

# ODNS COBHAM OUTREACH

England & Wales · Charity number 1174655

## Details

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**Other names** ODN COBHAM OUTREACH

**Status** Registered

**Legal form** CIO

**Registered** 2017-09-14

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Convent of Notre Dame  
Convent Lane  
Cobham  
Surrey  
KT11 1HA

**Phone** 01932866450

**Email** [odnscmoutreach@gmail.com](mailto:odnscmoutreach@gmail.com)

## Activities

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**Objects:** THE ADVANCEMENT OF THE ROMAN CATHOLIC FAITH BY GIVING PRACTICAL ASSISTANCE TO EDUCATIONAL AND DEVELOPMENT PROJECTS AND ACTIVITIES FOR WOMEN, CHILDREN AND YOUNG PEOPLE ANYWHERE IN THE WORLD THAT ARE SUPPORTED BY THE COMPANY OF MARY OUR LADY

**Activities:** Raise awareness of the situation of people suffering from poverty and exclusion; and fund raise for educational and development projects and activities for women, children and young people anywhere in the world that are supported by the Company of Mary Our Lady.

## Classification

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- **How:** Provides Other Finance, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, The Prevention Or Relief Of Poverty, Other Charitable Purposes
- **Who:** Children/young People, Other Defined Groups, The General Public/mankind

## Geography

- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£11,170	£9,491	-	-
2024-08-31	£13,384	£11,721	-	-
2023-08-31	£10,834	£10,204	-	-
2022-08-31	£2,800	£6,879	-	-
2021-08-31	£15,202	£7,740	-	-

## Trustees

Name	Role	Appointed
<b>SISTER PATRICIA GRADY ODN</b>	Chair	2016-06-20
Daniel Meehan		2024-06-24
FIONA JANE FRANCK		2019-03-28
Patricia Mary Ursula Meehan		2024-06-24
SISTER ANNE GILL ODN		2016-06-20
SISTER MARIA NIEVES ESCALADA GALLEGO ODN		2016-06-20

**ODNS COBHAM OUTREACH**

England & Wales - Charity number 1174655

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# Accounts

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Charity Number: 1174655

**ODNS COBHAM OUTREACH CIO  
TRUSTEES ANNUAL REPORT**

**AUGUST 2025**

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2025**

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The Trustees present their report and the financial statements of ODNs COBHAM OUTREACH for the year ended 31<sup>st</sup> August 2025.

**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who have held office since 20<sup>th</sup> June 2016, are as follows:

Sister Anne Gill O.D.N.  
Sister Patricia Grady O.D.N.  
Sister María Nieves Escalada Gallego O.D.N.  
Mrs. Fiona Jane Franck (appointed 28<sup>th</sup> March 2019)  
Mr. Daniel Meehan (appointed June 2024)  
Mrs. Patricia Mary Ursula Meehan (appointed June 2024)

The Chair Person is Sister Patricia Grady, O.D.N.

The principal address of the charity is Notre Dame School, Convent Lane, Cobham, Surrey KT11 1HA.

The charity is a CIO registered under the charity number 1174655 and its governing instrument is its Foundation Constitution dated 20<sup>th</sup> June 2016.

The trustees have made the following professional appointments:

Banker: Barclays, 8-12 Church Street, Walton-on-Thames, Surrey KT12 2QX

**ODNs COBHAM OUTREACH**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2025**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Introduction**

ODNs Cobham Outreach is a CIO with a Board of Trustees, comprising at least 3 persons, appointed by the Superior of the Order of the Company of Mary responsible for the work of the Order in England. Currently there are 6 Trustees. Trustees are appointed for an initial term not exceeding four years and are eligible for reappointment for up to three consecutive terms.

The Chairperson currently is Sister Patricia Grady. Trustees have entrusted Mr. Daniel Meehan to manage the HMRC claims for gift aid. He also prepares the Minutes.

The accounts accompanying this report are the accounts of the CIO trust and have been prepared by Mr. Daniel Meehan and Mrs. Patricia Meehan.

The CIO is governed by a Foundation Constitution dated 20<sup>th</sup> June 2016 and is registered with the Charity Commission, Charity Registration no. 1174655.

**Charitable Objectives**

The principal objectives as set out in the Constitution are:

To raise awareness of the situation of people suffering poverty and exclusion.

To prevent and relieve poverty for the public benefit, in particular, but without limitation, by helping to fund educational and development projects and activities for women, children and young people anywhere in the world that are supported by the Company of Mary Our Lady.

**Review of Activities and Achievements**

In accordance with its charitable objectives, the CIO sent funding to small projects identified and supported by the Company of Mary Our Lady.

During the year, in order to raise awareness of the situation of poverty suffered by underprivileged women and children in different parts of the world, the Trustees have provided information, produced leaflets and prepared photo displays for Notre Dame School Cobham, the local parish and other benefactors, showing the projects and activities supported by the Charity.

Funds have been raised in a variety of ways:

Each year the pupils of Notre Dame School fundraise for a charity of their own choice and for ODNs Cobham Outreach (50% each). This contribution is usually considerable due to the variety of the students' fundraising activities and their generosity. During the year, the Trustees sought to raise funds in other ways: a small raffle and a homemade Christmas craft event for the pupils at Notre Dame Prep School; and a Film Matinee held in the theatre at Notre Dame School Cobham. At this event a film of "Les Misérables in Concert" was shown and voluntary donations were collected. People from the parish attended and a special invitation was given to the residents of several local care homes. Tea and biscuits were served during the interval and there was a small raffle of donated items. These activities have increased awareness in the parish of the projects supported by ODNs, resulting in STOs and donations from various sources.

