

# Trustees' annual report for the period



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

Period start date       Period end date

Charity name

Charity No  
(if any)

## Objectives and Activities

	<b>SORP reference</b>	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide therapy, fun and achievement through riding and interaction with horses to children and adults with disabilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activities curtailed in period - see para 1.20 re COVID restrictions
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm that all trustees are aware of the Charity Commissions guidance on Public Benefit and we review our services regularly to deliver our aims.

## Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Policy on grant making	Para 1.38	Any grants issued are reviewed on an individual basis taking into account the following: Benefit to that individual/In line with the Charity's aims/Financial circumstances.
Policy on social investment including program related investment	Para 1.38	Any social investment must be made to the future welfare of our users or enhancement of our programmes and or facilities to benefit our clients.
Contribution made by volunteers	Para 1.38	Every position in our Charity is unpaid so volunteers are absolutely vital; without them we would not be able to conduct group sessions or govern ourselves.
Other		

## Achievements and Performance

	<b>SORP reference</b>	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Many of our RDA clients and volunteers are in a vulnerable group. Through this time we have been unable to operate our main activities for clients due to the impact and disruption caused by numerous and regular COVID restrictions through 2020 and into 2021.</p> <p>We will review our operating guidance regularly to ensure any possible recommencement of activities is done so with a complete duty of care to our riders and volunteers.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

	<b>SORP reference</b>	
Review of the charity's financial position at the end of the period	Para 1.21	Our income dropped dramatically in the year due to COVID however our financial position remains healthy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for regular direct expenditure. Insurance and RDA membership fees, renewal of specialist tack, training and DBS checks.
Amount of reserves held	Para 1.22	£3,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The impact of COVID means we still find ourselves in uncertain times; the suspension of the Wellgrove Riding Stables' activities, where we base ourselves, and the loss of regular RDA clients means that the road to restart is still uncertain.

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Usually via general fundraising events, though none occurred in period.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	(See 1.23 Uncertainties above)
Other		

## Structure, Governance and Management

<b>Description of charity's trusts:</b>	<b>SORP reference</b>	
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum of Understanding
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected annually including the appointment of the Chairperson at our AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

	<b>SORP reference</b>	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees receive a Trustee Information Pack, Role of a Trustee and a report on our charitable purposes and accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	Member group of the national Riding for the Disabled Association (RDA)
Other		

## Reference and Administrative details

Charity name	Wellgrove RDA
Other name the charity uses	N/A
Registered charity number	1174648
Charity's principal address	Wellgrove Farm Stables Kings Toll Road Pembury Kent TN2 4BE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs L Douglas	Chair		
2	Mr J Gower	Treasurer		
3	Mrs C Finch	Secretary		
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## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jeremy Gower

Position (eg Secretary,  
Chair, etc)

Treasurer

Date

23 November 2023



# Wellgrove RDA

## Receipts and Payments Account for the year 1 June 2020 to 31 May 2021

		2018/19	2019/20
2020/21			
<u>Accumulated Funds at Year Start (1 June)</u>			
HSBC Community Account	8274.98	10973.07	
11512.27			
Cash in Hand	601.00	50.00	10.00
<i>Liabilities (Uncashed Cheques)</i>	386.21	0.00	
0.00			
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	8489.77	11023.07	
11522.27			
<u>Receipts</u>			
Donations Collected	955.74	525.00	-
RDA Lesson Payments†	5373.40		4222.00
1471.00			
Wellgrove LLP (0.5 share DBS check cost for Staff)	50.00		62.00
-			
Easter Fundraiser	-	210.00	-
Table Top Sale Fundraiser	691.30	-	
-			
Cake Sale Fundraiser	-	96.50	-
Lotto Receipts	52.00		53.50
56.50			
Additional Donations (Prev. Liabilities Written Off)	58.21		-
-			
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	7180.65	5169.00	
1527.50			
<u>Payments</u>			
RDA Membership Fees & Insurance*	648.85	1640.00	
760.50			
Wellgrove LLP Instructor fees/horse hire	2474.50	2927.00	
-			
Companies House Late Filing Penalty	150.00		-
-			
RDA Training Assessment for Wellgrove	-	16.80	-
RDA SE Training for Volunteers	40.00		-
-			
DBS (CRB) Disclosure (For LLP Staff)	100.00		50.00
-			
DBS (CRB) Check RDA New Volunteers	24.00		36.00
-			
Sundries for Easter Egg Hunt	138.02		-
-			
Specialist Tack and other RDA equipment	916.49		-
-			
Hire of Venues for Meetings/Fundraisers	72.00		-
-			
Gift for long term RDA Volunteer	43.49		-
-			
TWBC Lottery Licence	40.00		-
-			
Christmas cards for RDA Volunteers/Clients	-	-	
41.67			
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802.17	4647.35	4669.80	
<u>Net Receipts / Payments (Surplus) in Year</u>	2533.30		
499.20                      725.33			
<u>Current Assets at Year End (31 May)</u>			
HSBC Community Account	10973.07	11512.27	
12237.60			
Cash in Hand	50.00	10.00	10.00
<i>Liabilities†</i>	0.00	0.00	0.00
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	11023.07	11522.27	
12247.60			

*†Sum for 2020/21 includes £943 credited to bank in cash by E Whittaker on 30 Aug 20 – related Wellgrove LLP invoice not received.*

*\*The RDA fees/insurance payments for 2019/20 and 2020/21 paid within same year (2019/20). 2021/22 paid in 2020/21.*

I confirm that the above receipts and Payments Account is in accordance with the financial records of the Wellgrove RDA charity and that the closing balances were as shown on the relevant dates.

Jeremy Gower, Treasurer, Wellgrove RDA  
2021

11 July