



Trustees' Annual Report for the period

From

Period start date

1st September 2020

To

Period end date

31st August 2021

Section A details

Reference and administration

Charity name

Ramsey War Memorial Hall and Recreation Ground

Other names charity is known by

N/A

Registered charity number (if any)

1174666

Charity's principal address

Ramsey War Memorial Hall

Church Hill

Ramsey

Postcode

CO12 5EX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzanne Howe	Secretary	02/11/20	Elected Trustee
2	Robert Passmore	Chairman	N/A	Elected Trustee
3	John Fawcett	Treasurer	N/A	Elected Trustee
5	Diane Stace	Co-opted Trustee		
6	Maureen Platt	Trustee	N/A	
7	Theresa Ward	Vice Chair	N/A	Elected Trustee
8	Alan Campell	Trustee	N/A	Elected Trustee
10	Joe Pederson	Trustee	N/A	Elected Trustee
11	Debra Sampson-Scott	Volunteer	N/A	
12	Shona Luos	Volunteer	N/A	
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Banker	TSB Bank	High Street, Dovercourt

Name of chief executive or names of senior staff members (Optional information)

N/A - the Charity does not employ staff

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Previously a Scheme dated 26th October, 1967 (Memorial Hall); Trust Deed 24th March 1972 (Recreation Ground). As amended by Resolutions dated 21/1/15; 18/2/15, 29/04/15 and 10/4/16 superseded by a constitution dated 20 th June 2018 following the incorporation of the Charity.
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (CIO)
Trustee selection methods (eg. appointed by, elected by)	Elected by members of the area of benefit, Appointed by the Charity Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Membership of the village hall committee is open to all residents of Ramsey. Members are elected at the Annual General Meeting allowing the whole community to continue to be involved in the development and running of the hall. The trustees are all members of the Management Committee of the hall. A chairperson is elected by the trustees at the meeting following the AGM. The trustees must appoint a Treasurer and Secretary. These offices may be held by a trustee or other suitable person. On appointment new trustees are given a copy of the Constitution and a copy of the Charity's latest report and statement of accounts. A register of the name and address of every member of the committee and the dates on which their terms of office begin and end is kept by the Management Committee. All trustees give their time freely and have not received any benefit in money or in kind from the Charity except that the members of the Management Committee are insured against the costs of a successful defence to a criminal prosecution brought against them as charity trustees.

Summary of the objects of the charity set out in its governing document

The Object of the Charity is set out in the CIO Constitution adopted 20.6.2018.

“ The objects of the CIO are to establish and run a village hall and promote for the benefit of the inhabitants of the Parish of Ramsey (area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trust carries out these Objects by:

Managing bookings and the day to day running of the hall.
Maintaining the building so that it is safe and fit for purpose.

Maintaining its Recreation site, football pitch and play equipment.

Promoting the use / availability of the hall by local advertising.

Maintain and update its own website and social media accounts to provide relevant and up to date information regarding the Charity and engage with the local community. Including local media reports also.

Running regular successful events/services to continue with community engagement/cohesion.

Continue to strive to improve & develop the Charity.

Remain compliant by ensuring the appropriate policies/procedures are in place and undertaken regular building, site & equipment checks.

Fundraising and grant applications to enable improvements to the fabric and facilities of the building and with a view to the development of a new hall.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is grateful to the contributions made by its Trustees and Volunteers in running many events and services and providing day to day maintenance and cleaning of the hall and upkeep of its recreation grounds. Also, the administration of the Charity.

Events are also supported by members of the local Community. Their voluntary work and donations help keep running costs to a minimum.

In addition to the day to day running the Trustees continue to promote the Charities objects and strive to improve and develop the Charity, this is further evidenced by their commitment to their new build project.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has enjoyed a reasonable year bearing in mind the adverse effects Covid 19. The profile of the Charity has levelled out with several of our groups remain shut down due to being in the At Risk category.

Each November the Charity host a Remembrance Service, supported by the local Church and once more continued with the event whilst socially distanced. As always this is a well-supported and poignant event however this year saw our largest ever attendance.