The charity has continued to send funds to a variety of small projects for women and children in different countries. These projects have included a new youth group in Cuba to provide extracurricular activities aimed at improving literacy and numeracy skills (requested by the children and teenagers themselves). Donations were sent to the Fe y Alegría School in Bedou, a very poor district in Haiti. For several years the charity has been sending money for this school whenever local conditions permit. Excellent work is being done there; the school provides a safe environment, a daily meal and basic education, as well as a broader range of activities for the children. The charity also sent donations the Company of Mary Our Lady's new foundation on the island of Atauro, East Timor. The region is very poor and aim of the foundation is to work educationally and pastorally with the local people, especially the women and children. The charity responded to a petition from a Honey Purification Project in a very marginalised region of Argentina and sent a one-off donation to upgrade the

project's small building. The region is very well known to one of the Trustees, who had visited the project when it was first set up.

The Trustees are in regular contact with all these projects and receive frequent news and photos from them. Acknowledgement and information about how the funds have been used has been received from the recipients and this has been communicated to the benefactors.

### Financial Activities and Results

The accounts cover the year ended 31<sup>st</sup> August 2025.

The Charity receives donations and funds from a variety of sources as indicated above.

### Risk & Corporate Governance Matters

The CIO has established and is guided by policies, which are periodically reviewed by the Trustees. To facilitate governance, management and the work of the charity, the Trustees strive to ensure that a variety of appropriate skills and experience are represented in the CIO. The CIO has implemented the GDPR requirements (May 2018) and is keeping them under review. The Trustees also keep the CIO's activities under review in accordance with its Risk Policy to ensure due diligence is maintained, particularly in view of the new circumstances created by the financial crisis due to current political circumstances. A new and updated Financial Policy, which takes into account the development of the Charity in recent years, new requirements and circumstances, has been adopted by the Trustees. On behalf of the Trustees Sister Anne Gill reviewed and updated all the Policies of ODNs Cobham Outreach and reported back to the Trustees who all approved of the updated Policies for this year.

### Reserves Policy

While constantly seeking to raise further funds to support new projects and continue to assist some of the projects which have already received help, the Charity's aim is to maintain a basic level of reserves of £2,500 as a contingency measure in order to be able to draw on this in the event of a disaster or an unexpected situation which requires emergency aid.

### Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

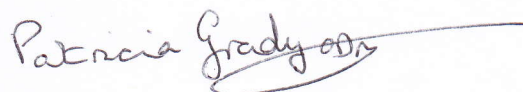
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 19<sup>th</sup> March 2026

and signed as authorised on their behalf by:



Sister Patricia Grady O.D.N. (Chairperson)



Sister Anne Gill O.D.N. (Trustee)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name ODNS COBHAN OUTREACH CIO	No (if any) 1174655
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CC16a

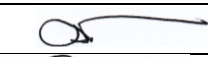
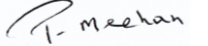
## Receipts and payments accounts

For the period from	Period start date 01/09/2024	To	Period end date 31/08/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Notre Dame School Fund Raising	5,575	-	-	5,575	6,645
Donations - Other	4,027	-	-	4,027	2,699
Christmas Fayre	1,100	-	-	1,100	2,676
Gift Aid	468	-	-	468	1,365
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>11,170</b>	<b>-</b>	<b>-</b>	<b>11,170</b>	<b>13,385</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,170</b>	<b>-</b>	<b>-</b>	<b>11,170</b>	<b>13,385</b>
<b>A3 Payments</b>					
Donations (Grants) Paid	9,378	-	-	9,378	11,597
Bank Charges	99	-	-	99	124
Misc	14	-	-	14	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>9,491</b>	<b>-</b>	<b>-</b>	<b>9,491</b>	<b>11,721</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,491</b>	<b>-</b>	<b>-</b>	<b>9,491</b>	<b>11,721</b>
<b>Net of receipts/(payments)</b>	<b>1,679</b>	<b>-</b>	<b>-</b>	<b>1,679</b>	<b>1,664</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,362	-	-	8,362	6,699
<b>Cash funds this year end</b>	<b>10,041</b>	<b>-</b>	<b>-</b>	<b>10,041</b>	<b>8,363</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Balance	10,041	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>10,041</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		DANIEL MEEHAN	18/03/2026	
		PATRICIA MEEHAN	18/03/2026	

**ODNS COBHAM OUTREACH**

England & Wales - Charity number 1174655

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# Accounts

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**Charity Number: 1174655**

**ODNS COBHAM OUTREACH CIO  
TRUSTEES ANNUAL REPORT**

**AUGUST 2024**

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2024**

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The Trustees present their report and the financial statements of ODNs COBHAM OUTREACH for the year ended 31<sup>st</sup> August 2024.

**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who have held office since 20<sup>th</sup> June 2016, are as follows:

Sister Anne Gill O.D.N.  
Sister Patricia Grady O.D.N.  
Sister María Nieves Escalada Gallego O.D.N.  
Mr. Anthony James Madigan (resigned 5<sup>th</sup> March 2024)  
Mrs. Hermione Anne Delamare (resigned 6<sup>th</sup> August 2024)  
Mrs. Fiona Jane Franck (appointed 28<sup>th</sup> March 2019)

Mr. Daniel Meehan (appointed June 2024)  
Mrs. Patricia Mary Ursula Meehan (appointed June 2024)

The Chair Person is Sister Patricia Grady, O.D.N.

The principal address of the charity is Notre Dame School, Convent Lane, Cobham, Surrey KT11 1HA.

The charity is a CIO registered under the charity number 1174655 and its governing instrument is its Foundation Constitution dated 20<sup>th</sup> June 2016.

