance, utilities and purchasing of candles, oil and communion wine, and purchase of some further liturgical items.

The church continues to require significant expenditure for:

- The external fabric of the building: stone walls and roof.
- The internal structure: Double glazing of the windows to reduce draft and heat loss, plastering / rendering and redecorating.
- The building and installation of north and south iconostasis screen.
- Iconography of the church wall.
- Icons.

### **Reserves Policy**

The Trustees have decided that a reserve of £6,000 is maintained in the charity bank account at all times against unplanned urgent expenditure.

It is our policy that all monies of the Charity are managed through the charity bank accounts at Barclays Bank. All expenditure is paid by cheques which are countersigned by two authorised members of the committee and are shown on the bank statements.

### **Volunteers**

All work of the charity is undertaken by volunteers. We would like to express our gratitude to all the volunteers who work hard to make the church the welcoming and vibrant community it is. In particular we would like to express our gratitude to the Chairman, Mr Ioannis Ioannou and his family, and the members of the Church Committee for their unwavering contribution to the Church and Community. We are also grateful to the ladies of the Philoptochos Committee who prepare and deliver most of the fund raising events as well as the coffee/tea and snacks every Sunday after the Divine Liturgy. We must note with gratitude the invaluable contribution by our chanters, Mr and Mrs Philippou and Mrs E. Antoniadou.

### **Structure, Governance and Management**

The charity is governed by the Constitution which is provided by the Archdiocese of Thyateira and Great Britain and approved the Ecumenical Patriarchate of Constantinople. This Constitution governs all the Greek Orthodox Communities across the UK.



## **GREEK ORTHODOX CHURCH OF ST BASIL & ST PAISIOS**

### **Greek Orthodox Archdiocese of Thyateira & G. Britain**

The Charity is governed by the Trustees. The Trustees are selected from the members of the community by the community according to its Constitution and approved by the Archdiocese of Thyateira and Great Britain. The Trustees have overall responsibility for the Charity, and in particular to ensure the assets of the Charity are managed in line with the Constitution of the Charity and the relevant laws and regulations. The annual accounts of the Charity are prepared and approved by independent qualified accountants.

The Church Committee is responsible to the Trustees for making decisions on operational matters relating to the day-to-day operation of the Charity, including any spending of funds of the Charity. Because of the government lockdown the Committee met three times during the year and the meetings were minuted.

#### **Reference and administrative details**

The Greek Orthodox Church of Saint Basil and Saint Paisios operates from Saint Botolph-by-Bargagre church under a 5-year lease from the Church of England whilst negotiations for its final sale is underway. The correspondence address is The Greek Orthodox Church of St. Basil & St. Paisios, High Street, Lincoln LN5 8JB.

The Charity is registered with the Charity Commission, Charity Number 1174704.

The Charity Trustees are:

- Mr Ioannis Ioannou, Chairman
- Mr Hambis Mavromatis, Member
- Archbishop Gregorios of Thyateira and Great Britain, Member (now deceased)
- Fr Panagiotis Sakellariou, Member (Parish Priest)

The Church Committee is comprised by:

- Mr Ioannis Ioannou, Chairman
- Dr Apostolos Papadopoulos, Treasurer
- Dr Ioannis Stergiou, Secretary
- Dr Christos Lois, Member
- Mr Hambis Mavromatis, Member
- Mr Michael Antoniou
- Fr Panagiotis-Fokas Sakellariou, Parish Priest

