



Trustees' Annual Report for the period

	From	
	To	
Period start date		
Period end date		

1st
September
2019

31st
October
2020

Section A	Reference and administration details
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Charity name

Ramsey War Memorial Hall and Recreation Ground

Other names charity is known by

N/A

Registered charity number (if any)

1174666

Charity's principal address

Ramsey War Memorial Hall

Church Hill

Ramsey

Postcode

CO12 5EX

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1

Suzanne Howe
Secretary
N/A
Elected Trustee

2

Robert Passmore
Chairman
N/A
Elected Trustee

3

John Fawcett
Treasurer
N/A
Elected Trustee

5

Diane Stace
Co-opted Trustee

6

Hazel Williamson
Trustee

N/A
Elected

7

Maureen Platt
Trustee
N/A
Ramsey Ladies Club

8

Theresa Ward
Vice Chair
N/A
Elected Trustee

10

Alan Campbell
Trustee
N/A
Elected Trustee

11

Joe Pedersen
Trustee
N/A
Elected Trustee

12

Debra Sampson-Scott
Volunteer
N/A

17

Nick Howe
Volunteer

18

Wendi Casley
Volunteer

19

Samuel Howe
Volunteer

20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Type of adviser
Name
Address

Banker
TSB Bank
High Street, Dovercourt

Name of chief executive or names of senior staff members (Optional information)

N/A – the Charity does not employ staff

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Previously a Scheme dated 26th October, 1967 (Memorial Hall); Trust Deed 24th March 1972 (Recreation Ground). As amended by Resolutions dated 21/1/15; 18/2/15, 29/04/15 and 10/4/16 superseded by a constitution dated 20th June 2018 following the incorporation of the Charity.

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Elected by members of the area of benefit, Appointed by the Charity Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;

- Membership of the village hall committee is open to all residents of Ramsey. Members are elected at the Annual General Meeting allowing the whole community to continue to be involved in the development and running of the hall. The trustees are all members of the Management Committee of the hall. A chairperson is elected by the trustees at the meeting following the AGM. The trustees must appoint a Treasurer and Secretary. These offices may be held by a trustee or other suitable person. On appointment new trustees are given a copy of the Constitution and a copy of the Charity's latest report and statement of accounts. A register of the name and address of every member of the committee and the dates on which their terms of office begin and end is kept by the Management Committee. All trustees give their time freely and have not received any benefit in money or in kind from the Charity except that the members of the Management Committee are insured against the costs of a successful defence to a criminal prosecution brought against them as charity trustees.

Summary of the objects of the charity set out in its governing document

“ The objects of the CIO are to establish and run a village hall and promote for the benefit of the inhabitants of the Parish of Ramsey (area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

The trust carries out these Objects by:

Fundraising and grant applications to enable improvements to the fabric and facilities of the building and with a view to the development of a new hall.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity is grateful to the contributions made by its Trustees and Volunteers in running many events and services and providing day to day maintenance and cleaning of the hall and upkeep of its recreation grounds. Also, the administration of the Charity.

Events are also supported by members of the local Community. Their voluntary work and donations help keep running costs to a minimum.

In addition to the day to day running the Trustees continue to promote the Charities objects and strive to improve and develop the Charity, this is further evidenced by their commitment to their new build project.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has enjoyed a reasonably successful year bearing in mind the adverse effects Covid 19. The profile of the Charity has levelled out with several of our groups having to shut down due to being in the At Risk category.

Each November the Charity host a Remembrance Service, supported by the local Church. As always this is a well-supported and poignant event however this year saw our largest ever attendance.

The recreation ground facilities, sited at Wix Road, Ramsey, are used by 3 local adult football teams plus a newly formed ladies team. The usage stopped on the first Lockdown but continued afterwards with the implementation of Covid Measures.

During Lockdown the Trustees made use of the time with the redecoration of parts of the hall and putting in place all of the relevant Covid measures.

Since the end of Lockdown our Dance group, Yoga and a new Yoga class for a block booking. However those groups with At Risk members sadly could not.

The Charity continued to try to increase its work with other charitable causes with one of our Trustees setting up a book delivery service.