The trustees have made the following professional appointments:

Banker: Barclays, 8-12 Church Street, Walton-on-Thames, Surrey KT12 2QX

**ODNs COBHAM OUTREACH**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2024**

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## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Introduction**

ODNs Cobham Outreach is a CIO with a Board of Trustees, comprising at least 3 persons, appointed by the Superior of the Order of the Company of Mary responsible for the work of the Order in England. Currently there are 6 Trustees. Trustees are appointed for an initial term not exceeding four years and are eligible for reappointment for up to three consecutive terms.

The Chairperson currently is Sister Patricia Grady and the Trustees have elected Mrs. Hermione Anne Delamare to be Secretary. Mr. Daniel Meehan now manages the HMRC claims for gift aid.

The accounts accompanying this report are the accounts of the CIO trust and have been prepared by Mrs. Fiona Jane Franck.

The CIO is governed by a Foundation Constitution dated 20<sup>th</sup> June 2016 and is registered with the Charity Commission, Charity Registration no. 1174655.

### **Charitable Objectives**

The principal objectives as set out in the Constitution are:

To raise awareness of the situation of people suffering poverty and exclusion.

To prevent and relieve poverty for the public benefit, in particular, but without limitation, by helping to fund educational and development projects and activities for women, children and young people anywhere in the world that are supported by the Company of Mary Our Lady.

### **Review of Activities and Achievements**

In accordance with its charitable objectives, the CIO sent funding to small projects identified and supported by the Company of Mary Our Lady.

During the year, in order to raise awareness of the situation of poverty suffered by underprivileged women and children in different parts of the world, the Trustees have provided information, produced leaflets and prepared photo displays for Notre Dame School Cobham, the local parish and other benefactors, showing the projects and activities supported by the Charity.

Funds have been raised in a variety of ways:

Each year, with different activities, the pupils of Notre Dame School fundraise for a charity of their own choice and for ODNs Cobham Outreach (50% each). This contribution is usually considerable due to the variety of the students' fundraising activities and their generosity. During the year, the Trustees sought to raise funds in other ways: a small raffle and a homemade Christmas craft event for the pupils at Notre Dame Prep School; and a parish "Theatre Night". At this event, at which voluntary donations were collected, a film of a ballet was shown, canapes were served during the interval and there was a small raffle of donated items. These activities have increased awareness in the parish of the projects supported by ODNs, resulting in donations from various other sources.

The charity has continued to send funds to a variety of small projects for women and children in different countries. These projects have included a centre and workshops for teenagers and children in Paraguay and the craft groups for women in Cuba. Later in the year funding was sent to start a new youth group in Cuba to provide extracurricular learning support activities. Two donations were sent to the Fe y Alegría School in Bedou, a very poor district in Haiti. For several years the charity has been sending money for this school whenever local conditions permit. Excellent work is being done there; the school provides a safe environment, a daily meal and basic education. ODNs Cobham Outreach donations provide for "extras", such as musical instruments, enabling the children in a context marked by violence to experience a more normal and broader range of activities in addition to their schooling. The charity also sent a donation to Rome to contribute to the Company of Mary Our Lady's new foundation on the island of Atauro, East Timor. The region is very poor and aim of the foundation is to work in educationally and pastorally with the local people, especially the women and children. The ODNs Cobham Outreach contribution will go towards initial expenses which will include local travel up in the hills and a

small prefabricated room for classes, meetings and activities with the people. The Trustees are in regular contact with these projects and receive frequent news and photos.

Acknowledgement and information about how the funds have been used has been received from the recipients and this has been communicated to the benefactors.

### **Financial Activities and Results**

The accounts cover the year ended 31<sup>st</sup> August 2024.

The Charity receives donations and funds from a variety of sources as indicated above.

### **Risk & Corporate Governance Matters**

The CIO has established and is guided by policies, which are periodically reviewed by the Trustees. To facilitate governance, management and the work of the charity, the Trustees strive to ensure that a variety of appropriate skills and experience are represented in the CIO. The CIO has implemented the GDPR requirements (May 2018) and is keeping them under review. The Trustees also keep the CIO's activities under review in accordance with its Risk Policy to ensure due diligence is maintained, particularly in view of the new circumstances created by the financial crisis due to current political circumstances. In June 2024 the Trustees undertook a review of the Charity's banking arrangements to ensure that we were getting the best banking service available to meet our specific needs. Following extensive research, it was concluded that our current bank provided the most appropriate all-round service.

### **Reserves Policy**

While constantly seeking to raise further funds to support new projects and continue to assist some of the projects which have already received help, the Charity's aim is to maintain a basic level of reserves of £2,500 as a contingency measure in order to be able to draw on this in the event of a disaster or an unexpected situation which requires emergency aid.

### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).


The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

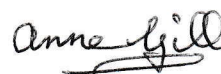
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 25<sup>th</sup> June 2025

and signed as authorised on their behalf by:



Sister Patricia Grady O.D.N. (Chairperson)



Sister Anne Gill O.D.N. (Trustee)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**ODNS COBHAM OUTREACH CIO**