**Approved by the trustees and signed on behalf of the Trustees by the Chairman Mr Ioannis Ioannou.**



**GREEK ORTHODOX CHURCH OF ST BASIL & ST PAISIOS**  
**Greek Orthodox Archdiocese of Thyateira & G. Britain**

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| Greek Orthodox Church Sts. Basil the Great and Paisios              |  |  |  |       |        | (Charity no: 1174704) |  |
|---|--|--|--|-------|--------|-----------------------|--|
| Receipts and Payments account for the year ended 31st December 2019 |  |  |  |       |        |                       |  |
|   |  |  |  | Notes | 2019   | 2018                  |  |
|   |  |  |  |       | £      | £                     |  |
| <b>Income</b>   |  |  |  |       |        |                       |  |
| Gift Aid tax repayments   |  |  |  |       | 9,229  | 14,291                |  |
| Collections   |  |  |  |       | 18,736 | 21,415                |  |
| Donations   |  |  |  |       | 1,475  | 1,625                 |  |
| Events and other sundry income                                      |  |  |  |       | 5,346  | 3,195                 |  |
| Total   |  |  |  |       | 34,786 | 40,526                |  |
| <b>Expenditure</b>  |  |  |  |       |        |                       |  |
| Rent  |  |  |  |       | -      | 1,860                 |  |
| Insurance   |  |  |  |       | 560    | 500                   |  |
| General church expenditure  |  |  |  |       | 4,277  | 1,377                 |  |
| Utilities   |  |  |  |       | 3,287  | 258                   |  |
| Major repairs   |  |  |  |       | 23,130 | 5,400                 |  |
| Chanting costs  |  |  |  |       | 780    | 535                   |  |
| Payments to priest  |  |  |  |       | 550    | -                     |  |
| Legal and professional costs  |  |  |  |       | -      | 2,500                 |  |
| Total   |  |  |  |       | 32,584 | 12,430                |  |
| <b>Surplus (Deficit) for the year</b>                               |  |  |  |       | 2,202  | 28,096                |  |

|  |  |  |  |  |  |                       |        |  |
|--|--|--|--|--|--|-----------------------|--------|--|
| Greek Orthodox Church Sts. Basil the Great and Paisios       |  |  |  |  |  | (Charity no: 1174704) |        |  |
| Detailed breakdown of Receipts and Payments account for 2019 |  |  |  |  |  |                       |        |  |
| Balance sheet  |  |  |  |  |  |                       |        |  |
|  |  |  |  |  |  |                       |        |  |
|  |  |  |  |  |  |                       |        |  |
|  |  |  |  |  |  | 2019                  | 2018   |  |
|  |  |  |  |  |  | £                     | £      |  |
| FIXED ASSETS   |  |  |  |  |  |                       |        |  |
| Fixtures and fittings  |  |  |  |  |  | 49,090                | 46,772 |  |
|  |  |  |  |  |  |                       |        |  |
| CURRENT ASSETS   |  |  |  |  |  |                       |        |  |
| Bank account no. 1   |  |  |  |  |  | 21,407                | 21,523 |  |
|  |  |  |  |  |  |                       |        |  |
| NET ASSETS   |  |  |  |  |  | 70,497                | 68,295 |  |
|  |  |  |  |  |  |                       |        |  |
| CAPITAL ACCOUNT  |  |  |  |  |  |                       |        |  |
| Net profit and reserves                                      |  |  |  |  |  | 70,497                | 68,295 |  |
|  |  |  |  |  |  |                       |        |  |
|  |  |  |  |  |  | 70,497                | 68,295 |  |
|  |  |  |  |  |  |                       |        |  |



