

SETMURTHY PARISH HALL

Minutes of the Annual General Meeting Held on Monday 20 November 2023

Present: Sarah Baerschmidt, Brian Eaton, Nicola Laws, Brian Marrs, Elizabeth Marrs, Chris McGrath, Jackie McGrath

1. Election of Chair and Management Committee: this item was deferred to the next meeting due to impending resignation of the Chair and Secretary from the Committee.
Chair
Vice Chair
Treasurer
Secretary
Booking Secretary
Key Holder
2. Apologies for absence were received from David Messenger, Tania Messenger, Mac Walker and Maureen Deary-Walker,
3. Minutes of the last AGM held on 16 January 2023 were accepted as a correct record.
4. Treasurer's financial report for the year
Brian Marrs presented the audited Parish Hall accounts for the financial year ending 30 September 2023 (previously circulated). The balance brought forward was £6818.6, total income was £2,946.30, total payments were £1,832.12, and the balance at the bank was £7,932.78.
The following were noted:
A kind donation was gratefully received in memory of Peter Laws. This has been placed in general funds and its possible use will be discussed at a future meeting.
A major proportion of income comes from fund-raising events. There is only one regular letting from the lacemakers.
The energy payment was down 50% due to the Government grant.
Insurance costs have continued to creep up and providers will be reviewed for next year.
Repair and maintenance costs were low with the main expenditure being to repair the toilet.
Food hygiene course costs of £144 are to be reimbursed from the Education Trust and further funds are available for education purposes via Elizabeth Marrs.
Receipts for the use of the hall are not routinely checked against bookings to ensure payment is received and this is not part of the annual audit.
The accounts were accepted by the committee and signed off by the Chair. Thanks were given to Brian Marrs for his work keeping the accounts.
5. Appointment of auditor – it was agreed to appoint David Grave as the Honorary Auditor for next year if he is willing to continue to do this role. Thanks were given to David for his work in this area.
6. Report of the activities in the year – the Chairman presented his report (previously circulated). The committee gained six members at the turn of the year and now comprised eleven people, four of which are trustees. The Charity Commission Annual Return was submitted in July 2023 with no significant items to report. The spring lunch in April and plant and cake sale in May went ahead and were well supported. Repair work has been carried out in the toilet due to frozen pipes. The new defibrillator from Benenden has been put up inside the hall.

This was followed by a discussion of the role of the Chair and Secretary, who have notified the committee of their intention to resign from their offices and the committee. Chris and Jackie McGrath notified their resignation with effect from the end of the committee meeting to follow this AGM. Jackie will attend the next meeting to support the election of new officers and handover of information.
7. Date of next AGM will be on Monday 18 November 2024 at 7pm in the Hall.

Setmurthery Parish Hall Accounts 2022/23

INCOME FOR YEAR 2022/23

BANK CHARGES/REPAYMENT	5.80
BANK INTEREST	00
EDUCATIONAL TRUST	600.00
LACE MAKERS	480.00
PLANT SALE/COFFEE MORN	802.50
SPRING LUNCH	330.00
PETER LAWS (DONATION)	400.00
BAND PRACTICE	120.00
EDUCATION CLASS	96.00
DONATIONS/HALL HIRE	112.00

PAYMENTS 2022/23

BANK CHARGES	5.80
EDF ENERGY	83.26
INSURANCE	644.99
R.W.SPEAKES (TOILET REPAIRS)	155.00
C.MILLICAN (TOILET REPAIRS)	592.00
J.T.ATKINSON (LAGGING)	88.87
G.D.MACBETH	21.00
LAKES HOME CENTRE	34.98
K.BARTON (PAT TEST)	38.58
DERWENT FIRE EXT.	23.64
CUMBRIA PEST SERVICES	
(FOOD HYGIENE)	144.00

TOTAL INCOME 2946.39

TOTAL PAYMENTS 1832.12

BALANCE B/FWD 6818.60

BALANCE AT BANK 7932.78

TOTAL 9764.90

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I have examined the above accounts & found them to be in agreement with the invoices & bank statements supplied to me.

David Grave Hon Auditor

Bill Lyane