No (if any)  
**1174655**

**CC16a**

**Receipts and payments accounts**

For the period from **01/09/2023** To **31/08/2024**

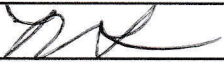
**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Notre Dame School Fund Raising	6,645	-	-	6,645	6,131
Donations - Other	2,699	-	-	2,699	3,775
Christmas Fayre	2,676	-	-	2,676	929
Gift Aid	1,365	-	-	1,365	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>13,384</b>	<b>-</b>	<b>-</b>	<b>13,384</b>	<b>10,834</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,384</b>	<b>-</b>	<b>-</b>	<b>13,384</b>	<b>10,834</b>
<b>A3 Payments</b>					
Donations Paid	11,597	-	-	11,597	10,043
Bank Charges	124	-	-	124	161
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>11,721</b>	<b>-</b>	<b>-</b>	<b>11,721</b>	<b>10,204</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,721</b>	<b>-</b>	<b>-</b>	<b>11,721</b>	<b>10,204</b>
<b>Net of receipts/(payments)</b>	<b>1,663</b>	<b>-</b>	<b>-</b>	<b>1,663</b>	<b>630</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>6,699</b>	<b>-</b>	<b>-</b>	<b>6,699</b>	<b>6,069</b>
<b>Cash funds this year end</b>	<b>8,362</b>	<b>-</b>	<b>-</b>	<b>8,362</b>	<b>6,699</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Balance	8,362	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,362</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	F. J. FRANCK	25/06/25
Patricia Grady	PATRICIA GRADY	25/06/25

**ODNS COBHAM OUTREACH**

England & Wales - Charity number 1174655

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# Accounts

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**Charity Number: 1174655**

**ODNS COBHAM OUTREACH CIO  
TRUSTEES ANNUAL REPORT**

**AUGUST 2023**

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2023**

---

The Trustees present their report and the financial statements of ODNs COBHAM OUTREACH for the year ended 31<sup>st</sup> August 2023.

**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who have held office since 20<sup>th</sup> June 2016, are as follows:

Sister Anne Gill O.D.N.  
Sister Patricia Grady O.D.N.  
Sister María Nieves Escalada Gallego O.D.N.  
Mr. Anthony James Madigan  
Mrs. Hermione Anne Delamare  
Mrs. Fiona Jane Franck (appointed 28<sup>th</sup> March 2019)

The Chair Person is Sister Patricia Grady, O.D.N.

The principal address of the charity is Notre Dame School, Convent Lane, Cobham, Surrey KT11 1HA.

The charity is a CIO registered under the charity number 1174655 and its governing instrument is its Foundation Constitution dated 20<sup>th</sup> June 2016.

The trustees have made the following professional appointments:

Banker: Barclays, 8-12 Church Street, Walton-on-Thames, Surrey KT12 2QX

**ODNs COBHAM OUTREACH**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2023**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Introduction**

ODNs Cobham Outreach is a CIO with a Board of Trustees, comprising at least 3 persons, appointed by the Superior of the Order of the Company of Mary responsible for the work of the Order in England. Currently there are 6 Trustees. Trustees are appointed for an initial term not exceeding four years and are eligible for reappointment for up to three consecutive terms.

The Chairperson currently is Sister Patricia Grady and the Trustees have elected Mrs. Hermione Anne Delamare to be Secretary.

The accounts accompanying this report are the accounts of the CIO trust and have been prepared by Mrs. Fiona Jane Franck.

The CIO is governed by a Foundation Constitution dated 20<sup>th</sup> June 2016 and is registered with the Charity Commission, Charity Registration no. 1174655.

**Charitable Objectives**

The principal objectives as set out in the Constitution are:

To raise awareness of the situation of people suffering poverty and exclusion.

To prevent and relieve poverty for the public benefit, in particular, but without limitation, by helping to fund educational and development projects and activities for women, children and young people anywhere in the world that are supported by the Company of Mary Our Lady.

**Review of Activities and Achievements**

In accordance with its charitable objectives, the CIO sent funding to small projects identified and supported by the Company of Mary Our Lady.

During the year, in order to raise awareness of the situation of poverty suffered by underprivileged women and children in different parts of the world, the Trustees have provided information, produced a newsletter and prepared photo displays for Notre Dame School Cobham, the local parish and other benefactors to show the projects and activities supported by the Charity.

Funds have been raised in a variety of ways:

Each year, with different activities, the pupils of Notre Dame School fundraise for a charity of their own choice and for ODNs Cobham Outreach (50% each). This contribution is usually considerable due to the variety of the students' fundraising activities and their generosity. A homemade Christmas craft event with a small raffle for the pupils at Notre Dame Prep School raised further funds. During the year, the Trustees sought to attract donations in a variety of other ways: a display in the local parish of leaflets and items from the women's craft groups; a garden party with a cupcake competition and a small raffle of donated things; and a parish film night. Further funds came from an auctioneer friend who for free auctioned donated items and has an ODNs COBHAM OUTREACH collection box.

The activities have increased awareness in the parish of the projects supported by ODNs, resulting in donations from various other sources. A group called the Cobham Crafters sold knitted Easter chicks and donated the proceeds to the charity. A local group of Catenians chose ODNs COBHAM OUTREACH as their charity for the year. Their generous donations will be gift aided to the charity and ODNs COBHAM OUTREACH has been recognised by HMRC as eligible to claim gift aid on donations received. The charity is in the process of registering for gift aid, the fruits of which will be evident in next year's Charity Returns.

The charity has continued to send funds to a variety of small projects for women and children in different countries. These projects have included: Redes de Solidaridad in Ciudad Sandino, Nicaragua, which runs a small school for deprived children and young people; the Fe y Alegría School in Bedou, a very poor district in Haiti; centres for children and young people in Paraguay and the new craft groups for women in Cuba. The charity also sent a

donation to replace teaching materials, lost when the roofs of classrooms of a small school were torn off by a tornado in La Playa on the island of Salahonda on the Pacific Coast of Colombia.

Acknowledgement and information about how the funds have been used has been received from the recipients and this has been communicated to the benefactors.

### **Financial Activities and Results**

The accounts cover the year ended 31<sup>st</sup> August 2023.

The Charity receives donations and funds from a variety of sources as indicated above.