**GREEK ORTHODOX CHURCH OF ST BASIL & ST PAISIOS**  
**Greek Orthodox Archdiocese of Thyateira & G. Britain**

|  |  |  |  |  |  |                       |  |        |
|--|--|--|--|--|--|-----------------------|--|--------|
| Greek Orthodox Church Sts. Basil the Great and Paisios             |  |  |  |  |  | (Charity no: 1174704) |  |        |
| Detailed breakdown of Receipts and Payments account for 2019 cont. |  |  |  |  |  |                       |  |        |
|  |  |  |  |  |  |                       |  |        |
|  |  |  |  |  |  | 2019                  |  | 2018   |
|  |  |  |  |  |  | £                     |  | £      |
| Tangible Fixed Assets Schedule                                     |  |  |  |  |  |                       |  |        |
|  |  |  |  |  |  |                       |  |        |
| COST   |  |  |  |  |  | 46,772                |  | 18,146 |
| Additions  |  |  |  |  |  | 2,318                 |  | 28,626 |
|  |  |  |  |  |  |                       |  |        |
| At 31 December 2019  |  |  |  |  |  | 49,090                |  | 46,772 |
|  |  |  |  |  |  |                       |  |        |
| Net book value 31 December 2018                                    |  |  |  |  |  | 46,772                |  | 18,146 |
|  |  |  |  |  |  |                       |  |        |

**Greek Orthodox Church of Sts. Basil the Great and Paisios**

**Receipts and payments account**

**for the year ended**

**31st December 2020**

**Charity no: 1174704**

The receipts and payments accounts and statement of assets set out on pages 3 to 5 relating to the year ended 31st December 2020 are as approved by the trustees.

Signed:

Fr. Panagiotis Sakellariou

Address: High Street, Lincoln LN5 7SR

Date: 11 April 2021

**Report to the trustees of Greek Orthodox Church of Sts. Basil the Great Paisios (Charity number: 1174704) on accounts for the year ended 31 December 2020 as set out within the following pages.**

**Independent Examiner's Report**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act,
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- ☐ to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

(a) to keep accounting records in accordance with section 130 of the 2011 Act; and

(b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Disclosure (leave blank if not applicable)*

Signed: (Tara Kemp FCCA)

Address: Unit 6, Blackthorn Way, Five Mile Business Park, Lincoln LN4 1BF

Date:

## Receipts and Payments account for the year ended 31st December 2020

|                                       | Notes | 2020          | 2019          |
|---------------------------------------|-------|---------------|---------------|
|                                       |       | £             | £             |
| <b>Income</b>                         |       |               |               |
| Gift Aid tax repayments               |       | 6,141         | 9,229         |
| Collections                           |       | 15,393        | 18,736        |
| Donations                             |       | 7,681         | 1,475         |
| Events and other sundry income        |       | 2,645         | 5,346         |
| <b>Total</b>                          |       | <b>31,860</b> | <b>34,786</b> |
| <b>Expenditure</b>                    |       |               |               |
| Rent                                  |       | -             | -             |
| Insurance                             |       | 588           | 560           |
| General church expenditure            |       | 7,898         | 4,277         |
| Utilities                             |       | 1,566         | 3,287         |
| Major repairs                         |       | -             | 23,130        |
| Chanting costs                        |       | -             | 780           |
| Payments to priest                    |       | 400           | 550           |
| Legal and professional costs          |       | -             | -             |
| <b>Total</b>                          |       | <b>10,452</b> | <b>32,584</b> |
| <b>Surplus (Deficit) for the year</b> |       | <b>21,408</b> | <b>2,202</b>  |

**Greek Orthodox Church Sts. Basil the Great and Paisios**  
**Detailed breakdown of Receipts and Payments account for 2019**

(Charity no: 1174704)

**Balance sheet**

|                         | <b>2020</b>   | <b>2019</b>   |
|-------------------------|---------------|---------------|
|                         | <b>£</b>      | <b>£</b>      |
| <b>FIXED ASSETS</b>     |               |               |
| Fixtures and fittings   | 68,267        | 49,090        |
| <b>CURRENT ASSETS</b>   |               |               |
| Bank account no. 1      | 23,638        | 21,407        |
| <b>NET ASSETS</b>       | <u>91,905</u> | <u>70,497</u> |
| <b>CAPITAL ACCOUNT</b>  |               |               |
| Net profit and reserves | 91,905        | 70,497        |
|                         | <u>91,905</u> | <u>70,497</u> |

Detailed breakdown of Receipts and Payments account for 2020 cont.