The Charity has worked to provide additional services to the community and although not running at present due to Covid is preparing to resume its recycling scheme.

The Charity has successfully been running a Community Library since July 2017 however this is on hold due to Covid.

Maintenance of the hall continues to pose a challenge to the Charity. The facilities have continue to require significant investment in both time and materials to ensure that they remain safe and in adequate repair. The Charity has sourced volunteer labour for these works wherever possible and minimised the costs involved as far as possible.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is to hold reserves equivalent to at least one year's running costs in the event of closure of the facility and preferably of more than £10,000. The success of the Charity and its own fundraising over the last twelve months has enabled us to significantly achieve this.
None

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's main operational income source has continued to be derived from the hiring of the hall and recreation ground facilities.
The Charity continues to make a small profit due to the extra cost of outsourced Covid cleaning essential to the safety of users.

Following the recent incorporation of the Charity this will allow the Charity the opportunity to increase its membership and strengthen its committee, continuing to support the work and efforts of the existing Trustees.

The incorporation also opens up other grant funding streams.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Mr R C Passmore

Full name(s)

Robert Passmore

Position (eg Secretary, Chair, etc)

Secretary
Chair

Date

31st October 2020

RAMSEY WAR MEMORIAL HALL CIO
Registered Charity 1174666

Receipts and Payments Account for the year ended 31 August 2020

	2019/20			2018/19
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
Hall Hire	8930.80		8930.80	11934.64
Pitch Fees	635.00		635.00	355.00
From Voluntary Sources				
Fundraising	609.10		609.10	4911.76
Grants and Donations	24250.00		24250.00	300.00
Recycling	466.04		466.04	1301.07
From Assets				
Interest	206.13		206.13	143.25
TOTAL RECEIPTS	35097.07	0.00	35097.07	18945.72
PAYMENTS				
Charitable Activities				
Salaries			0.00	0.00
Trading Activities				
Repairs and Maintenance	-7058.53		-7058.53	-2672.84
Energy	-1176.42		-1176.42	-2363.28
Water	-356.13		-356.13	-127.72
PRS/PPL	-286.42		-286.42	-406.88
Insurance	-822.40		-822.40	-815.53
Administration of the charity				
Office Costs	-150.00		-150.00	-928.78
Advertising	0.00		0.00	0.00
AGM	0.00		0.00	0.00
Independent Examination	0.00		0.00	-100.00
Affiliation and Training Fees	-144.00		-144.00	-125.00
Rates	0.00		0.00	-136.58
Miscellaneous	0.00		0.00	-50.00
Other Expenditure				
New equipment	0.00		0.00	0.00
Fundraising	-453.73		-453.73	-2273.16
TOTAL PAYMENTS	-10447.63	0.00	-10447.63	-9999.77
NET DEFICIT	24649.44	0.00	24649.44	8945.95
Balances Brought Forward			36599.04	27,653.09
Balances Carried Forward	24649.44	0.00	61248.48	36599.04

Statement of Assets and Liabilities at 31 August 2020

MONETARY ASSETS

Deposits and Bank Balances

Deposit Account	40367.75
Current Account	20957.90
Petty Cash	24.68
	<u>61350.33</u>

Debtors

Accrued Interest	0.00
Unpaid letting invoices	
	<u>0.00</u>

Creditors

Hire deposits held	
	<u>0.00</u>

NON MONETARY ASSETS

Real property at Ramsey
Play Equipment
Tables and chairs
Kitchen Equipment
Office Equipment
Temporary Changing Rooms
Stationery
Cleaning materials
Storage Container
Playgroup Equipment

Ramsey War Memorial Hall & Recreation Ground

Accounts for year ended 31. 03. 2020

Charity No. 301380

Independent Examiner's Report

In connection with my examination, no matter has come to my attention:

Which gives me reasonable cause to believe that in any material respect, the requirements;

To keep accounting records in accordance with section 130 of the Charities Act, and

To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or

To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached .


M.J.Bishop
30.12.2021

'Brett View'
The Street
RAYDON
Ipswich
Suffolk IP7 5LW