### **Risk & Corporate Governance Matters**

The CIO has established and is guided by policies, which are periodically reviewed by the Trustees. To facilitate governance, management and the work of the charity, the Trustees strive to ensure that a variety of appropriate skills and experience are represented in the CIO. The CIO has implemented the GDPR requirements (May 2018) and is keeping them under review. The Trustees also keep the CIO's activities under review in accordance with its Risk Policy to ensure due diligence is maintained, particularly in view of the new circumstances created by the financial crisis due to current political circumstances and the on-going Russia/Ukraine war.

### **Reserves Policy**

While constantly seeking to raise further funds to support new projects and continue to assist some of the projects which have already received help, the Charity's aim is to maintain a basic level of reserves of £1,500 as a contingency measure in order to be able to draw on this in the event of a disaster or an unexpected situation which requires emergency aid.

### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).


The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on .....24/6/24.....

and signed as authorised on their behalf by:



Sister Patricia Grady O.D.N. (Chairperson)



Fiora J. Franck (Trustee)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name ODNS COBHAM OUTREACH CIO	NO (if any) 1174655
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## Receipts and payments accounts

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Notre Dame School Fund Raising	6,131	-	-	6,131	-
Donations - Other	3,775	-	-	3,775	1,502
Christmas Fayre	929	-	-	929	1,297
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>10,834</b>	<b>-</b>	<b>-</b>	<b>10,834</b>	<b>2,800</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,834</b>	<b>-</b>	<b>-</b>	<b>10,834</b>	<b>2,800</b>
<b>A3 Payments</b>					
Donations Paid	10,043	-	-	10,043	6,500
Bank Charges	161	-	-	161	70
Calendars	-	-	-	-	309
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>10,204</b>	<b>-</b>	<b>-</b>	<b>10,204</b>	<b>6,879</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,204</b>	<b>-</b>	<b>-</b>	<b>10,204</b>	<b>6,879</b>
<b>Net of receipts/(payments)</b>	<b>630</b>	<b>-</b>	<b>-</b>	<b>630</b>	<b>4,079</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,069	-	-	6,069	10,148
<b>Cash funds this year end</b>	<b>6,699</b>	<b>-</b>	<b>-</b>	<b>6,699</b>	<b>6,069</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Balance	6,699	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	6,699	-	-
(agree balances with receipts and payments account(s))				

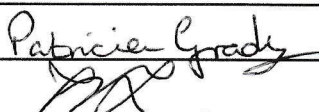
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PATRICIA GRADY	24/6/24
	F J FRANK	24/6/24

**ODNS COBHAM OUTREACH**

England & Wales - Charity number 1174655

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# Accounts

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Charity Number: 1174655

**ODNS COBHAM OUTREACH CIO  
TRUSTEES ANNUAL REPORT**

**AUGUST 2022**

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2022**

---

The Trustees present their report and the financial statements of ODNs COBHAM OUTREACH for the year ended 31<sup>st</sup> August 2022.

**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who have held office since 20<sup>th</sup> June 2016, are as follows:

Sister Anne Gill O.D.N.  
Sister Patricia Grady O.D.N.  
Sister María Nieves Escalada Gallego O.D.N.  
Mr. Anthony James Madigan  
Mrs. Hermione Anne Delamare  
Mrs. Fiona Jane Franck (appointed 28<sup>th</sup> March 2019)

The Chair Person is Sister Patricia Grady, O.D.N.

The principal address of the charity is Notre Dame School, Convent Lane, Cobham, Surrey KT11 1HA.

The charity is a CIO registered under the charity number 1174655 and its governing instrument is its Foundation Constitution dated 20<sup>th</sup> June 2016.

The trustees have made the following professional appointments:

Banker: Barclays, 8-12 Church Street, Walton-on-Thames, Surrey KT12 2QX

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2022**

---

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Introduction**

ODNs Cobham Outreach is a CIO with a Board of Trustees, comprising at least 3 persons, appointed by the Superior of the Order of the Company of Mary responsible for the work of the Order in England. Currently there are 6 Trustees. Trustees are appointed for an initial term not exceeding four years and are eligible for reappointment for up to three consecutive terms.

The Chairperson currently is Sister Patricia Grady and the Trustees have elected Mrs. Hermione Anne Delamare to be Secretary.

The accounts accompanying this report are the accounts of the CIO trust and have been prepared by Mrs. Fiona Jane Franck.

The CIO is governed by a Foundation Constitution dated 20<sup>th</sup> June 2016 and is registered with the Charity Commission, Charity Registration no. 1174655.

### **Charitable Objectives**

The principal objectives as set out in the Constitution are:

To raise awareness of the situation of people suffering poverty and exclusion.

To prevent and relieve poverty for the public benefit, in particular, but without limitation, by helping to fund educational and development projects and activities for women, children and young people anywhere in the world that are supported by the Company of Mary Our Lady.

### **Review of Activities and Achievements**

In accordance with its charitable objectives, the CIO sent funding to small projects identified and supported by the Company of Mary Our Lady.

During the year, in order to raise awareness of the situation of poverty suffered by underprivileged women and children in different parts of the world, the Trustees have provided information, produced leaflets and prepared photo displays for Notre Dame School Cobham, the local parish and other benefactors, showing the projects and activities supported by the Charity.

Funds have been raised in a variety of ways:

Each year, with different activities, the pupils of Notre Dame School fundraise for a charity of their own choice and for ODNs Cobham Outreach (50% each). This contribution is usually considerable due to the variety of the students' fundraising activities and their generosity. However, this was an exceptional year due to the aftermath of the Covid pandemic and the normal fundraising levels were not feasible. During the year, the Trustees sought to raise funds in other ways: a small raffle and a homemade Christmas craft event for the pupils at Notre Dame Prep School; donations from ODNs Cobham Outreach calendars; and a parish craft event. In addition, these activities have increased awareness in the parish of the projects supported by ODNs, resulting in donations from various other sources.