The recreation ground facilities, sited at Wix Road, Ramsey, are used by 3 local adult football teams including a Ladies team ladies team. The usage stopped on the first Lockdown and during the second lockdown but continued afterwards with the implementation of Covid Measures. Both of the last two seasons have been severely impacted by Covid.

Since the end of the second Lockdown our Dance group, Yoga and a new Yoga class continued. However those groups with At Risk members sadly could not.

The Charity sadly closed its library service in association with Essex County Council.

The Charity has worked to provide additional services to the community and although not running at present due to Covid is preparing to resume its recycling scheme.

Maintenance of the hall continues to pose a challenge to the Charity. The facilities have continued to require significant investment in both time and materials to ensure that they remain safe and in an adequate state of repair. The Charity has sourced volunteer labour for these works wherever possible and minimised the costs involved as far as possible.

The Charity has put aside £23,500 towards facilities at the Recreation ground.

The Charity now has an OFSTED approved Nursery operating Monday to Friday during term times.

To	
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Subject	

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is to hold reserves equivalent to at least one year's running costs in the event of closure of the facility and preferably of more than £10,000. The success of the Charity and its own fundraising over the last twelve months has enabled us to significantly achieve this.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's main operational income source has continued to be derived from the hiring of the hall and recreation ground facilities.

The Charity continues to make a small profit due to the extra cost of outsourced Covid cleaning essential to the safety of users.

Section F

Other optional information

Following the recent incorporation of the Charity this will allow the Charity the opportunity to increase its membership and strengthen its committee, continuing to support the work and efforts of the existing Trustees.

The incorporation also opens up other grant funding streams.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Mr R C Passmore

Full name(s)

Robert Passmore

Position (eg Secretary, Chair, etc)

Secretary

Chair



Date 31st August 21

RAMSEY WAR MEMORIAL HALL CIO
Registered Charity 1174666

Receipts and Payments Account for the year ended 31 August 2021

	2020/2021			2019/20
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Hall Hire	3959.76		3959.76	8930.8
Pitch Fees	0.00		0.00	635.00
From Voluntary Sources				
Fundraising	0.00		0.00	609.1
Grants and Donations	1651.71		1651.71	24250.00
Recycling	440.24		440.24	466.04
From Assets				
Interest	172.26		172.26	206.13
TOTAL RECEIPTS	6223.97	0.00	6223.97	35097.07
PAYMENTS				
Charitable Activities				
Salaries			0.00	0.00
Trading Activities				
Repairs and Maintenance	-1660.96		-1660.96	-7058.53
Energy	-1649.37		-1649.37	-1176.42
Water	-227.63		-227.63	-356.13
PRS/PPL	0.00		0.00	-286.42
Insurance	-822.40		-822.40	-822.4
Administration of the charity				
Office Costs	-113.96		-113.96	-150
Advertising	0.00		0.00	0.00
AGM	0.00		0.00	0.00
Independent Examination	0.00		0.00	0.00
Affiliation and Training Fees	0.00		0.00	-144.00
Rates	0.00		0.00	0.00
Miscellaneous	0.00		0.00	0.00
Other Expenditure				
New equipment	0.00		0.00	0.00
Fundraising	0.00		0.00	-453.73
TOTAL PAYMENTS	-4474.32	0.00	-4474.32	-10447.63
NET DEFICIT	1749.65	0.00	1749.65	24649.44
Balances Brought Forward			61350.05	27,653.09
Balances Carried Forward	1749.65	0.00	63099.70	36599.04

Statement of Assets and Liabilities at 31 August 2020

MONETARY ASSETS

Deposits and Bank Balances

Deposit Account	50552.14
Current Account	13357.44
Petty Cash	24.68
	<u>63934.26</u>

Debtors

Accrued Interest	0.00
Unpaid letting invoices	
	<u>0.00</u>

Creditors

Hire deposits held	
	<u>0.00</u>

NON MONETARY ASSETS

Real property at Ramsey
Play Equipment
Tables and chairs
Kitchen Equipment
Office Equipment
Temporary Changing Rooms
Stationery
Cleaning materials
Storage Container
Playgroup Equipment