|                                       | 2019          | 2019          |
|---------------------------------------|---------------|---------------|
|                                       | £             | £             |
| <b>Tangible Fixed Assets Schedule</b> |               |               |
| <b>COST</b>                           | 49,090        | 46,772        |
| Additions                             | 19,177        | 2,318         |
| <b>At 31 December 2020</b>            | <u>68,267</u> | <u>49,090</u> |
| Net book value 31 December 2019       | <u>49,090</u> | <u>46,772</u> |

**Greek Orthodox Church of Sts. Basil the Great and Paisios**

**Receipts and payments account**

**for the year ended**

**31st December 2020**

**Charity no: 1174704**

The receipts and payments accounts and statement of assets set out on pages 3 to 5 relating to the year ended 31st December 2020 are as approved by the trustees.

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Date: 11 April 2021

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- [] to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
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**Basis of independent examiner's statement**

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In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

(a) to keep accounting records in accordance with section 130 of the 2011 Act; and

(b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Disclosure (leave blank if not applicable)*

Signed:



(Tara Kemp FCCA)

Address: Unit 6, Blackthorn Way, Five Mile Business Park, Lincoln LN4 1BF

Date: 11 April 2021

**Greek Orthodox Church Sts. Basil the Great and Paisios**

(Charity no: 1174704)

**Receipts and Payments account for the year ended 31st December 2020**

|                                       | Notes | 2020   | 2019   |
|---------------------------------------|-------|--------|--------|
|                                       |       | £      | £      |
| <b>Income</b>                         |       |        |        |
| Gift Aid tax repayments               |       | 6,141  | 9,229  |
| Collections                           |       | 15,393 | 18,736 |
| Donations                             |       | 7,681  | 1,475  |
| Events and other sundry income        |       | 2,645  | 5,346  |
| Total                                 |       | 31,860 | 34,786 |
| <b>Expenditure</b>                    |       |        |        |
| Rent                                  |       | -      | -      |
| Insurance                             |       | 588    | 560    |
| General church expenditure            |       | 7,898  | 4,277  |
| Utilities                             |       | 1,566  | 3,287  |
| Major repairs                         |       | -      | 23,130 |
| Chanting costs                        |       | -      | 780    |
| Payments to priest                    |       | 400    | 550    |
| Legal and professional costs          |       | -      | -      |
| Total                                 |       | 10,452 | 32,584 |
| <b>Surplus (Deficit) for the year</b> |       | 21,408 | 2,202  |

**Greek Orthodox Church Sts. Basil the Great and Paisios**  
**Detailed breakdown of Receipts and Payments account for 2019**

(Charity no: 1174704)

**Balance sheet**

|                         | <b>2020</b>   | <b>2019</b>   |
|-------------------------|---------------|---------------|
|                         | <b>£</b>      | <b>£</b>      |
| <b>FIXED ASSETS</b>     |               |               |
| Fixtures and fittings   | 68,267        | 49,090        |
| <b>CURRENT ASSETS</b>   |               |               |
| Bank account no. 1      | 23,638        | 21,407        |
| <b>NET ASSETS</b>       | <u>91,905</u> | <u>70,497</u> |
| <b>CAPITAL ACCOUNT</b>  |               |               |
| Net profit and reserves | 91,905        | 70,497        |
|                         | <u>91,905</u> | <u>70,497</u> |

**Detailed breakdown of Receipts and Payments account for 2020 cont.**

|                                       | <b>2019</b>   | <b>2019</b>   |
|---------------------------------------|---------------|---------------|
|                                       | <b>£</b>      | <b>£</b>      |
| <b>Tangible Fixed Assets Schedule</b> |               |               |
| <b>COST</b>                           | 49,090        | 46,772        |
| Additions                             | 19,177        | 2,318         |
| <b>At 31 December 2020</b>            | <u>68,267</u> | <u>49,090</u> |
| Net book value 31 December 2019       | <u>49,090</u> | <u>46,772</u> |