The charity has continued to send funds to a variety of small projects for women and children in different countries. These projects have included: Redes de Solidaridad in Ciudad Sandino, Nicaragua, which runs a small school for deprived children and young people; the Fe y Alegría School in Bedou, a very poor district in Haiti; and the new craft groups for women in Cuba. The charity also sent a donation to Rome to contribute to the Company of Mary Our Lady's new foundation on the island of Atauro, East Timor. The region is very poor and aim of the foundations is to work in educationally and pastorally with the local people, especially the women and children. The ODNs Cobham Outreach contribution will go towards initial expenses which will include local travel in up in the hills and a small prefabricated room for meetings and activities with the people.

Acknowledgement and information about how the funds have been used has been received from the recipients and this has been communicated to the benefactors.

### **Financial Activities and Results**

The accounts cover the year ended 31<sup>st</sup> August 2022.

The Charity receives donations and funds from a variety of sources as indicated above.

### **Risk & Corporate Governance Matters**

The CIO has established and is guided by policies, which are periodically reviewed by the Trustees. To facilitate governance, management and the work of the charity, the Trustees strive to ensure that a variety of appropriate skills and experience are represented in the CIO. The CIO has implemented the GDPR requirements (May 2018) and is keeping them under review. The Trustees also keep the CIO's activities under review in accordance with its Risk Policy to ensure due diligence is maintained, particularly in view of the new circumstances created by the financial crisis due to the intermittently ongoing Covid pandemic, the aftermath of Brexit and the current Russia/Ukraine situation.

### **Reserves Policy**

While constantly seeking to raise further funds to support new projects and continue to assist some of the projects which have already received help, the Charity's aim is to maintain a basic level of reserves of £1,500 as a contingency measure in order to be able to draw on this in the event of a disaster or an unexpected situation which requires emergency aid.

### **Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

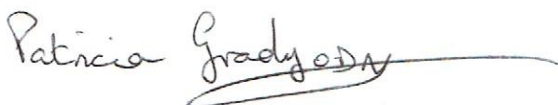
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 20<sup>th</sup> June 2023

and signed as authorised on their behalf by:



Sister Patricia Grady O.D.N. (Chairperson)



Sister Anne Gill O.D.N. (Trustee)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

ODNS COBHAM OUTREACH CIO

1174655

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2021

To

31/08/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Notre Dame School Fund Raising	-	-	-	-	7,045
Donations - Other	1,502	-	-	1,502	5,569
Face Masks	-	-	-	-	637
Ladies in Lockdown	-	-	-	-	1,015
Christmas Fayre	1,297	-	-	1,297	936
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,800</b>	<b>-</b>	<b>-</b>	<b>2,800</b>	<b>15,202</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,800</b>	<b>-</b>	<b>-</b>	<b>2,800</b>	<b>15,202</b>
<b>A3 Payments</b>					
Donations Paid	6,500	-	-	6,500	7,055
Bank Charges	70	-	-	70	258
Calendars	309	-	-	309	427
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>6,879</b>	<b>-</b>	<b>-</b>	<b>6,879</b>	<b>7,740</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,879</b>	<b>-</b>	<b>-</b>	<b>6,879</b>	<b>7,740</b>
<b>Net of receipts/(payments)</b>	<b>- 4,079</b>	<b>-</b>	<b>-</b>	<b>- 4,079</b>	<b>7,462</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,148	-	-	10,148	2,686
<b>Cash funds this year end</b>	<b>6,069</b>	<b>-</b>	<b>-</b>	<b>6,069</b>	<b>10,148</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Balance	6,069	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>6,069</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

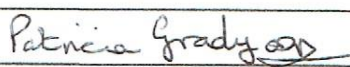

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PATRICIA GRADY	20-06-23
	ANNE GILL	20-06-23

**ODNS COBHAM OUTREACH**

England & Wales - Charity number 1174655

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# Accounts

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**Charity Number: 1174655**

**ODNS COBHAM OUTREACH CIO  
TRUSTEES ANNUAL REPORT**

**AUGUST 2021**

---

**ODNs COBHAM OUTREACH  
TRUSTEES ANNUAL REPORT  
FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

---

The Trustees present their report and the financial statements of ODNs COBHAM OUTREACH for the year ended 31<sup>st</sup> August 2021.

**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who have held office since 20<sup>th</sup> June 2016, are as follows:

Sister Anne Gill O.D.N.  
Sister Patricia Grady O.D.N.  
Sister María Nieves Escalada Gallego O.D.N.  
Mr. Anthony James Madigan  
Mrs. Hermione Anne Delamare  
Mrs. Fiona Jane Franck (appointed 28<sup>th</sup> March 2019)

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The charity is a CIO registered under the charity number 1174655 and its governing instrument is its Foundation Constitution dated 20<sup>th</sup> June 2016.

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**ODNs COBHAM OUTREACH**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> AUGUST 2021**

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Introduction**

ODNs Cobham Outreach is a CIO with a Board of Trustees, comprising at least 3 persons, appointed by the Superior of the Order of the Company of Mary responsible for the work of the Order in England. Currently there are 6 Trustees. Trustees are appointed for an initial term not exceeding four years and are eligible for reappointment for up to three consecutive terms.

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**Review of Activities and Achievements**

In accordance with its charitable objectives, the CIO sent funding to small projects identified and supported by the Company of Mary Our Lady.

During the year, in order to raise awareness of the situation of poverty suffered by underprivileged women and children in different parts of the world, the Trustees have provided information, produced leaflets and prepared photo displays and a calendar for Notre Dame School Cobham, the local parish and other benefactors, showing the projects and activities supported by the Charity.

Funds have been raised in a variety of ways:

Each year, with different activities, the pupils of Notre Dame School fundraise for a charity of their own choice and for ODNs Cobham Outreach (50% each). In the past, before the onset of the Covid-19 Pandemic, this contribution was considerable due to the variety of the students' fundraising activities. This year, 2021, Covid restrictions limited these activities. To counteract this, during 2021, the Trustees sought to raise funds in other ways: fabrication and sale of facemasks; Ladies in Lockdown garden parties in Covid safe conditions; a raffle and homemade Christmas craft sale at Notre Dame School; and sale of ODNs Cobham Outreach calendars. In addition, these activities have increased awareness in the parish of the projects supported by ODNs, resulting in generous donations from various other sources.

The charity has continued to send funds to a variety of small projects for women and children in different countries. These projects have included: Redes de Solidaridad in Ciudad Sandino, Nicaragua, which runs a small school for deprived children and young people; the Fe y Alegría School in Bedou, a very poor district in Haiti; a vegetable garden project for the children and young people of the San Geronimo Youth Centre in Paraguay; dressmaking and catering courses at the Maria Agudelo Centre for vulnerable young women and young people in Pasto, Colombia.

Acknowledgement and information about how the funds have been used has been received from the recipients and this has been communicated to the benefactors.

## Financial Activities and Results

The accounts cover the year ended 31<sup>st</sup> August 2021.

The Charity receives donations and funds from a variety of sources as indicated above.

## Risk & Corporate Governance Matters

The CIO has established and is guided by policies, which are periodically reviewed by the Trustees. To facilitate governance, management and the work of the charity, the Trustees strive to ensure that a variety of appropriate skills and experience are represented in the CIO. The CIO has implemented the new GDPR requirements (May 2018) and is keeping them under review. The Trustees also keep the CIO's activities under review in accordance with its Risk Policy to ensure due diligence is maintained, particularly in view of the new circumstances created by the crisis due to the ongoing Covid pandemic (2021) and Brexit. Going forward the effects of the uncertainties caused by the current international political situation due to the Russia-Ukraine war (2022) will be monitored.

## Reserves Policy

While constantly seeking to raise further funds to support new projects and continue to assist some of the projects which have already received help, the Charity's aim is to maintain a basic level of reserves of £1,500 as a contingency measure in order to be able to draw on this in the event of a disaster or an unexpected situation which requires emergency aid.

## Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

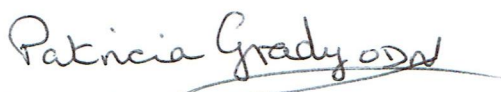
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the charity's constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 24<sup>th</sup> June 2022

and signed as authorised on their behalf by:



Sister Patricia Grady O.D.N. (Chairperson)



Sister Anne Gill O.D.N. (Trustee)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**ODNS COBHAM OUTREACH CIO**

No (if any)  
**1174655**

**CC16a**

## Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Notre Dame School Fund Raising	7,045	-	-	7,045	2,748
Donations - Other	5,569	-	-	5,569	1,430
Face Masks	637	-	-	637	361
Ladies in Lockdown	1,015	-	-	1,015	849
Christmas Fayre	936	-	-	936	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>15,202</b>	<b>-</b>	<b>-</b>	<b>15,202</b>	<b>5,388</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>15,202</b>	<b>-</b>	<b>-</b>	<b>15,202</b>	<b>5,388</b>
<b>A3 Payments</b>					
Donations Paid	7,055	-	-	7,055	4,445
Bank Charges	258	-	-	258	104
Calendars	427	-	-	427	224
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,740</b>	<b>-</b>	<b>-</b>	<b>7,740</b>	<b>4,773</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,740</b>	<b>-</b>	<b>-</b>	<b>7,740</b>	<b>4,773</b>
<b>Net of receipts/(payments)</b>	<b>7,462</b>	<b>-</b>	<b>-</b>	<b>7,462</b>	<b>615</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>2,686</b>	<b>-</b>	<b>-</b>	<b>2,686</b>	<b>2,071</b>
<b>Cash funds this year end</b>	<b>10,148</b>	<b>-</b>	<b>-</b>	<b>10,148</b>	<b>2,686</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank Balance	10,148	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>10,148</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

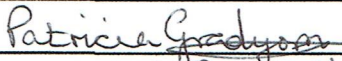
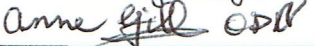
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PATRICIA GRADY	24-06-22
	ANNE GILL	24-06-22

**ODNs Cobham Outreach**

**1st September 2020 to 31st August 2021**

Date	Ref	Detail	Dr	Cr	Bank Balance	Comments
01/09/2020		Bank Balance			2,686.15	
15/10/2020	100006	Calendars	427.41		2,258.74	
26/10/2020	DC	Notre Dame School		4,273.84	6,532.58	
26/10/2020	DC	Notre Dame School		500.00	7,032.58	
03/11/2020	TR	Asociacion REDES - Nicaragua	1,000.00		6,032.58	Asociacion REDES - Nicaragua
03/11/2020	TR	Marie Francoise - Haiti	1,000.00		5,032.58	Marie Francoise - Haiti
03/11/2020	TR	Bank Charges	35.00		4,997.58	Bank Charges
03/11/2020	TR	Bank Charges	35.00		4,962.58	Bank Charges
16/11/2020	DC	Hermione Delamare		40.00	5,002.58	Calendars
18/11/2020	TR	Orden de la Compania de Maria - Paraguay	1,000.00		4,002.58	Orden de la Compania de Maria - Paraguay
18/11/2020	TR	Bank Charges	41.00		3,961.58	Bank Charges
25/11/2020	100023	Table Top Sale		935.95	4,897.53	
04/12/2020	100024	Calendars & Face Coverings		282.00	5,179.53	
16/12/2020	100025	Calendars / Donation / Maria's Cards		305.40	5,484.93	
16/12/2020	100027	Donations		83.00	5,567.93	
18/12/2020	TR	AFTS Payment Return		945.09	6,513.02	Orden de la Compania de Maria - Paraguay
13/01/2021	100028	Donations		296.00	6,809.02	
02/02/2021	DC	Beth Cunningham		10.00	6,819.02	
03/02/2021	100029	Donations		20.00	6,839.02	
08/02/2021	DC	Beth Cunningham		2,000.00	8,839.02	
25/03/2021	TR	Orden de la Compania de Maria - Paraguay	1,000.00		7,839.02	Orden de la Compania de Maria - Paraguay
25/03/2021	TR	Corporacion Centrocomunitaio - Colombia	1,000.00		6,839.02	Corporacion Centrocomunitaio - Colombia
25/03/2021	TR	Bank Charges	31.00		6,808.02	Bank Charges
25/03/2021	TR	Bank Charges	41.00		6,767.02	Bank Charges
22/04/2021	DC	Donations		120.00	6,887.02	
23/04/2021	DC	Donations		50.00	6,937.02	
11/06/2021	DC	Beth Cunningham		3,000.00	9,937.02	
16/06/2021	100031	Cruise Fundraising Event		394.90	10,331.92	
29/06/2021	DC	Notre Dame School		2,271.24	12,603.16	
15/07/2021	100032	Cruise Fundraising Event		370.81	12,973.97	
10/08/2021	TR	Corporacion Centrocomunitaio - Colombia	1,500.00		11,473.97	Corporacion Centrocomunitaio - Colombia
10/08/2021	TR	Orden de la Compania de Maria - Paraguay	1,500.00		9,973.97	Orden de la Compania de Maria - Paraguay
10/08/2021	TR	Bank Charges	34.00		9,939.97	
10/08/2021	TR	Bank Charges	41.00		9,898.97	
17/08/2021	100033	Cruise Fundraising Event / Masks		249.00	10,147.97	

ODNs Cobham Outreach

1st September 2020 to 31st August 2021

RECEIPTS

Date	Ref	Detail	Bank	Notre Dame	Face Masks / Calendars	Ladies in Lockdown	Donations	Other	Comments
26/10/2020	DC	Notre Dame School	4,273.84	4,273.84					
26/10/2020	DC	Notre Dame School	500.00	500.00					
16/11/2020	DC	Hermione Delamaire	40.00		40.00				
25/11/2020	100023	Christmas Fayre	935.95					935.95	Christmas Fayre
04/12/2020	100024	Calendars & Face Coverings	282.00		282.00				
16/12/2020	100025	Calendars / Donation / Maria's Cards	305.40		305.40				
16/12/2020	100027	Donations	83.00			83.00			
18/12/2020	TR	AFTS Payment Return	945.09					945.09	Orden de la Compania de Maria - Paraguay
13/01/2021	100028	Donations	296.00				296.00		
02/02/2021	DC	Beth Cunningham	10.00		10.00				
03/02/2021	100029	Donations	20.00			20.00			
08/02/2021	DC	Beth Cunningham	2,000.00			2,000.00			
22/04/2021	DC	Donations	120.00			120.00			
23/04/2021	DC	Donations	50.00			50.00			
11/06/2021	DC	Beth Cunningham	3,000.00			3,000.00			
16/06/2021	100031	Cruise Fundraising Event	394.90						
29/06/2021	DC	Notre Dame School	2,271.24	2,271.24					
15/07/2021	100032	Cruise Fundraising Event	370.81						
17/08/2021	100033	Cruise Fundraising Event / Masks	249.00						
			<b>16,147.23</b>	<b>7,045.08</b>	<b>637.40</b>	<b>1,014.71</b>	<b>5,569.00</b>	<b>-</b>	<b>1,881.04</b>

PAYMENTS

Date	Ref	Detail	Bank	Paraguay	Colombia	Nicaragua	Haiti	Bank Charges	Other	Comments
15/10/2020	100006	Calendars	427.41						427.41	Calendars
03/11/2020	TR	Asociacion REDES - Nicaragua	1,000.00			1,000.00				
03/11/2020	TR	Marie Francoise - Haiti	1,000.00				1,000.00			
03/11/2020	TR	Bank Charges	35.00					35.00		
03/11/2020	TR	Bank Charges	35.00					35.00		
18/11/2020	TR	Orden de la Compania de Maria - Paragui	1,000.00	1,000.00						
18/11/2020	TR	Bank Charges	41.00					41.00		
25/03/2021	TR	Orden de la Compania de Maria - Paragui	1,000.00	1,000.00						
25/03/2021	TR	Corporacion Centrocomunitaio - Colomt	1,000.00		1,000.00					
25/03/2021	TR	Bank Charges	31.00					31.00		
25/03/2021	TR	Bank Charges	41.00					41.00		
10/08/2021	TR	Corporacion Centrocomunitaio - Colomt	1,500.00		1,500.00					
10/08/2021	TR	Orden de la Compania de Maria - Paragui	1,500.00	1,500.00						
10/08/2021	TR	Bank Charges	34.00					34.00		
10/08/2021	TR	Bank Charges	41.00					41.00		
			<b>8,685.41</b>	<b>3,500.00</b>	<b>2,500.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>258.00</b>	<b>427.41</b>	

Bank Balance 01.09.20 2,686.15  
 Receipts / Payments Balance 7,461.82  
 Closing Bank Balance 31.08.20 **10,147.97**